ANNEXURE-I

Questionnaire for Deputy Director /Block Elementary Education Officer/BRCC/CRCC/State & Distt. Coordinators

Name
Sex (Male/Female)
Age
Qualification
   Under graduate
   Graduate
   Post graduate
Economic Status:
   Service
   Service plus Agriculture
   Service plus any other

1. Whether the organizational structure in Himachal Pradesh is planned as per the interventions suggested in SSA framework of implementation supplied by GOI?
   Fully (     )          Partially (     )          Unaware (     )

2. Do you find existing manpower at your disposal sufficient for implementation of SSA interventions?
   Adequate (     )        Partially adequate (     )        Totally inadequate (     )

3. Is there any supporting staff under SSA at your disposal for routine office duty?
   Yes (     )          No (     )

4. Are different posts filled up by proper and right type of persons?
   Yes (     )          No (     )

5. Who were more effective officials? (Tick any one )
   - Incumbents recruited directly through open selection.
   - Ex-officio (persons already working in different departments posted on deputation basis).

6. Whether sufficient staff was recruited in the light of functions to be performed by them?
   Yes (     )          No (     )
7. Does proper coordination exist in SSA as team members?
   Yes ( )       No ( )

8. Do your superior use reward and punishment for reinforcement of the staff under their supervision?
   Yes ( )       No ( )

9. Do sufficient physical facilities exist at work place?
   Adequate ( )   Partially adequate ( )   Totally inadequate ( )

10. Do you find overall climate of the organization conducive for achieving set goals?
    Conducive ( )   Partially conducive ( )   Totally in conducive ( )

11. How often have you been formally oriented / reoriented /trained about your role, functions responsibilities and duties?
    Yearly ( )       Only once ( )       Never ( )

12. Did the content of training provide an overall view of SSA objectives and strategies of your intervention?
    Adequate ( )   Partially adequate ( )   Totally inadequate ( )

13. Did an induction training was imparted to new recruiters?
    Yes ( )       No ( )

14. Whether the training was provided by effective resource persons for providing minute details of SSA interventions?
    Yes ( )       No ( )

15. Was the duration of training sufficient?
    Yes ( )       No ( )

16. Was face to face training supplemented by print/electronic material for ready reference?
    Yes ( )       No ( )

17. How many times you are called by your higher authority for formal meetings for SSA in a year?
    I. Monthly
    II. Quarterly
    III. Annually

18. Do you hold monthly review meetings for the staff under your charge?
    If yes, regularity of meetings:
    a) Regular       b) irregular

19. Do you have Proper Management Information cell in your institution?
    Yes ( )       No ( )
20. Do you analyse annual DISE data to be used in planning process?
   Yes (  )    No (  )

21. Do you have a planning unit in your institution?
   Yes (  )    No (  )

22. What is your role in preparation of Annual Work Plan & Budget?
   Active (  )    Suggestive (  )    Non-involvement (  )

23. Do you have proper accounts and finance wing in your institution?
   Yes (  )    No (  )

24. Does the finance unit facilitate the proper utilization of funds?
   Yes (  )    No (  )

25. Do you have information about provision of various grants under SSA?
   Yes (  )    No (  )

26. Do you get any training related to proper utilization of funds under SSA?
   Yes (  )    No (  )

27. What role do you play for proper utilization of various grants at school level by different stakeholders?
   i. Provide written guidelines.
   ii. On the spot support.
   iii. Through training

28. Are your accounts audited regularly?
   Yes (  )    No (  )

29. Do you have any awareness regarding provision to involve any community based organization which can help you in implementing SSA related activities?
   Yes (  )    No (  )

30. Was any activity undertaken to enhance the awareness about the programme objectives, role definition and implementation strategies related to SSA?
   Yes (  )    No (  )
31. Do you have any awareness regarding budget provision for undertaking media related activities?
   Yes (     ) No (     )
32. Was there any expert to undertake the media activities?
   Yes (     ) No (     )
33. Which of the following mode of media activities were used for awareness campaign: (Tick the activity undertaken)
   a. Press release:
   b. Talk show (phone-in-programme)
   c. Documentation
34. Was there any mechanism to get feedback from different stakeholders?
   Yes (     ) No (     )
35. Is the technical support available at the institution level to accomplish civil works?
   Yes (     ) No (     )
36. Is there any monitoring, supervision and performance tracking mechanism under SSA?
   Yes (     ) No (     )
37. Is there any follow-up action on the monitoring reports?
   Yes (     ) No (     )
38. Is there any effect SSA activities on achieving universal enrollment at elementary level?
   Yes (     ) No (     )
39. Is there any effect SSA activities on achieving retention of children at elementary stage?
   Yes (     ) No (     )
40. Do various interventions of SSA have contributed in achieving the set objectives of SSA?
   Yes (     ) No (     )
ANNEXURE-II

Questionnaire for Deputy Project Officer (DPO)

Name
Sex (Male/Female)
Age
Qualification
  Graduate
  Post graduate
Economic Status
  Service
  Service plus Agriculture
  Service plus any other

1. Whether the organizational structure in Himachal Pradesh is planned as per the interventions suggested in SSA framework of implementation supplied by GOI?
   Fully (    )   Partially (    )   Unaware (    )

2. Do you find existing manpower at your disposal sufficient for implementation of SSA interventions?
   Adequate (    )   Partially adequate (    )   Totally inadequate (    )

3. Is there any supporting staff under SSA at your disposal for routine office duty?
   Yes (    )   No (    )

4. Are different posts filled up by proper and right type of persons?
   Yes (    )   No (    )

5. Who were more effective officials? (Tick any one )
   - Incumbents recruited directly through open selection.
   - Ex-officio (persons already working in different departments posted on deputation basis).

