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<th>Sr. No.</th>
<th>Name Of Institute</th>
<th>Course Name MBA</th>
<th>Course Name MCA</th>
<th>Year of Establishment</th>
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<td>01</td>
<td>Ghokhale Education Society's J. D. C. Bytco Institute of Management Studies &amp; Research, Nashik</td>
<td>MBA 1968</td>
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341
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<td>24</td>
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<td>Year</td>
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- AICTE: [http://www.aicte.ernet.in/](http://www.aicte.ernet.in/) accessed on 7/05/2009
Appendix-2 Questionnaires

A study of select Libraries of the Management Institutes in India with special reference to Institutions within the jurisdiction of University of Pune with relevance to Networking, Accessibility and Services to the users.

Dear Sir/Madam,

I am pursuing the research in the field of Library and Information science from University of Pune, under the guidance of Dr S K Patil, Librarian and Head, Department of Library and Information Science, Jaykar Library, University of Pune. The area of my research study is “A study of Select Libraries of the Management Institutes in India with special reference to the Institutions within the jurisdiction of University of Pune with relevance to Networking, Accessibility and Services to the users.” The survey method is used to collect the data, which involves use of Questionnaire and Interview Technique.

The survey of Libraries of Management Institutes in the jurisdiction of University of Pune is one of the major aspects of this study. As your library is one of the Management Institute’s Libraries within the jurisdiction of University of Pune, I solicit your help for completion of this research work.

I have enclosed the questionnaire. The questionnaire is simple and will not take much of your valuable time for completing the same. Kindly give your clear views. The data is being collected for academic research purpose only and confidentiality will be maintained. Your contribution will be highly beneficial to the Management Librarianship.

Communication through e-mail is also welcome. I am giving my mail-ID and the address below.

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Thanking you for your kind cooperation and valuable inputs.

Yours sincerely,

Mrs Meenal Oak,
Ph. D. Student,
Department of Library and Information science
Jaykar Library, University of Pune
Email: meenalimcc@yahoo.co.in Mobile: 9850068102

Office Address:
Librarian,
MES’s Institute of Management and Career Courses (IMCC)
131, Mayur Colony, Pune 411029 Ph: (020) 25466271
Encl: (a) Questionnaire for library, (b) Questionnaire for librarian,
(c) Questionnaire for faculty, (d) Questionnaire for students
(a) Questionnaire for Library

Purpose: Ph. D. Study
Note: The information furnished by you won’t be disclosed and will be used for research purpose only.

1 Name of the Institution/Organization/Department

2 Year of Establishment

3 Name of the library

Address
Phone no
E-mail
Fax
Web

4 Year of Foundation of Library

5 Objectives of the Institute/Organization/Department

6 Major Courses conducted by the Organization/Institute/Department

<table>
<thead>
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<th>Name of the Course</th>
<th>Number of Students</th>
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<td>DCM</td>
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<td>08</td>
<td>No of Ph.D. Students</td>
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<td>09</td>
<td>Any other Courses</td>
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| Total |

7 Kindly mention nature of the organization

Self Financing ----------  Government Funded----------  Autonomous----------

8 If it is government funded, kindly mention the name of funding agency--------

A Manpower of the Organization/Institute/Department

9 Kindly mention the availability of the total staff of the organization
<table>
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<th>Total No</th>
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<td>Others</td>
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9 Strength of the Library staff

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<td>Assistant Librarian/ Technical</td>
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<td>03</td>
<td>Clerical Assistant</td>
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<td>04</td>
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<tr>
<td></td>
<td><strong>Total</strong></td>
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</table>

B Library Building

10 Part of Organisation--------Separate Building------
11 Total Library area  -------  sq/ft

Stacking area--------sq/ft.  Reading area---------Sq/ft.

12 Provision for expansion?

Yes

No

13 If yes, then mention the proposed area of expansion Proposed  -------sq/ft

14 Library Equipment

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<td>Computer software</td>
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</tr>
<tr>
<td>03</td>
<td>Scanner</td>
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</tr>
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<td>04</td>
<td>CD Drives</td>
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<td>08</td>
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C Library Budget

15 Mention the Annual Budget of the Library for the last 3 years

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<th>Budget for Periodicals</th>
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<td>2007-08</td>
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16 Whether the library budget is revised per year or it is fixed?

17 Do you feel that the library budget is sufficient? Yes/ No

18 What is the position of Library budget at the end of the year?
Completely Utilized / sufficient
Lapsed/insufficient
Exceeds/moderate

19 Annual budget of your Institute/Organization/Department vis-à-vis annual budget of your library. (please give figures of last three years)

<table>
<thead>
<tr>
<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td>Institute’s/Organization’s/Department’s Budget</td>
<td>(Rs.)</td>
<td>(Rs.)</td>
<td>(Rs.)</td>
</tr>
<tr>
<td>Library’s Budget</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

D Library Collection

20 Kindly mention the Library collection

<table>
<thead>
<tr>
<th>SR NO</th>
<th>Type of Document</th>
<th>Total Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>Books</td>
<td></td>
</tr>
<tr>
<td>02</td>
<td>Periodicals</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Indian</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Foreign</td>
<td></td>
</tr>
<tr>
<td>No</td>
<td>Description</td>
<td></td>
</tr>
<tr>
<td>----</td>
<td>--------------------------------------------------</td>
<td></td>
</tr>
<tr>
<td>03</td>
<td>Regional Languages</td>
<td></td>
</tr>
<tr>
<td>04</td>
<td>No of periodicals subscribed per year</td>
<td></td>
</tr>
<tr>
<td>05</td>
<td>Bound Volumes of Periodicals</td>
<td></td>
</tr>
<tr>
<td>06</td>
<td>Project reports/Thesis</td>
<td></td>
</tr>
<tr>
<td>07</td>
<td>Patents</td>
<td></td>
</tr>
<tr>
<td>08</td>
<td>Standards</td>
<td></td>
</tr>
<tr>
<td>09</td>
<td>CD’s</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>Video Cassettes</td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>Microforms</td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>Electronic Databases</td>
<td></td>
</tr>
<tr>
<td>13</td>
<td>Online databases</td>
<td></td>
</tr>
<tr>
<td>14</td>
<td>Any other, kindly mention</td>
<td></td>
</tr>
<tr>
<td>15</td>
<td>Total</td>
<td></td>
</tr>
</tbody>
</table>

**Annual purchase**

<table>
<thead>
<tr>
<th>Year</th>
<th>Total No of books purchased Annually</th>
</tr>
</thead>
<tbody>
<tr>
<td>2005-06</td>
<td>-------------------------------</td>
</tr>
<tr>
<td>2006-07</td>
<td>-------------------------------</td>
</tr>
<tr>
<td>2007-08</td>
<td>-------------------------------</td>
</tr>
</tbody>
</table>

**22 Total number of periodicals subscribed Annually**

355
23 Total number of other documents purchased Annually---------

24 Are you inviting Quotations for purchasing the books? Yes/No
   If no, mention the other mode of purchase you are following in your library --------

25 How much discount do you get for the
   Indian Book 10%---15%---20%-----more-----
   Foreign Book 10%---15%---20%-----more-----
   Govt./Inst. Publications 10%---15%---20%-----more-----

Any handling charges? Yes/No

26 Has library adapted some collection development procedure? Yes/No

27 If yes, please specify

E Library Timings

28 Kindly mention the library timings
   Office hours-------------
   Reading Hall-------------
   On Sundays-------------

356
On Holidays-----------------

29 Do you have second shift system in the library?

Yes

No

30 Evening shift managed by

Library Assistant

Technical Assistant

Any other, please specify-----------------

F Library Functions

31 Classification scheme used in the Library? Yes/No

32 Kindly mention the Name & Edition of the Classification system

Colon 6th Edition

Dewey Decimal Classification (DDC) Edition19,20,21,

Any other scheme

33 Which catalogue code you are using?

AACRII/CCC/With modifications

G Library Services

G.1 Circulation

34 Timings of circulation counter
35 Do you have

- Open Access System
- Closed Access system
- Semi Open System/Partly open access

36 Services rendered by the Circulation Section of the Library

   Home Lending Service

Which scheme you are following for Document transaction? (issuing and returning of documents)

- Newark charging
- Browne charging
- Register system
- One card system
- Automatic/computerized

Kindly mention the deposit amount taken from the users for issuing of books.

