Whereas it is necessary in the interest of the general travelling public to promote inter-state traffic and to provide comfortable transport and other ancillary facilities necessary there to Corporation (Undertaking) and Corporation (Undertaking) do hereby mutually agree to cooperate with each other for successful operation of inter-state stage carriage/contract carriage/excursion services of one State Transport Undertaking (STU) into the territory of the other on the terms and conditions mentioned below:

1 GARAGING

1.1 That the ST Undertaking concerned shall provide free facility at its bus stations/depot premises for the parking of buses and such other vehicles of the other ST Undertaking plying on inter-state routes/areas in the form of stage carriage/contract carriage/excursion services, etc.

2 RESERVATION FACILITIES

2.1 That each ST Undertaking shall allow facility of advance booking of seats from the starting point by collecting full fares provided the reciprocating ST
Undertaking opens an account with S.B.I. or any other Scheduled Bank (mutually agreed) to facilitate transfer of traffic earnings. For this purpose, ticket books will be made available by the reciprocating undertaking wherever necessary. The Undertaking shall, however, retain the prescribed reservation charges. In the event of cancellation of advance tickets, cancellation charges collected from the passengers at the prevailing rate by the undertaking shall be retained by the undertaking issuing the tickets and the revenue record in the matter of issuance of tickets shall be corrected accordingly.

2.2 Wherever advance seat reservation facilities exist each undertaking shall reserve seats in the buses of the other undertaking, without any distinction, and the prescribed reservation fees collected shall be retained by the Undertaking booking the buses.

3 REST ROOMS

3.1 That each ST Undertaking shall allow free night halt facilities in its rest rooms to the crew and such other staff of other ST Undertaking, on duty, for operating the Inter-State stage carriage/contract carriage/excursion service buses.
3.2 In the case of Guest Houses where accommodation is available, only service charges as applicable to their staff/officer shall be recovered from the staff/officer of the other ST Undertaking visiting on duty.

4 FUELING OF BUSES

4.1 That each ST Undertaking shall supply on request a list of fueling centres owned by it to the other ST Undertaking concerned. It shall supply fuel from any of such centres owned by it to the buses of the other ST Undertaking plying as stage carriage/contract carriage/excursion service etc., on the following rates, terms and conditions.

4.2 Such issue of the fuel will be entered into the log sheets of the vehicles of the ST Undertaking. Relevant entries of the vehicle number, the name of the driver, his badge number, name of the Depot, the date and time of issue and quantity of fuel issued shall be made in the fuel register maintained by the Undertaking supplying the fuel and the driver of the stage carriage/contract carriage/excursion service bus shall sign against such entries. The Undertaking supplying fuel shall prepare vouchers for all such supplies indicating therein Bus No., Name of the Driver, Badge No., and Name of the concerned Depot/Division and obtain signature of the
driver on such vouchers. One copy of the issue voucher will be handed over to the driver concerned for delivery to the respective depot and one copy shall be sent directly to the depot concerned.

4.3 Fuel Charges: The fuel so supplied to the vehicles of ST Undertaking concerned shall be billed at the rates prevalent at the place of issue plus 5% handling charges subject to a maximum handling charges of Rs 5/- per vehicle.

4.4 Such bills for the supply of fuel shall be forwarded by the ST Undertaking concerned to the other ST Undertaking.

5 MAINTENANCE AND REPAIRS OF THE BUSES INCLUDING ATTENTION TO BREAKDOWNS

5.1 The buses operating as Inter-state stage carriage/contract carriage/excursion services shall not be ordinarily subjected to daily maintenance. The facility of washing and cleaning the vehicle shall however be provided without any charge. Buses under breakdown requiring repairs shall be maintained and repaired in the en-route depots at the following rates, terms and conditions.

5.2 Issue of Spare Parts for Repairs: If some repairs are found necessary involving use of spare parts, such
spare parts as are available with the ST Undertaking attending to such repairs, shall be supplied to the buses of the other ST Undertaking operating at Inter-State stage carriage/contract carriages/casual contract/excursion service and the cost of spare parts shall be billed to the other ST Undertaking on the basis of average issue rates of the spare parts used plus 5% subject to a maximum of ₹ 5/- as handling charges. Issue vouchers for spare parts issued will be prepared in the manner outlined for issue of fuel.

