CHAPTER- 4
PRIVATE UNIVERSITY AND LIBRARY INFORMATION

4.1 Introduction
This Chapter is providing general information about the Private University which are conducting in this study and also providing information about its libraries. Researcher covered Nineteen Private University Libraries for this study and brief information of each University. This information collected by questionnaire, visited of Private University and visited of Private University web site and Private University broacher. This is important for the study. These Nineteen Private University are given below.

1) Ahmedabad University
Status and Recognition
Ahmedabad University (AU) was established in July 2009. It is promoted by Ahmedabad Education Society (AES), a Society established in 1935 which is one of the best education societies in western India. It is a self-financed, non-affiliating State Private University established under Section 3(1) of the Gujarat Private Universities Act, 2009.
University Grants Commission, vide its letter dated 28th July 2010 F.No. 8-13/2010(CPP-I/PU), has notified that Ahmedabad University, Navrangpura (Gujarat) has been established by an Act (No. 8 of 2009) of State Legislature of Gujarat as a State Private University and is empowered to award degree as specified by the UGC under section 22 of the UGC Act 1956.
Department of Scientific and Industrial Research (DSIR), Ministry of Science and Technology, The Government of India has registered Ahmedabad University as a Research Institute under its Research Programmes. The current list on UGC’s website includes the name of Ahmedabad University under Section 2(f) and Section 3 of UGC Act. (Please refer listing No. 99 on page No. 4).
The Government of India, Ministry of Home Affairs has Registered Ahmedabad University under Foreign Contribution (Regulation) Act, 2010.
Vision:
To be a temple of higher learning engaged in gathering, generating, storing and disseminating knowledge relevant to the societal needs, offering multi-disciplinary programs to students emphasizing their all round development.

Mission:
Ahmedabad University aims to develop competent, sensitive individuals grounded in sound ethical values. It seeks to:

- Help students realize their full potential in a field of their choice
- Launch students on a journey of self learning and development
- Prepare value-driven leaders
- Encourage research and the open exploration of intellectual enterprise
- Foster an environment that encourages critical thinking and an inclusive community
- Stimulate discussion and debate
- Create an awareness and encourage development of a personalized programme of physical fitness
- Make students socially responsible
- Contribute to the development of society in all its facets – political, economic, social, cultural and ethical

2) Anant National University
Mission and Objectives

Anant National University's vision is to provide its students with an exemplary education, broad cultural learning, and intellectual growth. It believes in the philosophy of teaching its students the Lessons of Life, whose founding pillars are Self-discipline,
Self-reliance, Humility, Independence and Self-respect. At its core is the belief that a ‘lesson well learnt, is a lesson learnt for life’.

The University strives to help each student realize his/her full potential and to nurture their development through experiential learning both inside and outside the classroom.

3) **Auro University**

**University Governance**

The Governing Board provides guidance, feedback and advice to the Management Council of the University to ensure that the vision, mission and values of the University are always upheld. The board is also responsible for the future planning and development of the University as it continues to grow and expand.

**Vision**

To be a Premier University of Integral and Transformational Learning for Future Leaders

**Mission**

* A center for higher education, the University is focused on providing:
* To **Students** - an environment for self-development; an institution that nurtures their potential based on their aptitudes and interests.
* To **Faculty** - a platform to be mentors and guides who shape the country's future leaders by imparting knowledge and skills; opportunities for research on emerging trends and industry practices.
* To **The Industry and Community** - students with intellectual competence, reality-based knowledge and personal integrity; students who strive for excellence and aspire to become socially responsible leaders.

**Auro University Library**

The Learning Resource Centre at Auro University is a user's delight. Benchmarked to international standards, it provides a conducive environment for group as well as independent study. The LRC has a vast collection of books, magazines, off line and online journals, as well as a comprehensive audio & video collection.

The state-of-art Learning Resource Centre (LRC) equipped with multimedia facilities is a student's delight. It uses Libsys Software, which is an integrated multi-user library management system that supports all the library activities. It is an integral part of the university and provides a safe, comfortable and friendly environment that enables learning and advancement of knowledge, and promotes discovery and scholarship.
The LRC has a rich collection of some of the best books, on different subjects such as Business Management, Hotel Management, Information Technology, Law, Computer Science, General education, Philosophy, Economics, and other related areas of study. It provides the facility to all users to browse the library collection through online catalogue-OPAC (Online Public Access Catalogue).

Special Facilities

- Group Discussion Rooms: Users can discuss within the group for their Project & Seminars
- Periodical Section Consists of 88 national / International Journals, Periodicals & Magazines on Management, Hospitality, Spirituality and Common Reading
- Special Reference Room with Separate Cubicle with Internet Connectivity
- Separate Law Library


4) **C. U. Shah University**

**About trust**

Having seen its 45 years of successful journey, the Vardhman Bharti Trust (VBT) established on March 6, 1969 is a registered charitable trust. It constantly strives for the upliftment of rural society. The VBT umbrella provides shadow to all high quality ‘KG-to-PG-to-PhD’ education seekers in the fields of Engineering, Technology, Science, Pharmacy, Commerce, Arts, Social Sciences, Humanity, Sports, Journalism, Communication, Education, and Library. Dedicated industrialists, educationalists, socialists, researchers, scientists, and enlightened citizens from Wadhwan City and outside across the Gujarat State and the country contribute to fulfill its honest motives through team work as integrated associates of the core Management.

**Mission**
To establish a transparent, humanity and technology oriented culture strengthening, healthy, learn-work-earn environment for the future scientists, engineers, technocrats, philosophers, psychologists, economists, educationists. We are determined with a mission to transform the University into a leading Research and Innovation University (RIU) of Global Nature, with the aim of producing quality socio-professionals of high caliber having futuristic competence of international acceptance with in-depth professional ethics, national and human values and responsive to community needs.

**Vision**

We envision to nurture and sustain academic excellence to promote and innovate the capabilities to analyze and optimize, with a motive to foster academic-industry synergies for an everlasting upward journey to excel. To become a proven concrete facilitator for universally competent professionals, the C. U. Shah University is dedicated to contribute to social and industrial development of the country through imparting the need based real education and research of practical relevance. Employability creation, empowerment of women education, encapsulation of all wings of the cultural, social, professional, educational, spiritual, and ethical spheres of humanity with committed attitude of original development is our broad vision.

Our ultimate goal is to produce qualified and competent manpower responsive to the changing needs of the society at the national and international levels. It seeks to stimulate and promote activities to strengthen professional competency of the students and faculty.

**Library Profile:**

CCET Library has a modern library, which is fully automated and consists of more than 20000 books including bounds volumes of periodicals. At present library has subscribing more than 264 national and international reputed journals in the field of Engineering & Technology. Library operations are automated using SOUL software developed by INFLIBNET. Library has good number CD-ROM databases, audiovisual materials, access to e-journals and e-books through e-library.

**Introduction:**

The CCET Library plays a vital role in the collection, development and dissemination of engineering and technical information to meet the present and future needs of the institute. This library has been computerized all its activities by using SOUL software (Software for University Libraries) developed by INFLIBNET Centre and also provided OPAC facilities to the users in the institute. The Library has rich collection in
the field of Engineering & technology. Library took major initiative to provide information services to Engineering & technology professionals.

**Circulation**

*Renewal of book*- A Member can renew a document continuously 1 times, if there is no reservation for that particular document. If a member wants to renew the same document more than 1 times, then the document will be issued only after one week.

*Reservations of book*- Members can reserve the documents by filling up in the reservation register, for the documents which are already issued. If member fails to collect the reserved documents within 2 days after the reservation, the reservation gets automatically cancelled and it will be issued to the next person who requested for the same documents. Members can also put the reservation for the new books, which are displayed for a week Member who suggests a new document will be informed, if the document is received and the document will be automatically reserved for him/her after display for a week.

*Overdue Document* - The documents which are not returned/renewed on or before the due date will be considered as overdue documents. Library gives monthly reminders by notice to the concerned members and a list of overdue documents is also kept on the counter. Three weekly such monthly reminders are sent subsequently.

- Library is not responsible for non-receipt of reminders.
- The member is bound to make note of the due date stamped on the book.
- Re.10.00 per document per day will be charged as fine on overdue documents.

**Working hours of the circulation section**

- Monday to Saturday 12.00 p.m. to 4.00 p.m.
- 2nd & 4th Saturday & Sunday and on all Public Holidays remain closed.

