APPENDIX – D
QUESTIONNAIRE

1. Name of the Institution/ College: ________________________________

2. Name of the course being offered in the Institution/ College: ____________

3. Whether library has permanent librarian? Yes/No ______________

4. Besides librarian is there any other library staff? Yes/No ______________

5. Are the library staffs skilled/computer literate? ________________

                             Periodicals/Journals: ________________________________

7. Number of users: Faculties: ________________
                     Other Staff: ________________________________
                     Students: ________________________________

8. Library Timings: ________________________________
9. Whether the library is automated? Yes/No

If Yes, (I) Since how many years it has been automated? ________________

(II) Did you close the library functions for the users during the implementation?

- If Yes, for how long? ________________
- If No, how did you manage it? ________________

(III) How was the response of the other library staff?

- Were they co-operative and enthusiast or non-cooperative and hesitant? ________________
- Were they ready to take necessary training required for it? ________________

10. Are you satisfied with the automated operating system?

- If yes – what is the main difference that you find between the manual and the present automated system?
- If no – kindly throw some light on it.

11. Does your software vendor help you in solving the difficulties in handling the software?

12. Does software is being updated regularly?
13. Did you face any of the problems mentioned below after the implementation?

- Software related problems
- Hardware related problems
- Unskilled library staff
- Less cooperation from the staff/ from the management
- Lack of Infrastructure
- Any other

14. What are the benefits that have been achieved due to automation?

15. Your comments/ suggestions