5.3 If the spare parts required for repairs of a bus are not available with the depot or at the nearest workshop, the ST Undertaking attending to such repairs shall render necessary help to such driver/conductor/representative of the other ST Undertaking, in procuring the necessary spare parts from an authorised/approved dealer after collecting the required amount from the conductor/driver/representative of the other undertaking present at that time.

5.4 Labour Charges: No labour charges will be leviable in cases covered by 5.2 and 5.3 above.

5.5 Bills Payments: The ST Undertaking carrying out such maintenance and repairs and issuing Diesel, Petrol Lubricant Oil, etc. shall forward the bill once a fortnight to the other ST Undertaking concerned and the charges for such maintenance and repairs, supply of HSD,
Petrol and Lubricants, etc. will be paid by the other ST Undertaking to the ST Undertaking preferring such bills within a period of 30 days from the date of receipt of the bills.

6 **BREAKDOWNS**

6.1 The S.T. Undertaking in whose jurisdiction the breakdown of a bus of the other ST Undertaking plying on inter-State stage carriage/contract carriage/excursion trip takes place shall attend to it on the terms and conditions shown below.

6.2 If a bus/truck/wrecker is used for the towing of a bus under breakdown or for attending to its repairs, the ST Undertaking making such use of the bus/truck/wrecker shall recover charges by preferring the bills for the actual costs incurred.

6.3 **RELIEF BUS in Case of Breakdown:** If the ST Undertaking within whose jurisdiction a bus breaks down finds that the bus cannot be made roadworthy within a reasonable time, it shall provide a relief bus. The ST Undertaking providing such a relief bus shall recover charges by preferring bills against other ST Undertaking at casual contract rates prevailing in the Undertaking, the distance being computed to and from the Depot which supplied the bus or from the point where the relief bus is arranged.
the case may be. In cases where passengers are picked up by the buses of other ST Undertaking the conductor of the breakdown bus shall arrange proportionate refund of fare to the passengers and the passengers shall be issued fresh tickets on payment of fare for the remaining journey.

7 **ACCIDENTS**

7.1 In the event of a bus of an ST Undertaking plying on inter-state stage carriage/contract carriage/excursion service meeting with an accident in the jurisdiction of other ST Undertakings, the ST Undertaking in whose jurisdiction the accident takes place shall take the following action.

7.2 It shall take immediate steps to transport/remove the injured persons to the nearest hospital for treatment.

7.3 Inform the nearest or concerned office of the ST Undertaking to whom the Inter-state stage carriage/contract carriage/excursion bus belongs.

7.4 Inform the police and attend to the accident and complete necessary formalities. It shall also stand as surety and/or provide bail for the crew in the event of arrest of the crew by the Police and/or impounding of the vehicle by the Police and shall take steps to get the vehicle by and crew released from the police custody and
shall also inform the concerned ST Undertaking of the details thereof. If the surety/bail is forfeited for whatever reason the Undertaking on whose behalf such suert /bail has been executed shall accept complete liability for the same.

7.5 The ST Undertaking in whose jurisdiction the accident to the Inter-State stage carriage/contract carriage/casual contract/excursion service bus takes place shall extend financial aid to the extent mentioned below to the injured person/persons for expediting medical assistance/treatment and it will be binding on the other Undertaking to reimburse the said expenditure on receipt of authenticated vouchers:-

i) Rs 100/- for minor injuries
ii) Rs 500/- for serious injuries
iii) Rs 1000/- for fatal cases.

8 DEPOSITING CASH

8.1 Each Undertaking shall accept the cash as deposit from the night-out conductors at the terminal depots/bus station and at places where crew change has been provided. This cash will be accepted as temporary deposit and refunded by the Depot/Office concerned at the time of the commencement of next days duty (Return duty).
8.2 Separate register indicating such transactions shall be maintained by each undertaking.