**Reading hours of the Library**

- Monday to Saturday 09:15 a.m. to 06.15 p.m.

**Services**

*Inter Library Loan* - No Library is self sufficient, so it may happen that many of the required documents are not available in C.C.E.T. Library. Users are provided with Inter-Library-Loan services to satisfy their urgent demand. The members are required to fill up the Inter-Library-Loan (ILL) form and submit to the library, The request is processed and then transferred to the concerned library which holds the particular document. The request is transmitted to either local libraries like C.C.P.R Library, M.P. Vora and other libraries under Vardhman Bharti Trust. If the requested documents are
available locally then it is borrowed personally by the Library staff and if not then the request is sent to other Institutes through email or fax. Normally the Library gets the requested document within 1 to 2 days, if available locally and 25 to 30 days otherwise. Library preserves one copy of each article received on ILL. A list of these articles is available with library for reference. Under this service, the users are guided to the services and collections of other libraries to satisfy their specific query. Photocopy service is provided to the member of Nominal charge same for the visitors/outsiders/other institutions Guidelines for Photocopy work: Only Scientific documents will be photocopied up 10 page at time by the Library
- Members are required to fill up the Photocopy Request in the register.
- Photocopy from books and Reference books are not allowed.
- Library will be maintaining records of number of copies done against each authorized members.

CAS is provided to the members to keep themselves up-to-date about the Library's collection and the latest information. Library provides various types of Current Awareness Services, like
- New Arrival of Periodicals
- New Addition of Books
- Newspaper Clipping Service (Daily).

**Document Selection**
Library always tries to select and purchase the most valuable documents in the field of interest to fulfill the requirements of its members.
Frequently Publisher Catalogue is sent to the members for selection and recommendations of Books.
Members are welcome to suggest new titles latest edition of documents to be purchased by filling up the Purchase Request Form. Or Online recommendation. The Library Committee will take the final decision.

**Institutional Membership**
Staff members can avail the facilities offered by DELNET, Delhi. ILL facility are available with the all Member Libraries and the same will be provided on demand.
Library is institutional member of professional bodies like DELNET, Computer Society Of India, and INDEST-AICTE Consortium.
When the document is returned to the library, member should make sure that his/her document is cancelled against his/her name.
Before leaving the circulation counter the member should satisfy himself that the book is in good condition, if not it should be brought to the attention of the counter staff. Otherwise he/she is liable to be held responsible for the damages noticed at the time of returning.

Writing, marking and tracing on the library document is strictly not allowed. If a document is mutilated or damaged when it was in possession of the member, library can demand for a replacement or compensation for damages.

- Documents should show at the counter during entry and exit.
- Library staff is authorized to examine everything that passes into or out of the Library.
- Members should return all documents borrowed before going on long leave/Official duty for more than 15 days.
- If books issued to a member are found mutilated at the time of return he/she shall have to replace or pay the price thereof. Therefore, members are requested to check the books thoroughly before getting them issued.
- No tracing or mechanical reproduction of any book, map or shall be made without the permission of the Librarian.
- When the members have any complaint about the services provided by the Library they should not enter in to argument with the Library staff. Instead, they are advised to bring it to the notice of the Librarian.
- Members will come to the library personally to take books on loan
- The Librarian may recall any book from any member at any time.
- In case a book is in great demand, the Librarian may regulate the use of such a book in such manner, as he considers proper.
- Silence should be maintained in the library
- Smoking is strictly prohibited
- Tea, coffee, and eatables are not allowed in the library
- Bags/handbags should be kept at the personal belongings rack
- Members should follow all rules decided by the library authority from time to time. And copy of the same will be made available to the members.
- Your valuable suggestions are always welcome Your co-operation in providing smooth and efficient library service will be highly appreciated.
5) **Calorx Teacher’s University**

Calorx Institute of Education was established with a mission to nurture teachers par excellence, who are teachers by choice. Teachers’ are the backbone of every society as they nurture Professionals from every sphere of life. To fulfill these role teachers need to be provided the best of Guidance and facilities so that they metamorphosis into teachers who can in turn nurture Responsible, reflective and thinking individuals. Calorx Institute of Education provides all these Facilities in a learning environment with an innovative pedagogy. Calorx Institute of Education is situated in a lush green ambience where greenery, variety of Birds and animals -neelgai, peacocks, and colorful birds vie for attention. It is around 25 Kms Away from the Ahmedabad railway station and 15 Kms from the nearest airport. The institute is situated in Ognaj village in Ahmedabad district in Greenwud campus.

**Mission**

- Establish a Teachers’ University of Global Standards
- Set up India’s first Dedicated University of Education
- Prepare teachers comparable to the best in the world
- Lead India in Educational Research and Development
- Be resilient in time and space

**Vision**

Teachers are the back bone of any educational system and play a very vital role in shaping the destiny of the country. We have established the Calorx Teachers’ University with a mission to train teachers who will be “Teachers by Choice”. The university aims to be a centre of excellence in education and will net work with the temples of learning in India and abroad to train teachers par excellence. It is the only university dedicated to teacher training in our country.

6) **Charotar University of Science & Technology (CHARUSET)**

**About trust:**

Shri Charotar Moti Sattavis Patidar Kelavani Mandal is a not for profit organization that solely focuses on Imparting education and spreading light of knowledge. From its inception, Kelavani Mandal adopted knowledge dissemination as a tool of social change. The Kelavani Mandal has established Education Campus - Anand to offer secondary school education in science stream and Education Campus - Changa for higher level professional education where CHARUSAT was dreamed and achieved.
7 Institutes offering 32 programmes in Engineering, Pharmacy, Computer Application, Management, Applied Sciences, Nursing and Physiotherapy. A dedicated Research and Development Centre exploring frontline areas of research like Nanotechnology, Renewable Energy and Biotechnology. State-of-the-art infrastructure to facilitate the training of the students to match with the current needs of the industry.

**Vision**

To become a dynamic global institution in a knowledge driven world through excellence in teaching, research and social contributions.

**Mission**

To serve society by striving to transform it through creation, augmentation, dissemination and perpetuation of knowledge.

**Library for Students**

The Knowledge Resource center (Central Library) – a proud partner in the institute’s march towards its vision, plays a vital role in acquisition, organization and dissemination of knowledge. It has put in place policies and procedure systems and services and the ambience that facilitate creation of new knowledge.

It has an excellent collection of both print and electronic books, journals, technical reports, back volumes and other reading material. It has adequate infrastructure to meet its requirements, has computerized all its operation using software developed in-house, and provide access to the collection through Online Public Access Catalogue (OPAC).

The Resource Center contains 51,588 books, 350 magazines, access to 12982 online journals, 1600 ebooks, 3400 CD’s. The KRC maintains a e resource access center containing 25 computer terminals for the students in which they can access national and international e resources namely IEEE, ASME, AIP, IOP, IPS, CSPIT library database containing e books, journals, Cd’s, Project Reports, Syllabus, University Exam papers through ftp. Moreover separate computer terminals provide to students with CD writer and USB port for their presentation of seminar, project work and day to day work.

7) **DA-IICT Dhirubhai Ambani Institute**

**Vision**

To help build a knowledge-led society founded on intellectual competitiveness for global leadership.

**Mission**
The mission of the repository will be to collect, organize, make accessible and preserve records documenting origin and development, activities and achievements of the Institute officers, faculty, researchers, students and alumni and beneficiaries.

To fulfill this mission, the Repository will,

- Identify, collect, organize and preserve records of enduring value in all formats created by administration, faculty, students and others.
- Support teaching, research and administration work by providing access to and encouraging the use of its collection by the DA-IICT community.
- Promote knowledge and understanding of the history, program and objectives of DA-IICT

**Library Resources**

RC has a collection of books, journals and other reading materials in the area of ICT, humanities and social sciences and allied subjects taught in the Institute. This collection includes text-books, conference proceedings, general and reference books, CD-ROMs, floppies, VCDs, DVDs, Video Cassettes etc. RC collection is growing rapidly and we hope to add four to five thousand unique titles every year.

Books- Books, monographs, conference proceedings etc are a part of this collection. This collection is located on the ground floor stack area next to the Circulation Desk and on the first floor in the reference section.

Reference (REF) Books- Reference (REF) books such as encyclopedias, dictionaries, directories, handbooks, geographical sources, manuals and other related reading materials are located in the stack area on the first floor with separate labels indicating the reference collection.

