APPENDICES

APPENDIX - A

A STUDY OF WOMEN’S INDUSTRIAL CO-OPERATIVE SOCIETIES

INTERVIEW SCHEDULE

A. GENERAL BACKGROUND
   1. Name, Address and register No. of the Unit

   2. Year of establishment

   3. Year of commencement of business

   4. Details of product(s) produced and sold or nature of services rendered

B. SHARES AND SHAREHOLDERS

   1. No. of Shareholders & total number of shares

   2. Amount of paid up Share Capital held by Members

   01-07-1993  30-06-1999

C. GOVERNMENTAL ASSISTANCE

   1. Government participation in Share Capital, if any

   2. Has the society availed the schemes of incentives from the government.

   Yes ☐  No ☐

   3. If yes, please give details (use Annexure – 1)

   4. Please give details of incentives not availed with reasons for it

   5. Your suggestions, if any, in this regard
ANNEXURE – I

GOVERNMENTAL ASSISTANCE

(1) Are you aware of all the schemes of incentives available from the Government to WICS.

Yes ☐ No ☐

(2) Details of grants/subsidies availed from the Government.

(a) Share of Capital participation

Yes ☐ No ☐

If Yes, to what extent

If No, reasons

(b) Building grant

Yes ☐ No ☐

If Yes, to what extent

If No, reasons

(c) Rent reimbursement

Yes ☐ No ☐

If Yes, to what extent

If No, reasons

(d) Machinery grant

Yes ☐ No ☐

If Yes, to what extent

If No, reasons

(e) Managerial grant

Yes ☐ No ☐

If Yes, to what extent

If No, reasons

(f) Sales Tax benefits

Yes ☐ No ☐

If Yes, to what extent

If No, reasons
(g) Training benefits to workers

If Yes, to what extent

If No, reasons

(h) Training benefits to Manager/Secretary

If Yes, to what extent

If No, reasons

(i) Advertisement reimbursement

If Yes, to what extent

If No, reasons

(j) Price preference @ 15% from Government / Governmental agencies while quoting tenders.

If Yes, to what extent

If No, reasons

(k) Others if any with details
D. Clarifications needed, if any, to the copy of financial statements received

E. PROCUREMENT OF RAW MATERIALS

1. What is the quantity of raw materials you buy?

2. Average quantity of raw materials required for a month.

3. How do you identify the supplier?

4. Terms of purchase: Cash ☐ Credit ☐
   If on credit, conditions of credit

5. Do you repay, within the specified time limit? Yes ☐ No ☐
   If No, specify the reasons:

6. How do you take decision with regarding purchases of raw materials?

7. Nature of raw materials you use: Perishable ☐ Durable ☐
   Seasonal ☐ Regular ☐

F. MARKETING

1. How did you identify the product?

2. Details of market survey or other studies conducted, if any.

3. Have you ever diversified the product?

4. Terms of sales: Cash ☐ Credit ☐
(5) If on credit, terms of credit:

(6) Amount of bad debts in Rs. '000 for the years:

(7) Is there any middlemen in the sale of finished goods? Yes □ No □

(8) If yes, details:

(9) Do you deal with any product other than those manufactured by you? Yes □ No □

(10) If yes, specify:

(11) Where do you store the product and materials?

(12) Do you have separate space for showroom, office, etc.

(13) Do you make any advertisements for your products? Yes □ No □

(14) If yes, details:

Amount spent on advertisement for the years:

(15) How do you identify the customers?

(16) Do you have the practice of collecting feedback from customers? Yes □ No □
(17) If yes, what was the nature and response?

(18) Mode of sales

<table>
<thead>
<tr>
<th>Option</th>
<th>Direct sales</th>
<th>Through other agencies</th>
</tr>
</thead>
<tbody>
<tr>
<td>Percentage of total sales</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(19) Do you provide any sales incentives?

<table>
<thead>
<tr>
<th>Option</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
</table>

(20) Details of after sales service provided, if any.

(In the case of durable goods).

G. MANAGEMENT

(1) General information about the members of the Board of Directors.

<table>
<thead>
<tr>
<th>Age</th>
<th>Educational Qualification</th>
<th>Occupation</th>
<th>Position in the Society</th>
<th>Social, Political and Economical Back ground</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
(2) No. of meetings held during -

(a) Board meetings

(b) General body meetings

3) Expenses incurred on the above
meetings for the years.

(a) Board

(b) Annual General Meeting

(4) Major decisions taken during the last six years

H. HUMAN RESOURCES

(1) Details of human resources

<table>
<thead>
<tr>
<th>Category &amp; minimum qualification prescribed, if any</th>
<th>Total Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Managerial personnel</td>
<td>93-94 94-95 95-96 96-97 97-98 98-99</td>
</tr>
<tr>
<td>Technical personnel</td>
<td></td>
</tr>
<tr>
<td>Sales personnel</td>
<td></td>
</tr>
<tr>
<td>Clerical</td>
<td></td>
</tr>
<tr>
<td>Sweeper/Attenders</td>
<td></td>
</tr>
<tr>
<td>Casual workers</td>
<td></td>
</tr>
<tr>
<td>Others</td>
<td></td>
</tr>
</tbody>
</table>

(2) Please give a brief account about the selection process & procedures for the human resources

(3) Details of training facilities provided, if any.

(a) Compulsory basis

(b) Duration

(c) When
(4) Nature of Remuneration : 

(a) Workers : 
(b) Secretary : 

(6) Normal working days and work hours. 

(7) Do you maintain any performance statement for the employees? 

(8) If yes, details. 

(9) System of career advancement : prevailing, if any. 

(10) Man hours lost due to : 93-94 94-95 95-96 96-97 97-98 98-99 
(i) Strike : 
(ii) Lockout : 
(iii) Other reasons : 

(a) Number of employees left : 
(b) No. of employees replaced : 

I. Other details/information which you think appropriate in this content.
APPENDIX - B

List of Units

Women’s Industrial Co-operative Societies

1. Vanitha Vyavasaya Sahakarana Sangham, Koorkenchery.
2. Manjeri Vanitha Kudivyavasaya Sahakarana Sangham, Kovilakon Road Manjeri
5. Udayampoil Women’s Industrial Co-operative Society, Udayampoil, Malappuram.
6. Thanissery Vanitha Industrial Co-operative Society Ltd., Thanissery.
17. Irumpuzhy Vanitha Vyavasaya Sahakarana Sangham Ltd., Irumpuzhy.
19. Annamanada Vanitha Industrial Co-operative Society, Annamanada
20. Electronic Vanitha Industrial Co-operative Society Ltd., Kodungalloore
21. Pudussery Umbrella Manufacturing Vanitha Industrial Co-operative Society Ltd. P.O. Pudussery
24. Puthenchery Pattikajathi Vanitha Curry Powder Manufacturing Industrial Co-operative Society Ltd., Puthencherry
27. Kanjiramattom Vanitha Industrial Co-operative Society Ltd., Kanjiramattam.
30. Calicut Handicrafts Women’s Model Industrial co-operative Society Ltd, West Hill, Calicut.
32. Malappuram District Women’s Industrial Co-operative Society Ltd, Downhill, Malappuram
33. Qulion Women’s Engineering and Technicians Industrial Co-operative Society Ltd., Kollam
34. Trivandrum Paint Nirmana Vanitha Industrial Co-operative Society Ltd., Thiruvananthapuram.


**Comparison Units**

1. Femina Readymades, Koorkenchery.
2. Priya Plastics, Thanissery.
3. Anjali Enterprises, Muriyd.
5. Unity Binding and Printing Works, Kunnamkulam.

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