

**ANNEXURE-1**

**FEED BACK FORM OF THE STAKEHOLDERS COMING IN THE COURT**

1. You have come to the court as a?.....complainant/respondent /accused /witness /attendant. (Tick mark)
2. Do you know your Case No. and in which court the same is pending ? Yes/No.  
If yes, the No. and Name of the Court.....
3. If you do not know the case No., the reason thereof ?  
.....
4. Whether any staff or other person associated in the court asked for any money from you for any favour whatsoever ? Yes/No. if yes, who demanded the money and the amount  
:.....
5. Whether there is sitting/lavatory arrangement in the court? Yes/No.....
6. Whether you are satisfied with the behaviour of the lawyers? Yes/No.
7. Whether you are satisfied with the behaviour of the staff of the court? Yes/No.
8. Whether you are satisfied with the behaviour of the presiding officer of the court? Yes/No.
9. Whether dates/other information are given by the bench asstt/peshkar in return of money? Yes/No.
10. Do you know anything about the concept of human rights, concept of free legal aid and your right available in the court premises? Yes/No.
11. According to you who is/are responsible for delay in the disposal of a case---staff of the court/advocate's clerk/advocates/judicial officers/all?

Signature of the respondent with address

ANNEXURE-2

FORM 'A'

Form of application for seeking information

(See Rule 3 )

To

The Director of Health Services-cum- Public Information Officer,  
Hengarabri, Guwahati-36.

1. Name of the Applicant: - Md. Mahmud Hussain Barbhuiya  
Son of Late Ilias Ali Barbhuiya
2. Address: - Counsellor, Family Court, Cachar, Silchar  
Tarinimohan Road, Tarapur,  
P.S.: Silchar, District : Cachar, Assam.
3. Particulars of information –
  - (a) Name of the concerned department: - Health Department.
  - (b) Details of information required: - i. In a criminal case, on apprehension of accused, he/she is produced before the nearest govt. hospital for treatment. Accordingly, the doctor prepares the reports.  

**Now, in how many cases copies of the medical reports have been furnished by the hospital authorities under your jurisdiction in the state of Assam to the accused or his nominees as contemplated by section 54(3) of the Code of Criminal Procedure, 1973?**
  - (c) **if no such arrangement is made by the govt. hospitals, what actions are taken or contemplated to be taken from your end?**

**(d) whether the prescribed format covering all aspects of an examination is used by the doctors or they use to write the reports as they like. Plz. Furnish the authentic information.**

(c) Period for which information asked for: - 01-01-2010 to 31-10-2013.

(d) Other details: -

4. I state that the information sought does not fall within the restrictions contained in Section 8 of the Act and to the best of my knowledge it pertains to your office.

5. A fee of Rs.....10/-..... has been deposited in the office of the authorized person through cash/demand draft/pay order vide No.....dated.....

Signature of applicant with  
date

ANNEXURE-3

FORM 'A'

Form of application for seeking information

(See Rule 3 )

To

The Member Secretary, Assam State Legal Services Authority-  
cum- **Public Information Officer**,

New Court Building, Guwahati.

---

1. Name of the Applicant: -

2. Address: -

3. Particulars of information –

(a) Name of the concerned department: - State Legal Service Authority?

(b) Details of information required: - i. in how many cases **free legal aid** has been provided to the stakeholders in the subordinate courts of Assam under the Hon'ble Gauhati High Court?

ii. whether the staffs and officers are trained on the concept of free legal aid vis-a-vis the relevant provisions of law, rules and regulations issued by the NLSA?

(c) Period for which information asked for: - 01-01-2010 to 31-10-2013.

(d) Other details: -

4. I state that the information sought does not fall within the restrictions contained in Section 8 of the Act and to the best of my knowledge it pertains to your office.

5. A fee of Rs.....10/-..... has been deposited in the office of the authorized person through cash/demand draft/pay order vide No.....dated.....