Course Reserve (CR) Collection- Course Reserve (CR) Collection consists of textbooks, journal articles, conference papers, faculty ppt files, lecture notes and other reading materials recommended by the respective faculty members for different courses for each Semester. Most materials change from semester to semester, based on the course requirements. These materials are kept at the Circulation Desk and are meant for reference only within in the Resource Centre against Smart Card. Browse or find

Short Loan (SL) Collection- Copies of text and reference books recommended by faculty for different courses which are likely to be in heavy demand during the semester are identified and designated as Short Loan (SL) Books. They are shelved along with other books with a green label as Short Loan collection. These are issued to the students
for a period of only 3 days and are not renewable. Like the Course Reserve Collection, most materials in the Short Loan Collection change from semester to semester.

Journals/Magazines-Current Journals- Resource Centre receives in print over 212 scholarly journals, magazines and newspapers. These are displayed in alphabetical order in the reading hall on the first floor. List of all these journals is displayed on the notice boards and sufficient copies are kept in the reading area for immediate reference and consultation.

Bound Volumes of Journals- Resource Centre binds and preserves certain select list of scholarly and other useful journals for the future use.

Electronic Journals- Resource Centre also provides an online access to over 5000 journals published by IEEE, IEE, ACM, Springer-Verlag, Elsevier and other publishers and aggregators in electronic form. To access the same, please visit IEL Online Library, ACM Digital Library, Springer Link, ScienceDirectASA Digital Library, AIP & APS Online Journals, ASABE Technical Library, JSTOR Archive and indiastat.com

Digital Media Resources Unit- Digital Resources such as CD-ROMs, DVDs, Video cassettes etc housed in the adjacent building. This part of the building has number of computer systems with multimedia facility and Internet connectivity to access the digital resources. Facility for individual and group viewing of educational video programmes is being made available. Separate preview room with all the required facility is being setup.

Organizing the collection on the shelf- RC follows Dewey Decimal Classification System for classification of books and organizing the collection on the shelf. Some of the major class numbers used for this purpose are given in a separate table. Copies of the charts giving main class numbers are displayed in the stack area and other parts of the RC.

Reference and Information Service- The primary purpose of Reference Service is to assist students, faculty, researchers and staff in locating the required information, or information sources available in the RC or elsewhere. Staffs at different locations in the RC are available to help readers to

- Discover the rich collection of RC.
- Identify and use electronic and print reference tools.
- Formulate information search strategies.
- Locate information in RC and elsewhere.
- Answer specific information questions.
This service is provided in person or by email

Document Delivery Service (DDS)- Resource Centre Circulation Desk arranges to get photocopies of papers from journals, conference proceedings that are not held in its collection from different sources. To make a request please email at rservices@daiict.ac.in.

Inter Library Loan (ILL)- Resource Centre Circulation Desk arranges to borrow documents, that are not available in its collection, on Inter Library Loan from other local libraries for academic and research purpose. This is done on an Institution-to-Institution basis. Such materials will have to be handled with utmost care and returned to the Resource Centre well on time.

Both DDS and ILL services are provided for academic and research purpose to the faculty members, staff and research scholars. Others will have to make requests through faculty members. Members are requested to send a formal request to the Resource Centre with complete bibliographic details of documents required.

To make a request please email at rservices@daiict.ac.in

Resource Centre has established an excellent co-operative arrangement with most of the IITs, IIMs, and other resourceful libraries and consortium in Ahmedabad as well as in other places in the country. Please visit their catalogues Resource Centre is a member of the following libraries, professional bodies and avails the services offered for the benefit of DA-IICT community.

- Ahmedabad Management Association, Ahmedabad
- The American Society of Agricultural Engineers (ASAE), US
- American Information Resource Centre, Mumbai
- British Computer Society, United Kingdom
- British Library, Ahmedabad
- Computer Society of India, Mumbai
- IASTED, Canada
- INDEST: Indian Digital Library in Engineering Science & Technology, New Delhi
- National Gandhi Museum, New Delhi
- USENIX, USA

Photocopy Service- Photocopying facility is available at cost in the RC. This service is limited to library materials and particularly for copying research papers published in journals, conference proceedings for academic and research work without violating the
Copy Right Act. The facility is located in a separate room opposite to Circulation Desk on the ground floor.

8) **GLS University**

**Vision**
To create value through economic, social and environmental developments whilst being a world class education provider in a manner that is nationally entrenched, regionally recognized and globally relevant. To foster a culture wherein original ideas are generated through a strong accent on innovation, inquiry, scholarship, creativity and research. To develop a leadership which is capable, compassionate, conscious and committed to the common good.

**Mission**
To strive to provide and promote quality education and training in multiple verticals by leveraging a structured mix of scholarship with professionalism. The University believes that its first responsibility is to the students, staff, alumni and all other stakeholders. To commit to develop a system that focuses on the head, heart and hands within an intensive teaching, learning and research environment that streams through our code of conduct. To put a strong emphasis on enhancement of skill-sets which are practically relevant with an uncompromising orientation towards quality in whatever the University does.

**Library Resource Centre**
GLS University has one of the finest libraries having thousands of books, e-books, journals, online subscriptions on e-journals, newspapers and magazines. This comprehensive pool of resources provides ample options to the GLS fraternity to gain knowledge on diverse topics. Library has automated software equipped with required books, e-journals like J gate, EBSCO, etc. and options of resources on several topics and disciplines. The University also has subscriptions of various national and international journals on diverse topics and subscriptions of e-journal database.

9) **Ganpat University**

**Vision**
It shall be the constant endeavor of Mehsana District Education Foundation and Ganpat University to meet the educational needs of the youth in the areas of professional
studies and provide state-of-the-art learning opportunities along with inculcation of values of commitment and uprightness

**Mission**

Seek, Search and Offer programs that lead to symbiotic emergence of ‘academic excellence’ and ‘industrial relevance’ in education and research

**Ganpat University Institutional Repository**

Ganpat University Institutional repository is contain a wide range of material that reflects the intellectual wealth of an institution for example, Ph. D. Thesis, Dissertation Report, Project Report, E-books, Figure, Syllabus, Old paper, Lecture notes, News letter, Expert lecture, Video lectures, Paper clipping, Presentation, Journal articles submitted for publication, articles, Conference papers, Working papers, Annual report, Forms, etc.

10) **INDUS University**

![INDUS University](image)

**Vision**

Our vision is to nurture purpose, leadership and excellence in students, faculty and staff who are competent and eager to serve nation and world.

**Mission**

Indus University enriches students and society by creating and disseminating fresh perspectives in knowledge, research, leadership and application. Our community of scholars and alumni is devoted to build sustainable society nationally and internationally.
We cherish our ideals and mission by stewardship of following values: Foresight, Excellence, Creativity and Innovation, Teaching by example, Persistence, Sharing, Making Difference, Reaching out

**Library**

Indus University Library spread over 600 sqm. area possesses some of the latest resource information on advanced knowledge related to diverse disciplines of Science, Engineering and Management and happens to be the life support of the Faculty, Staff and Students with respect to their quest for knowledge. It has more than 25,000 titles besides subscribing for more than 250 National and International Journals. It follows Dewey Decimal Classification System for the arrangement of the books and follows established practices in lending its resources to faculty and students. It also possesses Electronic Resources on books, journals, Project Reports besides CDs and DVDs on specific topics of interest. It is fully automated and most of the transactions can be made Online. Apart from earmarking calm and serene space for reference purposes in its premises, it also ensures that the visitors to the library can always enjoy literary ambience in it. Book bank and Reprographic facilities are the additional attractions of the Library.

The Library at the Indus University (IU) provides books, magazines, learned journals and electronic resources to enhance the university's educational program. Besides, a huge collection of both print and e-resources are available in IU’s Library to cater the information needs of the users. The databases of the library can be accessed on-campus as well as off-campus.
The IU Library also offers the tools and techniques required to complete research and make presentations. To facilitate this, there are 14 computer workstations installed in the Reference Section of the library.

IU’s library staff provides helping hands to the students regarding, their knowledge of information resources, professionalism and keenness to assist, provides a learning environment where students feel comfortable and they can always receive help. Professional library staff acquaints students with various search techniques and offer advice about which resources to use for their information needs. Experienced library staff is on duty each day on rotation basis.

The Library has together primary and complementary missions. The primary mission of the Indus University Library is to provide information resources and services to support the instructional programs and educational goals of the university to help students prepare for a career, develop life-long learning and critical thinking skills and to promote diversity in the student body and educational programs. The complementary Mission is to support the research and staff development needs of IU faculty and staff.

