APPENDIX B
**TEACHER EDUCATION**  
**COLLEGE INFORMATION PROFORMA (TECIP)**

<table>
<thead>
<tr>
<th>Name</th>
<th>Age</th>
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<tbody>
<tr>
<td>Qualification</td>
<td>Sex</td>
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</tbody>
</table>

Nature of Appointment (Regular/Ad hoc) _____________________________

Experience

College

Dear Colleague,

I seek your cooperation in providing me the following information. The information collected from you will be kept confidential and will be used for research purpose only. This proforma will take about fifteen minutes of time to complete.

(A) INFRASTRUCTURAL FACILITIES

1. Rooms

(1.1) Do you have the following rooms available in your college?

- Principal’s room
- Staff room
- Office
- Class rooms
- Library
- Science lab
- Psycho lab
- Educational Technology lab
- Computer room
- Sports room
- Arts Room
- Music Room
- First Aid Room
- Language Room
- Visitor’s Room
- Girls Common Room
- Boys Common Room
- Seminar Room
- Any other

...
2. Classrooms

(2.1) Are the classrooms of your college properly equipped with the following?

- Chairs □
- Dias □
- Teacher’s chair & table □
- White board □
- Black / Green board □
- Marker □
- Chalks □
- Duster □
- Fans □
- Tubelights □

3. Drinking water & Washrooms

(3.1) Do you have separate washrooms (toilets) for
   (a) Male staff Yes/No
   (b) Female staff Yes/No

(3.2) Do you have separate washrooms (toilets) for
   (a) Male students Yes/No
   (b) Female students Yes/No

(3.3) Do you have separate water cooler for students and staff? Yes/No

(3.4) Are you satisfied with the cleanliness and maintenance of washrooms of your college? Yes/No

4. Hostel

(4.1) Does your college provide hostel facilities for
   (a) Girls Yes/No
   (b) Boys Yes/No

(4.2) If yes,
   (a) Girls : within campus □ outside campus □
   (b) Boys : within campus □ outside campus □

(4.3) If outside campus, distance from college
   (a) Girls Hostel ______________
   (b) Boys Hostel ______________
5. Library
(5.1) Do you get sufficient time to consult the books in the library? Yes/No
(5.2) Are you satisfied with the number of books of your subject available in the library? Yes/No
(5.3) Do you have separate library periods in the time-table of your college? Yes/No
(5.4) Is the library equipped with sufficient number of
- Books □
- Journals & Periodicals □
- Newspapers □
- Magazines □
- CD-ROMS □
- Encyclopedias □
- Computer □
- Internet □

6. Laboratories
(6.1) Are the following laboratories of your college well equipped?
- Science lab □
- Educational Technology lab □
- Psychology lab □
- Computer lab □

7. Audio Visual Aids
(7.1) Are the following teaching aids available in your college?
- Television □
- Models □
- Radio □
- Charts □
- LCD □
- Any Other □
- Overhead Projector □

8. Principal
(8.1) Do you have a regular principal in your college? Yes/No
(8.2) Does the principal take teaching periods? Yes/No
9. Management

(9.1) Is the college managed by a Trust / Body? Yes/No
(9.2) Is this a registered body? Yes/No
(9.3) Is the principal a member of this body? Yes/No
(9.4) Is there any member of staff on this body? Yes/No

10. Administrative Staff

(9.1) Do you have the following non teaching staff available in your college?

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<thead>
<tr>
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<tbody>
<tr>
<td>Head clerk</td>
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<tr>
<td>Clerk</td>
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<td>Cashier</td>
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<td>Any other</td>
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<tr>
<td>Accountant</td>
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<tr>
<td>Typist</td>
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<tr>
<td>Receptionist</td>
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</table>

11. Teacher status

(11.1) Do you have required number of NET qualified teachers in your college? Yes/No
(11.2) Are the NET qualified teachers getting the full scale as prescribed by UGC? Yes/No
(11.3) Did you get the appointment letter approved by the university from your college? Yes/No

12. Other Facilities

(12.1) Does your college provide you the following facilities?

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<td>S.T.D / Payphone</td>
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<td>Canteen</td>
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<td>Internet</td>
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<td>Photostat</td>
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<td>Tuck Shop</td>
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</table>
(B) INTER PERSONAL RELATIONSHIPS

(1) Does the management representative supervise the functioning of the college? Yes/No

(2) Does the management representative attend meetings with the staff? Yes/No

(3) Does the management representative attend the functions / celebrations of the college? Yes/No

(4) Does the management take interest in improvement of the college? Yes/No

(5) Do you get support and cooperation from your principal? Yes/No

(6) Does the principal motivate and encourage you? Yes/No

(7) Do you get recognition from the principal for your work? Yes/No

(8) Is the principal impartial in delegating responsibilities? Yes/No

(9) Do you get cooperation from the administrative staff? Yes/No

(10) Do you get cooperation and support from your colleagues? Yes/No

(C) TEACHING OF THE COURSE

(1) Mention the different methods of teaching adopted by you

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<thead>
<tr>
<th>Method</th>
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<tr>
<td>Lecture method</td>
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<td>Group discussion method</td>
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<td>Project method</td>
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<td>Question answer method</td>
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<td>Activity method</td>
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<td>Any other</td>
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(2) Mention the different audio visual aids used by you while teaching

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<thead>
<tr>
<th>Aid</th>
<th>□</th>
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<tbody>
<tr>
<td>Television</td>
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<tr>
<td>Overhead Projector</td>
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<td>Radio</td>
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<td>LCD</td>
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<td>Charts</td>
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<td>Any other</td>
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</table>
(3) Mention the seminars and extension lectures organized in your college during the session

<table>
<thead>
<tr>
<th>Sr. No</th>
<th>Name of the Topic</th>
<th>Name of the Expert</th>
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<tbody>
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(4) How many internal exams do you conduct in the entire session?
   One □ Two □ Three □ More than 3 □

(5) Are you satisfied with the B.Ed course content? Yes/No

(6) Are you satisfied with the duration of B.Ed course? Yes/No

(7) Is N.S.S a compulsory activity in your college? Yes/No

(8) How many playgrounds are there in your college?
   One □ Two □ Three □ More than 3 □

(9) Is participation of students in games compulsory for all? Yes/No

(10) Is participation of students in trips and excursions compulsory for all? Yes/No

(D) TEACHING PRACTICE

(1) Do you conduct the teaching practice twice in a session? Yes/No

(2) Is the teaching practice conducted:
   within campus □ outside campus □

(3) If outside campus, do the teaching practice schools provide you full cooperation? Yes/No

(4) How many lesson plans are students required to prepare during the session?
   25 □ 30 □ 40 □ More than 40 □

(5) Are the lesson plans and teaching aids regularly supervised by the teacher in charge? Yes/No
(6) Does the Pupil teacher get minimum two periods of his/her teachings in a day?  
Yes/No

(7) Does your college provide bus facility for teaching practice?  
Yes/No

(E) CO-CURRICULAR ACTIVITIES

(1) Does the college have following facilities to conduct co-curricular activities?

- Gymnasium Hall  
- Playgrounds
- Theatre  
- Stage

(2) Is there any student council in your college?  
Yes/No

(3) Does your college provide you the facilities required to participate in competitions and events?  
Yes/No

(4) Does the college hold its Annual Sports Meet?  
Yes/No

(5) Does the college publish its own magazine?  
Yes/No

(6) Does the college hold its Annual function at the end of the session?  
Yes/No