APPENDICES
Appendix - I

EDUCATION AND INFORMATION FOR EMPOWERING WOMEN THROUGH PUBLIC LIBRARIES
WITH SPECIAL REFERENCE TO A.P.

QUESTIONNAIRE
To Be Answered By the Secretary / Librarian / Head of the District Central Library

I. General Information
   1. Name of the Librarian/secretary
   2. Date of joining in service
   3. Name and address of the Library
   4. Total number of Branches
      a. District Central Library
      b. Branch Libraries
      c. Mobile Libraries
      d. Children Libraries
      e. Mahila Grandhalayam (women Library)
      f. Village library
      g. Aided Libraries
      h. Book depositors
      i. Hospital Libraries
      j. Prison Libraries
   5. The enrollment of member for the last 5 years: (ZGS)

<table>
<thead>
<tr>
<th>Year</th>
<th>Total</th>
<th>Women</th>
<th>Men</th>
</tr>
</thead>
<tbody>
<tr>
<td>1997-98</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1998-99</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1999-2000</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2000-2001</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

II. Library Use / Utility
   6. Number of readers visited for the past five years.

Year
1997-98
7. Books issued to membership holders in ZGS for the last 5 years

Year
1997-98
1998-99
1999-2000
2000-2001
2001-2002

8. Books consulted in ZGS for the last 5 years

Year
1997-98
1998-99
1999-2000
2000-2001
2001-2002

III. Staff Strength (ZGS)

9.

a) Total
b) Grade-I
c) Grade-II
d) Grade-III
e) Others

10. Staff Strength in branch libraries functioning under ZGS

1) Librarian Grade I
2) Librarian Grade II
3) Librarian Grade III
4) Others
Total
Total libraries run by librarians
IV. Budget (ZGS)

10. Year
1997-98
1998-99
1999-2000
2000-2001
2001-2002

11. Cess realized from local bodies for the last 5 years

Year
1997-98
1998-99
1999-2000
2000-2001
2001-2002

V. Physical Facilities

12. Number of branch, and village libraries having own, rented, and rentfree buildings in ZGS

<table>
<thead>
<tr>
<th>Own Buildings</th>
<th>Rented buildings</th>
<th>Rentfree buildings</th>
</tr>
</thead>
<tbody>
<tr>
<td>Branch libraries</td>
<td>Branch libraries</td>
<td>Branch libraries</td>
</tr>
<tr>
<td>Village libraries</td>
<td>Village libraries</td>
<td>Village libraries</td>
</tr>
</tbody>
</table>

13. Number of reading rooms in the library

a) General Reading Room
b) Reference room
c) Audio-video room
d) Magazine and newspaper room
e) T.V. Hall

14. Do your library have the following Physical facilities

Options: 1) Very good 2) Good 3) Average 4) Below average 5) Nil

<table>
<thead>
<tr>
<th>Lighting</th>
<th>Ventilation</th>
<th>Reading room chairs and tables</th>
<th>Drinking water facility</th>
<th>Toilet facility</th>
</tr>
</thead>
</table>
VI. Collection Development

15. Total collection of the library for the past five years

<table>
<thead>
<tr>
<th>Year</th>
<th>Books</th>
<th>Periodicals</th>
</tr>
</thead>
<tbody>
<tr>
<td>1997-98</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1998-99</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1999-2000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2000-2001</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

VII. Information Services

16. Conventional services:
   1) Competitive exam service □ 2) Reference service □
   3) Text book service □ 4) Newspaper clipping service □
   5) Current awareness service □ 6) Documentation service □
   7) Bibliographic service □ 8) Answering by telephone □

17. Computerized services:
   1) Internet service □
   2) E-mail service □
   3) Fascimile service □
   4) Bulletin Board service □

18. Do you have Audio-Visual material? Yes / No

19. To what extent the following A.V. materials suitable for public library facility
   Good       Moderate       Below average
   1) Radio
   2) Tape recorder
   3) T.V.
   4) V.C.R / V.C.P.
   5) Film projector

20. What are the voluntary organizations co-ordinating with your Audio-Video Programmes:
   1. Women Organizations □
   2. Women Welfare Department □
   3. Mahila Mandal □
   4. Health and Family Welfare Department □
   5. Voluntary and cultural organization □
   6. Director of Public Relations Officer (DPRO) □
VIII. Extension Services

21. Do you conduct the following cultural activities in your library (Please tick)
   1) Dramas/ One-act plays  Yes / No
   2) Kavisammelanams/ Ashtavadhanams  Yes / No
   3) Puppet shows  Yes / No
   4) Musical performances  Yes / No

22. What are the national festivals you celebrate (Please tick)
   1) Independence Day  Yes / No
   2) Republic Day  Yes / No
   3) Childrens’ Day  Yes / No
   4) Gandhi Jayanti  Yes / No
   5) Ranganathan’s Day (Library day)  Yes / No
   6) Ambedkar Jayanti  Yes / No
   7) National Book Day  Yes / No
   8) National Library Week  Yes / No

23. Have you conducted at any time the following user activities useful for women?
   1) Legal awareness Programme  Yes / No
   2) General women awareness programmes  Yes / No
   3) Readers Forum for women  Yes / No
   4) Seminars and debates on women rights  Yes / No
   5) Quiz competitions for women  Yes / No

IX. Library Publicity

24. Specify the methods used for library publicity
   1) By notification or notice board
   2) By informing the visitors personally at counter
   3) By news release in the press
   4) By news release to the radio and T.V.
   5) News bulletins and new circulars
   6) Brouchers

25. Do you organize press conference  Yes / No
   If ‘yes’ on what occasions (please tick in the appropriate box)
   1) Opening a branch library
   2) National library week
   3) Introducing new service
   4) Public functions organized by library
X. **Attitude of Government towards Public Library Management**

26. Is there any developmental activities of the state and central government for women through public libraries? Yes / No

27. Do the state and central government provide you information about women welfare programmes by sending books, brochures, wallposters, etc.? Yes / No

28. Is there any linkage between women welfare department and public libraries? Yes / No

29. Are you satisfied with the management of the Dpt. Of Public Libraries in A.P. Yes / No

30. Your relationship with the following staff is:

   1. Chairman Good Average No Relationship
   2. Library Committee Good Average No Relationship
   3. Professional staff Good Average No Relationship
   4. Semi professional staff Good Average No Relationship
   5. Non professional staff Good Average No Relationship
   6. Readers Good Average No Relationship

31. Please offer your suggestions regarding the role of public libraries in empowering women in India.