The IU Library supports the institution's goal to prepare students personally and efficiently for their careers. The Library, along with the IU management, is devoted to acquiring resources and establishes services that support and develop the curriculum and respond to the needs of patrons.

The Library's operational goals include facilitating access to information through:

- The development of the library print collection, electronic information resources and access to external information sources;
- The library's organization and arrangement for access;
- Appropriate reference services and user education programs;
- The maintenance of facilities of an adequate size and quality to house collections, resources, and equipment and to provide adequate space for patrons and library personnel.

11) **ITM Vocational University**

**Vision**

To be Centre of Excellence and Innovation in offering futuristic professional education catering to global standards and multiculturalism

**Mission**
Creating highly employable graduates by ensuring rigorous academics, custom designed trainings and internships, meeting Industry requirements. Contemporary, relevant, intensive education and training, with hands-on approach. Judicious mix of skills relating to a Profession and appropriate content of General Education. Appropriate use of technology to improve the effectiveness of the delivery of courses. Equipping students with Knowledge, Practice and Work Ethics. Imparting Knowledge and Skills for Employment and Entrepreneurship. Developing Competency based Qualification and Certification. To Integrate Vocational and Higher Education in same space through providing seamless graded learning path leading to Industry ready competence.

**Library**

The Library is constructed in such a way so as to facilitate students learning. It comprises of Reading Rooms, Journal Section, facilities for Photocopying, Data processing and Internet browsing with good collection of latest edition of books and Journals of both Indian and foreign publications.

12) **Kadi Sarva Vishvavidyalaya**

*Library*

The institute has a well developed library with a total of 1311 books pertaining to various subjects of Nursing. In addition to this the library also subscribes to 3 National and 9 International Journals.
13) **Lakulish Yoga University**

**Mission**
The Lakulish International Fellowship’s Enlightenment Mission (LIFE Mission) is a Registered Public Charitable Trust based in Gujarat (India). It was founded in 1993 by Swami Rajarshi Muni, a practicing advanced yogi. The Mission is registered on 26.3.96 by the Assistant Charity Commissioner Bhavnagar, Gujarat, and bears Registration Number E/643/Surendranagar

**Library**
Chharodi Opposite Nirma Vidyalay, Sarkhej-Gandhinagar Highway, Daskroi Taluka, Ahmedabad District.
There is a large library with a rare book collection on myriad topics like ancient yoga, spirituality, physical and mental health and many ancient Hindu scriptures..

**Publications in English**

1. Awakening Life Force (Llewellyn, USA).
2. Chinese Mahayan Buddhism.
3. Classical Hatha Yoga.
5. Infinite Grace – The Story of My Spiritual Lineage.
6. Let Us Be a Little Yogi (For Children).
7. Light From Guru to Disciple.
9. Sanatan (Eternal) Culture of India.
10. Shri Guru Govind Pujan.
11. Tenets for the Spiritual Life.
12. Yoga Experiences.
13. Yoga The Ultimate Attainment (Jaico).
14. Yoga The Ultimate Spiritual Path (Llewellyn, USA).
15. Yoga, Key to Health.
16. Yoga, The Synthesis of Physiology and Metaphysics (Delhi, India, Motilal Banarasidas 2006) (This is the second Indian edition of ‘Yoga the Ultimate Spiritual Path.)

**Publications in Gujarati**

1. Amrutbindu – Bhajanavali by Sannyasini Yogini Maiya
2. Arogya Ni Chavi – Yoga
3. Atma Kalyan
4. Ayurved Parichay
5. Baal Kirtan Mala by Sannyasini Yogini Maiya
6. Bharatiya Sanatan Sanskrity
7. Bholanath Shivji
8. Chalo Bal Yogi Baniye
9. Chalo Yoga Sheekhiye
10. Daan Dharm
11. Drashtant Darshika
12. Shri Guru Govind Poojan
13. Guru Keva Karsho
14. Jivram
15. Kaalchakra Ane Kaliyuga
16. Karma, Gyan, Bhakti Yoga
17. Karma, Gyan, Bhakti Yoga Dvitiya
18. Leela Purushottam by Ajitsinh Gadhvi
19. Mahateerth Kayavarohan
20. Manav Jeevan Yatra
21. Manav Kartavya
22. Mari Guru Parampara
23. Mati, Kruti Anusar Gati by Sanyasini Yogini Maiya
24. Mila Repa, Tibet Na Mahan Yogi
25. Nari Tun Narayani by Sanyasini Yogini Maiya
26. Navdha Bhakti
27. Nimirala Naradveda
28. Nityakarm
29. Prarabdha Chade Ke Purusharth
30. Purusharth Chatushtay
31. Saat Samandar Paar
32. Sadhak Panchak
33. Sanatan Bharatiya Sanskrity
34. Sanatan Dharma Ane Sanmarg
35. Satsang Sudha
36. Shaktipat
37. Shishya Keva Bansho
38. Shiva Mahima
39. Sudhabindu (Parts 1 to 3) (Collection of Devotional compositions)
40. Varta Re Varta by Sanyasini Yogini Maiya
41. Vinod Vallari
42. Vigyan Adhyatma Na Marge by Dr. B.G. Nayak.
43. Yoga Aur Ayurved
44. Yoga Darshika
45. Yoga Darshika Prarambhik
46. Yoga Darshika Dvitiya
47. Yoga Darshika Tritiya
48. Yoga Darshika Chaturtha
49. Yoga Darshika Pancham
50. Yoga Darshika Sashtam
51. Yoga Darshika Saptam
52. Yoga Dwara Divya Deh
53. Yoga Ek Naam Anek

14) **Navrachna University**

The University Navrachana University strives to create opportunities through national and international linkages with other Universities, Businesses and Industries for students and faculty to keep abreast of emerging fields, technologies and methodologies in the true spirit of Navrachana as a vibrant centre for Higher Education.
Vision
Develop knowledgeable, technologically competent and socially responsible individuals capable of facing challenges of the professional and personal worlds of today and tomorrow.

Mission
To provide opportunities for pursuit of challenging higher education and research programs which are innovative and relevant in the national and international context.

Library
The library is considered as the heart of any Educational Institution. Similarly, The Navrachana University’s Library consistently caters to the requirements of students and Faculty members of all the programmes of bachelors and masters degree.

15) Nirma University of Science and Technology
Vision
Shaping a better future for mankind by developing effective and socially responsible individuals and organizations.

Mission
Nirma University emphasizes the all-round development of its students. It aims at producing not only good professionals but also good and worthy citizens of a great country, aiding in its overall progress and development. It endeavours to treat every student as an individual, to recognize their potential and to ensure that they receive the best preparation and training for achieving their career ambitions and life goals.

Library
Dwelling on new digital initiatives the Nirma University Library Resource Centers cater to the academic interests and research needs of the students and faculty members of the University. There are seven Institutes namely, Institute of Technology, Institute of Management, Institute of Diploma Studies, Institute of Pharmacy, Institute of Science, Institute of Law and Institute of Architecture offering Under Graduate, Post Graduate, Executive Diploma programme and Doctoral Studies in varied branches of human knowledge. Each Institute has a full-fledged Library Resource Centre (LRC).
The Library acts as a key resource and learning center of the University to meet the information needs of more than 6,000 users. It plays a vital role in enhancing the academic and research growth and overall development of the University.

The Library is highly sophisticated with state-of-art facilities. It provides online resources as well as digital resources. It has adopted Open Source software KOHA for Integrated Library Management and DSpace to build and update Institutional Repository. It is also providing Remote log-in facility to access electronic resources 24 X 7 and ensures high network security.

Library offers membership to current students & faculty members; alumni & corporate members and adopted an open access system so as to facilitate users to have easy access to the resources.

Further, to cater to various information needs of the users, the Library has subscribed to several Institutional Memberships like INFLIBNET Centre, The American Resource Library center-Mumbai, The British Library – Ahmedabad, Institute of Engineers – Kolkata, Indian Society for Earthquake Technology (IETE), Developing Library Network (DELNET), Indian Geotechnical Society, The Computer Society of India, Vikram Sarabhai Library - IIM, etc. Each Institute of Nirma University has a separate library and located in the respective institute’s building. To facilitate users with reading and brain storming, separate reading rooms have been provided along with the libraries.

Nirma University Libraries collect / procure a variety of learning resources in different formats like print, online, electronic and digital.
Library Services

NU Libraries with an aim to provide easy access to the right information at the right time to all its users offer a package of high quality, user focused services to support the learning & teaching; research and development activities of students, faculty, and staff members.