9 SUBSTITUTES FOR SICK CREW

9.1 Each undertaking, in the event of driver or conductor of reciprocating Undertaking reporting sick or being disabled for any other reasons, shall provide a substitute.

9.2 In case the sick or disabled conductor is in a position to accompany the bus, the substitute shall take over the waybills, tickets, etc. from the sick conductor and discharge the duties on behalf of the sick conductor. In case the sick conductor is not in a position to accompany the bus, the substitute conductor shall be provided on line with the tickets, tray, waybills, etc. belonging to his own undertaking and the wages of such substitute crew (including driver) shall be paid by the undertaking for whom the substitute is required to be posted. The revenue collected by the substitute conductor shall be remitted to the other undertaking through proper channel.

9.3 If the sick driver or conductor is too sick to accompany the bus, the unit-in-charge of the place where he is sick, will make suitable arrangements for medical treatment at government recognized hospitals/ dispensaries which will be reimbursed by the parent Undertaking.
9.4 Bills for such services rendered shall be prepared and sent to the concerned undertaking and the undertaking concerned shall arrange payment within a reasonable time but not exceeding three months from the date of receipt of the bill.

10 PAYMENT OF BILLS

10.1 If any ST Undertaking fails to effect payment of bills to the other ST Undertaking within the prescribed limit of three months after the receipt of the bill, penal interest @ 12\% shall be charged. If bills are not settled within six months then the concerned unit of the ST Undertaking whose bills remain to be settled shall have the option to discontinue the supplies and services to the concerned units of the other ST Undertaking. The Chief Executive of the Undertaking concerned can, however, use his discretion to waive the amount of interest in genuine cases of delay.

11 TICKET AND LINE CHECKING

11.1 The State Transport Undertaking will issue authority letters authorising the checking staff of the reciprocative ST Undertaking to travel free in the buses for the purpose of checking buses operated in the territory of the reciprocating state.
11.2 In the event of any default found the checking official shall forward a report with full details to the Depot Manager of the Undertaking concerned within 3 days.

11.3 The checking official, when called upon by the enquiry officer, shall be permitted to attend, remain present and give evidence during the course of investigation/enquiry. Necessary expenditure on this account as may be incurred by the checking official shall be payable to the undertaking to whom the checking official belongs.

12 GENERAL

12.1 For the purpose of proper programming of Inter-State stage carriage/contract carriages/casual contracts/excursion services and their operation each ST Undertaking shall take steps to supply the necessary data and render help to the other ST Undertaking the following details:

a) The Road Maps and the place to place distance within each state.

b) A list of important places of tourist interest within its state such as places of historical/religious and archeological importance and if possible with brief notes giving importance of such places.
c) A list of places where board and lodging facilities are available at the cities/villages above referred to at (b) with the details of charges, etc., if possible.

d) A list of places of holiday homes, camps, etc. and the names and addresses of authorities who should be approached for reservation of holiday homes, etc. if available.

e) Complete information relating to levy of taxes on vehicles by the Government and Local Authorities within its State.

f) Details of the M.V Rules, M.V. Act, Passenger Tax Act, Goods Tax Act, Permit fees, etc. prevailing in the State and shall also furnish information about the names and addresses of the important officers of the R.T.As/S.T.A., Directorate of Transport/Transport Commissioner in the State.

g) A list of depots/garages/bus stations alongwith telephone numbers.

12.2 Further, all assistance should be given in securing casual contract/tourist permits and/or obtaining counter-signatures, etc.
12.3 An S.T. Undertaking operating the Inter-State stage carriage/contract carriage/excursion bus service shall prepare detailed programmes of the proposed trips and forward sufficient number of copies thereof well in advance to the Undertaking/Undertakings concerned within whose jurisdiction the said bus is to operate so that such other Undertaking/Undertakings can pass on the information to their units concerned for information.

13 MODIFICATION OF TERMS

13.1 As and when necessary, any terms and conditions of this agreement could be modified by any of the S.T. Undertaking by mutual consent.

Chief Executive
for and on behalf of
State Transport Undertaking

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