Annexure-I

Impact of Information Communication Technology (ICT) on Medical College Libraries of M.P.

Questionnaire for the Medical College Librarian

I. General Information

1. Name of the Institute\Hospital:
2. Establishment Year:
3. Name of the Library:
4. Establishment Year:
5. Name of the Librarian:
6. Name of the In-Charge of computer section:
7. URL of Library/Institute, If any:
8. Telephone Number:
9. Status of the Institution (please tick at appropriate place)
   1) Central/ State Government
   2) Autonomous/ Private/Public
10. Management: Govt. /Private
11. Making Annual report: Yes/No
12. Sources of getting fund: Govt./Private/any other

II. Library Collections

13. How much different types of collection in your library?
   1) Books-
   2) Bound Journals/Periodicals -
   3) Thesis-
   4) Microfilm/Microfiche-
5) Standards-
6) Patents-
7) Reports-
8) AV/VD

14. Number of Print Journals/Periodicals being subscribed by you?
   1) Indian-
   2) Foreign-

15. Various traditional library services provided by the libraries-
   1) ILL
   2) Reservation facilities
   3) Reprographic Services
   4) Reference Service
   5) CAS
   6) SDI
   7) Indexing & Abstracting
   8) Book bank
   9) Translation facility

16. How much reading material has been circulating in your library daily (Approx.)?

<table>
<thead>
<tr>
<th></th>
<th>Issue</th>
<th>Return</th>
</tr>
</thead>
<tbody>
<tr>
<td>Books</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Print Journals</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bound Journals</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Thesis</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Microfilm/Microfiche</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Standards</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
7) Patents
8) Reports
9) AV/VD

III. Electronic Equipments

17. Equipments available in the library-

1) Computers-
2) AV/VD-
3) Printers-
4) Xerox Machines-
5) Telephones-

IV. Library Governance

18. Is there a library committee in your institute?  Yes/No

19. Which type of the role your library committee plays?

1) Administrative
2) Advisory
3) Administrative and advisory both

20. What are the functions of the committee? Please specify some of them-

(a)
(b)
(c)

21. Is the librarian a member of the library committee?  Yes/ No

V. Library Budget

22. Details of annual library budget for the last three years (2013-16)?-

\[ \begin{array}{ccc}
\text{2013-14} & \text{2014-15} & \text{2015-16} \\
\end{array} \]

1) Parent Organization
2) Library
3) IT & Automation Works

VI. Library Professionals

23. How many staff in your library? Please specify the numbers-
   1) Professional-
   2) Semiprofessional-
   3) Others-

24. How many users visit in your library daily?
   1) Teachers-
   2) Researchers-
   3) Practitioners-
   4) UG Students-
   5) PG Students

VII. Acquisition Process

25. Do you and your staff is involved in selection procedure of reading materials?
   Yes/No

26. If no, who actually select the reading materials for library?
   1) HODs of the departments
   2) Concerned subject experts

VIII. Technical Procedures

27. Which classification scheme you are following? Please tick the appropriate ()
   1) Decimal Classification
   2) Universal Decimal Classification
   3) Colon Classification
   4) Any other
28. Which cataloging code you are following? Please tick the appropriate ()
   1) AACR
   2) CCC
   3) OPAC
   4) Any other

29. Which form of catalog do you have? Please tick the appropriate ()
   1) Card form:
   2) Register form:
   3) Any other

IX. ICT based information

30. Is your library automated? Yes/No

31. If yes, Please tick () mark the automated library operations done in your library?
   1) Acquisition
   2) Accessioning
   3) Cataloging
   4) Members Registration
   5) Circulation
   6) Serial control
   7) Reports
   8) OPAC
   9) Other administrative task

32. Automated library services/facilities provided by your library? Please tick ()
   1) OPAC
   2) Literature Search through Internet
   3) Literature Search through AV/VD
4) E-Journals
5) CAS
6) SDI
7) Current updates through E-mails
8) Online Document Delivery
9) Indexing & Abstracting
10) Online Database

33. Which library software you are using for the automation? Please tick the appropriate ()
   1) SOUL
   2) KOHA
   3) E-granthalaya
   4) If any other? Please specify the name-

34. Which technology you are using for the automation? Bar-Code/RFID

35. How many numbers of computer terminals available for the working of the library staff?

36. Have you the E-library for users? Yes/No

37. If yes, Please specify the number of terminals available in your E-library?

38. Do you subscribe the E-journals for the users? Yes/No

39. If yes, Please specify the number of E-journals being subscribed?
   1) Indian
   2) Foreign

X. Library Networking Facilities

40. Do you have a campus LAN in your library? Yes/No

41. Have you associated with any national or international networks? Yes/No

42. If yes, please specify the names of the network you participate? (Please specify)
   1) INFLIBNET
2) DELNET
3) ERNET
4) NICNET
5) Any other

43. Do you provide access of any International medical database to the users? Yes/No

44. If yes, please tick () the name of the medical database you access?
   1) Medlars/Medline
   2) Excerpta-Medica (Ex-Med)
   3) Bio-sis
   4) If any other? Please specify the name-

45. If no, do you want to get access of it in your library? Yes/No

XI. Internet facility

46. Have you the Internet facility for the library staff? Yes/No
47. Have you the Internet facility for the users? Yes/No
48. Are you satisfied with your libraries Internet facilities? Yes/No

XII. Consortium of E-Journals

49. Are you aware the concept of consortia of E-Journals? Yes/No
50. Is there any consortium based library networking exists in your library? Yes/No

51. If yes, which consortium you are getting access?-
   1) HELINET
   2) NML
   3) ICMR
4) If any other? Please specify the name

52. If no, do you want to get access of it in your library? Yes/No

XIII. Institutional Repository

53. Are you aware the concept of Institutional Repository? Yes/No

54. Are you getting access of the any medical Institutional Repository? Yes/No

55. If yes, which one you are getting access in your library?
   1) OpenMED@NIC
   2) indMED
   3) MedIND
   4) If any other? Please specify the name-

56. If no, do you want to have it in your library? Yes/No

XIV. National Digital Library of India

57. Do you have the knowledge about the NDL? Yes/No

58. Are you the member of NDL? Yes/No

59. If no, do you want to be the member of NDL to provide required information to users in the digital form? Yes/No

XV. Training Programs

60. Do you conduct any training for library professionals to aware to the ICT resources? Yes/No

61. If yes, please select the type of training provided - Please mark ()
   1) Workshops
   2) Conferences
   3) Individual In-house training
Questionnaire for the Librarian

4) Outside the institution

62. Do you conduct any training for library users to aware to the ICT resources?  
Yes/No

63. If yes which type of training you provide to them?
   1) Library visit
   2) Orientation
   3) Seminars

XVI. Problems in applying ICT

64. Do you face the problems in applying ICT in your library? Please tick mark () the appropriate-
   1) Lack of support from authorities
   2) Insufficient funds
   3) Inadequate trained staff for ICT Application
   4) Lack of initiative on the part of library staff
   5) Increasing implementation cost of ICT resources
   6) Lack of standard Library management software for Medical libraries

Thanks for your kind support                                      Name of the Librarian
                                                           Seal & Sign