The Libraries offer basic services like library membership, circulation, reading facility, reference service, referral service, Inter library loan facility, photocopy service, and book-bank service.

They also provide many value-added services like, computerized information search, current awareness services, Selective Dissemination of Information (on demand service), remote log-in facility, and conduct few user education programmes.

Access is also enabled for institutes’ newspaper clippings, current content page of print periodicals, Current Content Alerts through RSS feeds and previous years’ examination question papers through Google Apps.

Circulation- Nirma University Libraries provides circulation (Issue/Return of Library Materials) facility to its Users. Students can issue library book for certain periods as per rules of respective library of Nirma University.

Reference- Reference Service helps users to make full use of library resources and services. It provides necessary assistance to users in locating information or document of their choice. Users of Nirma University refer these reference materials within the premises of the library as reference materials are not loaned to the users.

The library provides reading and reprographic facility to the user of Nirma University. These are the basic and important service of any kind of library.

Reading Facility- All libraries of Nirma University provides reading facility to the users of Nirma University within library premises and also available a separate reading room in Institute of Management and Institute of Law building.

Photocopy Facility- Photocopying service- an important service offered by library to users on payment basis for reference materials like periodicals, reference books, and bound volumes etc. which are available for reference in library premises only.

Scanning Facility- Scanning facility is also available on request.

Current Awareness Service- The purpose of a current awareness service is to inform the user’s latest acquisition/updates/content/news in the library.

New Arrivals- Books, Periodicals, Newspaper Clippings, Periodical Content Page Service
Interlibrary- Resource (Books & Articles) which is not available in Nirma University libraries may be obtained using our Inter-Library Loans Service. This service can be used for getting books and photocopies of journal articles. This service is available to faculty members and also students of Nirma University. For making an ILL Request user has to check the OPAC first to confirm that the resource you want is not available in the library collection. To make an ILL Request, you are requested to fill-up the DELNET ILL Request From, which is available with Library Staff / to Download Form and forward through the Head of your Department to the Librarian.

Book bank service- The requests usually will be sent to the Developing Library Network (DELNET), New Delhi. It will normally take one week to receive the resource at the Institute of Technology Library and then requester can collect the same on intimation from the Library. Institute of Technology and Institute of Law Library provides Book Bank facility to the students of Institute of Technology and Institute of Law and the main aim of this service is to help the needy meritorious students. The Book Bank has a separate collection of 3680 books in Institute of Technology library and 50 books in Institute of Law library other than the library books.

Rules for Book Bank Facility:

- The book bank facility will be given to the 10 % students of the total strength of the each l the categories) on the basis of the income of their parents and the ceiling of the same will be Rs.3.00 lakhs per annum.
- Depending upon the availability of the sets of books the priority will be given to the students on the merit of last examination.
- The students will not be eligible for Book Bank Facility, who fails in the Semester End Examination.
- 10% of the book value (set of textbooks) is to be taken as maintenance charges from all the categories of students, who are selected for the Book Bank Facility.
- All students who are availing the facility must ensure returning the entire set of books provided to them within two days of completion of their final examination in the concerned semester/Term. The overdue charge is Rs.2/- per day per book.
- If any student availing the facility loses the book / damages the book / disfigures the book, he / she shall replace the volume(s) with new books (Or pay the current cost of the book plus fine, if any, as may be directed by authority).
- The cost of this application form is Rs.10/-.
16) **Pandit Deendyal Petroleum University**

“A World Class University which Provides Education Along with Great Opportunities and Success to its Students”

**Vision**

"To Be an Internationally Renowned & Respected Institution Imparting Excellent Education & Training Based Upon The Foundation of Futuristic Research & Innovations”

**Mission**

 Undertake unique obligation for Education in Energy Engineering and Management with special responsibilities in domain specific aspects of Energy & Infrastructure. Seek to nurture students of extraordinary motivation and ability and prepare them for lifelong learning and leadership in an increasingly knowledge driven world. Envisage establishing institutes of excellence in education, competitive edge in research and real time relevance with futuristic thrusts in offering of programmes and undertaking of activities and projects.

**Library & Information System**

The Library and Information Centre [LIC] provides the ideal ambience for production & dissemination of knowledge, information, insights & intellect across schools of Pandit Deendayal Petroleum University. The Library holds a huge collection of printed as well electronic resources which include books, journals, databases, CDs/DVDs, e-journals, reports, case studies, conference proceedings, training manuals, etc.

**SPT Library**

 The Library & Information Centre (LIC) at SPT aims at accumulation & dissemination of knowledge, information, insights and intellectual contribution in all areas of Engineering with an emphasis on Petroleum Engineering and Renewable Energy. LIC is on its way to becoming an outstanding learning resource centre for the students, faculty, and researchers of SPT, SSE, SLS, SOT and SPM communities. The LIC is made user-friendly by using Information Technology services such as OPAC for checking online availability and online book reservation. It is ensured that the resources are easily accessible to the users, remote access to e-resources and online databases are also made available.

**Library Objectives**

To acquire, organize and preserve a collection of information resources as required for supporting teaching and research of students, faculty and alumni and other members of
the PDPU community. To maintain and organize the physical environment to be conducive to the preservation and use of the Library’s resources by staff and users, To facilitate access to and use of the Library’s own resources and external sources of Information, To ensure resources are made available in the most convenient and user-friendly formats possible with access to support services where appropriate. To offer instruction/expert guidance needed to users for effective use of the Library. To respond to the needs of disabled users and other Library user groups with special requirements. To develop and participate in information networks and professional contacts in order to enhance better platform for scholarship and research, support co-operative efforts amongst global institutions, and foster and maintain contacts with international scholars, researchers, librarians and information specialists. To provide business information services to external and internal users.

**Services**

- Regular Orientation
- Reading Facility
- Book Bank Service
- Inter-Library Loan
- Photo copy Service
- Reference Services
- Circulation
- Computerized Information
- Current Awareness Service
- Reading Room Facility

**Resources**

<table>
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<th>Resources</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Books</td>
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<tr>
<td>Book Bank</td>
<td>1400</td>
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<tr>
<td>Periodicals Print + Online</td>
<td>66 + 424</td>
</tr>
<tr>
<td>Periodicals(Print) International</td>
<td>16</td>
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<tr>
<td>Periodicals(Print) National</td>
<td>50</td>
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<tr>
<td>Online Databases (e-journals 424)</td>
<td>09</td>
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<tr>
<td>CD/DVD</td>
<td>1251</td>
</tr>
<tr>
<td>Newspaper</td>
<td>14</td>
</tr>
<tr>
<td>Photo Albums</td>
<td>68</td>
</tr>
</tbody>
</table>
**E-Resources**

American Chemical Society: (List of Journals):

The Publications Division of the American Chemical Society provides the worldwide scientific community with a comprehensive collection of the most-cited, peer-reviewed journals in the chemical and related sciences. The ACS Publications publishes more than 43 journals, Chemical & Engineering News, ACS Legacy Archives, and the ACS Symposium Series via its award-winning web-based platform. ACS journals are #1 in citations or Impact Factor in the seven core chemistry categories as well as eight additional categories.

The ACS Publications Division seeks to cultivate the chemists of tomorrow by enhancing the high quality research of its authors with innovative services, creative collaboration, and transformative technology, while fostering the communities of chemists and allied professionals toward solving global scientific challenges. ACS Publications is leading the way in digital publishing. URL: http://pubs.acs.org.

Geo Science World:

GSW is a not-for-profit, tax exempt 501(c)(3) corporation formed by a group of geoscientific organizations in 2004 with the sole purpose of making geosciences research and information easily available to the scientific community and the public in an online digital format which facilitates education and future research. In total, these organizations represent over 100,000 geoscientists engaged in basic and applied research and education in the geosciences.

One Petro:

One Petro is a multi-society library that provides a simple way to search for and access a broad range of technical literature related to the oil and gas exploration and production industry. From one place, you can search and buy documents from many different professional societies, or similar organizations, that serve the oil and gas industry. One Petro is a multi-society effort that reflects participation of many organizations. The Society of Petroleum Engineers (SPE) is operating OnePetro on behalf of the participating organizations.