6. Whether sufficient staff was recruited in the light of functions to be performed by them?
   Yes (    )   No (    )
7. Does proper coordination exist in SSA as team members?
   Yes ( )          No ( )

8. Do your superior use reward and punishment for reinforcement of the staff under their supervision?
   Yes ( )          No ( )

9. Do sufficient physical facilities exist at work place?
   Adequate ( )     Partially adequate ( )   Totally inadequate ( )

10. Do you find overall climate of the organization conducive for achieving set goals?
    Conducive ( )    Partially conducive ( )  Totally conducive ( )

11. How often have you been formally oriented / reoriented / trained about your role, functions responsibilities and duties?
    Yearly ( )       Only once ( )          Never ( )

12. Did the content of training provide an overall view of SSA objectives and strategies of your intervention?
    Adequate ( )     Partially adequate ( )  Totally inadequate ( )

13. Was the duration of training sufficient?
    Yes ( )          No ( )

14. Was face to face training supplemented by print/electronic material for ready reference?
    Yes ( )          No ( )

15. How many times you are called by your higher authority for formal meetings for SSA in a year?
    I. Monthly
    II. Quarterly
    III. Annually

16. Do you hold monthly review meetings for the staff under your charge?
    If yes, regularity of meetings:
    a) Regular         b) irregular

17. Do you have Proper Management Information cell in your institution?
    Yes ( )          No ( )

18. Do you analyse annual DISE data to be used in planning process?
    Yes ( )          No ( )
19. Do you have a planning unit in your institution?
   Yes (  )    No (  )

20. What is your role in preparation of Annual Work Plan & Budget?
   Active (  ) Suggestive (  ) Non-involvement (  )

21. Do you have proper accounts and finance wing in your institution?
   Yes (  )    No (  )

22. Does the finance unit facilitate the proper utilization of funds?
   Yes (  )    No (  )

23. Do you have information about provision of various grants under SSA?
   Yes (  )    No (  )

24. Do you get any training related to proper utilization of funds under SSA?
   Yes (  )    No (  )

25. What role do you play for proper utilization of various grants at school level by different stakeholders?
   i. Provide written guidelines.
   ii. On the spot support.
   iii. Through training

26. Are your accounts audited regularly?
   Yes (  )    No (  )

27. Do you have any awareness regarding provision to involve any community based organization which can help you in implementing SSA related activities?
   Yes (  )    No (  )

28. Was any activity undertaken to enhance the awareness about the programme objectives, role definition and implementation strategies related to SSA?
   Yes (  )    No (  )

29. Do you have any awareness regarding budget provision for undertaking media related activities?
   Yes (  )    No (  )

30. Was there any expert to undertake the media activities?
   Yes (  )    No (  )
31. Which of the following mode of media activities were used for awareness campaign: (Tick the activity undertaken)
   a. Press release
   b. Talk show (phone-in-programme)
   c. Documentation

32. Was there any mechanism to get feedback from different stakeholders?
   Yes (   )  No (   )

33. Is the technical support available at the institution level to accomplish civil works?
   Yes (   )  No (   )

34. Is there any monitoring, supervision and performance tracking mechanism under SSA?
   Yes (   )  No (   )

35. Is there any follow-up action on the monitoring reports?
   Yes (   )  No (   )

36. Is there any effect SSA activities on achieving universal enrollment at elementary level?
   Yes (   )  No (   )

37. Is there any effect SSA activities on achieving retention of children at elementary stage?
   Yes (   )  No (   )

38. Do various interventions of SSA have contributed in achieving the set objectives of SSA?
   Yes (   )  No (   )
ANNEXURE-III

Interview Schedule of State project Director

Name
Sex (Male/Female)
Age
Qualification
  Graduate
  Post graduate
Economic Status
  Service
  Service plus Agriculture
  Service plus any other

1. Do you find the organizational structure in Himachal Pradesh is planned as per the interventions suggested in SSA framework of implementation supplied by GOI?

2. Do you find existing manpower in the project sufficient for implementation of SSA interventions?

3. Are different posts filled up by proper and right type of persons?
   - Who were more effective officials? Incumbents recruited directly through open selection or ex-officio (persons already working in different departments posted on deputation basis).

4. Whether sufficient staff has been recruited in the light of functions to be performed in achieving the set objectives of SSA?

5. Does proper coordination exist in SSA as team members at different levels?

6. Do you use reward and punishment for motivating the staff under their supervision?

7. Do optimum physical facilities exist at work places?

8. Do you find overall climate of different institutions responsible for implementation of SSA conducive for achieving set goals?
9. Are you provided sufficient exposure in carrying out your responsibilities as SPD by GOI?

10. Do there exist a provision for induction training to the new staff members?

11. Whether the training was provided by effective resource persons for providing minute details of SSA interventions?

12. Are face to face trainings supplemented by print/electronic material for ready reference?

13. How many times you have been calling staff under your control for orientation?

14. Do you hold monthly review meetings for the staff under your charge?

15. Do you have Proper Management Information cell in your institutions under SSA?

16. Do DISE data analyzed and used for effective planning?

17. Do you have adequate manpower in planning unit of various institution under SSA?

18. Do you take leadership initiatives in preparation of Annual Work Plan & Budget?

19. Do you have proper accounts and finance wings at Block, district and state level?

20. Does the finance unit facilitate the proper utilization of funds?

21. What role do you play for proper utilization of various grants at different levels by different stake holders?

22. Are your accounts audited regularly?

23. Have you involved any community based organization which can help you in implementing SSA related activities?

24. Is there any sufficient budget provision for undertaking media related activities?

25. Is there any mechanism to get feedback from different stakeholders?
26. Is the technical support available at the institution level to accomplish civil works?