<table>
<thead>
<tr>
<th>SR NO</th>
<th>Category of the User</th>
<th>Deposit Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Students</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Teachers</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Visiting faculty members</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Other Staff members of Institute</td>
<td></td>
</tr>
</tbody>
</table>
Fine /Late fee received from the users per day for the delay of Document?

<table>
<thead>
<tr>
<th>SR NO</th>
<th>Category of the User</th>
<th>Amount Charged per Day</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Students</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Teachers</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Visiting faculty members</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Other Staff members of Institute</td>
<td></td>
</tr>
</tbody>
</table>

37 Period of lone of Document

(d) What is the limit for Home Lending of Documents at a time, kindly mention the limit in days for different category of the users

<table>
<thead>
<tr>
<th>SR NO</th>
<th>Type of Document</th>
<th>Students</th>
<th>Staff Members</th>
<th>Visiting Members</th>
<th>Faculty Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>BOOK</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>CD’S</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>PERIODICALS</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Any other</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(e) Whether the copy of the rules circulated to the users? Yes/No
38 Statistics

Do you maintain the statistics in your library? Yes/No
Kindly furnish the following information

Average No of Books issued daily (approximate)---------------------

Average No of internal Users visiting Daily ------------------------

Are you allowing outside user? Yes/No
If yes, kindly mention the average outside visitors per day -------

Total no of users per day --------------------------

39 Reading Hall Facility

Do you have a separate reading hall----------

Seating capacity--------------- seats
If no then, kindly mention the library area used for reading hall and seating capacity

  Total area sq ft

  Seating capacity seats

40 Documents reservation Facility Yes/No

41 Inter library loan (ILL Facility)

(a) Are you giving inter library loan facility to other libraries? Yes/No
(b) If no, then kindly mention the reason for not allowing the ILL Facility to other libraries

(c) Do you acquire books on “inter library loan “from other libraries?   Yes/No

(d) If yes, from which many Libraries? Kindly mention

(e) Category of Document Loaned?

Non –Text Book

Periodicals

H Other Services

42 Are you provide SDI Service (selective Documentation Information)?   Yes/No

   If yes mention briefly

43 Kindly tick the type of  CAS (Current Awareness Service) you provide in your library

(a) Content pagers of periodicals   Yes/No

(b) New additions of Books   Yes/No

(c ) Newspaper clippings   Yes/No

Bibliography on request   Yes/No
Any other kindly mention                Yes/No

44 Are you providing following services to the users?

(a) Book bank       Yes/No

(b) Online database searching   Yes/No

(c) CD Rom database searching   Yes/No

(d) Translation services   Yes/No

(e) Indexing and Abstracting   Yes/No

(f) Databases development   Yes/No

45 Are you developing following information products?

(a) Library News Letters       Yes/No

(b) Library Handouts       Yes/No

(c) Library Annual Report   Yes/No

(d) Library Manual       Yes/No

(e) List of additions       Yes/No

(f) Indexing and abstracting journal   Yes/No

(h) Specialized databases   Yes/No

46 Photocopying facility

(a) Do you give photocopying facility       Yes/No

(b) If yes, do you provide for visitors? Yes/No
(c) kindly furnish the following information

<table>
<thead>
<tr>
<th>Organisation</th>
<th>Facility Available Y/N</th>
<th>Own Machine/On contract</th>
<th>Photocopying for Students (Charges)</th>
<th>Photocopying for Faculty/Staff (Charges)</th>
<th>Photocopying for Faculty/Staff (Charges)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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</tbody>
</table>

I Public Relation Activities

47 Kindly tick the following activities conducted by your library for the users

User education  Yes/No
User orientation Yes/No
Book exhibitions Yes/No

K Use of computers in the Library (Library automation)

(a) Are you using computers for library functions and services

    Yes      No

(b) What is the current stage of computerization in your library?

    - Fully computerized
    - Partly computerized
- Just started
- Not Yet started

(c) Kindly highlight the situation if the library is fully/partly computerized

<table>
<thead>
<tr>
<th>SR NO</th>
<th>Library function/services</th>
<th>Kindly tick the relevant Library operation which has been Computerized</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Acquisition</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Generation of PO</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Accessioning</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Generation of Bar code Labels</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Call No Labels</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- auto back up</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Cataloguing</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Generation of entries</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Link of catalogue to User OPAC</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Circulation</td>
<td></td>
</tr>
<tr>
<td>---</td>
<td>-------------</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Document transaction</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(Issue &amp; return)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- bar code development</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- RFID support</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Document Reservation</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Generation of fine receipts</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Generation of User’s Identity cards and Borrower’s tickets</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Generation of automatic reminders through E-mail</td>
<td></td>
</tr>
</tbody>
</table>

**USER OPAC MODULE**

Collection search
- By author
- By title
- By subject
- By key word
- Advanced search

- Generation of Library notices
- Messages to individual User
4  Serial’s Control
   - Registration of periodicals
   - List of the periodicals delayed
   - Any other kindly mention

5  Physical verification

6  Preparation of Library Budget

(d) Is OPAC available on web?  Yes/No

(e) Does the software supports to standards?  Yes/No

(f) Does the software support the following?
- CAS
- SDI
- Alert service
- EDDS

(g) Name the software used for library automation?
- In House prepared
- Ready made e.g. Libsys
- Any other (software developed by giving contract to the software company)

(h) Kindly mention the name of the software used for automation

1. LIBSYS
2. SLIM
3. LIBRARIAN
4. CDS/ISIS
5. GRANTHALAYA
6. SANJAY
7. Any other, kindly mention

(i) How is the “support service” given by the vendor of the library software?
- Within 24 hours from complaint
- Within 48 hours from complaint
- More than 48 hours
(j) Are you getting the required up-gradation from the Vendor?
   - Yes  - No

(k) Do you think that the price of the software you use is very high?
   - Yes  - No  - Reasonable  - Less

(l) What are the AMC Charges?

(m) Which problem you are facing in using Library software?

(attach separate sheet if required)

<table>
<thead>
<tr>
<th>SR NO</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td></td>
</tr>
<tr>
<td>02</td>
<td></td>
</tr>
<tr>
<td>03</td>
<td></td>
</tr>
<tr>
<td>04</td>
<td></td>
</tr>
<tr>
<td>05</td>
<td></td>
</tr>
</tbody>
</table>
(n) Kindly furnish the following information

<table>
<thead>
<tr>
<th>SR NO</th>
<th>Name of the library function/service</th>
<th>Is the Module Fulfilling Your Requirement</th>
<th>Are you Expecting Some Desired Changes In It?</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Acquisition Module</td>
<td>- Fully</td>
<td>- Yes</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Partly</td>
<td>- No</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- No</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Circulation Module</td>
<td>- Fully</td>
<td>- Yes</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Partly</td>
<td>- No</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- No</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Serial’s Control</td>
<td>- Fully</td>
<td>- Yes</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Partly</td>
<td>- No</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- No</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Stock Taking</td>
<td>- Fully</td>
<td>- Yes</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Partly</td>
<td>- No</td>
</tr>
</tbody>
</table>
(o) Kindly mention briefly the problems faced by you in using the Library software in the respected columns

<table>
<thead>
<tr>
<th>Organization</th>
<th>Acquisition</th>
<th>Cataloguing</th>
<th>Circulation</th>
<th>Serials</th>
<th>Article Indexing</th>
<th>OPAC</th>
<th>I</th>
<th>B</th>
<th>P</th>
</tr>
</thead>
</table>

I=Installation       B= Backup       P= Print out

(p) Kindly specify maintenance Fees per year

(q) What are the training charges?

