APPENDIX

Questionnaire for Faculty

Respected Sir,

I am distributing this questionnaire to conduct an investigation on “Information Literacy among the Post Graduate students and faculty of colleges affiliated to the University of Kerala” as part of my PhD in Library and Information Science from Manonmaniam Sundaranar University, Tirunelveli under the guidance of Dr. Gopakumar.V University Librarian, Goa University, Taleigao Plateau. I shall be grateful, if you could help me in this effort by spending some of your precious time to fill this questionnaire with true and accurate information. I assure that data will be kept confidential, and will only be used for academic purpose.

Thanking You,

Yours Faithfully

Sureshkumar.C
Research Scholar
Manonmaniam Sundaranar University,
Tirunelveli
I. PERSONAL DETAILS:

1. Name  :

2. Age Group  : Below 30  31-35  36-40  41-50  51 and above

3. Gender  : Male   Female

4. Subject Area  : .................................................................

5. Status  : Assistant. Professor   Associate Prof.   Professor

(Questions from II to VI Please tick mark any one of them)

II. Feeling the need for information:

1. What do you mean by Information?
   A. Data from an authentic source
   B. Facts provided or learned about something or someone
   C. Knowledge communicated or received about a particular fact or circumstance
   D. All the above
   E. I Don’t know

2. What do you understood by Literacy?
   A. The ability to read and write
   B. The use of a variety of socially contextual symbols and sign
   C. It is a complex, dynamic and often mercurial concept.
   D. The set of technical skills of reading, writing and calculating
   E. I don’t know

3. When do you feel the need for Information mostly?
   A. At the time of examination
   B. While starting the project work/Experiments
   C. While writing assignments
   D. All the above
   F. I don’t know

4. In general, Information literacy is best described as the ability to:
   A. A problem solving technique
   B. Create new information
   C. Read complex documents
   D. Locate, Evaluate, and use information effectively
   E. I don’t know

III. Knowledge of location of information:

5. Where would you look for latest information on a topic such as Nanotechnology?
   A. The Library Catalogue
   B. Reference books
   C. Periodicals / Journals
   D. Text books
   E. I don’t know

6. To find materials on the shelf in the library, you need to:
   A. Browse the shelves until you find, what you are looking for
B. Find title in the catalogue
C. Find Call number in the catalogue
D. Take the help of the library staff
E. I don’t know

7. Which is the best way to find a scholarly article on a given topic?
   A. Using the OPAC/ Catalogue of the library
   B. Searching a journal databases
   C. Searching generally on the search engine like Google
   D. From print journals in the library
   E. I don’t know

8. You have been assigned to write an article by your guide on a topic you are not familiar with. Where in the Library would you begin?
   A. By consulting friends who are works on the same topic
   B. By meeting the Reference Desk of the library
   C. By browsing the online journals
   D. All the above
   E. I don’t know

9. To know the origin of the word ‘Church’, you consult:
   A. An Etymological Dictionary
   B. A Dictionary
   C. An Encyclopedia
   D. The Internet
   E. I don’t know

10. How will you locate a place with name’ Reykjavik’?
    A. Using an atlas
    B. Using an encyclopedia
    C. Using Gazetteers
    D. Through the Internet
    E. I don’t know

11. Below is a description found in an online index. What type of item is this?

<table>
<thead>
<tr>
<th>Title:</th>
<th>Information literacy skills of occupational therapy graduates: a survey of learning outcomes</th>
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<td>Journal of the Medical Library Association 2003,</td>
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</tbody>
</table>
| Subject Terms: | *Information Literacy Skill
  *Occupational Therapy
  *Graduates
  *survey of learning outcomes |

A. Government report
B. Book
C. Journal article
C. Newspaper article
D. I don’t know
12. If you need a book or an article which your Library does not have, what will you do?
   A. You can demand it directly from the author
   B. You can order the item through Inter Library loan (ILL)
   C. Search for a library having it
   D. Buy a copy from the market
   E. I don’t know

13. If you locate reference to a journal article. How will you come to know the content of that article?
   A. By reading the article which referred it
   B. By getting its abstract from an abstracting service
   C. Get the original article
   D. By getting its index from an indexing service
   E. I don’t know

14. What is meant by a primary source of information?
   K. It is collection of essays
   L. It is the first book that is written on a topic
   M. It is an original material like Journal article diary, letter, patents, ect.
   N. The document contain extensive analysis of a topic
   O. I don’t know

15. Difference between catalogue and bibliography?
   A. A library catalogue lists the resources you will find in the library's collections, but a bibliography is usually a list of works written by a particular author or about a particular subject.
   B. A library catalogue is an alphabetically arranged list of the headings or topics that appear in a published work, but bibliography is list of collected works
   C. A Library catalogue is list of selected work, but a bibiliography is list authors in particular subject
   D. I don’t know

