APPENDICES

APPENDIX A – LIST OF EXPERTS
APPENDIX B – LETTER OF PERMISSION
APPENDIX C – QUESTIONNAIRE – TEACHERS
APPENDIX D – QUESTIONNAIRE – STUDENTS
APPENDIX E – INTERVIEW SCHEDULE
APPENDIX A – LIST OF EXPERTS

1. Mr. V.K. Kadav
   Asst. Officer of Vocational Guidance and Counselling
   Institute of Vocational Guidance and Selection, Dhobi Talao, Mumbai

2. DR. Mrs. Manisha Tyagi
   Professor BTT College, Colaba Mumbai

3. Professor Ballani
   BTT College, Colaba Mumbai

4. Mrs. Sajitha Sudheer
   Trained Vocational Guidance Teacher and Counsellor, Mulund, Mumbai

5. Dr. Mrs. Shobhana Singh
   Principal, Pawar Public School, Bhandup, Mumbai

6. Mrs. Latha Zacharias
   Principal, Sharon High School, Mulund, Mumbai

7. Mrs. Lakshmi S
   Principal, SMPR High School Mulund, Mumbai

8. Mrs. Annapoorni Ravi
   Trained Psychologist, Mumbai

9. Mrs. Ruby James
   Trained Psychologist, Mumbai
APPENDIX B – LETTER OF PERMISSION

From: Dolly Henry
Principal
Vani Vidyalaya
Mulund, Mumbai

Date : 15/9/2010

To
The Principal

________________________
________________________

Respected Sir/Madam,
I the undersigned Mrs. Dolly Henry working as the Principal of Vani Vidyalaya, Mulund, Mumbai, I am doing my Ph.D from JJTU, Rajashtan under the guidance of Dr. M.R. Gavai, Principal of Mishra College of Education, Thane.
The Topic of my research is “A Comparative Study of the Vocational Guidance Services in the various Secondary Schools”. I would like to request you to be kind enough to grant me permission to undertake a questionnaire with your school teachers and students regarding my research.
Thanking you
Yours Faithfully

DOLLY HENRY
APPENDIX C - QUESTIONNAIRE - TEACHERS

Name of the School :

Name of the Teacher:

Note :  
1. To be filled by Std X Teachers only
2. Please tick mark the right answer

1. Do you have Vocational Guidance as a subject for students in your school?
   (a) Yes □  (b) No □

2. Do you have a trained Vocational Guidance Teacher in your school?
   (a) Yes □  (b) No □

3. How do Teachers provide information regarding vocations to you?
   a) Through Vocational Guidance Class □
   b) By arranging career talks □
   c) Through teaching of different school subjects □
   d) Any other □

4. Did you provide Students with the information regarding various upcoming fields/vocations?
   (a) Yes □  (b) No □  (c) Can’t say □

5. Does your school administer the Aptitude Test for deciding the future choice of career?
   (a) Yes □  (b) No □

6. Do all the students take their Aptitude Test?
   (a) Yes □  (b) No □
7. If yes (for Q 6), are they benefited by these tests?
   (a) Yes □      (b) No □

8. Do you feel the need for career counseling for students?
   (a) Yes □      (b) No □

9. What kind of counseling services does your school offer?
   (a) Counselling through aptitude tests □
   (b) Counselling by a psychologist □

10. Have you heard about the Institute of Vocational Guidance and selection?
    (a) Yes □      (b) No □      (c) Can’t say □

11. Are you aware that students are counseled free at the Institute of Vocational Guidance and selection?
    (a) Yes □      (b) No □

12. Do you feel parents or peers tend to influence students’ choice of vocation/career?
    (a) Yes □      (b) No □      (c) Can’t say □

13. Do you feel that students should choose a vocation based on their aptitudes interests?
    (a) Yes □      (b) No □      (c) Can’t say □

14. Do you have an external counsellor to guide your students about vocations?
    a) Yes □      (b) No □
15. Do you conduct seminars for students regarding vocations?
   a) Yes    (b) No

16. Do you think intelligence plays a role in students choosing a vocation?
   (a) Yes     (b) No   (c) Can’t say

17. Do you think having an interest in a particular vocation would finally lead to job satisfaction?
   (a) Yes  (b) No   (c) Can’t say