(r) How many Library staff members are computer literate?

(s) Is there any provision of extra budget for computerization of Library services?

(t) Kindly tick the software which your library has installed
Internet explorer

Adobe

AVG Antivirus

Green Stone

D-space

Any other, please specify

**J Resource Sharing:**

(1) Whether all user needs are fulfilled with institutional collection? Yes/No

(2) If no then what arrangements are made?

- ILL

- Internet

- Referral

- Any other

(3) Does the Library have membership of any other reputed Library? Yes/No

If yes, please mention

(4) Do you take part in Resource Sharing? Yes/No
(5) Are you a member of consortium? Yes/No

If yes, please mention:

(If required attach a separate sheet)

J Networking & related services

Internet

(a) Do you have Internet connection in the Library? Yes/No

(b) If yes, how many connections are provided for the internet usage in the library?

(c) Is library provided with the Internet connectivity separately Yes/No

(d) Whether the Internet connection is available to the students from the Library? Yes/No

(e) If no, then mention the place on campus from where the students can access the Internet?

(f) Do you have Institution’s WEB PAGE? Yes/No

(g) If yes, then kindly mention the WEB ID------------------
(g.1) Whether the access to library is provided through Institutional WEB PAGE?
Yes/No

(h) Kindly mention the Library services which you are giving through the WEB PAGE
Yes/No

(i) Are you using internet for various activities in the Library? Yes/No

(j) If yes, then specify the activities

(k) Is the internet used for carrying out the Library functions and services? Yes/No
   (Cataloging, Acquisition, SDI etc)

(l) Kindly mention the membership of Networks which you have
   DELNET
   INFLIBNET
   MANLIBNET
   PUNENET
   Any other, kindly mention
(m) If no, then mention the reason for not joining the Networks

**Intranet**

(n) Whether the Library is connected to the Institutional LAN?  
Yes/No

(o) kindly mention the services you are providing through Intranet?

(p) Does your Library has CD-Net/ CD Rom Server/CD Tower?  
Yes/No

**Full Text Databases**

(q) Kindly mention the Full Text Database available in your Library

<table>
<thead>
<tr>
<th>SR NO</th>
<th>Name of the database</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tr>
</tbody>
</table>
(r) Are you subscribing to e-journals? Yes/No

(s) If yes, give the number

L Digital Library Efforts:

(1) Have you done any specific effort towards digitization in your Library? Yes/No

(2) If yes, mention it briefly or attach the separate sheet as per the requirement

(3) Mention the software used for creating Digital Library

(4) Do you have your Institutional Repository? (IR) Yes/No

(5) If yes, mention it briefly

(6) Kindly tick the Digital Information sources acquired in the Library
- E books      Yes/No
- Databases    Yes/No
- E theses     Yes/No
- CD Rom Databases Yes/No
- E Journals   Yes/No
- Any other------ Yes/No

 Librarian’s/Respondent’s Name and Signature:

 Qualification:

 Salary Scale:

 Serving the organization since:

 Professional Experience

 Research Experience
(b) Questionnaire for the Librarian
Purpose: Ph.D. Study

Name of the institute:

Address:

Phone:
Fax:
e-mail:
web:

Name of the Librarian:

Qualifications:

Present scale: Grade:

Staff strength: professional nonprofessional
Deputy librarian assistant librarian

Administrative and financial powers of Librarian:
Administrative powers:
Total control over library staff
Recommending authority for library matters
Part of recruitment/selection process
Any other:

Financial powers:
Formulation of library budget
Utilization power
Staff allowances
Book purchase
Stationary purchase
No powers
Any other

Status of Librarian: equivalent to faculty not equivalent to faculty
Immediate reporting officer: Director Dean Registrar/Secretary Chairman,
Library committee faculty-in-charge any other

Do you satisfied with the present reporting channel? yes no
If no, then which type of problems you face in present reporting channel?
If the director is not come in the category of immediate reporting officer, do you have access to him?  yes-----no-----

Does library staff report to you?  Yes-----no-----

Approving authority of the books: Director----Dean----Registrar/Secretary----Chairman, Library committee----faculty-in-charge------any other------

Approving authority for other library matters: Director----Dean----Registrar/Secretary----Chairman, Library committee----faculty-in-charge------any other------

A part of faculty meetings?  Yes------no------

Does a library committee exists?  yes------no------

Is your staff motivated by means of

Promotion:  Yes------No------

Awards:  Yes------No------

Certification:  Yes------No------

Deputation:  Yes------No------

Any other:------
Do you evaluate staff performance? For example self appraisal, presentations

If yes, kindly mention the method---------------------------------------------

Have you accessed user needs? Yes-----No---------

If yes, please specify

Have you tried benchmarking in your library? Yes------no-------

Have you tried TQM in your library? Yes-----no-----

Have you tried any other quality technique in your library? Kindly mention
(c) Questionnaire for the Faculty
Purpose: Ph.D. Study
Note: The information provided by you won’t be disclosed and will be used for research purpose only

Date:

1 About Yourself
(a) Name:
(b) Your Teaching Experience:
(c) Name of the Institute:
(d) Designation: Prof/HOD/Reader/Lecturer/Visiting Faculty
(e) Qualification:
(f) Course/Courses Taught:

<table>
<thead>
<tr>
<th>SR NO</th>
<th>Name of the Course</th>
<th>Tick the relevant box</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>MBA</td>
<td></td>
</tr>
<tr>
<td>01</td>
<td>MCA</td>
<td></td>
</tr>
<tr>
<td>03</td>
<td>MPM</td>
<td></td>
</tr>
<tr>
<td>04</td>
<td>MBS</td>
<td></td>
</tr>
<tr>
<td>05</td>
<td>DBM</td>
<td></td>
</tr>
<tr>
<td>06</td>
<td>DCM</td>
<td></td>
</tr>
<tr>
<td>07</td>
<td>DTL</td>
<td></td>
</tr>
<tr>
<td>08</td>
<td>Any other kindly mention</td>
<td></td>
</tr>
</tbody>
</table>

(e) Subject/Subjects Taught:

2 Use of Library
(a) How long you have been using this Library?
   - -------Months
   - -------Year/s

(b) How frequently do you visit the Library? Kindly tick the relevant option
   - Daily / Once in a week / Twice in a week / Three times in a week / Any other than above ----

(c) Purpose of visit:
   - Reading Hall / General Reading / Issue of books / Information Gathering / All

(d) Approx. How much time you spend during a visit to library? (tick one)
   - Less than 1 hour / 1 hour / 2 hours / 3 hours / 4 hours / 5+ hours

3 Library Timings
(i) Are the present Library Timings suitable for your study purpose? Yes/No

(ii) Do you think the Library timings are sufficient? Yes/No

(iii) When do you prefer to visit the Library? In morning / In afternoon / In evening
(iv) Please specify the reason: 

(v) Kindly state your opinion about Library Timings: Suitable/ Not suitable 

If not suitable, mention the reason: 

4 Library Collection

(a) What type of information sources do you use (please Tick)

Books
Periodicals
Project Reports
Reference Collection
Non-print (electronic)
Any other please specify
All

(b) Which type of forms of document are preferred? (Please Tick)

Print Media (such as Books, Periodicals etc)
Non print Media (such as Internet resources, CD’s etc)

(c) How do you rate overall collection of the Library?
Adequate to fulfill my needs

Needs addition

We have to depend on the collection of other Library

(Please mention the names of Libraries)------------------------------------------------------------

(d) Kindly rate the Audio-visual collection in your library?