27. Is there any monitoring, supervision and performance tracking mechanism under SSA?

28. Is there any follow-up action on the monitoring reports?

29. Is there any effect of SSA activities in achieving universal enrollment at elementary level?

30. Is there any effect SSA activities on achieving retention of children at elementary stage?

31. Do various interventions of SSA have contributed in achieving the set objectives of SSA?
ANNEXURE-IV

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नाम
महिला/ पुरुष
आयु
शैक्षणिक योग्यता
आर्थिक स्थिति
सरकारी नौकरी
सरकारी नौकरी एवं खेतीबाड़ी
सरकारी नौकरी एवं अन्य
दिनांक :

uky %fuEu i'zulks i<al mukJ nul; stkudkJh xkuh j[kh tkxhA

1. क्या आपको सर्व शिक्षा अभियान की गतिविधियों के क्रियान्वयन हेतु प्रशिक्षित किया गया?
हां ( ) नहीं ( )

2. क्या आपको औपचारिक तौर पर प्रत्येक महीने संकुल स्तर पर बैठक के लिए बुलाया जाता है?
हमेशा ( ) कभी— कभी ( ) कभी नहीं ( )

3. क्या आप सोचते हैं कि आपको दिया गया प्रशिक्षण पर्याप्त है?
हां ( ) नहीं ( )

4. प्रशिक्षण प्रदान कराने में मास्टर ट्रेनर कितने प्रभावशाली थे?
प्रभावशाली नहीं ( ) प्रभावशाली ( ) कुछ प्रभावशाली ( )

5. प्राप्त किया गया प्रशिक्षण कितना उपयोगी था?
बहुत उपयोगी ( ) उपयोगी ( ) उपयोगी नहीं ( )

6. क्या अध्यापक प्रशिक्षण ने किसी प्रकार आपके सामान्य शिक्षण को प्रभावित किया?
हां ( ) नहीं ( )
7. क्या स्कूल को वित्तीय लाभ एवं सुविधाएं समय पर मिलते हैं?
   हां ( ) नहीं ( )

8. क्या आपको स्कूल स्तर पर वित्तीय मामलों पर प्रशिक्षण दिया गया?
   हां ( ) नहीं ( )

9. क्या आपको संकुल स्रोत समूह के बारे में कोई जानकारी है?
   हां ( ) नहीं ( )

10. संकुल स्रोत समूह शैक्षिक कार्यों में आपकी सहायता करते हैं?
    हां ( ) नहीं ( )

11. क्या आपको समय-समय पर अध्यापक प्रशिक्षण करवाया गया?
    हां ( ) नहीं ( )

12. क्या आपको सामने कोई सुविधाएं दी गई?
    हां ( ) नहीं ( )

13. क्या प्रशिक्षण के दौरान क्या आपको सुविधाएं दी गई?
    हां ( ) नहीं ( )

14. क्या सर्व शिक्षा अभियान कार्यक्रम के दौरान निम्न कार्यकर्ताओं ने कक्षा-कक्षा का अवलोकन करके आपको कोई सहायता प्रदान की?
    हां ( ) नहीं ( )

15. क्या आपके स्कूलों को अधिकारियों ने अवलोकन किया?
    हां ( ) नहीं ( )

16. क्या आपके स्कूलों को अधिकारियों ने अवलोकन किया?
    हां ( ) नहीं ( )

17. क्या अवलोकनकर्ता अधिकारियों ने कोई प्रतिपुष्टि प्रदान की?
    हां ( ) नहीं ( )

18. क्या स्कूल प्रबन्धन समिति और समुदाय ने आपकी पाठशाला में भ्रमण किया?
    हां ( ) नहीं ( )

19. क्या आप वार्षिक स्कूल विकास योजना बनाते हैं?
    हां ( ) नहीं ( )

20. क्या स्कूल में किए गए निर्माण कार्य में आपको निर्माण कार्यों से जुड़े विशेषज्ञों द्वारा किसी तरह की सहायता मिली?
    हां ( ) नहीं ( )
21. क्या आपके क्षेत्र में स्कूल से बाहर 6-14 आयु वर्ग के बच्चे हैं?
हां (   )  नहीं (   )

22. क्या आपके स्कूल में 6-14 आयु वर्ग के विशेष आवश्यकताओं वाले बच्चे हैं?
हां (   )  नहीं (   )
ANNEXURE-V

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fy, l kWd k j i]<

नाम
महिला/ पुरुष
आयु
शैक्षणिक योग्यता
अनपढ़
मैट्रिक
मैट्रिक से उपर
आर्थिक स्थिति
सरकारी नौकरी
खेतीबाड़ी
अन्य
दिनांक :

1. क्या आपको सर्व शिक्षा अभियान की गतिविधियों की जानकारी है?
2. क्या ग्रामीण शिक्षा समिति/स्कूल प्रबन्धन समिति के सदस्य अभियान की
   गतिविधियों को प्रभावी रूप से स्कूल स्तर पर क्रियान्वित करने के लिए
   पर्याप्त है?
3. क्या आपको अपने कार्य एवं दायित्व के बारे में बताया गया?
4. क्या आपको हर वर्ष औपचारिक रूप से अपने कार्य एवं दायित्व के बारे में
   प्रशिक्षित किया गया?
5. वर्ष में कितनी बार आपको स्कूल स्तर पर मासिक बैठक के लिए बुलाया
   जाता है?
6. क्या आपको दिया गया प्रशिक्षण प्रभावी रहा?
7. क्या आप विद्यालय विकास योजना बनाने में अपना योगदान देते हो?

