QUESTIONNAIRES

1. For Librarians
2. For Users
QUESTIONNAIRE-1
FOR LIBRARIAN

1. General Information:
   (a) Name of the University: ______________________________
   (b) Year of Establishment: ____________________________
   (c) Address: _______________________________________

   Phone____________Fax__________
   E-mail____________Website______

   (d) Name of the University Library: ______________________________
   (e) Name of the Librarian/Incharge: ______________________________
   (f) Year of Establishment: ____________________________
   (g) Library Hours: ______________________________________
   (h) Address: _______________________________________

   Phone____________Fax__________
   E-mail____________Website______

   (i) Total Collections (numbers in year wise)

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<tbody>
<tr>
<td>1</td>
<td>Books</td>
<td></td>
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<tr>
<td>2</td>
<td>Journals (current)</td>
<td></td>
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<tr>
<td>3</td>
<td>Journals (bound vol.)</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>4</td>
<td>Ph.D. Theses</td>
<td></td>
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</tr>
<tr>
<td>5</td>
<td>Manuscripts</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>6</td>
<td>Rare Books</td>
<td></td>
<td></td>
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<tr>
<td>7</td>
<td>Audio Cassettes</td>
<td></td>
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<tr>
<td>8</td>
<td>CD-ROMs/Floppies/Database</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>9</td>
<td>Microfilms/Microfiches/Slides</td>
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<td></td>
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<tr>
<td>10</td>
<td>Magnetic Tape/Films</td>
<td></td>
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<tr>
<td>11</td>
<td>Others (please specify)</td>
<td></td>
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</tbody>
</table>

(j) Total Staff (numbers in year wise)

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<tbody>
<tr>
<td>1</td>
<td>Librarian</td>
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<tr>
<td>2</td>
<td>Deputy Librarian</td>
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<tr>
<td>3</td>
<td>Assistant Librarian</td>
<td></td>
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<tr>
<td>4</td>
<td>Doc. Officer/Inf. Officer</td>
<td></td>
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<tr>
<td>5</td>
<td>Sr. Prof. Assistant</td>
<td></td>
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<tr>
<td>6</td>
<td>Cataloguer</td>
<td></td>
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<tr>
<td>7</td>
<td>Professional Assistant</td>
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<td>8</td>
<td>Library Assistant</td>
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<tr>
<td>1</td>
<td>Faculties</td>
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<tr>
<td>2</td>
<td>Research Scholars</td>
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<tr>
<td>3</td>
<td>PG Students</td>
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<tr>
<td>4</td>
<td>UG Students</td>
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<tr>
<td>5</td>
<td>Admin. Staff</td>
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<tr>
<td>6</td>
<td>Supporting Staff</td>
<td></td>
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<td>7</td>
<td>Outsiders</td>
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</tbody>
</table>

(k) Total enrolled **Users/Members** of Library (numbers in year wise)

(l) **Annual Budget** allocated to the Library (Rs. in Lakh in year wise)

(m) Is there any provision for any separate budget for e-resources? Yes/No

If yes, please give the % of total budget: _______________

(n) Library Automation: Are you using any library automation package? Yes/No

If yes, please mention:
(i) Name of the automation package: _______________
(ii) Date of implementation of automation package: _______________
(iii) Do you have any server to run the library automation package? Yes/No

If yes, please given the details of Server: ______________

2. **Networking**

(a) Do you have LAN Facilities? Yes/No

(b) Do you have Internet facilities: Yes/No

If yes, please tick the Mode of Connectivity:
(i) Dial-up Yes/No
(ii) Leased Line Yes/No
(iii) BVSAT Yes/No
(iv) V-SAT Yes/No
If yes, please give the details of V-SAT:

<table>
<thead>
<tr>
<th>V-SAT</th>
<th>Capacity</th>
<th>MB</th>
<th>Bandwidth</th>
</tr>
</thead>
</table>

3. **e-Resource Section:**

(a) Do you have any separate section for e-Resources? Yes/No
If yes, please mention how many computers are available to access the e-Resources for users?

<table>
<thead>
<tr>
<th>PCs</th>
<th>Pentium IV</th>
<th>Pentium III</th>
<th>Pentium II</th>
<th>Any other</th>
</tr>
</thead>
</table>

(b) How many printers are available in e-Resource section?

