Chapter III
PROCEDURE
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The objective of the study was to investigate the Contribution and Achievements of the Colleges of Union Territory Chandigarh in the Promotion of Sports in India. To accomplish the objective of the study the procedure adopted in terms of design of the study, the sample, tools used for collection of data/information, analysis technique and interpretation methods adopted have been described in this chapter.

Design of the study

To investigate the contribution and achievements of the colleges of Chandigarh in promotion of sports in India, a case study has been designed.

Sample

Non probability sampling technique namely, purposive technique was employed for collection of data/information for this study. In this way twenty five educational institutions of Union Territory Chandigarh were taken to gather the required information.

Tools

A tool for Institutional Appraisal has been constructed with the help of experts and existing literature. The tool consisted of following six sections:

1. Profile of the institution.
2. Sports Budget.
4. Incentives/Honors/Awards.

The tool was mailed to forty eminent sportspersons and physical educationists stating the purpose of the study and soliciting their opinions/responses on the prescribed format of the tool. To aid the responses, a self addressed and stamped envelope was enclosed along with the tool. After follow up through written reminders and telephonic/verbal persuasions twenty five responses were received in total. Valuable and constructive suggestions were inserted in the tool to give it the final form.

Collections of Data/information-

After preparing a structural tool with proper planning and thinking for getting all the required information, the investigator personally visited the
physical education departments of all the educational institutions of Union Territory, Chandigarh to get this tool filled. Prior written permission was obtained from the principals/Heads of the institutions to get the detailed information of their physical education/sports departments. During this scheduled visit, the investigator established a friendly and secure relationship with the physical education faculty members. The purpose of the study was clearly explained to them and their cooperation was solicited for accurate information. Thus the tool for institutional appraisal was given to all Union Territory colleges by the investigator personally. After personal visits and persuasions the response of twenty five colleges of Union Territory Chandigarh was received. It was assumed that the respondents had given information truthfully.

In addition, the original material/information was collected from the personal records of the physical education departments of the colleges. The annual reports and college magazines were investigated and desired information/facts were derived for analysis purpose.

Again published material such as university annual record books and Union Territory sports department annual records from the sessions 2003-04 to 2007-08 were investigated to check the authenticity of information given by different colleges of Union Territory Chandigarh.

Analysis of data/information-

The data/information collected through the tool for institutional appraisal were analyzed qualitatively which was facilitated through the use of internal and external criticism. Descriptive statistics were used and percentage was worked out for interpretation.

All Educational Colleges covered in this study were divided into five categories i.e. Government colleges, Grant in Aid/Private colleges, Unaided colleges, Professional Colleges and Non Professional Colleges. Tabulation was carried out section and sub sections wise and percentage was worked out for analysis and interpretation purpose. Thus the data/information were analyzed and interpreted descriptively taking the average data of five years, comparing five categories of colleges of Union Territory Chandigarh on each section.