xv
8. क्या स्कूल विकास योजना के कार्यन्वयन का आपने समय-समय पर 
निरीक्षण किया?
9. क्या विकास योजना बनाने से स्कूल के शैक्षिक वातावरण को प्रभावी बनाया 
जा सका?
10. क्या सर्व शिक्षा अभियान की गतिविधियों को स्कूल स्तर पर क्रियान्वित करने 
में आपकी भागीदारी को सुनिश्चित किया गया?
11. क्या आपने लोगों को सर्व शिक्षा अभियान की गतिविधियों की जानकारी दी?
12. क्या आपको सर्व शिक्षा अभियान के अन्तर्गत प्राप्त बजट के खर्चों के लिए 
प्रशिक्षण या जानकारी दी गई?
13. क्या आपको मालूम है कि सर्व शिक्षा अभियान के अन्तर्गत स्कूल को 
किन-किन मदों में बजट प्राप्त हुआ है?
14. क्या बजट से सम्बन्धित आपको दिया गया प्रशिक्षण प्रभावी एवं पर्याप्त था?
15. क्या स्कूल में किए गए निर्माण कार्य में आपको निर्माण कार्यों से जुड़े 
विशेषज्ञों द्वारा किसी तरह की सहायता मिली?
16. क्या आपको समय-समय पर कार्यक्रम व उपलब्धियों के बारे में जानकारियां 
प्राप्त होती रहती हैं?
Government of Himachal Pradesh
Department of Elementary Education

No.EDN.C.A.(4)-3/2008  Dated Shimla-171002, the 8th September, 2003

NOTIFICATION

In supersession of this Department’s notification No.EDN.C.F.(5)-7/2005, dated 25th August, 2008, the Governor, Himachal Pradesh is pleased to nominate the following members in the Governing Body(Council) of H.P. Primary Education Society-cum- Sarv Shiksha Abhiyan Mission Authority, Glen. Hogen, Lal Pani, Shimla under Rule 7 of the Memorandum of Association of H.P. Primary Education Society-cum-SSA State Mission Authority as under -

**Name & Address**

1. Ms. Indira Chauhan, CHT, Govt. Primary School, Paonta Sahib, District Sirmaur

2. Sh Chaman Thakur, Retd. BPEO Village Kothi, P.O. Cholthra, Tehsil Sarkaghat, Distt. Mandi

3. Sh Rajneesh Thakur, JBT Govt. Primary School, Bailag da Ghat, Tehsil Bharanji, District Hamirpur

4. Sh Baldev Chand Dhiman, Retd. Principal Village Kakryana, P.O. Tikker Didwin, District Hamirpur


6. Mrs. Premi Devi, BEEO Jhanduta, District Bilaspur


8. Mrs. Sanjana Goyal, IAMD, IAMD, Hospital Road, Tehsil and Distt. Solan

**Category**

Pre Primary and Primary School Teachers and NEF Personnel

-do-

Upper Primary Teacher

Educationist

-do-

Voluntary Agencies

-do-
9. Dr. N.K. Sharma, Clinical Psychologist, National Street, Mandi
   Specialist in SC, ST and Disabled Children Education

10. Sh. Baldev Raj Awasthi (Ayurvedic Officer), Near Gas Agency, Kullu
    Specialist in SC, ST and Disabled Children Education

11. Smt. Chander Kala, CDPO Drang, Village Drang
    P.O. Kunnu, District Mandi
    Women Educationist

    -do-

13. Sh. S.N. Shouriee, Retd. Dy Director Dharamshala
    Social Worker

    Literacy Figures and Artist

Members nominated by GOI:
15. Concerned Joint Secretary or his or her nominee M/O HRD Nominee
16. Financial Advisor, MHRD or his or her nominee -do-
17. Dr. Govinda, NEUPA -do-
18. The Vice Chancellor, H.P. University Shimla (SSA Monitoring Institute)
    Educationist
19. Shri J.B.G. Tilak, Sr. Fellow NIEPA -do-
20. Prof. Shyam Menon, CIE, Delhi University -do-
21. Dr. Alok Guha, Disability Corp. New Delhi
    Specialist in SC, ST & Disabled Children Education
22. Sh. R.D. Munda, Ex-VC, Ranchi University -do-
23. Sh. Subhash Mahdapurkar, SUTRA Solan -do-
24. Dr. Pam Rajput, Punjab University Women Educationist
The term of non-official members nominated by the State Govt. shall be two years from the date of notification.

By Order

Pr Secretary(Education) to the Govt. of Himachal Pradesh.

Endst.No. As above. Dated Shimla-171002, the 8th September, 2008

Copy for information and necessary action is forwarded to:

2. The Special Secretary-cum-Pr. PS to CM, H.P., Shimla-171002
3. The Sr. Special PS to the Hon'ble Education Minister, Himachal Pradesh, Shimla-171002
4. The Sr. PS to the Chief Secretary, Govt. of Himachal Pradesh, Shimla-2
5. The Director, Higher Education, Himachal Pradesh, Shimla-171001
6. The Director, Elementary Education, Himachal Pradesh, Shimla-171001
7. The State Project Director, SSA, Himachal Pradesh, Shimla-171001
8. All the concerned members.
9. The Controller, Printing & Stationary, Shimla-5. He is requested that the above notification may be printed in the Rajpatra (Extra-Ordinary) and send two copies to this Department.

