APPENDIX – 'A'

Proforma for Performance Appraisal Report for University and Affiliated of associated college teachers

Section – 1

1. Name

2. Designation

3. Department

4. Academic Qualifications

5. Date of Joining the University/College

6. Date of confirmation

7. Teaching Experience:

<table>
<thead>
<tr>
<th>Name of Institution</th>
<th>Position held for the year</th>
<th>from</th>
<th>to</th>
<th>Total period</th>
</tr>
</thead>
</table>

8. Courses taught at various Levels
   (Name the courses give details)

   a) Undergraduate

   b) Postgraduate

9. Courses taught during the academic years (last three years) give exact details

   a) Undergraduate

   b) Postgraduate
10. Details of source of materials

11. Details of teaching methods employed by you
   (Lectures, Tutorials seminars, practical etc.)

12. Details of Tutorial during the last academic year.

<table>
<thead>
<tr>
<th>Undergraduate course</th>
<th>Postgraduate course</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Number held</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Assignment checked</th>
</tr>
</thead>
</table>

13. Were you able to meet the classes allotted to you during the last academic year in any of the levels of regularity given below (circle what is applicable).

- (a) 90% to 100%
- (b) 80% to 90%
- (c) 70% to 80%
- (d) below 70%
1. Give details of the following degree -

<table>
<thead>
<tr>
<th>University</th>
<th>Year of the award</th>
<th>Topic of Dissertation</th>
</tr>
</thead>
<tbody>
<tr>
<td>M.Phil</td>
<td></td>
<td></td>
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<tr>
<td>Ph.D.</td>
<td></td>
<td></td>
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<tr>
<td>D.Litt.</td>
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<td></td>
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<tr>
<td>D.Sc.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2. Details of thesis, if Published.

3. Details of Published research papers, books, monographs, reviews, chapter in books, translation and creative writing etc. if any -

4. Participation in conference, Seminars, workshops, give details of the papers presented and/or-official position held

5. Summer Institutes, refresher of Orientation courses attended give details

6. Details of Research guidance/Professional consultancy, if any

7. Membership of fellowship of professional/Academic Bodies, Societies etc. Give details.

8. Any other information regarding academic activities not covered under this section
SECTION – III

Details of your contribution to the corporate life of your Institutions

1.  (a) Curriculum Development

(b) Cultural/extra curricular activities.

(c) Sports/Community and extension services

(d) Administrative assignment

(e) Any other

2.  Any other information not covered in the above questionnaire

I certify that the information given above is correct and factual to the best of my knowledge.

Signature
Department
SECTION – IV

Views of Head of the Department and Vice-Chancellor in respect of teachers of University and of Principal and Head of Management in respect of teachers of affiliated/associated colleges.

A. University Teachers:

(i) Views of Head of Department

(ii) Views of Vice-Chancellor

B. Affiliated/Associated teachers

(i) Views of Principal

(ii) Views of the Head of management.