APPENDICES
APPENDIX A
**TEACHER'S INFORMATION PROFORMA**

<table>
<thead>
<tr>
<th>Name</th>
<th>Age</th>
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<tbody>
<tr>
<td>Qualification</td>
<td>Sex</td>
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<tr>
<td>Experience</td>
<td></td>
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<tr>
<td>College</td>
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Dear Colleague,

I seek your cooperation in providing me the following information. The information collected from you will be kept confidential and will be used for research purpose only.

(A) INFRASTRUCTURAL FACILITIES

1. Rooms

   (1.1) Do you have the following rooms available in your college?

   - Principal's room
   - Staff room
   - Office
   - Class rooms
   - Library
   - Science lab
   - Psycho lab
   - E.T. lab
   - Computer room
   - Sports room

<table>
<thead>
<tr>
<th>Room</th>
<th>Available</th>
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<tbody>
<tr>
<td>Arts Room</td>
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<tr>
<td>Language Room</td>
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<tr>
<td>Visitor's Room</td>
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<tr>
<td>Girls Common Room</td>
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<tr>
<td>Boys Common Room</td>
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<tr>
<td>Seminar Room</td>
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2. Classrooms

   (2.1) Are the classrooms of your college properly equipped with the following?

   - Any other

<table>
<thead>
<tr>
<th>Type</th>
<th>Available</th>
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3. Drinking water & Restrooms

(3.1) Do you have separate restrooms for male and female staff?  Yes/No
(3.2) Do you have separate restrooms for male and female students?  Yes/No
(3.3) Do you have separate water cooler for students and staff?  Yes/No
(3.4) Are you satisfied with the cleanliness and maintenance of restrooms of your college?  Yes/No

4. Hostel

(4.1) Location:  Within the Campus  □  Outside the Campus  □
(4.2) Distance from the college

5. Library

(5.1) Do you get sufficient time to consult the books in the library?  Yes/No
(5.2) Are you satisfied with the number of books of your subject available in the library?  Yes/No
(5.3) Do you have separate library periods in the time-table of your college?  Yes/No
(5.4) Is the library well equipped with sufficient number of
Books □
Journals & Periodicals □
Newspapers □
Magazines □
CD-ROMS □
Encyclopedias □
6. Laboratories

(6.1) Are the following laboratories of your college well equipped?

- Science lab □
- E.T lab □
- Psychology lab □
- Computer lab □

7. Principal

(7.1) Do you get support and cooperation from your principal?  Yes/No
(7.2) Does the principal motivate and encourage you?  Yes/No
(7.3) Do you get recognition from the principal for your work?  Yes/No
(7.4) Is the principal impartial in delegating responsibilities?  Yes/No

8. Management

(8.1) Does the management representative supervise the functioning of the college?  Yes/No
(8.2) Does the management representative attend meetings with the staff?  Yes/No
(8.3) Does the management representative attend the functions / celebrations of the college?  Yes/No

9. Administrative Staff

(9.1) Do you have the following non teaching staff available in your college?

- Head clerk □
- Accountant □
- Clerk □
- Typist □
- Cashier □
- Receptionist □
- Any other ____________________

(9.2) Do you get cooperation from the administrative staff?  Yes/No
10. Teacher status

(10.1) Do you have required number of NET qualified teachers in your college? Yes/No

(10.2) Are the NET qualified teachers getting the full scale as prescribed by UGC? Yes/No

(10.3) Did you get the appointment letter from your college? Yes/No

(10.4) Do you get cooperation and support from your colleagues? Yes/No

11. Other Facilities

(11.1) Does your college provide you the following facilities?

- S.T.D / Payphone
- Photostat
- Canteen
- Tuck Shop

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- S.T.D / Payphone
- Photostat
- Canteen
- Tuck Shop

(B) TEACHING OF THE COURSE

(1) Mention the different methods of teaching adopted by you

- Lecture method
- Group discussion method
- Project method
- Question answer method
- Activity method
- Any other

(2) Mention the different audio visual aids used by you while teaching

- Television
- Radio
- Computer
- Overhead Projector
- Slides
- Models
- Charts
- Any other
(3) Mention the seminars and extension lectures organized in your college during the session

<table>
<thead>
<tr>
<th>Sr. No</th>
<th>Name of the Topic</th>
<th>Name of the Expert</th>
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<td>5</td>
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(4) How many internal exams do you conduct in the entire session?
- One □ Two □ Three □ More than 3 □

(5) Are you satisfied with the B.Ed course content? Yes/No
(6) Are you satisfied with the duration of B.Ed course? Yes/No
(7) Is N.S.S a compulsory activity in your college? Yes/No
(8) How many playgrounds are there in your college?
- One □ Two □ Three □ More than 3 □
(9) Is participation of students in games compulsory for all? Yes/No
(10) Is participation of students in trips and excursions compulsory for all? Yes/No

(C) TEACHING PRACTICE

(1) Do you conduct the teaching practice twice in a session? Yes/No
(2) How many lesson plans are students required to prepare during the session?
- 20 □ 25 □ 30 □ More than 30 □
(3) Are the lesson plans and teaching aids regularly supervised by the teacher in charge? Yes/No
(4) Does the Pupil teacher get minimum two periods of his/her teachings in a day? Yes/No
(5) Does the teaching practice schools provide you full cooperation? Yes/No
(6) Does your college provide bus facility for teaching practice? Yes/No
(D) CO-CURRICULAR ACTIVITIES

(1) Is there any student council in your college?  
Yes/No

(2) Does your college provide you all the facilities required to participate in competitions and events?  
Yes/No

(3) Does the college hold its Annual Sports Meet?  
Yes/No

(4) Does the college publish its own magazine?  
Yes/No

(5) Does the college hold its Annual function at the end of the session?  
Yes/No