Adequate to meet my requirements

Inadequate to meet my requirements

Needs development in the collection

(e) How do you rate the thesis/project reports collection in your library?

Adequate to meet my requirements

Inadequate to meet my requirements

Needs development in the collection

(f) Do you think that the library collection in any particular type need to be strengthen?

(Please tick)

Type of document

Books

Journals and magazines

Project reports/thesis

AV material(CD’s etc)

E-resources
Reference collection
Any other, please specify

5 Library services

1 Is your library fulfilling your document requirements? Yes/No
   (i) If yes, please tick: Fully----Partially------Reasonably--------

(ii) If no, which of the demands are not fulfilled? -----------------------------------------------

(iii) How you fulfill your needs?---------------------------------------------------------------

2 Do you receive following services from your library? Kindly tick the appropriate answer.

   (i) Personal assistance of staff in the location of material on your subject of interest:
       Always--------most of the times--------sometimes--------rarely--------never--------

   (ii) Easily get a book, periodical or any other document belonging to your library
       Always--------most of the times--------sometimes--------rarely--------never--------

   (iii) Timely information about the availability of the document you requisitioned
       Always--------most of the times--------sometimes--------rarely--------never--------
(iv) Information about latest arrivals of books/reports, periodicals and other documents added to your library

Always--------most of the times--------sometimes--------rarely--------never--------

(v) Kindly tick the service provided by your library

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<th>Yes/No</th>
</tr>
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<td>Display of new arrivals</td>
<td>Yes/No</td>
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<tr>
<td>2</td>
<td>Internet search</td>
<td>Yes/No</td>
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<td>4</td>
<td>Inter library loan service</td>
<td>Yes/No</td>
</tr>
<tr>
<td>5</td>
<td>Bibliographical service</td>
<td>Yes/No</td>
</tr>
<tr>
<td>6</td>
<td>Indexing and abstracting services</td>
<td>Yes/No</td>
</tr>
<tr>
<td>7</td>
<td>Newspaper clippings service</td>
<td>Yes/No</td>
</tr>
<tr>
<td>8</td>
<td>Book Bank</td>
<td>Yes/No</td>
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</tbody>
</table>

(vi) Whether all offered services fulfill your needs? Yes/No

(vii) If no, specify the services which are required by you----------

6 Library Automation and Internet Access
1. Is your library Computerized? Yes/No

2. If yes, then please specify:
   Fully Computerized---------Partly Computerized-----

3. Do you use OPAC the library?  
   Yes/No

4. If yes, then how many nodes are made available for OPAC?

5. Whether the internet access is available in the Library?  
   Yes/No

6. If no, then from where you access the Internet?
   Please specify------------------

7. Does the Library has e-journals/electronic databases like 
   EBSCO, IEEE etc? Yes/No

8. If yes, name the few popular electronic databases 
   available in your library
9 Does the library making library resources available through website? Yes/No

7 Library Infrastructure

Kindly rate the various areas of library infrastructure

(i) Present Library building area:
Satisfactory/Adequate / Inadequate

(ii) Library Furniture:
Satisfactory/Adequate/Inadequate

(iii) Ventilation:
Satisfactory/Adequate/Inadequate

8 Staff

(i) How do you rate the services provided by the Library staff while utilizing the resources of the Library?
Excellent----------Very good------Good-----------------
Average----------Poor--------------

(ii) Whether the Library staff is aware about
the contents of the documents?
Yes------------No-------------

(iii) Whether the library staff is aware about the reference sources?
Yes------------No-------------

(iv) Whether the Library staff is Knowledgeable about the Library rules?
Yes------------No-------------

(v) Provide referral information on availability at other sources?
Yes------------No-------------

(vi) How Librarian should help you in today’s scenario?
Please specify in one paragraph----------------------------------
(d) Questionnaire for the Students

Purpose: Ph.D. Study

Note: The information provided by you won’t be disclosed and will be used for research

Purpose only

Date:

1 About Yourself

(a) Name:

(b) Course of Study:

<table>
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<th>Tick the relevant box</th>
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<td>MBS</td>
<td></td>
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<tr>
<td>05</td>
<td>DBM</td>
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</tbody>
</table>
(c) Semester:

2 Use of Library

(a) How long you have been using this Library?

---------Months

---------Year/s

(b) How frequently do you visit the Library? Kindly tick the relevant option

Daily / Once in a week/ Twice in a week/ Three times in a week/ Other than above-------

(c) Purpose of visit :

Reading Hall

General Reading

Issue of books

Information Gathering

Any other

All
(d) Approx. How much time you spend during a visit to library (tick one)

Less than 1 hour/ 1 hour/ 2 hours/ 3 hours/ 4 hours/ 5+ hours

3 Library Timings

(i) Are the present Library Timings suitable for your study purpose? Yes/No

(ii) Do you think the Library timings are sufficient? Yes/No

(iii) When do you prefer to visit the Library? In morning/ In afternoon/ In evening

(iv) Please specify the reason: ---------------------------------------------------------------

(v) Kindly state your opinion about Library Timings Suitable/ Not suitable

If not suitable, mention the reason: ---------------------------------------------------------------

4 Library Collection

(a) What type of information sources do you use (please Tick)

Books

Periodicals

Project Reports

Reference Collection

Non-print (electronic)

Any other please specify
(b) Which type of forms of document are preferred? (Please Tick)

Print Media (such as Books, Periodicals etc)
Non print Media (such as Internet resources, CD’s etc)

(c) How do you rate overall collection of the Library?
Adequate to fulfill my needs
Needs addition
We have to depend on the collection of other Library
(Please mention the names of Libraries)-----------------------------

(d) Kindly rate the Audio-visual collection in your library?
Adequate to meet my requirements
Inadequate to meet my requirements
Needs development in the collection

(e) How do you rate the thesis/project reports collection in your library?
Adequate to meet my requirements
Inadequate to meet my requirements
Needs development in the collection

(f) Do you think that the library collection in any particular type need to be strengthen?
(Please tick)

Type of document

Books

Journals and magazines

Project reports/thesis

AV material(CD’s etc)

E-resources

Reference collection

Any other, please specify

5 Library services

1 Is your library fulfilling your document requirements? Yes/No

(i) If yes, please tick: Fully-----Partially------Reasonably-------

(ii) If no, which of the demands are not fulfilled?

(iii) How you fulfill your needs?
2 Do you receive following services from your library? Kindly tick the appropriate answer.

(i) Personal assistance of staff in the location of material on your subject of interest:
Always--------most of the times---------sometimes----------rarely--------never---------

(ii) Easily get a book, periodical or any other document belonging to your library
Always--------most of the times---------sometimes----------rarely--------never---------

(iii) Timely information about the availability of the document you requisitioned
Always--------most of the times---------sometimes----------rarely--------never---------

(iv) Information about latest arrivals of books/reports, periodicals and other documents added to your library
Always--------most of the times---------sometimes----------rarely--------never---------

(v) Kindly tick the service provided by your library,

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<td>Inter library loan service</td>
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</table>
5 Bibliographical service Yes/No
6 Indexing and abstracting services Yes/No
7 Newspaper clippings service Yes/No
8 Book Bank Yes/No

(vi) Whether all offered services fulfill your needs? Yes/No

(vii) If no, specify the services which are required by you

6 Library Automation and Internet Access

1 Is your library computerized? Yes/No

2 If yes, then please specify: Fully Computerized-------Partly Computerized-----

3 Do you use OPAC the library? Yes/No

4 If yes, then how many nodes are made available for OPAC?------------------
5 Whether the internet access is available in the Library? Yes/No

6 If no, then from where you access the Internet? Please specify------------------

7 Does the Library have e-journals/full text databases like EBSCO, IEEE? Yes/No

8 If yes, name the few popular full text databases available in your library------------------

9 Does the library make resources available through Website? Yes/No

7 Library Infrastructure

Kindly rate the various areas of library infrastructure

(i) Present Library building area: Satisfactory/Adequate / Inadequate

(ii) Library Furniture: Satisfactory/Adequate/Inadequate

(iii) Ventilation: Satisfactory/Adequate/Inadequate

8 Staff
(i) How do you rate the services provided by the Library staff while utilizing the resources of the Library?

Excellent---------Very good-----Good----------Average---------

(ii) Whether the Library staff is aware about the contents of the documents?