Under Secretary(Ele Education) to the Govt. of Himachal Pradesh.
Government of Himachal Pradesh  
Department of Elementary Education  

No.EDN.C.A.(4)-3/2008  Dated Shimla-171002, the 8th September 2008

NOTIFICATION

in supersession of this Department's notification No.EDN.C.F.(6)-7/2005, dated 25th August, 2008, the Governor, Himachal Pradesh is pleased to reconstitute the Executive Committee of H.P. Primary Education Society-cum- Sarv Shiksha Abhiyan Mission Authority under Rule 24 of the Memorandum of Association of H.P. Primary Education Society-cum-SSA State Mission Authority as under :-

1. Pr. Secretary (Education)  
Govt. of Himachal Pradesh  
Chairman

2. Pr. Secretary (Finance)  
Govt. of Himachal Pradesh  
Member

3. Pr. Secretary (Planning, Economics & Statistics)  
Govt. of Himachal Pradesh  
Member

4. Pr. Secretary (Social Justice & Empowerment)  
Govt. of Himachal Pradesh  
Member

5. Additional/Joint/Deputy/Under Secretary (Education)  
Govt. of Himachal Pradesh  
Member

6. Director, Elementary Education-cum-Mission Director (SSA) H.P.  
Member

7. Director, Higher Education, H.P.  
Member

8. Principal, SCERT, Solan, H.P.  
Member

Govt. of India's nominated members:

9. Concerned Joint Secretary or his/her nominee  
M/O HRD Nominee

10. Financial Adviser, MHRD or his/her nominee  
do-

11. Dr. Govinda. NUEPA  
do-

12. Dr. Sudeep Negi, Himachal Pradesh University  
Shimla (SSA Monitoring Institute)  
Educationist

13. Dr. Tital Malhotra, Amar Jyoti Trust  
New Delhi  
Voluntary Agency

xx
14. Ms Vimala Ramachandran  
ERU, New Delhi  

Members Nominated by State Govt.:  

15. Sh. Brahm Dutt Sharma,  
Retd. Dy. Director, V&PO Bela  
Tehsil Naduan, Distt. Hamirpur  

16. Mrs. Sanjana Goyal IAMD,  
IAMD, Hospital Road,  
Tehsil and Distt. Solan  

17. Sh. Jagdish Sharma  
Shri Hari Kunj, Lower Kaitlu  
Shimla-3  

18. State Project Director, SSA  
Himachal Pradesh.  
The term of non-official members nominated by the State Govt.  
shall be two years from the date of notification.

By order  
Pr. Secretary(Education) to the  
Govt. of Himachal Pradesh.

Endst. No. As above. Dated Shimla-171002, the 8th September, 2008
Copy for information and necessary action is forwarded to:

1. The Joint Secretary, GoI, Ministry of Human Resource Development,  
Department of Elementary Education and Literacy, New Delhi w.r.t  

2. The Special Secretary-cum-Pr. PS to CM, H.P., Shimla-171002  

3. The Sr. Special PS to the Hon’ble Education Minister, Himachal  
Pradesh, Shimla-171002  

4. The Sr. PS to the Chief Secretary, Govt. of Himachal Pradesh, Shimla-2  

5. The Director, Higher Education, Himachal Pradesh, Shimla-171001  

6. The Director, Elementary Education, Himachal Pradesh, Shimla-  
171001  

7. The State Project Director, SSA, Himachal Pradesh, Shimla-171001  

8. All the concerned members.  

9. The Controller, Printing & Stationary, Shimla-5. He is requested that  
the above notification may be printed in the Rajpata (Extra-Ordinary)  
and send two copies to this Department.


Under Secretary(Ele Education) to the  
Govt. of Himachal Pradesh.
राजपत्र, हिमाचल प्रदेश
हिमाचल प्रदेश राज्य शासन द्वारा प्रकाशित

सोमवार, 16 फरवरी, 2015/27 मार्च, 1936

हिमाचल प्रदेश सरकार

गृह विभाग

अधिसूचना

हिमाचल-2, 29 जनवरी, 2015

संख्या: गृह(2)भी(1)–3/2014—हिमाचल प्रदेश की राज्यपाल, हिमाचल प्रदेश राज्य में यथा लागू पंजाब पुलिस फूल, 1934 के तत्काल 1.10 के साथ परिवर्तित दंड प्रक्रिया राजिया, 1973 की धारा 2 के खंड (b) द्वारा प्रत्या शर्तियों का प्रयोग करते हुए, इस अधिनियम के जारी करने की तारीख से निर्दिष्टित अनुसूची की स्थांत संख्या (3) में यथा वर्णित प्राप्त वस्तुओं की स्थान संख्या (4) में वर्णित पुलिस भाषा के आर्थिक क्षेत्र से स्थान संख्या (5) में वर्णित पुलिस भाषा के स्थानीय क्षेत्र के लिए अनुसूचित करती है, अर्थात्—

234—राजपत्र/2015-16-02-2015 (6247)

xxii
|   | Gram Panchayat, Datwar | 1. Datwar  
2. Gachhali  
3. Lasrana  
4. Basantpur | -do- | -do- |
|---|----------------------|--------------------------------------------------|
| 34. | Gram Panchayat, Ghanala | 1. Upper Ghanala  
2. Lower Ghanala  
3. Rabara  
4. Naygal  
5. Badourschar | -do- | -do- |

By order,  
Sd/-  
Secretary (Home).

