# ANNEXURE-B1

## RESPONSIBILITY, AUTHORITY & INTERRELATIONSHIP IN BSNL

<table>
<thead>
<tr>
<th>Responsibility &amp; authority of</th>
<th>Reporting to</th>
<th>Reporting on</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Manager Telecom (Chief Executive: Officer)</td>
<td>CGMT, Orissa Circle</td>
<td>DGMs</td>
<td>GM's Office, Door Sanchar Bhawan, Link Road</td>
</tr>
</tbody>
</table>

### Responsibilities:

1. Over all In-charge of Cuttack SSA
2. Chief Executive Officer & Responsible for implementation of QMS in Cuttack Telecom District
3. Conduct management review meeting and assessing implementation of QMS and its continual improvement
4. Overall monitoring of the core activities in Cuttack Telecom District of BSNL
5. Coordination meeting with customers

### AUTHORITY:

1. Authorised to appoint MR
2. Authorised to approve quality policy
3. Authorised to change in work specifications
4. Authorised to sanction works and purchase with regard to maintenance according to the delegated financial powers by BSNL Hq and CGMT Orissa Circle, Bhubaneswar from time to time
5. Authorised to transfer and post the staffs within the SSA
### Responsibility & Authority of Deputy General Manager (City)

<table>
<thead>
<tr>
<th>Responsibility &amp; authority of</th>
<th>Reporting to GM</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Reporting on DEs</td>
</tr>
<tr>
<td></td>
<td>Location GM Office</td>
</tr>
</tbody>
</table>

#### Responsibilities:

1. Management Representative & Responsible for implementation of QMS in Cuttack SSA

2. Conduct management meetings with DEs and coordination meeting with customers

3. Overall in charge for Administration, Phones (Indoor & outdoor) and monitoring of the core activities in Cuttack SSA

#### Authority:

1. Authorised to sanction works and purchase with regard to maintenance according to the delegated financial powers by BSNL HQ and CGMT Orissa Circle, Bhubaneswar from time to time

2. Authorised to change in work specifications
**ANNEXURE-B**

**RESPONSIBILITY, AUTHORITY & INTERRELATIONSHIP IN BSNL**

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<tr>
<td></td>
<td>Location</td>
<td>GM Office</td>
</tr>
</tbody>
</table>

**Deputy General Manager (Rural)**

**Responsibilities:**

1. Overall in charge of QMS implementation and monitoring the preventive and corrective maintenance processes in his jurisdiction

2. Conduct management meetings with DEs and coordination meeting with customers

3. Training of staff to suit the requirements in the field

4. Overall in charge for planning, operational planning, transmission network, wireless in local loop (WLL), maintenance and development activities in entire rural sector

**AUTHORITY:**

3. Authorised to sanction works and purchase with regard to maintenance according to the delegated financial powers by BSNL HQ and CGMT Orissa Circle, Bhubaneswar from time to time

4. Authorised to change in work specifications
### RESPONSIBILITY, AUTHORITY & INTERRELATIONSHIP IN BSNL

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<tr>
<td></td>
<td>Location</td>
<td>GM Office</td>
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</table>

#### Dy. General Manager (Mktg. & VS)

**Responsibilities:**

1. Management Representative & Responsible for implementation of QMS in Cuttack SSA

2. Conduct management meetings with DEs and coordination meeting with customers

3. Training of staff to suit the requirements in the field

4. Overall in charge for Commercial, Marketing, Mobile, Value Added Service and monitoring of the core activities in Cuttack SSA and development activities in entire rural sector

**AUTHORITY:**

5. Authorized to sanction works and purchase with regard to maintenance according to the delegated financial powers by BSNL HQ and CGMT Orissa Circle, Bhubaneswar from time to time

6. Authorized to change in work specifications
ANNEXURE-B:

RESPONSIBILITY, AUTHORITY & INTERRELATIONSHIP IN BSNL

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<tbody>
<tr>
<td>Dy. GM (Finance &amp; Accounts)</td>
<td>GM</td>
<td>CAOs</td>
<td>GM Office</td>
</tr>
</tbody>
</table>

Responsibilities:
1. Responsible for implementation of QMS in his jurisdiction
2. Conduct management meetings with CAOs and coordination meeting with customers
3. Training of staff to suit the requirements in the field
4. Overall in charge for Commercial activities and advisor to GMT

AUTHORITY:
7. Authorised to advise GM for issue of sanction works and purchase according to the delegated financial powers by BSNL HQ and CGMT / GMT orders from time to time
Responsibility & authority of Reporting to DGM (City)
Reporting on Sr SDEs / SDEs
Location Door sanchar Bhawan,
Link Road, Cuttack

Responsibilities:
1. Overall incharge of QMS Implementation & Monitoring the preventive and corrective maintenance processes in his jurisdiction
2. Ensuring the availability of required resources to meet the processes
3. Giving the feedback to higher management about the nonconformities which require the attention of top management
4. Overall in charge of Administration, Legal, Human Resource Development & General section under his jurisdiction

AUTHORITY:
1. Authorised to advise GM for issue of sanction works and purchase according to the delegated financial powers by BSNL HQ and CGMT / GMT orders from time to time
ANNEXURE-B:

RESPONSIBILITY, AUTHORITY & INTERRELATIONSHIP IN BSNL

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<tbody>
<tr>
<td>Divisional Engineer (E-10B)</td>
<td>DGM (City)</td>
<td>Sr SDEs / SDEs</td>
<td>DE Office, Telephone Bhawan, Cuttack</td>
</tr>
</tbody>
</table>

Responsibilities:
1. Overall in-charge of QMS Implementation & Monitoring the preventive and corrective maintenance processes in his jurisdiction
2. Ensuring the availability of required resources to meet the processes
3. Giving the feedback to higher management about the nonconformities which require the attention of top management
4. Overall in charge of switching maintenance, Battery, Power Plant & main distribution frame of the telephone exchange under his jurisdiction
5. Overall in-charge of the assets of the Division

AUTHORITY:
2. Authorised to sanction works and purchase with regard to Maintenance according to the financial powers delegated by BSNL HQ / CGMT / GMT orders from time to time
## Responsibility, Authority & Interrelationship in BSNL

### Responsibility & Authority of Divisional Engineer (Phones)

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<tr>
<td></td>
<td>DGM (City)</td>
<td>Sr SDEs / SDEs</td>
<td>Door Sanchar Bhawan, Link Road, Cuttack</td>
</tr>
</tbody>
</table>

### Responsibilities:

1. Overall in-charge of QMS Implementation & Monitoring the preventive and corrective maintenance processes in his jurisdiction
2. Ensuring the availability of required resources to meet the processes
3. Giving the feedback to higher management about the nonconformities which require the attention of top management
4. Overall in-charge of outdoor plant of phones area under his jurisdiction
5. Overall in-charge of the assets of the Division

### Authority:

3. Authorised to sanction works and purchase with regard to Maintenance according to the financial powers delegated by BSNL HQ / CGMT / GMT orders from time to time