QUESTIONNAIRE FOR BRANCH OF SGB

1. Name of the Branch:
2. Name of the Branch Manager:
3. Branch location:
   (i) Village/Town          (ii) Block
   (iii) Police Station      (iv) Sub-division.
4. Date from which the Branch started functioning:
5. Total number of employees in the Branch and their qualification:
   (i) Manager
   (ii) Officer
   (iii) Clerk-cum-Casier
   (iv) Messenger
6. Whether you (Branch Manager) live in own house or rented house:
7. Whether the employees live near to the Branch? Yes/No.
   If not give reason
   (i) Lack of infrastructural facilities in the locality
   (ii) Family problems
   (iii) Others
8. Cash limit which is generally kept with the Branch. Rs....
9. How does the Branch arrange cash if more than the limit amount is to be paid.
   (i) Arrangement with other branches
   (ii) Make payment on next working day.
10. Reasons for low amount of saving with the Branch (Give the first three preference)
   (i) Lower income of people living in rural areas.
   (ii) Low rate of literacy.
   (iii) Doubt in returning the amount in time.
   (iv) Low amount of loan granted to non-target group

11. Total loan sanction in
   (i) Short Term
   (ii) Medium Term
   (iii) Long Term

12. Total loan sanctioned for (activity wise)

<table>
<thead>
<tr>
<th>No of accounts</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i) Agriculture (Crop)</td>
<td></td>
</tr>
<tr>
<td>(ii) Agriculture and allied</td>
<td></td>
</tr>
<tr>
<td>(iii) Industry</td>
<td></td>
</tr>
<tr>
<td>(iv) Service/ Business</td>
<td></td>
</tr>
</tbody>
</table>

13. Branch's limit for granting loan for different types of activities.

14. Reason for which Branch can't fulfil the credit target:
   (i) Lack of infrastructural facilities
   (ii) Non-viability of the schemes
   (iii) Lack of interest of the rural people.
   (iv) Non-receipt of proposals in time from Govt. agencies.

15. Recovery.
   (i) Demand (Rs.)
   (ii) Collection (Rs.)
   (iii) Balance (Rs.)
16. Whether the Branch holds any meeting in service area. If yes than at what interval?
   (i) Quarterly (ii) Half yearly (iii) Annualy

17. Whether the schemes of the beneficiaries are regularly monitored? If not give the reason -
   (i) More office work.
   (ii) No. of employees is not sufficient
   (iii) Lack of transport/ communication facilities.