Contents

Preface V
Acknowledgment Vii
List of tables xiii-xviii
List of abbreviations xix-xx
Abstract xxi-xxii

Section: I 1-6

Chapter – 1: Introduction

[1 Prologue] 1
2 Statement of the Problem 2
3 Objective 3
4 Scope and Coverage 3
5 Methodology 4
6 Significance of the Study 5
7 Style of References 6
8 Chapters 6

Chapter – 2: Overview of literature 7-45

[1 Prologue] 7
2 Objective 7
3 Methodology 8
4 Observations 8
4.1 Circulation Services 8
4.2 Circulation Systems 9
4.3 Requirements of a Good Circulation System 10
4.4 Borrower’s Registration 10
4.5 Patron Borrowing Policy 11
4.6 Circulation Policy 12
4.7 Loan Policy 12
4.8 Circulation Counter 13
4.9 Location of Circulation Counter 13
4.10 Circulation Services in a Temporary Location 13
4.11 Library Hour 13
Section: II
Chapter – 3: Status of Circulation Systems of University Libraries in West Bengal

[1] Prologue  46
2 Objective  46
3 Methodology  46
4 Analysis of Circulation Systems of University Libraries  47
   4.1 Circulation System of University of Burdwan Central Library  47
   4.2 Circulation System of University of Calcutta Central Library  51
   4.3 Circulation System of Jadavpur University Central Library  56

5 Conclusion  37
### 4.4 Circulation System of Kalyani University Central Library
4.5 Circulation System of University of North Bengal Central Library
4.6 Circulation System of Rabindra Bharati University Central Library
4.7 Circulation System of Vidyasagar University Central Library
4.8 Circulation System of Visva-Bharat Central Library

5 Conclusion

Chapter – 4: Comparison of Circulation Systems in University Libraries of West Bengal

| [1 Prologue] | 76 |
| 2 Objective   | 76 |
| 3 Methodology | 76 |
| 4 Analysis and Findings | 77 |
| 5 Conclusion  | 194 |

Chapter – 5: Attitude of Users towards Circulation Systems in University Libraries of West Bengal

| [1 Prologue] | 197 |
| 2 Objective and Scope | 197 |
| 3 Methodology | 198 |
| 4 Analysis and Findings | 198 |
| 5 Conclusion  | 224 |

Section: III

Chapter – 6: Proposed Model of Manual Circulation System

| [1 Prologue] | 226 |
| 2 Objective   | 226 |
| 3 Methodology | 227 |
| 4 Problems Faced in Manual Circulation System in University Libraries | 227 |
Chapter 5: Proposed Model of Manual Circulation System

5.1 Equipments 230
5.2 Charging System 230
5.3 Discharging System 233
5.4 Reservation/Demand 233
5.5 Re-issue 234
5.6 Advantages 234
5.7 Disadvantages 235
5.8 Solution 237

Chapter -7: Proposed Model of Automated Circulation System 239-266

[1 Prologue]
2 Objective and Methodology 239
3 Problems Faced in Semi Automated Circulation System in University Libraries 240
4 Proposed Model of Automated Circulation System 243
   4.1 Basic/Common Functions 243
   4.2 Feedback from the Library Staff and Users 254
   4.3 Additional Features that Must be Included in the Proposed Model 260

5 Conclusion 264

Section: IV
Chapter – 8: Summary of Findings and Conclusion 267-272

[1 Prologue]
2 Scope of Further Research 267
272

Bibliography
Appendix-I
Appendix-II 273-286
287-304
305-307