Yes----------No----------

(iii) Whether the library staff is aware about the reference sources?

Yes--------No----------

(iv) Whether the Library staff is Knowledgeable about the Library rules?

Yes--------No----------

(v) Provide referral information on availability at other sources?

Yes--------No----------

(vi) How Librarian should help you in today’s scenario? Please specify in one paragraph--
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----------------------------------------------------------------------------------------------------------------------------------
----------------------------------------------------------------------------------------------------------------------------------
----------------------------------------------------------------------------------------------------------------------------------
----------------------------------------------------------------------------------------------------------------------------------
Appendix-3 List of select Directors and eminent personalities interviewed for this study

1. **Dr. (Capt.) C. M. Chitale**
   Dean –Faculty of Management
   University of Pune
   Department of Management Sciences (PUMBA), University of Pune
   University of Pune, Ganeshkhind, Pune
   Pune – 411007
   Phone: (020) 25693380
   E-Mail: pumba@dms.unipune.ernet.in
   Web: http://dms.unipune.ernet.in

2. **Dr. B. V. Sangvikar**
   Head of the Department (HOD)
   Director, Department of Management Sciences (PUMBA), University of Pune
   University of Pune, Ganeshkhind, Pune
   Pune – 411007
   Phone: (020) 25693380
   E-Mail: pumba@dms.unipune.ernet.in
   Web: http://dms.unipune.ernet.in

3. **Dr. P. C. Shejwalkar**
   Director,
   Institute of Management Education (IME), (Former Dean Faculty of Management Studies
   University Of Pune)
   47/16, Erandawane
   Pune - 411004
   Phone: (020) 25449743
   E-Mail: imepune@vsnl.com

4. **Dr. Ashok Joshi**
   Director,
   Indian Institute of cost & Management Studies & Research (INDSEARCH) 85/1, Law College Road
   Pune - 411004
   Phone - 02025431972,25441524
   Fax - 25433241
5. Dr. Shirode

Director,
Prin. N. G. Naralkar Institute of Career Development & Research, Pune
536, Shaniwar Peth, Opp. Prabhat Talkies, Pune
Pune – 411030
Phone: (020) 24456589
E-Mail: ngnipune@vsnl.com
Web: www.ngnipune.com

6. Dr. V. H. Inamdar

Director,
Maharashtra Education Society’s Institute of Management and Career Courses (IMCC)
131, Mayur Colony Kothrud, Pune
Pune – 411029
Phone: (020) 25466271, 25445067
E-Mail: director@mesimcc.org
Web: www.mesimcc.org

7. Dr. Mrs. Prachi Jawdekar

Director,
Shree C. E. Society’s Indira Institute of Management
S. No. 85/5-A, New Pune-Mumbai highway, Near Wakad police station, Tathawade, Pune
Pune – 411033
Phone: (020) 22933279/80
E-Mail: jprachee@indiraedu.com
Web: www.indiraedu.com

8. Dr. Santosh Dastane

Director,
Neville Wadia Institute of Management Studies & Research (NWIMSR)
19, Late Prin. V. K. Joag Path, Wadia College Campus, Near Ruby Hall, Pune
Pune – 411001
Phone: (020) 26163275
E-Mail: director@nevillewadia.com
Web: www.nevillewadia.com

9. Dr. A. D. Markale

Director,
10. Prof. Dilip Joshi

Director,

Marathwada Mitra Mandal’s Institute of Management Education Research & Training (IMERT)

302/A, Deccan Gymkhana, Near Gokhale Institute, Pune

Pune – 411004

Phone: (020) 25656546

E-Mail: imert@imertpune.edu.in

Web: www.imertpune.edu.in

11. Dr. (Smt.) Pratibha Joshi

Director,

Smt. Hiraben Nanavati Institute of Management & Research for Women (HNIMR)

Near Cummin’s Engg. College, Karve Nagar, Pune

Pune – 411052

Phone: (020) 25445977

E-Mail: hnimrw@pn3.vsnl.net.in

Web: www.hnimr.org

12. Dr. Sharad Joshi

Director,

Bansilal Ramnath Agarawal Charitable Trust’s Vishwavkarma Institute of Management (VIM)

Kondwa (BK), S. No. 3/4, Pune

Pune – 411048

Phone: (020) 26932800

E-Mail: info@vimpune.com

Web: www.vimpune.com

13. Dr. D. K. Sinha

Director,

All India Shri Shivaji Memorial Society Institute of Management

Kennedy Road, Near RTO, Pune
Pune – 411001
Phone: (020) 26058734
E-Mail: aissmsiom@yahoo.co.in
Web: www.aissmsiom.org

14. Dr. Keskar
Director
Sinhgad Business School (SBS),
Pune
19/15, Erandawane, Khilare
Marg., Off. Karve Road
Pune – 411004
Phone: (020) 25431001/
25434315
E-Mail: directorsbs@sinhgad.edu

15. Dr. S. D. Tupe
Director,
Shri Shivaji Maratha Societys
Institute of Management &
Research (IMR)
Sr. No. 74/1AB, Parvati,
Arannyeshwar, Pune

Pune – 411009
Phone: (020) 24222612
E-Mail: imrpune@rediffmail.com
Web: www.imrpune.com

16. Dr. (Mrs.) Apurva Palkar
Director
Sinhgad Institute of Management
and Computer Application Narhe
(Ambegaon), Pune
Narhe (Ambegaon), Off Westerly
Bypass Near Vadgaon Flyover,
Pune
Pune – 411041
Phone: (020) 24391742
E-Mail: director@simca.ac.in
Web: www.simca.ac.in
Appendix-4 List of Librarians responded to this study

1. **Mr. H. Anil Kumar**
   Librarian,
   Indian Institute of Management, Ahmedabad
   Vastrapur, Ahmedabad 380015
   E-mail: anilkumar@iimahd.ernet.in
   Web: http://www.iimahd.ernet.in

2. **Dr. Ms. Rama Patnaik**
   Librarian,
   Indian Institute of Management, Bangalore
   Bannerghatta Road, Bangalore 560070
   E-mail: rama.patnaik@iimb.ernet.in
   Web: www.iimb.ernet.in

3. **Dr M G Sreekmar**
   Librarian,
   Indian Institute of Management, Kozhikode, 673570
   E-mail: mgsree@iimk.ac.in
   Web: http://www.iimk.ac.in

4. **Mrs. Swati Sanjay Bhadkamkar**
   Librarian,
   J. D. C. Bytco institute of management studies & research, Nasik
   E-mail: mesimcc.org
   Web: www.mesimcc.org

5. **Mr. Santosh Kharat**
   Librarian,
   Department of Management Sciences (PUMBA), University of Pune
   University of Pune, Ganeshkhind, Pune
   Pune – 411007
   Phone: (020) 25693380
   E-Mail: pumba@dms.unipune.ernet.in
   Web: http://dms.unipune.ernet.in