<table>
<thead>
<tr>
<th>Printers</th>
<th>Laser Jet</th>
<th>Ink Jet</th>
<th>Desk Jet</th>
<th>DMP</th>
</tr>
</thead>
</table>

(c) Please tick the other Hardware Devices those are available in e-Resource section:

(i) Bar Coding Instrument
(ii) Digital Camera
(iii) Scanner
(iv) Web Camera
(v) Other (please specify)

(d) Please tick the Storage Medium those are the using by the users in e-Resource section:

(i) CD ROM Yes/No
(ii) PEN DRIVE Yes/No
(iii) ZIP Disk Yes/No
(iv) CTD Yes/No
(v) DAT Yes/No
(vi) DVD Yes/No

(e) How many staffs are working in this section?

(i) No. of Professionals with computer knowledge
(ii) No. of Professionals without computer knowledge
(iii) No. of Non-Professionals

(f) Are you using any software for e-Resource Section? Yes/No
If yes, please mention which software is available in your e-Resource Section:

(i) DSpace
(ii) Greenstone
(iii) CDSware
(iv) Bepress
(v) Eprints
(vi) Fedora
(vii) Kepler
(viii) I-Tor
(ix) MPG eDoc
(x) MyCoRe
(xi) Ingenta
(xii) Ebrary
(xiii) Digital Library Project
(xiv) Other (please specify)

4. **Status of UGC-INFONET Programme**

Are you a member of UGC-INFONET Programme? Yes / No
If yes, please give the details:

(a) Date of Implementation:

(b) How many e-Resources are you accessing (in number):
5. Connectivity & Usage of National/International Consortia

Is your library a member of Library Consortia for e-Resources other than UGC-INFONET? Yes / No. If yes, please give the status of under mentioned:

<table>
<thead>
<tr>
<th>Name of the Organization</th>
<th>Starting year of Membership</th>
<th>Yearly Subscription in Rs.</th>
<th>Average No. of Request/Month</th>
<th>Retrieval proportion Against Request</th>
<th>No. of online Journals Sub.</th>
<th>Usage of online journals in %</th>
</tr>
</thead>
<tbody>
<tr>
<td>INDEST</td>
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<td>DELNET</td>
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<tr>
<td>EDUSAT</td>
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<tr>
<td>ERNET</td>
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<tr>
<td>OTHER</td>
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6. Details of e-Resources
(a) Collection of e-Resources (in numbers):

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<td>2</td>
<td>e-Database</td>
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<td>e-Journals</td>
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<tr>
<td>4</td>
<td>e-Reports</td>
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<tr>
<td>5</td>
<td>e-Content pages</td>
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<tr>
<td>6</td>
<td>e-Clippings</td>
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<tr>
<td>7</td>
<td>e-Books</td>
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<td>8</td>
<td>Others</td>
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</table>

(b) Mode of e-Resources: Do you provide the e-Resource services through?

(i) Internet via their website     Yes/No
(ii) CD-ROM Network               Yes/No
(iii) Commercial Online service Vendors Yes/No
(iv) Others (please specify)       Yes/No

(c) Which types of e-Resources are subscribing for e-Resource section, please tick the under mentioned:

(i) Full text Yes/No    (ii) Abstract Yes/No 
(iii) Bibliographic Yes/No (iv) Numeric Yes/No
(v) Graphic Yes/No      (vi) Others (please specify)______

(d) Criteria for selecting of e-Resources:

a. Quantity to meet user need       Yes/No
b. Subject relevance                Yes/No
c. Cost effectiveness               Yes/No
d. Authenticity of information      Yes/No
e. After sale maintenance           Yes/No
f. Currency of information          Yes/No
g. Back Issues Facility             Yes/No
h. Distributed access Yes/No
i. Period of Access Yes/No
j. Added Value Yes/No
k. Ease of accessibility Yes/No
l. Legal issues Yes/No
m. Preservation Yes/No
n. Vendor reliability Yes/No
o. Period of Access Yes/No

(e) Name of e-Resources those are accessing by the users among the full text and bibliographic in your library:

