APPENDIX 'B'

Paper-I

Writing Skills

Time : 3 Hours

Max.Marks (Theory) : 100

Course Contents :

Imaginative use of parts of speech.

How to plan paragraph writing. How to change direct into indirect speech and vice versa.

Sentence connector and cohesion.

Substitution and ellipsis.

Sentence Variations and the rewriting of sentences.

Imaginative features of language.

Idioms and phrases.

The objective is to teach the students the technique of writing and develop their power of expression through composition. Exercises in Letter-writing, precis and comprehension; paragraph-raising and expansion; descriptive writing; report writing; script writing for announcement, compering should be administered.

Books Recommended:

Modern English by N. Krishnaswamy (Macmillan India)

Cobuild English Grammar

Writing with a purpose by Tickoo, Champa and Sasi Kumar (O.V.P.)