ANNEXURE 1

Questionnaire-cum information Schedule for Principal

Part: I General information of the college

1) Name of the College:

2) Location of the college:
   (a) Urban □
   (b) Semi urban □
   (c) Rural □
   (d) Hill □

3) Year of establishment

4) Year of Affiliation/permission:
   (a) Affiliation □
   (b) Permission □

5) Year of UGC recognition under 12B and 2f

6) Financial category of the college:
   (a) Grants-in-aid □
   (b) Govt Funded □
   (c) Unaided □

7) Number of stream in the college:
   (a) Arts □
   (b) Science □
   (c) Commerce □

8) Number of students in the college:

9) Number of teachers in the college:

Part: II Infrastructure facility and Learning resources.

1) Type of the college building:
   (a) RCC Type □
   (b) Assam type □
   (c) Combination of both □
2) Campus area of the college (in acre)

3) Built up area of the college:

4) Indoor and outdoor sports facility

   (a) Indoor
   (b) Outdoor

5) Conference Hall

6) Does the college have the following?

   (a) Central Library
   (b) Departmental Library
   (c) Reading Room
   (d) Computer Centre
   (e) Reprography
   (f) Facility to prepare Audio -Visual and other teaching aid
   (g) Internet facility

7) Is the central Library interconnected with other Library for inter -Library borrowing?

8) Is there computer and Internet facility in library?

9) Is there an advisory committee for the library?

10) Is there a qualified librarian in the library?

11) Is the central library has the following facilities?

   (a) National Journal
   (b) International Journal
   (c) National Newspaper
   (d) Regional Newspaper

12) How much books are there in the library?

13) How would you rate infrastructure and learning resources of your college?

   (a) Adequate
   (b) Not adequate
   (c) Poor
Part: III Financial Status and resources of the college

1) What is the major source of income of the college?
   (a) Income from students' fee □
   (b) Income from college own resources □
   (c) Govt. fund □
   (d) Grants-in-aid □

2) Does the college receive necessary finance from the state govt. for expansion of college building, library etc? yes/no

3) Does the college receive financial grant from UGC? yes/no

4) Does the college receive donation, subscription from any other source? yes/no

5) If “yes” how frequent is the donation/subscription received?
   (a) Regularly □
   (b) Occasionally □
   (c) Not at all □

6) Besides tuition fee, what is the fee structure of the college? Per annum Rs......

7) Does the college generate resource through available means? yes/no

8) If “no” do you suggest resource generation for the college? yes/no

Part: IV Organization and Management of the college

1) Is there a statutory Body to manage/govern the college? yes/no

2) Is there any committee/cell for periodical review of effectiveness of administration and management in regard to the human power requirement, performance, finance and resource of the college? yes/no

3) Is there any opportunity for the staff to participate in decision making in regard to academic, administrative, finance and resource of the college? yes/no
4) What is the attitude of the management body towards Quality enhancement of the college?

(a) Cooperative ☐
(b) Indifferent ☐
(c) Cumbersome ☐

**Part: V Academic related aspects.**

1) Does the college have specific mission and goal? yes/no

2) If "yes" does the college periodical review its mission and goal? yes/no

3) Besides conventional courses, does the college have any other course relevant to students' employment? yes/no

4) Is there a centre in the college for extension activities? yes/no

5) Is research a significant activity of the college? yes/no

6) Does the college impart value education to students? yes/no

7) If "yes" what method does the college adopt?

(a) through prescribed course ☐
(b) through organizing extra-curricular activities ☐

8) In your opinion has the college been successful in enhancement of quality in all aspects of its activity? yes/no

9) If "no" what factor(s) do you consider most responsible?