Signature of applicant with  
date

**ANNEXURE-4**

FORM 'A'

Form of application for seeking information

(See Rule 3 )

To

The Asstt. Public Information Officer,  
O/O The District & Sessions Judge, ....., Assam.  
D. No. ....

---

1. Name of the Applicant: -

2. Address: -

3. Particulars of information –

(a) Name of the concerned department: - District Judiciary of Assam under the Hon'ble Gauhati High Court.

(b) Details of information required: - i. How many cases has been disposed off under 'plea bargaining-Chapter XXI-A Cr.P.C. and under section 89 C.P.C.(ADR)'

ii. in how many cases compensation has been awarded to the victims by applying the provisions of section 357(3) Cr.P.C.

iii. whether the provisions of compensation to victims as provided under section 357-A Cr.P.C. has been followed by the courts, if so give the details thereof.

iv. in how many cases court took cognizance of a reported offence U/S. 190 (1) (c) Cr.P.C.?. Plz furnish the details.

v. How many G.R.Case has been disposed off and in how many cases diet money as provided U/S. 312 Cr.P.C. has been paid to the witnesses out of the disposed off cases?

vi. out of the disposed of cases above, in how many cases court summoned witness/es by exercising the powers U/S 311 Cr.P.C..?

vii. out of the disposed of cases above, in how many cases convicts were released on probation and let under the supervision of the probation officer?

viii. in how many cases the probation officers submitted the sought for reports?

ix. What actions have been taken for non-submission of the reports in time?

x. in how many cases 'free legal aid' has been provided to the litigants at the behest of the court?

xi. whether the staffs working under the District Legal Services Authorities are trained on the concept of 'free legal aid'? If so, give instances.

xii. in how many cases copies as required U/S. 207 Cr.P.C. has not been furnished to the accused in time?

(c) Period for which information asked for: - 01-01-2010 to 31-10-2013.

(d) Other details: -

4. I state that the information sought does not fall within the restrictions contained in Section 8 of the Act and to the best of my knowledge it pertains to your office.

5. A fee of Rs.....10/-..... has been deposited in the office of the authorized person through cash/demand draft/pay order vide No.....dated.....

Signature of applicant with  
Date :

**ANNEXURE-5**

To

The Director General of Police/Competent Authority-cum-**Public Information Officer**

Police Head Quarter, Ulubari, Guwahati-7

1. Name of the Applicant:
2. Address: -
3. Particulars of information –
  - (a) Name of the concerned department: - Police department
  - (b) Details of information required: - i. Nos of cases instituted, registered, ended in F.R., ended in Charge-sheet, convicted, still pending for F.F.(in general)

<b>Nos of cases instituted at different police stations</b>	<b>Nos of cases registered</b>	<b>Nos of cases ended in Final reports</b>	<b>Nos of cases in which charge-sheet has been submitted</b>	<b>Nos of cases which ended in conviction</b>	<b>Nos of cases pending for F.F.</b>
2003					
2004					
2005					
2006					
2007					
2008					
2009					
2010					
2012					
2013 as on 30-10-13					



ii. Nos of cases instituted, registered, ended in F.R., ended in Charge-sheet, convicted, still pending for F.F.(particularly cases U/S. 302/304-B/366-A/376/395/409 I.P.C.)

<b>Nos of cases instituted at different police stations</b>	<b>Nos of cases registered</b>	<b>Nos of cases ended in Final reports</b>	<b>Nos of cases in which charge-sheet has been submitted</b>	<b>Nos of cases which ended in conviction</b>	<b>Nos of cases pending for F.F.</b>
2003					
2004					
2005					
2006					
2007					
2008					
2009					
2010					
2012					
2013 as on 30-10-13					

iii. how many police stations are there in the state?

iv. Out of these police stations in how many police stations woman police officers are posted having power of investigation?

v. How the statements of victims of 354/376/509 I.P.C. (as per Criminal law Amendment Act, 2013 statements of such victims are required to be recorded by a woman police officers) are recorded in the absence of woman police officers?

vi. What steps are taken by your office to cope with the situations?