6. **Mrs. Meenal Kedar Oak**
   Librarian,
   Maharashtra Education Society’s Institute of Management and Career Courses (IMCC), Pune
   131, Mayur Colony Kothrud, Pune
   Pune – 411029
   Phone: (020) 25466271, 25445067
   E-Mail: director@mesimcc.org
   Web: www.mesimcc.org
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<th>Phone</th>
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<th>Web</th>
</tr>
</thead>
<tbody>
<tr>
<td>7</td>
<td>Mr. Santosh V. Dagade</td>
<td>Librarian</td>
<td>Institute of Science’s Institute of Business Management &amp; Research, S.N.130 Mumbai Bangalore Highway, Opp Wakad Police Station, Wakad Pune – 411057</td>
<td>(020) 22934719/20</td>
<td><a href="mailto:nc_ibmr@vsnl.net">nc_ibmr@vsnl.net</a></td>
<td><a href="http://www.iospune.com">www.iospune.com</a></td>
</tr>
<tr>
<td>8</td>
<td>Mr. Ashok S. Gaikwad</td>
<td>Librarian</td>
<td>Shivnagar Vidyaprasarak Mandal’s Institute of Management, Baramati Malegaon (Bk) Baramati Baramati - 413115</td>
<td>(02112) 254216</td>
<td><a href="mailto:directoriom@yahoo.co.in">directoriom@yahoo.co.in</a></td>
<td><a href="http://www.svpm.edu.in">www.svpm.edu.in</a></td>
</tr>
<tr>
<td>9</td>
<td>Smt. Vishali G. Shinde</td>
<td>Librarian</td>
<td>N. D. M. V. P. Samaj’s Institute of Management Research &amp; Technology, Nasik M. V. P. Campus, Gangapur Road, Shivaji Nagar, Nasik Nasik – 2</td>
<td>(0253) 2571650</td>
<td><a href="mailto:info@pirensibma.com">info@pirensibma.com</a></td>
<td><a href="http://www.pirensibma.com">www.pirensibma.com</a></td>
</tr>
<tr>
<td>10</td>
<td>Mrs. Swati R. Barnabas</td>
<td>Librarian</td>
<td>B.P. Hivale Education Society’s Institute of Management Studies Career Development Research, Ahmednagar Opp. Ahmednagar college, station Raod, Ahmednagar Ahmednagar – 414001</td>
<td>(0241) 2346532</td>
<td><a href="mailto:imscdr_anr@bsnl.in">imscdr_anr@bsnl.in</a></td>
<td><a href="http://www.imscdr.in">www.imscdr.in</a></td>
</tr>
<tr>
<td>11</td>
<td>Mrs. Neeta C. Gujar</td>
<td>Librarian</td>
<td>PIRENS Institute of Business Management and Administration (IBMA) At./Post – Loni Bk. Tal- Rahata, Ahmednagar Ahmednagar - 413736</td>
<td>(02422) 273493</td>
<td><a href="mailto:info@pirensibma.com">info@pirensibma.com</a></td>
<td><a href="http://www.pirensibma.com">www.pirensibma.com</a></td>
</tr>
<tr>
<td>12</td>
<td>Mr. Anil Pathade</td>
<td>Librarian</td>
<td>Dr. Vikhe Patil Foundation’s Centre for Management Research &amp; Development</td>
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</table>
Near Patrakar Nagar, off. Senapati Bapat Road, Pune
Pune – 411016
Phone: (020) 25651104
E-Mail: cmrd@vsnl.com
Web: www.cmrd.org

13. Mr. Nitin S. Joshi

Librarian,
MAEER’s MIT School of Management,
Pune
S. No. 124, 3rd Floor, Saraswati Vishwa Building, Paud Road, Kothrud, Pune
Pune – 411038
Phone: (020) 25457748
E-Mail: academic@mitsom.com
Web: www.mitsom.org

14. Mrs. Yogita S. Phapale

Librarian,
Mahatma Gandhi Vidyamandir’s Institute of Management and Research,
Panchavati, Nasik
Panchavati Mumbai Agra Road, Near Dental College, Nasik
Nasik – 422003
Phone: (0253) 2512842
E-Mail: mgv_mba@rediffmail.com
Web: www.mgv.edu/imr

15. Mrs. Snehal Kadam

Librarian,
Marathwada Mitra Mandal’s Institute of Management Education Research & Training
302/A, Deccan Gymkhana, Near Gokhale Institute, Pune
Pune – 411004
Phone: (020) 25656546
E-Mail: imert@imertpune.edu.in
Web: www.imertpune.edu.in

16. Ms. Archana R. Khape

Librarian,
Neville Wadia Institute of Management Studies & Research
19, Late Prin. V. K. Joag Path, Wadia College Campus, Near Ruby Hall, Pune
Pune – 411001
Phone: (020) 26163275
E-Mail: director@nevillewadia.com
Web: www.nevillewadia.com

17. Mr. S. U. Mokashi

Librarian,
Poona District Education Association’s, Mahatma Phule Institute of Management, Pune
A. M. College Campus, Manjri Road, Mahadev Nagar, Hadapsar, Pune
Pune – 411028
18. Ms. Manasi N. Pawar

Librarian,
Shree C. E. Society’s Indira Institute of Management, Pune
S. No. 85/5-A, New Pune-Mumbai highway, Near Wakad police station, Tathawade, Pune
Pune – 411033
Phone: (020) 22933279/80
E-Mail: jprachee@indiraedu.com
Web: www.indiraedu.com

19. Mr. Tadage, S.D.

Librarian,
Sinhgad Technical Education Society’s Sinhgad Institute of Management, Vadgaon, Pune
S. No. 44/1, Vadgaon (Bk), Off-Sinhgad Road, Pune
Pune – 411041
Phone: (020) 24356592
E-Mail: director_siom@sinhgad.edu
Web: www.sinhgad.edu

20. Mr. Kahandale, Changdev B.

Librarian,
Amrutvahini Institute of Management & Business Administration, Sangamner
Nashik-Pune Highway, Amrutnagar, Sangamner
Ahmednagar - 422608
Phone: (02425) 259017
E-Mail: director@amrutmba.org
Web: www.amrutmba.org

21. Mrs. Sawant, Manjushree J

Librarian,
Smt. Hiraben Nanavati Institute of Management & Research for Women
Near Cummin’s Engg. College, Karve Nagar, Pune
Pune – 411052
Phone: (020) 25445977
E-Mail: hnimrw@pn3.vsnl.net.in
Web: www.hnimr.org

22. Mrs. Sakhare, Pratibha R.

Librarian,
Allana Institute of Management Science, Pune
K. B. Hidyatulla Road, Azam Campus, Camp, Pune
Pune – 411001
Phone: (020) 26440491
E-Mail: mceaims@vsnl.com
Web: www.aimspune.com
23. Ms. Saruade, Pramila R.

Librarian,

Vidya Pratishthan Institute of Information Technology, Baramati, Pune

Vidyanagari Bhigwan Road, Baramati, Pune

Pune – 413133

Phone: (02112) 239553,239555,239291

E-Mail: info@viitindia.org

Web: www.viitindia.org

24. Mr. Giri, Manoj

Librarian,

Bansilal Ramnath Agarawal Charitable Trust’s Vishwakarma Institute of Management

Kondwa (BK), S. No. 3/4, Pune

Pune – 411048

Phone: (020) 26932800

E-Mail: info@vimpune.com

Web: www.vimpune.com

25. Ms. Kamthe, Urmila S.

Librarian,

Shri Shivaji Maratha Societys institute of Management & Research, Pune

Sr. No. 74/1AB, Parvati, Arannyaeshwar, Pune

Pune – 411009

Phone: (020) 24222612

E-Mail: imrpune@rediffmail.com

Web: www.imrpune.com

26. Mr. Shigwan, R. R.

Librarian,

All India Shri Shivaji Memorial Society Institute of Management

Kennedy Road, Near RTO, Pune

Pune – 411001

Phone: (020) 26058734

E-Mail: aissmsiom@yahoo.co.in

Web: www.aissmsiom.org

27. Mr. Khandekar, S. B.

Librarian,

C.H. M. E. Society’s Dr. Moonje Institute of Management & Computer Studies, Nasik