(a) Lack of finance ☐
(b) Absence of strategic planning ☐
(c) Absence of awareness/ sincerity/ initiative on the part of the administration and Management ☐
(d) Lack of attitudinal change amongst all components ☐
(e) All the above ☐
ANNEXURE 2

Questionnaire for Teachers

Part: I General information

1) Name of the Teacher:...
2) Name of the college:...
3) Name of the department:...
4) Qualification:.. MA/MSc/McoM/PhD/Mphil
5) Length of service in the college:...

Part: II Infrastructure and learning resources

1) Is your college building big enough to meet the minimum requirement of academic activities? yes/no
2) What is your opinion about the facilities available in your central library?
   (a) Adequate □
   (b) Not adequate □
   (c) Very poor □
3) Are you aware of recent technique of teaching used by the teacher at higher level? yes/no
4) If 'yes' do you use those techniques? yes/no
5) Is there any provision like "conference hall" for holding academic activities in your college? yes/no
5) How would you rate the learning resources of your college?
   (a) Adequate □
   (b) Not adequate □
   (c) Very poor □

Part: III Financial status and resources of the college

1) Are your pay and allowances given by your college satisfactory to your need? yes/no
2) Are the superannuating benefit satisfactory to you? Yes/no
3) Do you receive salary regularly? Yes/no
4) Are you aware of the recent financial problem faced by the colleges in incurring expenditure for higher education? Yes/no
5) If “yes” do you suggest for resource generation of your college through the use of available means? Yes/no

Part: IV Organization and Management

1) Are there any opportunity for participation of faculty and staff in academic, administrative and financial and organizational planning of the college? Yes/no
2) In your opinion has the college been successful in enhancement of quality in all aspects of its activity? Yes/no
3) If ‘no’ what factor(s) do you consider most responsible?
   (please tick)
   (a) Lack of Finance □
   (b) Absence of strategic planning □
   (d) Absence of awareness/ sincerity/ initiative on the part of administration and Management □
   (d) Lack of attitudinal change amongst all components □
   (e) All the above □

Part: V Academic related aspects

1) Apart from generating knowledge through classroom lecture, do you create appropriate opportunity for students for learning “skill” of their subject of study? Yes/no
2) If “yes” what method do you follow? (please tick)
   (a) Assignment □
   (b) Seminar □
   (c) Project work □
   (d) Field Visit □
3) Do you supplement lecture method of Teaching with other learner-centered Teaching method?  Yes/no
4) Do you conduct internal assessment for students performance?  Yes/no
5) Does your college/ department publish research Journal?  Yes/no
6) If “no” do you publish research paper in any other Journal?  Yes/no
7) Is there a center for extension activities in your college?  Yes/no
8) What is the attitude of the students of your college towards value education?
   (a) Responsive □
   (b) Indifferent □
   (c) Cynical □
9) Do you have opportunity to attend professional development course like OC, RC, Seminar etc.  Yes/no
10) Do you organize alternative professional development programme like seminar, symposia in your college?  Yes/no
11) If “yes” how frequent these are organized (please tick)
    (a) Regularly □
    (b) Occasionally □
    (c) Not at all □
ANNEXURE 3
Questionnaire for students

Part: I General information of the student

1) Name of the student: (male/female)
2) Name of the college:
3) What Course have you selected for study?
   (a) Arts
   (b) Science
   (c) Commerce

Part: II Infrastructure and learning resources

1) What is your opinion about the present college building?
   (please tick)
   (a) Adequately provided
   (b) Not Adequately provided
   (c) Poorly provided
2) How much learning resources are provided by your college?
   (please tick)
   (a) Adequately
   (b) Not Adequately
   (c) Poorly
3) How would you rate library facility of your college?
   (a) Good
   (b) Average
   (c) Poor
4) Are the sports facilities adequate for improvement of your talent? Yes/no
Part: III Academic related information

1) Do you think that your college should start job-oriented course?  Yes/no

2) Does your college organize seminar/ symposia/ Quiz etc for intellectually development?  Yes/no

3) What is your attitude towards value education imparted to you?
   (a) Encouraging
   (b) Educative
   (c) Dull