**Library Policies and Guidelines:** To keep the library environment pleasant and ensure everyone can make best use of our facilities, with maintaining library rules and regulations. We ask every library users to respect the library rules and regulations. Users who persistently break or ignore any of these rules may have their borrowing/access rights be suspended.
**Library Guidelines:**

Silence should be strictly maintained in the library premises. Maximum of 25 books for duration of 3 months to Faculty and 3 books for duration of 2 weeks to students will only be issued. Students are entitled to renew books (max. twice) depending upon the demand of the required books. An overdue charge of Rs. 2/- per day will be charged on late return of books. Books will be issued only on producing the Identity card. Books should be checked for missing pages or damage before-issue. The users will be held responsible for any damage/missing pages, later found, and the penalty would be at the discretion of the librarian. Library resources like reference books, periodicals, bound volumes, annual reports; CD’s audio/video cassettes are to be utilized within the library premises only. Issued books/Personal books, files, and other personal belongings are not allowed into the library.

**SLS Library**

Library is a heart of any institute; It supports the curriculum and research of the University Faculty and Students. Library is basically a collection of sources, resources and services where all these are maintained for the users, for which Library and Information Centre here extensively utilizes Information Technology so that best source and information can reach to the user. The library has been automated using Alice for Windows (AfW) - an international user- friendly library package. The software facilitates automated circulation (issue-return) of books and speedy access to bibliographic, location and availability information of the books in the library. The catalogue is available on the Internet for inquiring about books.

**Services:**

1. Orientation and Information Literacy
2. Reference /Information services
3. Reading Facility
4. Issue / Return of books and audio, video resources
5. Computerized Information Search / Online Access Current Awareness Service
6. Library Orientation Program
7. Collection Development
8. Photocopying
9. Selective Dissemination of Information
10. Collection and Assimilation of University related information
11. Digital Archival (Newspaper and popular articles)
**Resources:**

<table>
<thead>
<tr>
<th>Books</th>
<th>Journals</th>
<th>Databases</th>
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</thead>
<tbody>
<tr>
<td>6500</td>
<td>36 - View List</td>
<td>JSTOR</td>
</tr>
<tr>
<td>Newspapers</td>
<td>CD’s</td>
<td>Photo Albums</td>
</tr>
<tr>
<td>13</td>
<td>272</td>
<td>8</td>
</tr>
</tbody>
</table>

**Library Guidelines**

- Silence should be maintained in the library premises.
- A maximum of 3 books for duration of 2 weeks will be issued to students.
- Students are entitled to renew books (max. twice) depending upon the demand of required books.
- An overdue charge of Rs. 2/- per day will be charged on late return of books.
- Books will be issued on producing the Identity card.
- Books should be checked for missing pages or damage before issue. The student will be held responsible for any damage/missing pages found, and the penalty would be at the discretion of the librarian.
- Library resources like reference books, periodicals, bound volumes, annual reports, CD's audio/video cassettes are to be referred within the library premises.
- Issued books/Personal Books, files, notes and other personal belongings are not allowed to be bringing into in the library.
- Defaulting of the above rules will lead to termination of library membership or any other action which is thought proper by Librarian.
- Decent academic behavior is expected from users who are reading in library.
- Mobile Phone is to be switched off within the library premises.

**School of Management**

**SPM Library**

**Library and Information Centre**

The Library & Information Centre (LIC) at SPM aims at accumulation & dissemination of knowledge, information, insights and intellectual contribution in all areas of Management with an emphasis on Petroleum and Infrastructure Management. LIC is on its way to becoming an outstanding learning resource centre for the students, faculty, and researchers of SPM communities. The LIC is made user-friendly by using Information Technology services such as OPAC for checking online availability and
online book reservation. It is ensured that the resources are easily accessible to the
users, remote access to e-resources and online databases are also made available.

**Library Guidelines:**

- Silence should be strictly maintained in the library premises.
- Maximum of 25 books for duration of 3 months to Faculty and 3 books for duration of 2 weeks to students will only be issued.
- Students are entitled to renew books (max. twice) depending upon the demand of the required books.
- An overdue charge of Rs. 2/- per day will be charged on late return of books.
- Books will be issued only on producing the Identity card.
- Books should be checked for missing pages or damage before-issue. The users will be held responsible for any damage/missing pages, later found, and the penalty would be at the discretion of the librarian.
- Library resources like reference books, periodicals, bound volumes, annual reports; CD’s audio/video cassettes are to be utilized within the library premises only.
- Issued books/Personal books, files, and other personal belongings are not allowed into the library.
- Mobile Phone is to be compulsorily switched off within the library premises.
- Violation of the above rules will lead to termination of library membership.

**Library Services**

- Regular Orientation
- Reading Facility
- Inter-Library Loan
- Photo copy Service
- Reference Services
- Circulation
- Computerized Information
- Current Awareness Service
- Reading Room Facility

**Library Resources**

<table>
<thead>
<tr>
<th>Resources</th>
<th>Numbers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Books</td>
<td>10650</td>
</tr>
<tr>
<td>E-Journals</td>
<td>2300</td>
</tr>
</tbody>
</table>
17) Parul University

Vision
“Sky is the limit; nothing is impossible for those who are bearers of determination, perseverance & passion.” Parul University will have a transformative impact on society through continual innovation in education, research, creativity, and entrepreneurship.

Mission
Modern India is in need of thousands of promising & competent youth; equipped with skills & competence to affect change & development in revolutionizing the concept of “Digital India” & “Make In India”. To create a transformative educational experience for students focused on deep disciplinary knowledge; problem solving; leadership, communication, and interpersonal skills; and personal health and well-being.
Library
The Library is the brain of an institution. Our library fosters the pursuit of academic excellence. The library has an excellent collection of books. More than 250000 books, 450 Periodicals, Journals and Magazines, more than 5000 CDs/DVDs/Floppies on various subjects such as Engineering, Management, Computer Science, etc., more than 150 Indian Standards Codes, more than 1500 Bound Periodicals (Back volumes of Useful Journals) and 20 News papers are regularly subscribed by the various libraries of the Parul University.

Reference section has several Encyclopedia & Books on General Knowledge. In order to enrich the library collection, number of valuable books on varied topics of study and interests are added every year. The library also has a growing section on digital learning resources in the form of CDs, DVD, and Floppy & INTERNET facility to collect the information from the world.

The Library has introduced the system of open access where students and staff are allowed to enter the stacks and choose books for themselves.

A library orientation Program is held for new students to make them aware of various services provided by the library and the procedure to borrow books and other reading material. The library has a Book Bank Scheme – Text Books are lent to deserving and needy students for one academic year / Semester.

The library has a spacious stock Room, Reading Halls for staff and students. The library hours are extended for the benefit of students from 7:00 a.m. to 8:00 p.m. (Monday to Saturday) and Sunday time 9:30 a.m. to 4:30 p.m.

The Library has initiated the computerization of its services and activities with the implementation of SOUL 2.0 software and follows the Barcode system for issuance of books. It also provides OPAC – “ON LINE PUBLIC ACCESS CATALOUGE” to find the location of books and other materials in the library.

Vision
To be an innovative organization that is recognized as a vital community destination and resource for literacy, recreation, and informed decision – making.

Mission
- To connect people
- Provide current library materials and databases that support the academic curriculum.
- Provide access to information resources, regardless of location.
• Educate and assist college, students and staff in the identification and effective use of information resources.
• Continue to strengthen and update all collections to meet the needs of programs running under PARUL University.
• Preserve Library collections and materials, and maintain and upgrade physical and technological infrastructure to enhance the quality of services.
• Recognize that a minimum expectable standard is one resource per topic per student.
• Provide access to library resources and servers via web pages and online resources.
• Ensure that resources available are current, appropriate and accessible 24/7
• Put into practice the motto that building library resources is a continuous process.
• Enhance information literacy, especially in the student community, by developing effective plans aiming at improving students’ ability.

Rules & Regulations
1. Library Timings:
   • Library remains open on all days except national and other holidays – so declared by the University.
   • 07:00 a.m. to 07:00 p.m. for reading (from Monday to Saturday)
   • 09:30 a.m. to 04:30 p.m. for reading (on Sunday)
   • 07:30 a.m. to 05:30 p.m. for transaction (issue and return) (From Monday to Saturday)
2. Membership is open to all the employees and students of the University.
3. For membership students should fill up Registration form available at the library counter on payment of Rs.200/= (Two Hundred Rupees Only). The students should bring their latest original fee receipt for I-card, which duly stamped & signed by library staff.
4. In case of loss of the I Card, written intimation about its loss and request for duplicate I Card should be submitted to the Chief Librarian with proper recommendation from the Principal of the Respective Institution. Duplicate I-Card will be issued by the Library on the payment of Rs.300/= (Rupees Three Hundred only.) on recommendation of the Head of respective Institution.
5. Library membership is valid for one year. This I Card has to be renewed every academic year within a month of beginning of the semester/year after payment
of Tuition Fees. For renewal of I Card students have to bring latest fee receipt to the library.

