To

The Assistant Teacher(i)

Dear Sir,

Sub: Students list of each standard (VIII, IX & X) of your school in accordance with criteria.

You are kindly requested to list out the names of about 30 students of each standard VIII, IX & X, whom you think will fit the description of two categories your co-operation will help us immensely for which we feel highly indebted to you.

There is a tendency among people to assign all negative characteristics to the trouble makers and all positive characters to the socially adept student. Therefore you are requested to guard against this tendency & write only the names of such students who fit the generalised feelings about certain students.

I Category: What Boy/Girl in your school that you know conforms best to this description.

He/She is reliable & responsible. He/She conforms to rules & regulations, even if he/she disagree with them.
In these cases he/she may attempt to have such rules changed through orderly procedures. But he/she obeys them until they are changed. He/She is sincere, respect to those in positions of authority and has their respect & although not adocile or evenly submissive person. He/She understands the need for social organisation and consciously attempts to be a responsible member of society. For example this student may -

1. Almost always do what he is asked to do.
2. Particularly never repeat an offence.
3. Cause no noise or disorder in class or study hall.
4. Never have unexcusable absences.
5. Complete the class work assigned by the teacher in time.
6. Rarely be lazy.
7. Be considered warm & friendly by others.

The students who fall under this category are:

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<th>Sl.No.</th>
<th>Standard</th>
<th>Name of the student</th>
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II Category: What Boy/Girl in your school that you know conform best to this description

He/She is irresponsible & impulsive, perhaps expressing much feeling & emotions but really experiencing very little. He/She is somewhat superficial, learns little from experience & is unreliable. She tends to resist to conforming rules & regulations. He/She is rebellious against authority & self-centred & individualistic. He/She used to cause difficulties in class & likely to get into frequent trouble. For example, this student may -

1. Be sent to Head Master frequently.
2. May refuse to do what she is asked to do.
3. Commit the same offence repeatedly even though verbally acknowledging it as wrong.
4. Be noisy & rowdy in class or outside.
5. Frequently have unexcusable absences.
6. Not complete the class work given to him/her by the teacher in time or at all.
7. Have a Juvenile court record.

The Students who fall under this category are:

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