16. You have the following citation. Where would you look for to know whether this publication is available in hardcopy in your library?
   A. Indexing service of the Library
   B. Abstracting service of the Library
   C. OPAC of the Library
   D. List of current additions of the Library
   E. I don’t know

IV. Knowledge about getting the information

17. Library classification systems arrange books on the library shelves:
   A. By publisher
   B. By title
   C. By subject
   D. By author’s first name
   E. I don’t know
18. While searching a database for all records on India we can use “Indi” as a search term. What is it called?
   A. Keyword search
   B. KWICK
   C. **Truncation**
   D. Wild Card Search
   E. None of the above

19. What is mean by Wild card search in a database?
   A. Character/s that may be used in a search term to represent one or more other characters
   B. It allows you to find words using patterns for a set of words and to find synonyms or forms of a word
   C. It allows you to increase the breadth of a search by using the symbols ‘?’ and ‘*’ to replace individual letters, or sequences of letters, within the 'first names' and 'last name' fields.
   D. All of the above
   E. I don’t know

20. With the “Advanced search” option you can:
   A. Search titles only
   B. Search contents only
   C. **Search title, author, subject, words of title and combinations**
   D. Search only in keywords
   E. I don’t know

21. To search for a topic in a catalogue or database that has several synonyms, which operator would you use to obtain as many results?
   A. AND
   B. NOT
   C. **OR**
   D. NEAR
   E. I don’t know

22. Which of the following keyword(s) would be most efficient in retrieving articles or books for following research question: “What impacts has Christianity had on the world?” in an online search
   A. Christianity
   B. **Christianity and World**
   C. Impact Christianity had on the world
   D. All the above
   E. I don’t know

   A. Number of references
   B. Total number of pages
   C. **Volume number of periodical**
   D. Beginning page of article
   E. I don’t know
V. Knowledge about the evaluation and ethical use of information
24. How would you decide whether a book contains information on your topic?
   A. When I find my topic is listed in the index
   B. When I find the table of contents lists a chapter on my topic
   C. When title includes the words of my topic
   D. All of the above
   E. I don’t know
25. What do you mean by peer-reviewed journals?
   A. Articles accepted for publication after review by experts only
   B. Its articles that are popular to read
   C. It contains book reviews
   D. Its articles are written by experts in the field
   E. I don’t know
26. What is known as bibliography?
   A. It is a list of Biographical sources
   B. It is a list of countries
   C. It is a list of information sources
   D. It is a list of telephone numbers
   E. I don’t know
27. What is plagiarism?
   A. Including the intellectual content from another document in your writing and failing to cite it.
   B. Failing to use the correct format when citing your sources
   C. Publishing without peer review
   D. Not using styles while writing an article
   E. I don’t know
28. While including the content from another document in your article best way to avoid the plagiarism.
   A. Use the correct style when citing your source
   B. Citing properly in the article with all details
   C. Using the ideas of citing article
   D. All the above
   E. I don’t know
29. What is the impact of plagiarism?
   A. Indenting the intellectual property right of an author
   B. It is equivalent to theft
   C. It is against academic ethics
   D. All the above
   E. I don’t know
30. Are you aware of style manuals?
    Yes    No
    If Yes, Please mention the style manual you prefer..........................
31. Do you feel that you need training on Information Literacy skills?
    Yes    No

Thank you so much for your kind co-operation.
Questionnaire for PG Students

Respected Student,

I am distributing this questionnaire to conduct an investigation on “Information Literacy among the Post Graduate students and faculty of colleges affiliated to the University of Kerala” as part of my PhD in Library and Information Science from Manonmaniam Sundaranar University, Tirunelveli under the guidance of Dr. Gopakumar.V University Librarian, Goa University, Taleigao Plateau. I shall be grateful, If you could help me in this effort by spending some of your precious time to full this questionnaire with true and accurate information. I assure that data will be kept confidential, and will only be used for academic purpose.

Thanking You,

Yours Faithfully

Sureshkumar.C
Research Scholar
Manonmaniam Sundaranar University,
Tirunelveli
I. PERSONAL DETAILS:

1. Name : 
3. Gender : Male   Female
4. Subject Area : ………………………………………………………………
5. Status : ………………………………………………………………………

(Questions from II to VI Please tick mark any one of them)

II. Feeling the need for information:
1. What do you mean by Information?
   A. Data from an authentic source
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   C. It is a complex, dynamic and often mercurial concept.
   D. The set of technical skills of reading, writing and calculating
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3. When do you feel the need for Information mostly?
   A. At the time of examination
   B. While starting the project work/Experiments
   C. While writing assignments
   D. All the above
   F. I don’t know
4. In general, Information literacy is best described as the ability to:
   A. A problem solving technique
   B. Create new information
   C. Read complex documents
   D. Locate, Evaluate, and use information effectively
   E. I don’t know

