APPENDIX - A

CHART OF ACTIVITIES

The following chart of activities is adopted for the administrative work of the Textile Labour Association, Ahmedabad:

I. ELECTIONS AND MEETINGS:

(1) Elections under the Constitution:
   (a) Departmental Unions.
   (b) Ward Unions.

(2) Meetings under the Constitution:
   (a) Advisory Committee.
   (b) Central Executive Committee.
   (c) Executive Committee of Constituent Unions.
   (d) Joint Board of Representatives.
   (e) Board of Representatives.
   (f) Board of Representatives of Constituent Unions.
   (g) Ward Union Meetings.

(3) Other Meetings:
   (a) Standing Committees.
   (b) Special Committees.
   (c) General Meetings.
   (d) Mill Meetings.
   (e) Ward Meetings.
   (f) Staff Administrative Meetings - Miscellaneous Meetings.

II. MEMBERSHIP FEES:

(1) Collection:
   (a) Departmental Unions:
      Group A
      Group B
      Group C
   (b) Ward Unions.

(2) Recording:
   (a) Departmental Unions.
   (b) Ward Unions.
III. UNION DEVELOPMENT.

(1) Propaganda & Organisation:
   (a) Departmental Unions.
   (b) Ward Unions.

(2) Vigilance:
   (a) Departmental.
   (b) Ward.

IV. CONDITIONS OF WORK & DISPUTES:

(1) Conditions:

(2) Complaints:
   (a) Departmental Unions.
       Group A
       Group B
       Group C
   (b) Ward Unions.

(3) Action under the Bombay Industrial R. Act.

(4) Arbitration.

(5) Labour Legislation.

V. TRADE BENEFITS:

(1) Victimization Benefit.

(2) Legal Aid:
   (a) Industrial
   (b) General

(3) Strike Aid.

(4) Help in Compensation of Accidents.

(5) Employment Aids.
   (a) Secondary Occupations.
   (b) Other aids.

VI. SOCIAL CENTRES:

(1) Recreation.

(2) Health.

(3) Instruction.
(a) Libraries & Reading Rooms.

(4) Miscellaneous.

VII. SOCIAL BETTERMENT:

(1) Education.
   (a) Day Schools.
   (b) Night Schools.
   (c) Adult Literacy Classes.
   (d) Nursery School.
   (e) Girls' Hostel.
   (f) General.

(2) Medical Aid.

(3) Cheap Credit & Savings.

(4) Work for Backward Communities.

(5) Cheap Stores.

(6) Welfare work among Women.

(7) Miscellaneous.

VIII. CIVICS:

(1) Civic conditions.

(2) Municipal Complaints.

(3) Labour Representation in the Municipality.

IX. INFORMATION BUREAU:

(1) Library.

(2) Cuttings.

(3) Bibliography and Reference.

(4) Investigations.

(5) Compilation.

X. PUBLICITY:

(1) Periodical:
   (a) MAJOOR SANDESH.

(2) Miscellaneous.
XI. RELATIONS WITH OTHER SECTIONS OF LABOUR:

(1) Local.
(2) Textile Federation.
(3) Other Centres

XII. OFFICE ADMINISTRATION:

(3) Organization of work
   (a) Plan and Time Studies.
   (b) Distribution of work.
   (c) Rules and Instructions.
(4) Staff
(5) Records.
(6) Reports.
(7) Other Arrangements.
(8) Office Information.
(9) Central Correspondence.
(10) Cash
(11) Stationery, store & stock.
(12) Accounts.

XIII. SUBSIDIARY ACTIVITIES:

(1) Press
(2) Studio

XIV. GENERAL:
Administration of the Textile Labour Association Office

President
Advisory Committee
Secretaries-Treasurer

Division 1
- Account & Finance
- Subscription Registration Office
- Administration Workers' Bank

Division 2
- Complaints
- Resolutions Legal Dept.
- Correspondence with Govt. & Millowners
- 4 Inspectors

Division 3
- Family Welfare
- Social Welfare
- Child Care
- E.S.I. Scheme
- Women Centres
- Ladies Hostel
- Study Homes
- Vocational Training Centres
- Dispensary & Maternity Home
- Libraries
- Voluntary Force
- Pre-Nursery Activities
- School
- Field Contacts
- Police Complaints
- Social Complaints
- Municipal Complaints
- Housing Boards
- Symposium

Zask