**Full-text e-Resources**

(i) Emerald Yes/No
(ii) Citation Index Yes/No
(iii) Elsevier’s Science Direct Yes/No
(iv) Bio MedNet Reviews Yes/No
(v) Pub Med, Math Science Yes/No
(vi) INIS, IBP Yes/No
(vii) UNDP Human Development Report Yes/No
(viii) World Development Report Yes/No
(ix) Human Development Database Yes/No
(x) CRIS INFAC, Vans Yes/No
(xi) AGRIS, Prowess, Copex, Socio file Yes/No
(xii) IEEE/IEE Electronic Library Online (IEE) Yes/No
(xiii) Project Mouse Journals Yes/No
(xiv) American Chemical Society Yes/No
(xv) Annual Reviews Yes/No
(xvi) American Physical Society Yes/No
(xvii) American Institute of Physics Yes/No
(xviii) Biological Abstracts Yes/No
(xix) Cambridge University Press Journals Yes/No
(xx) Institute of Physics Yes/No
(xi) JSTOR Yes/No
(xii) Nature Yes/No
(xiii) Royal Society of Chemistry Yes/No
(xiv) Science Online Yes/No
(xv) INSIGHT Yes/No
(xvi) OCLC Yes/No
(xvii) Oxford University Press Yes/No
(xviii) Taylor & Francis Yes/No
(xix) Springer Verlag’s Link Yes/No
(x) ABI/Inform Complete Yes/No
(xi) ACM Digital Library Yes/No
(xii) ASCE Journals Yes/No
(xiii) ASME Journals (+A M R) Yes/No
(xiv) CRIS INFAC Ind. Inf. Yes/No
(xv) EBSCO Database Yes/No
Bibliographic Database

(i) COMPENDEX on EI Village Yes/No
(ii) INSPEC on EI Village Yes/No
(iii) JET Yes/No
(iv) MathSciNet Yes/No
(v) SciFinder Scholar Yes/No
(vi) Web of Science Yes/No
(vii) J-Gate Custom Content for Consortia (JCCC) Yes/No

(f) What types of criteria are you following for selection of e-Resources?

(i) User recommendation Yes/No
(ii) Scanning catalogue Yes/No
(iii) Surfing e-information research website Yes/No
(iv) List services Yes/No
(v) Consulting other libraries Yes/No
(vi) News group Yes/No
(vii) Free Online Trial Access Yes/No
(viii) Recommendation of Faculty members, Research scholars and students Yes/No

(g) Do you following the under mentioned to evaluate the e-Resources for purchase?

(i) Trial before use Yes/No
(ii) Performance Yes/No
(iii) Product review by expert Yes/No
(iv) Cost Yes/No
(v) Coverage Yes/No
(vi) Scope Yes/No
(vii) Limitations Yes/No
(viii) Time lag Yes/No
(ix) Access facility Yes/No
(x) Evaluation of content & performing under existing environment Yes/No

(h) Do you collect the users opinions to evaluate the subscribed e-Resources to take the decision to continue or to cancel the subscription to these resources? Yes/No

Do you have Collection Development Policies for e-Resources? Yes/No

If yes, please tick the Elements of Collection Development Policies for e-Resources those are following by your library:

(i) Short and Long Term Objectives Yes/No
(ii) Selection Responsibility Yes/No
(iii) Need Assessment & Users requirement Yes/No
(iv) Selection responsibility Yes/No
(v) Levels of Collections Yes/No
(vi) Selection Criteria  Yes/No
(vii) Acquisition Procedures  Yes/No
(viii) Security, Authentication  Yes/No
(ix) Coordination of Libraries Resources  Yes/No
(x) Balance Between Print & e-Collections  Yes/No
(xi) Others (Please specify) __________________________________________

(j) Collection Development Policies includes:
Outline the Present Collection’s Strength & Weakness:
(i) Make the Policy Decisions involved in Purchasing Activities [  ]
(ii) Policy should be open to changes & constantly involved & update [  ]

(k) Cataloguing of e-Resources
Do you catalogue the e-Resources? Yes/No. If yes, please mention:
(i) Subscribed e-Resources [  ]
(ii) Free online e-Resources [  ]
(iii) CD-ROMs [  ]
(iv) Others (Please specify): ________________________________________

(l) Library has own website: Yes/No. If yes, please give the URL _________

(m) Preservation of e-Resources in: Do you preserver the e-Resources? Yes/No
If yes, please tick the format which you prefer for preservation:
(i) PDF Format [  ]
(ii) HTML Format [  ]
(iii) Others (please specify) ________________________________________

(n) Are you following the Licensing Agreements? Yes/No
If yes, please tick the under mentioned:
(i) Authorized users will use the resources  Yes/No
(ii) Cost of Access  Yes/No
(iii) Access  Yes/No
(iv) Archival Backup  Yes/No
(v) Fair Use  Yes/No
(vi) Confidentiality  Yes/No
(vii) Multiple Format  Yes/No
(viii) Negotiations  Yes/No
(ix) Electronic Links  Yes/No
(x) Inter Library Loan  Yes/No
(xi) Protection of Increase of Price  Yes/No
(xii) Dispute Resolution  Yes/No
(xiii) Download Records for In-house Database  Yes/No
(xiv) Others (please specify) ________________________________________