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[Authoritative English Text of this Department Notification No. EDN-C-A (3)- 3/2013, Dated As required under Clause (3) of Article 348 of the constitution of India.]

**ELEMENTARY EDUCATION DEPARTMENT**

**NOTIFICATION**

*Shimla-171002, the 6th February, 2015*

No. EDN-C-A(3)/2013-Volume-I(Loose).—In exercise of the powers conferred by section-32 of the Right of Children to Free and Compulsory Education Act, 2009, the Governor of Himachal Pradesh is pleased to constitute the following Grievances Redressal Authorities at various levels for redressing the grievances of the children, parents/guardians and teachers:—

1. **School Level Authority (SLA)**
   
   **Constitution:**—
   
   The School level Authority consists of following members:
   
   (1) Head of the Institution
   
   (2) President SMC

   **Functions:**—
   
   The School Level Authority shall be the first level of grievance redressal authority in relation to the following matters:
   
   (a) Various entitlements of the children like the textbooks, workbooks, stationary, uniform, scholarships, Mid day meal, place for playground etc. as per the rules prescribed.
   
   (b) Safety of access to neighborhood school and the facility related to transportation where admissible.
(c) Age appropriate admission and special training for such children and the children who have not acquired the class appropriate learning levels.

(d) Any time admission and the admission without documents at the moment or without charging any application/ form fee or entrance fee.

(e) Fee or funds, if any.

(f) Timely public display of various admission related information.

(g) Corporal punishment, mental harassment or discrimination against the students.

(h) Mandated working days and hours within the schools as per "The Schedule" contained the RTE Act, 2009.

(i) Mandated instructional hours for teacher as per "The Schedule" contained in the RTE Act, 2009.

(j) Infrastructural facilities like all weather buildings, proper classrooms, separate and functional toilets for boys and girls, adequate and safe drinking water, boundary wall, library with books, playground with play equipment, etc.

(k) Maintenance and proper use for the infrastructure of the schools.

(l) Failure or detention or struck-off the names of the enrolled students.

(m) Adherence to and completion of the curriculum and appropriate teaching and evaluation methods.

(n) Transfer and completion of elementary education certificates.

(o) Any other grievances not described above and covered under the provisions of RTE Act, 2009.

(p) The SLA shall maintain a register in relation to the grievances dealt in the following format.

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Date of receipt a/w brief substance of the grievance</th>
<th>Date of disposal a/w brief substance of the decision</th>
</tr>
</thead>
</table>

(2) Block Level Authority (BLA):

Constitution:—

The Block Level Authority consists of following members:

(1) Block Elementary Education officer (BEEO)

(2) Block Resource Center Coordinator (Primary) BRCC.
Functions:

The Block Level Authority (BLA) shall be the second level of grievance redressal authority in the following matters:

(a) Appeals from the decisions of the school level authority (in case of Primary Schools only) can be made before the Block Level Grievance Redressal Committee comprising of Block Elementary Education Officer (BSEO) and Block Resource Center Coordinator (BRCC Primary).

(b) In relation to the matters which are within the domain of the SMC, it will be mandatory for the complainant/agrieved or the representative to first take the matter to the school level authority before bringing the same to the block level grievance redressal committee.

(c) In relation to the matters which are within the original jurisdiction of the Block Level Authority (BLA), the complaint/grievance should be directly filed before the BLA.

(d) It will be mandatory for the BLA to give a hearing to the aggrieved and the other party before taking a decision in a stipulated time as per detail enclosed in Annexure-1.

(e) The committees shall maintain a register in relation to the grievances dealt with in the following format.

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Name and address of the aggrieved/person representing the aggrieved</th>
<th>Whether the grievance is an appeal or an original representation</th>
<th>Date of receipt of the grievance along with brief substance of the grievance</th>
<th>Date of disposal along with brief substance of the decision</th>
</tr>
</thead>
</table>

(3) District Level Authority (DLA):

Constitution:

The District Level Authority (DLA) consists of following members:

1. The Deputy Director Elementary Education
2. Principal Cum DPO (SSA) of the District Institute of Education and Training (DIET)

Functions:

The District Level Authority (DLA) shall be the third level Authority in the following matters:

a. The DLA will hear appeals from the decision within the prescribed time as per the provision of RTE Act under section 32 (2) of the BLA & SLA (in case Middle/High Schools/Senior Secondary Schools) in relation to the matters which are within the appellate or the original jurisdiction of the BLA/SLA.

b. Where the decision is reiterated despite appeal, no second appeal shall be entertained.

c. Notwithstanding anything stated above, the DLA shall have power to call further for the record related to any case decided by the SLA (High/Senior Secondary Schools) or BLA, if it is satisfied that a grave injustice has been done to the aggrieved party and pass such direction as it may deem fit in the circumstances.
(4) **State Authority (SA):**

**Constitution:**

The State Authority (SA) consists of the following members:

1. The Director of Elementary Education

**Functions:**

1. The Director of Elementary Education will hear appeals from the decisions of the district level authorities on bimonthly basis.

2. State Authority shall maintain the register of grievance as the format applicable for districts.

5 **Apex Appellate Authority in the State (AAA):**

**Constitution:**


**Functions:**

1. State Commission for protection of child rights (SCPCR) shall be the appellate authorities at State level as decided vide notification No, EDN-C-A(3)-3/2011-Pt-I dt. 28th May, 2013.

2. The above provisions shall take effect without prejudice to the powers, functions of SCPCR, notwithstanding anything stated above, the jurisdiction of the SCPCR will be governed as decided by the notification vide no. SJE-F (5)-&/2006, dt. 27th, April, 2013.