(c) Period for which information asked for: - as on 30-10-2013.

(d) Other details: -

Signature of applicant with date

**ANNEXURE-6**

FORM 'A'

Form of application for seeking information

(See Rule 3 )

To

The Registrar (Judicial)-cum- **Public Information Officer**,  
Gauhati High Court, Guwahati.

D. No. ....

---

1. Name of the Applicant: -
2. Address: -
3. Particulars of information –
  - (a) Name of the concerned department: - District Judiciary
  - (b) Details of information required: - i. By virtue of which Act, Rule, Regulation or Notification the Executive Magistrates working at N.C. Hills, Karbi Anglong have been discharging the powers and functions of regular courts.  
ii. Whether such executive magistrates have ever been given training by the Hon'ble Gauhati High Court to take up the judicial matters? If so please furnish the detail information.
  - (c) Period for which information asked for: - as on the date of furnishing the information.
  - (d) Other details: -
4. I state that the information sought does not fall within the restrictions contained in Section 8 of the Act and to the best of my knowledge it pertains to your office.

5. A fee of Rs.....100/-..... has been deposited in the office of the authorized person through cash/demand draft/pay order vide No.....dated.....

Signature of applicant with  
date

**ANNEXURE-7**

To

The Registrar (Judicial)-cum- **Public Information Officer**,  
Gauhati High Court, Guwahati.

---

1. Name of the Applicant: -
2. Address: -
3. Particulars of information –
  - (a) Name of the concerned department: - Gauhati High Court
  - (b) Details of information required: - i. **Nos of judicial officers working under the Hon’ble Gauhati High Court category wise mentioning the sanctioned strength and nos of officers presently working, such as :**  
District & Sessions Judges : Sanctioned Strength.....Nos  
Presently working .....Nos  
Addl. District & Sessions Judges :  
Addl. District & Sessions Judges (FTC)  
Members of MACT :  
Presiding Officers of Industrial Tribunal/Labour Courts:  
Special Judges (category wise)  
Presiding Officers of Foreigners tribunal:  
Presiding Officers at Consumer Forums  
Principal Judges Family Court:  
Counsellors of Family Courts :  
Asstt. Sessions Judges-cum Civil Judges :  
Chief Judicial Magistrates :  
Addl. Chief Judicial Magistrates :

Principal Magistrates, Juvenile Justice

Sub-divisional Judicial Magistrates (M)

Sub-Divisional Judicial Magistrates (S)

Judicial magistrates-cum-munsiffs :

Munsiff :

Judicial Magistrates First Class

Judicial magistrates, second Class

Special Judicial magistrates :

(c) Period for which information asked for: - as on submission of the information by your honour.

(d) Other details: -

4. I state that the information sought does not fall within the restrictions contained in Section 8 of the Act and to the best of my knowledge it pertains to your office.

5. A fee of Rs. 100/-... has been deposited in the office of the authorized person through cash/demand draft/pay order vide No.....dated.....

Signature of applicant with  
date

ANNEXURE-8

Form of application for seeking information under the **Right to Information Act**

To

The Secretary, Personal (A) Deptt.  
-cum-Public Information Officer,  
Dispur, Guwahati-6

---

1. Name of the Applicant: -
2. Address: -
3. Particulars of information –
  - (a) Name of the concerned department: - Personal (A), Govt. of Assam.
  - (b) Details of information required: - i. how many I.A.S./A.C.S. officers are working in different districts/sub-divisions/blocks and other institutions in the districts of Assam.
    - ii. how many such officers have been empowered and designated as executive magistrates?
    - iii. How many of such officers are law graduate or having other qualifications on law?
  - (c) Period for which information asked for: - as on 31-10-2013.
  - (d) Other details: -
4. I state that the information sought does not fall within the restrictions contained in Section 8 of the Act and to the best of my knowledge it pertains to your office.

A fee of Rs.....10/-..... has been deposited in the office of the authorized person through cash/demand draft/pay order vide No.....dated.....

Signature of applicant with date