(o) Wedding policy of e-Resources:
(i) Longer Availability of e-Resources  Yes/No
(ii) Difficult to maintain the e-Resources  Yes/No
(iii) More Comprehensive Coverage is offering by other  Yes/No
(iv) Collection of users opinion to evaluate the subscribed e-Resources
to take the decision either to continue or to cancel the subscription
to these resources  Yes/No
(v) Is your library continue to flew wedding out of the e-Resources?
7. **Users of e-Resources**

(a) How many hours remains open the e-Resource section to access the e-Resources for users?
   (i) Below 6 hours [ ]  (ii) 6-8 hours [ ]  (iii) 8-10 hours [ ]  (iv) Above 10 hours [ ]

(b) Please mention the % of opening hours of e-Resource section with general library hours ________________________________

(c) Please mention the total attendance of users per day using the e-Resource section ________________________________

(d) Please mention the % of e-Resource users with the normal library users ________________________________

(e) Do you provide the printing facility to the users for search materials? Yes/No. If yes, please mention the charges for printout per page in paisa: ________________________________

(f) e-Resources are using by per user (in hours)

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Users</th>
<th>Per Month</th>
<th>Per Year</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Faculties</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Research Scholars</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>PG Students</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>UG Students</td>
<td></td>
<td></td>
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<tr>
<td>5</td>
<td>Administrative Staff</td>
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<td></td>
<td><strong>Total</strong></td>
<td><strong>Total</strong></td>
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</tbody>
</table>

(g) Are you charging any cost to use the e-Resources for users? Yes/No. If yes, please mention the charges per hour/per month according to user wise in Rs.

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Users</th>
<th>Per Hour</th>
<th>Per Month</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Faculties</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Research Scholars</td>
<td></td>
<td></td>
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<tr>
<td>3</td>
<td>PG Students</td>
<td></td>
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</tr>
<tr>
<td>4</td>
<td>UG Students</td>
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<tr>
<td>5</td>
<td>Administrative Staff</td>
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<td></td>
<td><strong>Total</strong></td>
<td><strong>Total</strong></td>
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</tbody>
</table>

(h) Please specify the user level of satisfaction:

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Items Used</th>
<th>Relevance in %</th>
<th>Highly Satisfied</th>
<th>Satisfied</th>
<th>Neutral</th>
<th>Dissatisfied</th>
<th>Highly Dissatisfied</th>
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<tbody>
<tr>
<td>1</td>
<td>Biblio.</td>
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<tr>
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<td>3</td>
<td>Full Text</td>
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<tr>
<td>4</td>
<td>Graphic</td>
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</table>

(i) Are the users of e-Resources less satisfied? Yes / No. If no, please tick the reasons:
   (i) Less Opening Time [ ]
   (ii) Charges to access e-Resources [ ]
(iii) Lack of proper guidance [  
(iv) Lack of proper e-Resources [  
(v) Lack of Printing facilities [  
(vi) Insufficient e-Resources [  
(vii) Technical problems [  
(viii) Lack of portability in contrast with original print materials [  
(ix) Failure of Hardware & Software affect the functioning of e-Resources section [  
(x) Lack of knowledge about tools & tech. used for searching and retrieving of e-Resources [  

Suggestions if any: ____________________________________________________________

Name of the Respondent: ____________________  Designation______________________
Signature with Seal ____________________________________________________________

Thank you for your cooperation
QUESTIONNAIRE-2
FOR USERS (STUDENTS, RESEARCHERS AND FACULTY MEMBERS)

Personal Information:
Name: First ___________ Middle ____________ Last ______________
Sex: Male [ ] Female [ ]
Age Group (years): Below 20 [ ] 21-25 [ ] 26-30 [ ]
31-35 [ ] Above 35 [ ]
Status: Teacher [ ] Researcher [ ] PG Student [ ]
UG Student [ ] Other [ ]
Name of the University: __________________________________________________
Department/Branch: ______________________________________ Session ____________