Rambhoomi, B. M. College Campus, Gangapur Road, Nasik

Nasik – 422005

Phone: (0253) 2309617

E-Mail: drmoonje_institute@rediffmail.com

Web: www.moonjeinstitute.com

28. Mrs. Phulari, Sunanda

Librarian,
Jaywant Shikshan Prasarak Mandal,
ENIAC Institute of Computer Application, Wagholi, Pune
Gate No 720/2, Wagholi, Haveli, Pune
Pune – 411028
Phone: (020) 27051173, 65101860
E-Mail: eicamca@rediffmail.com
Web: www.jspm.edu.in

29. Mr. Patil, Mangesh M.

Librarian,
Padmashree Dr. D. Y. Patil Institute of Master of Computer Application, Pune
Sector 29, Pradhikaran, Akurdi, Pune
Pune – 411044
Phone: (020) 7640998
E-Mail: dypimca@vsnl.net/dypimca@dataone.in
Web: www.dypimca.com

30. Mrs. Rode, Archana

Librarian,
Audyogik Tantra Shikshan Sanstha’s, Institute of Industrial & Computer Management & Research, Nigadi, Pune
HS-2, Sector No27A, Near Sant Tukaram Garden Pradhikaran, Nigadi, Pune
Pune – 411033
Phone: (020) 27657648
E-Mail: icmrpune@eth.net
Web: www.icmr.org

31. Mr. Kulkarni, A. S.

Librarian,
Jayawant Institute of Management Studies, Tathawade, Pune
S. No. 82/2, Pune-Mumbai Baypass highway, Tathawade, Pune
Pune – 411033
Phone: (020) 22934084
E-Mail: jims1@vsnl.net
Web: www.jspmengg.com

32. Mrs. Diwar, Geeta D.

Librarian,
Sinhgad Institute of Business Administration and Computer Application (SIBACA), Lonavala
Gat no 309/310, Kusgaon(Bk.), Off Mumbai-Pune Expressway, Lonavala
Pune – 410401
Phone: (02114) 280204
E-Mail: director_sibaca@singhagad.edu
Web: www.singhagad.edu

33. Mr. Nargide, Bipin B.

Librarian,
Sinhgad Institute of Business Administration and Research, Kondhawa, Pune
Appendix-5 List of the Libraries of Mgt. Inst. responded to this study

**Alard Institute of Management Sciences**
Marunji, Nr. Rajiv Gandhi Infotech Park, Hinjawadi, Pune
Pune – 411057
Phone: (020) 22934188
E-Mail: info@alardinstitutes.org
Web: www.alardinstitutes.org

**All India Shri Shivaji Memorial Society’s Institute of Management**
Kennedy Road, Near RTO, Pune – 411001
Phone: (020) 26058734
E-Mail: aissmsiom@yahoo.co.in
Web: www.aissmsiom.org

**Allana Institute of Management Sciences**
2390 - K. B. Hidayatullah Road, New Modikhana, Azam Campus, Camp.Pune - 411001
Phone: (020)26433901/ 26440491
E-mail: mcesaims@azamcampus.org
Web: www.aimspune.org

**Amrutvahini Institute of Management & Business Administration**
Nashik-Pune Highway, Amrutnagar, Sangamner, Ahmednagar - 422608
Phone: (02425) 259017
E-Mail: director@amrutmba.org
Web: www.amrutmba.org

**Audyogik Tantra Shikshan Sanstha’s, Institute of Industrial & Computer Management & Research**
HS-2, Sector No27A, Near Sant Tukaram Garden
Pradhikaran, Nigadi, Pune – 411033
Phone: (020) 27657648
E-Mail: iicmrpune@eth.net
Web: www.iicmr.org

**Bansilal Ramnath Agarawal Charitable Trust’s Vishwakarma Institute of Management**
Kondwa (BK), S. No. 3/4, Pune – 411048
Phone: (020) 26932800
B.P. Hivale Education Society’s
Institute of Management Studies
Career Development Research
Opp. Ahmednagar college, station Raod, Ahmednagar
Ahmednagar – 414001
Phone: (0241) 2346532
E-Mail: imscdr_anr@bsnl.in
Web: www.imscdr.in

C.H. M. E. Society’s
Dr. Moonje Institute of Management & Computer Studies
Rambhoomi, B. M. College Campus, Gangapur Road, Nasik
Nasik – 422005
Phone: (0253) 2309617
E-Mail: drmoonje_institute@rediffmail.com
Web: www.moonjeinstitute.com

Department of Management Sciences (PUMBA), University of Pune
University of Pune, Ganeshkhind, Pune
Pune – 411007
Phone: (020) 25693380
E-Mail: pumba@dms.unipune.ernet.in
Web: http://dms.unipune.ernet.in

Dr. Vikhe Patil Foundation’s Centre for Management Research & Development
Near Patrakar Nagar, off. Senapati Bapat Road, Pune – 411016
Phone: (020) 25651104
E-Mail: cmrd@vsnl.com
Web: www.cmrd.org

Dr. D. Y. Patil Institute of Management & Research
Pune-Mumbai Road, Opp. H. A. Ltd., Pimpri, Pune
Pune – 411018
Phone: (020) 27421293
E-Mail: info@dypim.ac.in
Web: www.dypim.ac.in

Institute of Science’s Institute of Business Management & Research
S.N.130 Mumbai Bangalore Highway,
Opp Wakad Police Station, Wakad, Pune – 411057
Phone: (020) 22934719/20
E-Mail: nc_ibmr@vsnl.net
Web: www.iospune.com

J. D. C. Bytco institute of management studies & research
Principal T. A. Kulkarni Vidyanagar College Road, Nasik
Nasik – 422005
Phone: (0253) 2571643
E-Mail: gecjsceb_nsk@sancharnet.in
Web: www.jdcbytcoimsr.org

JSPM’s Jayawant Institute of Computer Application
S. No. 80/3/2, Pune-Mumbai Baypass highway, Tathawade, Pune
Pune – 411033
Phone: (020) 22933423
E-Mail: msk1612@hotmail.com
Web: www.jspmengg.com

JSPM’s Jayawant Institute of Management Studies
S. No. 82/2, Pune-Mumbai Baypass highway, Tathawade, Pune
Pune – 411033
Phone: (020) 22934084
E-Mail: jims1@vsnl.net
Web: www.jspmengg.com

Marathwada Mitra Mandal’s Institute of Management Education Research & Training
302/A, Deccan Gymkhana, Near Gokhale Institute, Pune – 411004
Phone: (020) 25656546
E-Mail: imert@imertpune.edu.in
Web: www.imertpune.edu.in

MAEER’s MIT School of Management
S. No. 124, 3rd Floor, Saraswati Vishwa Building,
Paud Road, Kothrud, Pune – 411038
Phone: (020) 25457748
E-Mail: academic@mitsom.com
Web: www.mitsom.org

Maharashtra Education Society’s Institute of Management and Career Courses (IMCC)
131, Mayur Colony Kothrud, Pune
Pune – 411029
Phone: (020) 25466271, 25445067
E-Mail: director@mesimcc.org
Web: www.mesimcc.org

Mahatma Gandhi Vidyamandir’s Institute of Management and Research
Panchavati Mumbai Agra Road, Near Dental College, Nasik – 422003
Phone: (0253) 2512842
E-Mail: mgv_mba@rediffmail.com
Web: www.mgv.edu/imr

M K S Sanstha’s Smt. Hiraben Nanavati Institute of Management & Research for Women
Near Cummin’s Engg. College, Karve Nagar, Pune – 411052
Phone: (020) 25445977
E-Mail: hnimrw@pn3.vsnl.net.in
Web: www.hnimr.org

N. D. M. V. P. Samaj’s Institute of Management Research & Technology
M. V. P. Campus, Gangapur Road, Shivaji Nagar, Nasik – 2
Phone: (0253) 2571650
E-Mail: mvpimrt_nsk@sancharnet.in
Web: www.imrt.ac.in