6. Books and personal belongings (Bags, Umbrellas, Raincoats, big purses etc. are included in these) should be deposited in the clock room. Books issued for home-reading are not to be brought into the reading areas.

7. Books / CD’s/ Magazines etc should not be brought in the library except when it is a borrowed material to be returned.

8. A clearance certificate (NO DUE CERTIFICATE) signed by the Librarian should be demanded by the authorities concerned from the Students / Staff members on their leaving the Institution.

9. In case of misuse of library assets and misbehavior with library staff by any user, penalty will be imposed & Library facilities will be revoked.


<table>
<thead>
<tr>
<th></th>
<th>10 Books + 1 Ref. Book + 1 Back issue of Magazines / Journals &amp; Novels / General Books</th>
</tr>
</thead>
<tbody>
<tr>
<td>Director/Principal/H.O.D. / professor/Asst. Professor/Lecturer/ Librarian</td>
<td></td>
</tr>
<tr>
<td>Non-Teaching and Other Staff</td>
<td>05 Books + 1 Ref. Book + 1 Back issue of Magazines/Journals &amp; Novels/General Books</td>
</tr>
<tr>
<td>U.G. Students</td>
<td>02 Books + 1 Ref. Book + 1 Back issue of Magazines/Journals &amp; Novels/General Books</td>
</tr>
<tr>
<td>P.G. Students</td>
<td>03 Books + 1 Ref. Book + 1 Back issue of Magazines/Journals &amp; Novels/General Books</td>
</tr>
<tr>
<td>CD/DVD – Not issued to any Student/Staff (Students/Staffs have to bring External Storage Device to copy the data of CD/DVD)</td>
<td></td>
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</tbody>
</table>

11. Loan period
   a. Books:
      Faculty 180 days
      Library Staff 180 days
      Non-teaching & Other Staff 90 days
      Students 14 days
   b. Back issue of Magazine/Journals:
      Faculty 04 days
      Library Staff 04 days
      Non-teaching & Other Staff 04 days
Students 04 days

c. Novels/General Books:
   Faculty 07 days
   Library Staff 07 days
   Non-teaching & Other Staff 07 days
   Students 07 days

12. Details of Fine or Dues: As mentioned in Appendix 1

13. “REFERENCE CARD” is issued to student/staff (On Demand) for availing Reference Facility from the library on the basis of request given to the Library. Reference Books, Current Issue of Periodicals/Magazines, Newspapers, University papers and Syllabi can be used only within library premises and in special requirement it can be issued for overnight to members on permission of Library Authority.

14. Books and any issued materials once returned will not be reissued on the same day.

15. Library materials must be returned on or before the return date – In case the return date happens to be a holiday the members must return the material issued to them before the return date -otherwise fine will be charged as per rule.

16. Books, Reports, Journals, etc should be handled with care, preserving them so that they are not damaged in any way. If any damage is found in library materials, actual damage removal cost will be recovered from the borrower.

17. Members should examine the material thoroughly for missing pages, chapters, photographs; sketches etc. at the time of issuance of the books to them and bring the short comings, if any, to the notice of the Library staff for record. They should return the material to library in the same condition as at the time of issue.

18. Loss of issued Books/CDs/Floppies/Any other Material of the library must be reported immediately in an application by the member. He/she will be responsible to replace whatever is lost by him/her on or before the due date or else he/she should pay three times the cost within ten (10) days from the due date, after which a fine as per rule will be charged along with the three times cost of the items. Remote Access (EZ Proxy)
<table>
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<th>Sr. No.</th>
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<th>Link</th>
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<tr>
<td>1</td>
<td>EZ Proxy : Off Campus Remote Access to E - Resources</td>
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</tr>
<tr>
<td>2</td>
<td>NPTEL</td>
<td></td>
</tr>
</tbody>
</table>

**Institutional Repository**

Welcome to Institutional Repository of Parul University. The Digital Repository of Parul University is developed to disseminate the information available in library. The repository contains digital theses/dissertations, reports and other publications of institute members. This will work as an important tool to facilitate scholarly communication and preserve the institution information. This Repository also contains exam papers (Internal & University) with answer key, syllabus, freely available resources like e-journals, e-books etc.

**Activities**

Central Library of Parul University organized the following types of programs on regular basis for the intellectual development of University’s students as well as for the library professionals. Workshop conducted on “Impact of ICT on library services”, In house training program was given on SOUL 2.0 Installation and operation, workshops were conducted on Librarian Development Programme and User awareness Programme about E-content. Celebration of Librarian’s Day was organized in which musical event named “Pustak Param Sakha” performed by Ankit Trivedi a well known author and poet. Best users awards were given to the faculties and students and conducted a session on “Library: Redesigning Spaces Redefining Learning”.

**User Awareness Program about E-Content**

Central Library of Parul University and Informatics (India) Ltd. has jointly organized State level two days workshop on “User Awareness Program about E-Content” on 21st & 22nd March 2015 for Librarians, Faculty members and Students of Parul University with an objective of create awareness utility of E-Content. Main objective of this workshop was to provide new technology, materials, services to access through library available research, information resources, print documents specially various digital information with mire efficiency. More than 100 librarians has participated in the workshop. Experts Invited from Bangalore provided training to the participants. By this
training, participants would develop more capability to access e-content through their libraries in better way and speedily.

18) **Rai University**

**Vision & Mission**

Rai University’s Vision is to be among the best universities in India, this is possible when we achieve the highest standards in research, teaching and other activities. This vision of Rai University reflects its service to society. The mission based on which Rai University has been established is:

To promote teaching, training and research activities in varied fields with a special focus on the upliftment of underprivileged girls in the State of Gujarat

- To collaborate with other colleges or universities, research institutions, industry associations, professional associations in India or abroad, to conceptualize, design and develop specific educational and research programs, training programs and exchange programs for students, faculty members and other
- To disseminate knowledge through seminars, conferences, executive education program, community development programs and publications
- To undertake programs for the training and development of faculty members of the university.
- To create higher levels of intellectual abilities

**Library**

Library is an essential component of RU’s research and education mission. The combination of carefully selected traditional and digital resources via browsing interface and supported by exceptionally fast response service, provides students community with a library that is worthy of this world-class institution. The enthusiastic Library management, commitment of talented Library staff and the support of top management makes the Library a most lively place on the campus providing friendly environment that enables learning and advancement of knowledge, extends research and publication assistance and facilitates undergraduate, postgraduate and research scholars with relevant information. RU’s library is well-equipped with precious books, Textbooks, Reference books, Periodicals and Journals. The library is enriched with digital facilities and computer system. Free access of this is made available to the students, ex-students, research workers, faculty, staff and visitors. The library frequently displays and exhibits various
books and is updated with new books regularly. Our students can avail the textbooks for the entire academic session with nominal charges.

19) **R K University**

**Mission**

To serve the society by creation, augmentation, dissemination and perpetuation of knowledge through highest level of learning and research.

**Vision**

To become a preeminent education hub that is responsive to the changing needs of a knowledge-based global society.

**Library**

Libraries store the energy that fuels the imagination. They open up windows to the world and inspire us to explore and contribute to improving our quality of life. Libraries change lives for better. Students are more influenced by Google, but ‘Google can bring you 100000 answers but libraries can bring you the right one. No university in the world has ever risen to greatness without a corresponding a great library. Library doors are gateways of knowledge. So library is the most important part of any university. RK University is having a huge Central Library with various departmental library. RK University has divided its library according to the courses. A part from Central Library, it is having School of Engineering Library, School of Diploma Studies Library, School of Management Library, School of Pharmacy Library, School of Computer Science Library and School of Pharmacy and Science Library


The library Subscribed 154 National and International Journals to keep students updated with the latest facts in their field.
56 Magazines such as competition success review and latest facts and many more are subscribed to enhance students’ general knowledge and to prepare for the various competitive exams. 480 E-Journals are available for engineering and science students in the library. 153 Back Volumes, 1919 audio visuals and 47 news papers are available for students the use of

20) Uka Tarsadia University

Uka Tarsadia University Library-The University has a central library which is open for students and staff members from 8.00 a.m. to 6.00 p.m. on all working days. State-of-the-art library has a rich collection of text books, reference books, national and international periodicals, journals and magazines, along with CDs and video cassettes in all branches of Pharmacy, Engineering, Science, Technology, Management, Bio Technology, Science, Nursing and General Studies. Books and editions are upgraded on a regular basis. The library is fully automated having an ultra-modern E-Resource centre where students can access information from across the world over internet. The library has a spacious reading room for students for the purpose reading library books and journals.

