APPENDIX 5

Specimen of application to be submitted by SHG to Bank Branch while applying for loan assistance

Name of the Self-Help Group:

Address:

Formed/Established on

Registered: Yes/No

If registered: give number and date and furnish true copy of the Certificate of Registration.

Number of members in the Group:

Name of SHPI/NGO/VA assisting the Group: if any,

To:

Date

The Branch Manager

Bank

Branch

Dear Sir,

APPLICATION FOR LOAN

1. We the duly authorised representatives of the above SHG hereby apply for a loan aggregating Rs.______/-(Rupees only) for on lending to our members. The financial particulars of the group as on_______ are given in the enclosed sheet.

REPAYMENT SCHEDULE

2. We agree to repay the loan amount as per the repayment schedule which may be fixed by the bank.

3. A copy of the Inter-se Agreement executed by all the members of the group authorising us interalia to borrow on behalf of the SHG is enclosed.

x
4. We hereby declare that the particulars given above are true and correct to the best of our knowledge and belief.

5. We hereby authorise the Bank to disclose all or any particulars or details or information relating to our loan accounts with the Bank, to any other financial institution including NABARD, Government or any agency as may be considered necessary or desirable by the Bank. It will be in order for the Bank to disqualify the SHG from receiving any credit facilities from the Bank and or recall the entire loan amount or any part thereof granted on this application, if any of the information pertaining to the group, furnished herewith is found incorrect and/or containing misrepresentation of facts.

Yours faithfully,

1.

2.

[Authorised representatives]

SELF HELP GROUP

Financial Particulars as on

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Particulars</th>
<th>Amount (in Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Savings from Members</td>
<td></td>
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<tr>
<td>2.</td>
<td>Seed Money from SHPI [NGO/VA], if any</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>Borrowings Outstanding:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(Please specify source)</td>
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<tr>
<td>4.</td>
<td>Loan outstanding against members</td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td>Amount in default, if any, against members</td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td>Recovery percentage</td>
<td></td>
</tr>
<tr>
<td>7.</td>
<td>Cash/bank balance</td>
<td></td>
</tr>
</tbody>
</table>

Source: NABARD’s manual on forming SHGs