3. SCPCR will hear appeals from the decisions within the prescribed time as per the provision of RTE Act under section -32(2) of the SA in relation to the matters which are within the appellate or the original jurisdiction. Any person aggrieved against the decision of SA may submit an appeal in writing/by post/Fax/e-mail to the Member Secretary at the address given below.

**Member Secretary (SCPCR), Himachal Pradesh**
Directorate of Women and child
Cedar House, Brentwood House, Bimlo, Shimla-1
Fax: 2621957 Contact No. 2673940
E-mail: wed-hp@nic.in
Enclosure: Matrix for grievance Redressal

By order,
Sd/-

Addl. Chief Secretary (Education)
Matrix For Grievance Redressal Under RTE Act, 2009

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Legal Entitlement</th>
<th>Authority charged with provision</th>
<th>Authority charged with redressal</th>
<th>Time limit for grievance redressal</th>
<th>Appellate Authority</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Mapping of schools</td>
<td>BLA</td>
<td>DLA</td>
<td>1 year</td>
<td>SA</td>
</tr>
<tr>
<td>2.</td>
<td>Mapping and tracking of children</td>
<td>SMC</td>
<td>BLA</td>
<td>15 days</td>
<td>DLA</td>
</tr>
<tr>
<td>3.</td>
<td>Availability of neighborhood school</td>
<td>BLA</td>
<td>DLA</td>
<td>1 Year</td>
<td>SA</td>
</tr>
<tr>
<td>4.</td>
<td>Safety of Access to neighborhood school</td>
<td>BLA</td>
<td>DLA</td>
<td>30 days</td>
<td>SA</td>
</tr>
<tr>
<td>5.</td>
<td>Transport, where required</td>
<td>BLA</td>
<td>DLA</td>
<td>3 months</td>
<td>SA</td>
</tr>
<tr>
<td>6.</td>
<td>Other specific entitlement (such as aids and appliances), where ever required</td>
<td>Head of the Institution</td>
<td>SLA/BL A</td>
<td>6 months</td>
<td>DLA</td>
</tr>
<tr>
<td>7.</td>
<td>Availability of teachers</td>
<td>Head of the Institution</td>
<td>SLA/BL A</td>
<td>1 month</td>
<td>DLA</td>
</tr>
</tbody>
</table>

(2) Admission Related Entitlements

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Legal Entitlement</th>
<th>Authority charged with provision</th>
<th>Authority charged with redressal</th>
<th>Time limit for grievance redressal</th>
<th>Appellate Authority</th>
</tr>
</thead>
<tbody>
<tr>
<td>8.</td>
<td>Age appropriate admission</td>
<td>Head of the Institution</td>
<td>SLA/BL A</td>
<td>7 days</td>
<td>DLA</td>
</tr>
<tr>
<td>9.</td>
<td>Any time admission</td>
<td>Head of the Institution</td>
<td>SLA/BL A</td>
<td>10 days</td>
<td>DLA</td>
</tr>
<tr>
<td>10.</td>
<td>No documents required at the time of admission</td>
<td>Head of the Institution</td>
<td>SLA/BL A</td>
<td>7 days</td>
<td>DLA</td>
</tr>
<tr>
<td>11.</td>
<td>Special Training for Late admissions, dropped out children</td>
<td>Head of the Institution</td>
<td>SLA/BL A</td>
<td>1 month</td>
<td>DLA</td>
</tr>
<tr>
<td>13.</td>
<td>No screening Test</td>
<td>Head of the Institution</td>
<td>SLA/BL A</td>
<td>10 days</td>
<td>DLA</td>
</tr>
<tr>
<td>14.</td>
<td>No capitation Fee</td>
<td>Head of the Institution</td>
<td>SLA/BL A</td>
<td>10 days</td>
<td>DLA</td>
</tr>
<tr>
<td>15.</td>
<td>No charges/ expenses or any kind of expenses</td>
<td>Head of the Institution</td>
<td>SLA/BL A</td>
<td>10 days</td>
<td>DLA</td>
</tr>
<tr>
<td>16.</td>
<td>Timely public display of all admission</td>
<td>Head of the Institution</td>
<td>SLA/BL A</td>
<td>1 month</td>
<td>DLA</td>
</tr>
<tr>
<td>17.</td>
<td>Transparency in admission process</td>
<td>Head of the Institution</td>
<td>SLA/BL A</td>
<td>7 days</td>
<td>DLA</td>
</tr>
<tr>
<td>18.</td>
<td>25% admission/reservation in private schools</td>
<td>Head of the Institution</td>
<td>SLA/BL A</td>
<td>1 month</td>
<td>DLA/SA</td>
</tr>
<tr>
<td></td>
<td>Description</td>
<td>Responsible Authority</td>
<td>SLA/BLA</td>
<td>Time Duration</td>
<td>Access Code</td>
</tr>
<tr>
<td>---</td>
<td>-----------------------------------------------------------------------------</td>
<td>----------------------------</td>
<td>---------</td>
<td>---------------</td>
<td>-------------</td>
</tr>
<tr>
<td>19</td>
<td>Random Selection of reserved category children</td>
<td>Head of the Institution</td>
<td>SLA/BLA</td>
<td>1 month</td>
<td>DLA/SA</td>
</tr>
<tr>
<td>20</td>
<td>No Gender discrimination</td>
<td>Head of the Institution</td>
<td>SLA/BLA</td>
<td>1 month</td>
<td>DLA/SA</td>
</tr>
<tr>
<td>21</td>
<td>Admission in KGBV</td>
<td>Head of the Institution</td>
<td>DLA</td>
<td>15 days</td>
<td>SA</td>
</tr>
<tr>
<td>22</td>
<td>Meal in KGBV</td>
<td>Head of the Institution</td>
<td>SLA/BLA</td>
<td>10 days</td>
<td>DLA/SA</td>
</tr>
</tbody>
</table>