The Gopal Vidyanagar campus library is an invaluable resource for students, researchers and faculties. The University has a central library which is open to students and staff members from 8.00 a.m. to 8.00 p.m. on all working days. State-of-the-art library has a rich collection of text books, reference books, national and international journals in all branches of Pharmacy, Engineering, Science, Technology, Management and General Studies. The library has an ultra-modern E-Resource Centre where students can access information from across the world over internet. The library has a spacious reading room for students for the purpose reading library books and journals.

Services and Facilities

Central library offers following facilities and services:

- Membership facility
- Document borrowing facility
- Book bank services
- Reference, referral and information services and E-referencing.
- Reservation of books
- Inter-library loan services (only for teaching staff)
• Facility to borrow reading materials in open access environment
• Use of special collections wherever they are available.
• Bibliographical services wherever they are available.
• Article alert services wherever they are available.
• Use of project reports as per the conditions.
• Photocopying services by adhering to the copyright provisions.
These rules are applicable to all members of Uka Tarsadia University.

Eligibility for Membership
The following are entitled to single membership of the library and use of its resources.
• Students enrolled in different courses / programmes at the University.
• Members of the teaching and non-teaching staff of University.
• Those recommended by authorized persons.

Membership Procedures
• An application is to be made in the prescribed form available at the central library.
• The application has to be duly recommended by the programme / campus Director.
• On receipt of application member shall be issued an ID- cum library card from the library.

Validity and Renewal of Membership
• Membership of student will be valid from 16th July to 30th May of each academic year. For renewal of membership the students will have to produce fee receipt.
• Membership to the teachers of University will be valid for three years and thereafter renewal of membership will be required.
• Membership of non-teaching will be valid for one academic year and thereafter renewal of membership will be required.
• Ad hoc / visiting / temporary faculty membership will be valid for one academic year only.

Loss of Books/Journals/Periodicals
General, text and reference books- A book lost by the member shall be replaced either with latest edition or payment of current price of the same. Indian edition shall be replaced by the Indian edition and the foreign by the foreign edition. If the user wants to replace the foreign edition with the Indian edition, the same may be accepted but the difference in the registered cost of original edition at the current rate of exchange and the current price of the Indian edition shall be charged.
Rare and out-of-print Books- If a rare or out-of-print book is lost by the member, he shall have to pay twice the amount of current price.

Multivolume publications- If a volume of a multi-volume publication is lost, either the current price of the complete set shall be charged or the set shall have to be replaced with the latest edition by the member. If lost volume(s) of a set is/are available in the market, the member may be allowed to replace the lost volume(s) of the same edition. If the newer edition is available in the market, then the entire set of new edition may be accepted as replacement or the cost thereof may be charged.

Loss of library ticket /books/Periodicals /journals- Loss of library books or membership cards must be reported immediately in writing to the librarian of central library. Duplicate library tickets/ membership card will be issued on payment of Rs. 25 each. However return/ payment/ replacement of book/s issued on the previous library tickets/ membership card will be the sole responsibility of the user and clearance or no due certificate will not be issued till the dues stand cleared.

Loss of Periodicals /journals- The member shall replace lost issues of the journals\ magazine within three months from the date of issue; else the member shall have to bear the current cost of the complete volume or set, as the case may be.

In case of loss of bound volume of periodical/journal/magazine the member shall have to either replace the volume or pay four times the cost of subscription of the volume.

Damage to Books and E-Resources

If any member is found guilty of damaging/mutilating/defacing/disfiguring a book and/or other reading material he has pay

- The current cost of the book(s) and processing charges and/or fine, if the book is defaced/disfigured.
- At least twice the current price of the book and/or fine if mutilated or damaged in any other form.

No Due/Clearance Certificate

- Obtaining No due/clearance certificate from central library is a mandatory requirement in case of cancellation of admission or when leaving after completion of the registered course.
- The library books / tickets / membership cards are the property of the library and are to be returned and dues (if any) is to be paid to obtain a clearance certificate from the central library.
- All formalities to obtain clearance certificate are to be completed by the members.
The faculty members and non-teaching staff are required to obtain a no due certificate from the central library upon resignation from the service of the University.

Clearance certificate is not issued to non-members.

**Borrowing Facility**

The members are entitled as under to borrow books, etc. from the library on production of ID-cum-library card.

**Books**

<table>
<thead>
<tr>
<th>Sr. No</th>
<th>Type of Users</th>
<th>No of Books</th>
<th>No of days</th>
<th>Fine (due)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Graduate Student</td>
<td>03</td>
<td>07</td>
<td>Rs10.00</td>
</tr>
<tr>
<td>2</td>
<td>Post-Graduate Student</td>
<td>03</td>
<td>10</td>
<td>Rs10.00</td>
</tr>
<tr>
<td>3</td>
<td>Teaching Staff</td>
<td>15</td>
<td>90</td>
<td>-</td>
</tr>
<tr>
<td>4</td>
<td>Non-teaching</td>
<td>03</td>
<td>30</td>
<td>-</td>
</tr>
</tbody>
</table>

Manuscripts, reference books, rare books, thesis, dissertation, project reports shall not be issued. Loan books are non renewable, in case it is in demand by another user.

**Issue of Periodicals /Magazines /Journals and E- resources**- Back dated issues up to six months are available for transaction for the teaching and Non-teaching faculty only for the period of one week.

**E-Resources**- CD-ROMs with books and periodicals are issued for 3 days duration.

**Damage of Furniture and Computers**- Damage to library furniture and computers may lead to withdrawal of library privileges, and in serious cases, it will lead to heavy fine and disciplinary action by the campus /programme Director.

**Reservation of Books**- A book on loan can be reserved for a member on formal request. The requester shall collect the book within two days from the date of intimation failing which the same shall go back to normal circulation.

- In the event of holding membership tickets, as per the entitlements, the user should ensure that the number of books issued and number of library tickets available in hand meet its requirements.
- In case of discrepancy the same should immediately be brought to the notice of the Issue -cum -return counter at the library.
- Reservation for those books which are not on the library shelves can made by a demand note.
General Rules for the Users

- Silence is to be maintained in library and reading hall.
- Smoking and eating is prohibited in library.
- Reading hall is meant for individual study only.
- Lending of books or membership card to another person is prohibited.
- The member is responsible for the books borrowed on his / her library tickets.
- Members should keep the library informed of any change in address, class or course of study during the period of membership.
- Library walls, furniture and reading materials should not be spoiled / damaged/soiled in any way.
- Arrangement of chairs and tables should not be disturbed from their position.
- Mobile phones should either be switched off or kept on silent mode.
- Books and bounded volumes should be handled with great care. Keeping the opened volume on table is prohibited.
- Inserting note books or pencils in between the pages of the books or folding the corner of the pages of the books to serve as bookmarks should be refrained from.
- Mutilation and disfiguring of pages of library materials by pencil or ball pen should be refrained from.
- Defects found in the books, bound volume and periodicals taken out for reading or borrowing should immediately be brought to the notice of the staff on duty.
- Personal belongings should not be left unattended on table in library.
- Personnel books and other materials are not allowed inside the library.
- Damage to library property may lead to withdrawal of library privileges, and in serious cases may lead to heavy fine and other disciplinary actions.
- Any member found guilty of taking any book out of the library without authorization shall be liable for withdrawal of library privileges and/or fine. The quantum of punishment shall be determined by the programme/campus Director.
- The librarian of central library is authorized to impose any or all of the following penalties, in case a student is found guilty within the library premises.
  - Warning
  - Fine
  - Temporary or permanent withdrawal of library facilities or cancellation of membership.
• Banning entry into the library on temporary or permanent basis.

**Do's**

• Sign the register kept at the check point/property counter when entering the library.
• Show the documents being taken out of the library to the staff at the check point/property counter.
• Contact the staff on duty for any queries.
• Keep the library premises neat and clean.
• Switch off the mobile phones.

**Miscellaneous**

These library rules are subject to change from time to time by the librarian with the approval of the provost.