III. Knowledge of location of information:
5. Where would you look for latest information on a topic such as Nanotechnology?
   A. The Library Catalogue
   B. Reference books
   C. Periodicals / Journals
   D. Text books
   E. I don’t know
6. To find materials on the shelf in the library, you need to:
   A. Browse the shelves until you find, what you are looking for
   B. **Find title in the catalogue**
   C. Find Call number in the catalogue
   D. Take the help of the library staff
   E. I don’t know

7. Which is the best way to find a scholarly article on a given topic?
   A. Using the OPAC/ Catalogue of the library
   B. **Searching a journal databases**
   C. Searching generally on the search engine like Google
   D. From print journals in the library
   E. I don’t know

8. You have been assigned to write an article by your guide on a topic you are not familiar with. Where in the Library would you begin?
   A. By consulting friends who are works on the same topic
   B. By meeting the Reference Desk of the library
   C. By browsing the online journals
   D. **All the above**
   E. I don’t know

9. To know the origin of the word ‘Church’, you consult:
   A. **An Etymological Dictionary**
   B. A Dictionary
   C. An Encyclopedia
   D. The Internet
   E. I don’t know

10. How will you locate a place with name ‘Reykjavik’?
    A. **Using an atlas**
    B. Using an encyclopedia
    C. Using Gazetteers
    D. Through the Internet
    E. I don’t know

11. Below is a description found in an online index. What type of item is this?

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| Subject Terms: | *Information Literacy Skill*
| | *Occupational Therapy*
| | *Graduates*
| | *survey of learning outcomes* |
A. Government report  
B. Book  
C. **Journal article**  
D. Newspaper article  
E. I don’t know  

12. If you need a book or an article which your Library does not have, what will you do?  
   A. You can demand it directly from the author  
   B. **You can order the item through Inter Library loan (ILL)**  
   C. Search for a library having it  
   D. Buy a copy from the market  
   E. I don’t know  

13. If you locate reference to a journal article. How will you come to know the content of that article?  
   A. By reading the article which referred it  
   B. **By getting its abstract from an abstracting service**  
   C. Get the original article  
   D. By getting its index from an indexing service  
   E. I don’t know  

14. What is meant by a primary source of information?  
   A. It is collection of essays  
   B. It is the first book that is written on a topic  
   C. **It is an original material like Journal article diary, letter, patents, etc.**  
   D. The document contain extensive analysis of a topic  
   E. I don’t know  

15. Difference between catalogue and bibliography?  
   A. A library catalogue lists the resources you will find in the library’s collections, but a bibliography is usually a list of works written by a particular author or about a particular subject.  
   B. A library catalogue is an alphabetically arranged list of the headings or topics that appear in a published work, but bibliography is list of collected works  
   C. A Library catalogue is list of selected work, but a bibliographic is list authors in particular subject  
   D. I don’t know  

16. You have the following citation. Where would you look for to know whether this publication is available in hardcopy in your library?  


   A. **Indexing service of the Library**  
   B. Abstracting service of the Library  
   C. OPAC of the Library  
   D. List of current additions of the Library  
   E. I don’t know
IV. Knowledge about getting the information

17. Library classification systems arrange books on the library shelves:
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18. While searching a database for all records on India we can use “Indi” as a search term. What is it called?
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19. What is mean by Wild card search in a database?
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   B. It allows you to find words using patterns for a set of words and to find synonyms or forms of a word
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   D. All the above
   E. I don’t know
   A. Number of references
   B. Total number of pages
   C. **Volume number of periodical**
   D. Beginning page of article
   E. I don’t know

V. Knowledge about the evaluation and ethical use of information

24. How would you decide whether a book contains information on your topic?
   A. When I find my topic is listed in the index
   B. When I find the table of contents lists a chapter on my topic
   C. When title includes the words of my topic
   D. **All of the above**
   E. I don’t know

25. What do you mean by peer-reviewed journals?
   A. **Articles accepted for publication after review by experts only**
   B. Its articles that are popular to read
   C. It contains book reviews
   D. Its articles are written by experts in the field
   E. I don’t know

26. What is known as bibliography?
   A. It is a list of Biographical sources
   B. It is a list of countries
   C. **It is a list of information sources**
   D. It is a list of telephone numbers
   E. I don’t know

27. What is plagiarism?
   A. **Including the intellectual content from another document in your writing and failing to cite it.**
   B. Failing to use the correct format when citing your sources
   C. Publishing without peer review
   D. Not using styles while writing an article
   E. I don’t know

28. While including the content from another document in your article best way to avoid the plagiarism.
   A. Use the correct style when citing your source
   B. **Citing properly in the article with all details**
   C. Using the ideas of citing article
   D. All the above
   E. I don’t know

29. What is the impact of plagiarism?
   A. Indenting the intellectual property right of an author
   B. **It is equivalent to theft**
   C. It is against academic ethics
D. All the above
E. I don’t know
30 Are you aware of style manuals?
   Yes       No
   If Yes, Please mention the style manual you prefer………………
31 Do you feel that you need training on Information Literacy skills?
   Yes       No

   Thank you so much for your kind co-operation.