Use of e-Resources
1. **Experience of using the e-Resource section**: How long have you been using the e-Resources section?
   - Less than 6 months [ ]
   - 6 months-1 year [ ]
   - 1-2 years [ ]
   - 2-4 years [ ]
   - More than 4 years [ ]
2. **Frequency of e-Resources section**: How often do you use e-Resource section?
   - Daily [ ]
   - 2-3 times a week [ ]
   - 2-3 times a month [ ]
   - Once in a month [ ]
3. **Time spent in the e-Resource section**: How many hours you spend in a week to use e-Resources?
   - Less than 1 hr a week [ ]
   - 2-3 hrs a week [ ]
   - 5-6 hrs a week [ ]
   - 7-9 hrs a week [ ]
   - 10-20 hrs a week [ ]
   - Over 20 hrs a week [ ]
4. **Most frequently used location of e-Resource**: From which place do you most frequently use for e-Resource?
   - At university library [ ]
   - Other place in university [ ]
   - At home [ ]
   - At other place [ ]
5. **Methods of Learning to use of e-Resources**: How did you learn to handle the e-Resources?
   - Training from university library [ ]
   - Guidance from colleagues and friends [ ]
   - Self instruction [ ]
   - External courses [ ]
   - Any other [ ]
6. **Purpose of using e-Resources**: The purpose(s) you mainly use the e-Resources for?
   - Research [ ]
   - Education [ ]
   - Any other [ ]
7. **Problems Encountered while using the e-Resources**: What troubles face you mostly to use the e-Resources?
   - Slow access speed [ ]
   - Difficulty in finding relevant information [ ]
   - Overload of information on the Internet [ ]
   - It takes too long to view/download pages [ ]
   - Privacy problem [ ]
   - Any other please specify [ ]
8. **Ways to Browse Information from the e-Resource Section**: How do you browse the required information from the e-Resources section?
   - Type the Web address directly [ ]
   - Use search engines [ ]
Use subscribed e-Resources [    ] Any other please specify _________

9. **Collection of the search matter**: Do you collect the search matter from e-Resources? Yes / No. If yes, please mention through:
   Pen Drive [    ] CD [    ] Floppy [    ] Any other please specify____

10. **Satisfaction with e-Resource Facilities**: Upto what extent, are you satisfied with the e-Resource facilities provided by the university library?
    Fully [    ] Partially [    ] Lease satisfied [    ] No comments [    ]

11. **Please specify your satisfaction level**: How much are you satisfied with the:

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<th>S.No.</th>
<th>Items Used</th>
<th>Relevance in %</th>
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<th>Satisfied</th>
<th>Neutral</th>
<th>Dissatisfied</th>
<th>Highly Dissatisfied</th>
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12. **Satisfaction with e-Resource Section**: Are you satisfied with e-Resources section? Yes / No. If no, please tick the reasons:
   (i) Less opening Time Yes / No
   (ii) Charges to access e-Resources Yes / No
   (iii) Lack of paper guidance Yes / No
   (iv) Lack of proper e-Resources Yes / No
   (v) Lack of Printing facilities Yes / No
   (vi) In-sufficient e-Resources Yes / No
   (vii) Technical problems Yes / No
   (viii) Lack of probability in contrast with original print materials: Yes / No
   (ix) Failure of Hardware and Software affect the functioning of e-Resources section: Yes / No

13. **Comparison of Conventional Documents and e-Resources**: In your opinion, using e-Resources as compared to use of conventional document is:
   (i) Time saving [    ] or Time consuming [    ]
   (ii) More informative [    ] or Less informative [    ]
   (iii) More expensive [    ] or Less expensive [    ]
   (iv) Easy to use [    ] or Complicated [    ]
   (v) More preferred [    ] or Less preferred [    ]
   (vi) More flexible [    ] or Less flexible [    ]
   (vii) easy to handle [    ] or Complicated [    ]
   (viii) More effective [    ] or Less effective [    ]

14. **Influences on Academic Efficiency?** How the use of e-Resources has influenced your academic efficiency?
    Use of conventional documents has increased [    ]
    Dependency on the e-Resources has increased [    ]
    Expedited the research process [    ]
    Improved professional competence [    ]

15. **Printing Facility**: Do you prefer to take the printout for search materials from the library? Yes / No.
    Any suggestions: ____________________________________________________________

Signature

Thank you for your time and completing this questionnaire.
PLATES

PLATE-1: VARIOUS COLLECTIONS OF LIBRARIES

PLATE-2: ESSENTIAL COMPONENTS OF e-RESOURCES

MAP

MAP-1: UTTAR PRADESH STATE UNIVERSITIES
PLATE-1: VARIOUS COLLECTIONS OF LIBRARY
PLATE-2: Essential Components of e-Resources
MAP-1: UTTAR PRADESH STATE UNIVERSITIES