Neville Wadia Institute of Management Studies & Research
19, Late Prin. V. K. Joag Path,
Wadia College Campus, Near Ruby Hall, Pune – 411001
Phone: (020) 26163275
E-Mail: director@nevillewadia.com
Web: www.nevillewadia.com

Padmashree Dr. D. Y. Patil Institute of Master of Computer Application
Sector 29, Pradhikaran, Akurdi, Pune – 411044
Phone: (020) 7640998
E-Mail: dypimca@vsnl.net/dypimca@dataone.in
Web: www.dypimca.com

PIRENS Institute of Business Management and Administration (IBMA)
At./Post – Loni Bk. Tal- Rahata, Ahmednagar - 413736
Phone: (02422) 273493
E-Mail: info@pirensibma.com
Poona District Education Association’s,
Mahatma Phule Institute of Management
A.M. College Campus, Manjri Road, Mahadev Nagar
Pune 411028
Phone: (020) 26993020
E-Mail: info@pdeampim.org
Web: www.pdeampim.org

Shri Shivaji Maratha Society’s institute of Management & Research
Sr. No. 74/1AB, Parvati, Arannyaeshwar, Pune – 411009
Phone: (020) 24222612
E-Mail: imrpune@rediffmail.com
Web: www.imrpune.com

Shree C. E. Society’s Indira Institute of Management
S. No. 85/5-A, New Pune-Mumbai highway,
Near Wakad police station, Tathawade, Pune – 411033

Phone: (020) 22933279/80
E-Mail: jprachee@indiraedu.com
Web: www.indiraedu.com

Sinhgad Institute of Management and Computer Application
Narhe (Ambegaon), Off Westerly Bypass Near Vadgaon Flyover, Pune
Pune – 411041
Phone: (020) 24391742
E-Mail: director@simca.ac.in
Web: www.simca.ac.in

Sinhgad Institute of Business Administration and Research
S. No. 40/4A+4B/1, Kondhawa-Saswad Road, Kondhawa, Pune
Pune – 411048
Phone: (020) 26933635
E-Mail: director_sibar@sinhgad.edu
Web: www.sinhgad.edu

Sinhgad Technical Education Society’s Sinhgad Institute of Management
S. No. 44/1, Vadgaon (Bk), Off-Sinhgad Road, Pune
Sinhgad Institute of Business Administration and Computer Application (SIBACA)

Gat no 309/310, Kusgaon(Bk.), Off Mumbai-Pune Expressway, Lonavala
Pune – 410401
Phone: (02114) 280204
E-Mail: director_sibaca@sinhgad.edu
Web: www.sinhgad.edu

S. S. P. Mandal’s

Manikchand Dhariwal Institute of Management and Rural Technology
C/o C. T. Bora College Campus, Shirur-Ghodnadi, Pune
Pune – 412210
Phone: (02138) 224678, 224669, 222214
E-Mail: mdimrt@rediffmail.com
Web: www.manikchandedu.org

Vidy Pratishthan Institute of Information Technology
Vidyaganjari Bhigwan Road, Baramati, Pune – 413133
Phone: (02112) 239553, 239555, 239291
E-Mail: info@viitindia.org
Web: www.viitindia.org

Shivnagar Vidyaprasarak Mandal’s
Institute of Management
Malegaon Bk., Baramati-413115
Dist.-Pune
Phone: (02112) 254216
E-Mail: directoriom@yahoo.co.in
Web: mgmt.svpm.edu.in

Vidya Pratishthan Institute of Information Technology
Vidyaganjari Bhigwan Road, Baramati, Pune – 413133
Phone: (02112) 239553, 239555, 239291
E-Mail: info@viitindia.org
Web: www.viitindia.org
Appendix-6 AICTE NORMS and Standards for Library of MBA/MCA Institution

Website: http://www.aicte.ernet.in,


Area (Carpet area) in sq.mt.

### MBA/MCA

<table>
<thead>
<tr>
<th>Number of Divisions (UG Class 80)</th>
<th>Duration of course in Yrs</th>
<th>Class Rooms</th>
<th>Tutorial Rooms</th>
<th>Computer Laboratories</th>
<th>Computer Centre</th>
<th>Library &amp; Reading Room</th>
<th>Seminar Halls</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carpet Area in sqm per room</td>
<td></td>
<td>66</td>
<td>33</td>
<td>66</td>
<td>150</td>
<td>100</td>
<td>132</td>
</tr>
<tr>
<td>Number of rooms required for new Institution</td>
<td>A 3 C=4 D=C/4</td>
<td></td>
<td></td>
<td>2</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Total Number of rooms</td>
<td>A 3 C=Ax3 D=C/4</td>
<td></td>
<td></td>
<td>4</td>
<td>1</td>
<td>1</td>
<td>E=C/4</td>
</tr>
</tbody>
</table>

5.3 Books, Journals and Library facilities

<table>
<thead>
<tr>
<th>Programme</th>
<th>Total number of Divisions</th>
<th>Titles</th>
<th>Volumes</th>
<th>National Journals</th>
<th>International Journals</th>
<th>E-Journals</th>
<th>Reading Room rating</th>
<th>Museum/Sci. for Digital Library/互联网 Surfing in reading room</th>
</tr>
</thead>
<tbody>
<tr>
<td>Engineering / Technology(UG)</td>
<td>B+C</td>
<td>100</td>
<td>500x8</td>
<td>6x8</td>
<td>3x8</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>50 per course</td>
<td>500x8 per course div</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pharmacy(UG)</td>
<td>B</td>
<td>100</td>
<td>500x8</td>
<td>6x8</td>
<td>6x8</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Architecture &amp; Town Planning (UG)</td>
<td>B</td>
<td>100</td>
<td>400x8</td>
<td>6x8</td>
<td>6x8</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Applied Arts &amp; Crafts(UG)</td>
<td>B</td>
<td>100</td>
<td>500x8</td>
<td>6x8</td>
<td>3x8</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>HICT</td>
<td>B</td>
<td>100</td>
<td>500x8</td>
<td>6x8</td>
<td>3x8</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MBA / PGDM / MCA (PG)</td>
<td>B</td>
<td>100</td>
<td>500x8</td>
<td>12x8</td>
<td>12x8</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Engineering / Technology/ Pharmacy / Architecture &amp; Town Planning / Applied Arts &amp; Crafts (PG)</td>
<td>B</td>
<td>50</td>
<td>200</td>
<td>5x8</td>
<td>5x8</td>
<td>100</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
B = Number of divisions at 1st year  C = Add number of divisions of 2nd year direct admissions

<table>
<thead>
<tr>
<th>Component</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Book titles and volumes required at the time of starting new Institution.</td>
<td></td>
</tr>
<tr>
<td>Yearly increment.</td>
<td></td>
</tr>
<tr>
<td>Component for additional division/course.</td>
<td></td>
</tr>
<tr>
<td>Journals and Books shall also include subjects of Science &amp; Humanities.</td>
<td></td>
</tr>
<tr>
<td>Digital Library facility with multimedia facility is essential.</td>
<td></td>
</tr>
<tr>
<td>Reprographic facility in the library is essential.</td>
<td></td>
</tr>
<tr>
<td>Document scanning facility in the library is essential.</td>
<td></td>
</tr>
<tr>
<td>Document printing facility in the library is essential.</td>
<td></td>
</tr>
<tr>
<td>Library books/non books classification as per standard classification methods is essential.</td>
<td></td>
</tr>
<tr>
<td>Availability of NPTEL facility at the library is essential.</td>
<td></td>
</tr>
<tr>
<td>Computerized indexing with bar coded / RF tagged book handling is desired.</td>
<td></td>
</tr>
</tbody>
</table>