Appendix A

Constitution of School Board
(Punjab University)
1919-20

1. For the purposes of the Matriculation and School Leaving Certificate Examination there shall be a School Board, which shall consist of:-

   The Director of Public Instruction, Punjab (ex-officio) as chairman.
   Four members to be elected by the Arts Faculty from among the members of that Faculty;
   Two members to be elected by the Science Faculty from among the members of that Faculty;
   Two members to be elected by the Faculty of Oriental Learning from among the members of that Faculty;
   and Three members to be nominated by Government from among the members of any Faculty.

2. Ordinarily a new Board shall be appointed in November of each year, and its year of office shall commence from the 1st January following. If a member is absent from the University area for more than three consecutive months (except during the summer vacation) he shall cease to be a member of the Board. If any vacancy occurs among the elected members during the year, the Faculty concerned shall have power to elect a new member, who shall continue to act for the remainder of the year. Similarly Government may fill a vacancy among the nominated members.

3. At a meeting of this Board five members shall form a quorum.

4. The duties of this Board shall be to consider all questions relating to the Matriculation and School Leaving Certificate Examination, and to report thereon to the Syndicate. Provided that no matter affecting any Faculty shall be disposed of by the Syndicate without having been referred to the Faculty for opinion.

   In particular and without prejudice to the generality of the foregoing it shall be the duty of this Board to recommend Courses of Study and Reading to be followed by candidates for the Matriculation and School Leaving Certificate Examination, to report on the conditions to be fulfilled and the tests to be passed by candidates for Matriculation or School Leaving Certificates, to suggest to the Syndicate Examiners for this Examination, and to consider all recommendations with regard to this Examination by any of the Boards of Studies in particular branches of knowledge.

   Also to consider and determine in consultation with the Examiner all objections raised by the Head Master of any recognised High School to questions set at the Examination.

   (Provided that if the Board and the Examiner are not able to agree upon the course to be adopted, the decision of the Board shall be subject to the confirmation of the Vice-Chancellor and if the Vice-Chancellor does not confirm the decision of the Board, the matter shall be referred to the Syndicate, whose decision shall be final).

(Punjab University Calendar, 1919-20. pp. 70-71).

1920 - The total number of members including the Director of Public Instruction was 12.

1941 - Three more members were added to the Board. They were required to be the Heads of recognised high schools, whether members of any Faculty or not, and were to be elected by the Senate in accordance with the rules framed by the Syndicate. (Punjab University Calendar, 1940-41. p. 79).

1961 - The following three members were added:

1. The Director of Education, Himachal Pradesh.
2. One member to be elected by the Faculty of Agriculture and Dairying from among the members of that Faculty.
3. One member to be elected by the Veterinary Faculty from among the members of that Faculty.

Total membership 18.
The term of the Board was extended to 2 years.

Present Constitution of School Board (Punjab University) 1966

For the Matriculation and Higher Secondary examinations there shall be a School Board which shall consist of

(i) Director of Public Instruction, Punjab (ex-officio);
(ii) Director of Education, Himachal Pradesh;
(iii) Ten members to be elected by Faculties:
   (a) two by Arts Faculty;
   (b) two by Science Faculty;
   (c) two by Languages Faculty;
   (d) two by Education Faculty;
   (e) One by Agriculture Faculty;
   (f) one by Engineering and Technology Faculty.

Provided that-

1. One member elected by Faculties of Arts, Science and Languages each shall be a Headmaster or a teacher in a High/Higher Secondary School who need not be a member of Faculty concerned; the other person shall be a member of Faculty electing him;
2. One member elected by Education Faculty shall be a Principal of a Teachers' Training College and the other member shall be a Headmaster or a teacher in a High/Higher Secondary School; both of them need not be members of Faculty;

3. Persons elected by Agriculture and Engineering and Technology Faculties shall be from amongst members of Faculty concerned.

(iv) two Heads of High Schools who need not be members of any Faculty to be elected by Senate in accordance with the rules approved by Syndicate;

(v) two Heads of Higher Secondary Schools, who need not be members of any Faculty, to be elected by Senate in accordance with the rules approved by Syndicate;

(vi) four members to be nominated by Director of Public instruction, Punjab, of whom:
   (1) at least one shall be a teacher in a High/Higher Secondary School; and
   (2) one shall be Headmaster of a High/Higher Secondary School.

(vii) one member to be nominated by Director of Education, Himachal Pradesh, who shall be a Headmaster or a teacher in a High/Higher Secondary School;

(viii) four members to be nominated by Vice-Chancellor according to needs of various subjects.

2. The Board shall be elected every alternate year not later than March 31 to take office on April 1. Provided that the Board constituted for the year 1961 shall continue to function till 31st of March, 1962. If a member remains absent from the territorial jurisdiction of the University for more than three consecutive months, except during the University summer vacation, the Syndicate may declare his seat vacant. If a vacancy occurs among the elected members during the term, the Faculty concerned or the Senate, as the case may be, shall elect a new member, who shall act for the remaining part of the term. In the case of vacancy among the members, nominated by the Director of Public Instruction, Punjab, he may fill the vacancy and the person so nominated shall hold office for the remaining part of the term.

A person working in an affiliated college, who, in one way or the other, is involved in publication of cheap notes, guides or help-books shall not be eligible to become a member of the School Board.

3. At a meeting of the Board five members shall form a quorum.

4. The duties of the Board shall be to consider all questions relating to the Matriculation and School Leaving Certificate and Higher Secondary examinations and to report thereon to the Syndicate. Provided that no matter affecting any Faculty shall be disposed of by the Syndicate without having been referred to the Faculty for opinion.
In particular and without prejudice to the generality of the foregoing powers, it shall be the duty of the Board to recommend courses of study and reading, the conditions to be fulfilled and the tests to be passed by the candidates, and the names of examiners and to consider and report on the recommendations made by any of the Boards of Studies in particular branches of knowledge with regard to the Matriculation and School Leaving Certificate and Higher Secondary examinations.

The Board shall also consider and determine in consultation with the examiner, the objections raised by the Headmaster of any recognised High and Higher Secondary School to questions set in the examination. Provided that if the Board and the examiner are not able to agree upon the course to be adopted, the decision of the Board shall be subject to confirmation by the Vice-Chancellor and if the Vice-Chancellor does not confirm the decision of the Board the matter shall be referred to the Syndicate for decision.

5. The procedure prescribed in the case of Boards of Studies by Regulation 6 in recommending text-books for the examinations shall also apply in the case of the School Board.