18. Do you think socio-economic condition of parents influence choice of a child’s career?
   (a) Yes  (b) No  (c) Can’t say

19. Do you think the availability of innumerable vocations may lead to confusion regarding choice of a career?
   (a) Yes  (b) No  (c) Can’t say

20. Do you think there are enough opportunities regarding vocations for students of all kinds?
   (a) Yes  (b) No  (c) Can’t say
APPEXNDIX – D - QUESTIONNAIRE - STUDENTS

Name of the School :
Name of the Teacher:

Note : 1. To be filled by Std X Students only
        2. Please tick mark the right answer

1. Do you have Vocational Guidance as a subject for students in your school?
   (a) Yes □   (b) No □

2. Do you have a trained Vocational Guidance Teacher in your school?
   (a) Yes □   (b) No □

3. How do Teachers provide information regarding vocations to you?
   a) Through Vocational Guidance Class □
   b) By arranging career talks □
   c) Through teaching of different school subjects □
   d) Any other □

4. Do you provided Students information regarding various upcoming fields/vocations?
   (a) Yes □   (b) No □   (c) Can’t say □
5. Does your school administer the Aptitude Test for deciding the future choice of career?
   (a) Yes [ ]  (b) No [ ]

6. Do all the students take their Aptitude Test?
   (a) Yes [ ]  (b) No [ ]

7. If yes (for Q 6), are they benefited by these tests?
   (a) Yes [ ]  (b) No [ ]

8. Do you feel the need for career counseling for Students?
   (a) Yes [ ]  (b) No [ ]

9. What kind of Counseling services does your school offer?
   (a) Counseling through aptitude tests [ ]
   (b) Counseling by a psychologist [ ]

10. Have you heard about the Institute of Vocational Guidance and selection?
    (a) Yes [ ]  (b) No [ ]  (c) Can’t say [ ]

11. Are you aware that students are counseled free at the Institute of Vocational Guidance and selection?
    (a) Yes [ ]  (b) No [ ]

12. Do you feel parents or peers tend to influence Students choice of Vocation/career
    (a) Yes [ ]  (b) No [ ]  (c) Can’t say [ ]

13. Do you feel that students should choose a vocation based on their aptitudes interests?
    (a) Yes [ ]  (b) No [ ]  (c) Can’t say [ ]
14. Do you have an external Counsellor to guide your students about vocations?
   a) Yes □                (b) No □

15. Do you conduct seminars for students regarding vocations?
   a) Yes □                (b) No □

16. Do you think intelligence plays a role in students choosing a vocation?
   (a) Yes □                (b) No □                (c) Can’t say □

17. Do you think having an interest in a particular vocation would finally lead to job satisfaction?
   (a) Yes □                (b) No □                (c) Can’t say □

18. Do you think socio-economic condition of parents influence choice of a child’s career?
   (a) Yes □                (b) No □                (c) Can’t say □

19. Do you think the availability of innumerable vocations may lead to confusion regarding choice of a career?
   (a) Yes □                (b) No □                (c) Can’t say □

20. Do you think there are enough opportunities regarding vocations for students of all kinds?
   (a) Yes □                (b) No □                (c) Can’t say □
APPENDIX – E - Interview Schedule

The School Principals’ Interview Schedule

Dear Principal,

This interview is for purely academic purposes. It aims to study some aspects related to the vocational guidance services in the school. I would be very grateful if you could answer the questions. The information you provide will be handled very confidentially.

<table>
<thead>
<tr>
<th>NAME</th>
<th>____________________________________________</th>
</tr>
</thead>
<tbody>
<tr>
<td>GENDER</td>
<td>MALE ☐  FEMALE ☐</td>
</tr>
<tr>
<td>DESIGNATION</td>
<td>____________________________________________</td>
</tr>
<tr>
<td>QUALIFICATION</td>
<td>____________________________________________</td>
</tr>
<tr>
<td>TEACHING EXPERIENCE</td>
<td>_____________________________ years.</td>
</tr>
<tr>
<td>COLLEGE</td>
<td>____________________________________________</td>
</tr>
</tbody>
</table>