**(3) Incentive Admissible**

<table>
<thead>
<tr>
<th></th>
<th>Description</th>
<th>Responsible Authority</th>
<th>SLA/BLA</th>
<th>Time Duration</th>
<th>Access Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>23</td>
<td>Text Books</td>
<td>Head of the Institution</td>
<td>SLA/BLA</td>
<td>1 month</td>
<td>DLA/SA</td>
</tr>
<tr>
<td>24</td>
<td>Uniforms</td>
<td>Head of the Institution</td>
<td>SLA/BLA</td>
<td>1 month</td>
<td>DLA/SA</td>
</tr>
<tr>
<td>25</td>
<td>Stationery</td>
<td>Head of the Institution</td>
<td>SLA/BLA</td>
<td>1 month</td>
<td>DLA/SA</td>
</tr>
</tbody>
</table>

**(4) Teachers Related**

<table>
<thead>
<tr>
<th></th>
<th>Description</th>
<th>Responsible Authority</th>
<th>SLA/BLA</th>
<th>Time Duration</th>
<th>Access Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>26</td>
<td>No corporal Punishment</td>
<td>Head of the Institution</td>
<td>SLA/BLA</td>
<td>10 days</td>
<td>DLA</td>
</tr>
<tr>
<td>27</td>
<td>No discrimination</td>
<td>Head of the Institution</td>
<td>SLA/BLA</td>
<td>10 days</td>
<td>DLA</td>
</tr>
<tr>
<td>28</td>
<td>Pupil Teacher Ratio</td>
<td>Head of the Institution</td>
<td>SLA/BLA</td>
<td>As per schedule of RTE Act</td>
<td>DLA/SA</td>
</tr>
<tr>
<td>29</td>
<td>Non-compliance of teachers with duties</td>
<td>Head of the Institution</td>
<td>SLA/BLA</td>
<td>15 days</td>
<td>DLA/SA</td>
</tr>
<tr>
<td>30</td>
<td>Private tuitions by teachers</td>
<td>Head of the Institution</td>
<td>SLA/BLA</td>
<td>15 days</td>
<td>DLA/SA</td>
</tr>
<tr>
<td>31</td>
<td>Non teaching duties</td>
<td>SLA</td>
<td>BLA</td>
<td>1 month</td>
<td>DLA</td>
</tr>
<tr>
<td>32</td>
<td>Appropriate teaching methods</td>
<td>Head of the Institution</td>
<td>BLA</td>
<td>1 month</td>
<td>DLA</td>
</tr>
<tr>
<td>33</td>
<td>Appropriate evaluation methods/CCE</td>
<td>Head of the Institution</td>
<td>BLA</td>
<td>1 month</td>
<td>DLA</td>
</tr>
</tbody>
</table>

**(5) Management Related**

<table>
<thead>
<tr>
<th></th>
<th>Description</th>
<th>Responsible Authority</th>
<th>SLA/BLA</th>
<th>Time Duration</th>
<th>Access Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>34</td>
<td>Mandated working days/instructional hours/working hours for teachers</td>
<td>Head of the Institution</td>
<td>SLA/BLA</td>
<td>15 days</td>
<td>DLA/SA</td>
</tr>
<tr>
<td>35</td>
<td>Misuse of school building/infrastructure</td>
<td>SLA</td>
<td>BLA</td>
<td>10 days</td>
<td>DLA</td>
</tr>
<tr>
<td>36</td>
<td>Issuance of transfer certificate</td>
<td>Head of the Institution</td>
<td>SLA/BLA</td>
<td>7 days</td>
<td>DLA</td>
</tr>
<tr>
<td>37</td>
<td>Issuance of completion certificate of Elementary Education</td>
<td>Head of the Institution</td>
<td>BLA</td>
<td>1 month</td>
<td>DLA</td>
</tr>
<tr>
<td>No.</td>
<td>Description</td>
<td>Responsible Party</td>
<td>Duration</td>
<td>Code</td>
<td></td>
</tr>
<tr>
<td>-----</td>
<td>------------------------------------------------------------------------------</td>
<td>-------------------</td>
<td>-----------</td>
<td>------</td>
<td></td>
</tr>
<tr>
<td>38.</td>
<td>No striking of rolls</td>
<td>Head of the</td>
<td>7 days</td>
<td>DLA</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Institution</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>39.</td>
<td>Scholarship</td>
<td>Head of the</td>
<td>3 months</td>
<td>DLA/</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Institution</td>
<td></td>
<td>SA</td>
<td></td>
</tr>
</tbody>
</table>

(6) Infrastructure facilities

<table>
<thead>
<tr>
<th>No.</th>
<th>Description</th>
<th>Responsible Party</th>
<th>Duration</th>
<th>Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>40.</td>
<td>Requisite classrooms</td>
<td>SLA</td>
<td>1 year</td>
<td>DLA/SA</td>
</tr>
<tr>
<td>41.</td>
<td>Separate and functional toilets for boys and girls</td>
<td>SLA</td>
<td>3 months</td>
<td>DLA/SA</td>
</tr>
<tr>
<td>42.</td>
<td>Adequate and safe drinking water facilities</td>
<td>SLA</td>
<td>3 months</td>
<td>DLA/SA</td>
</tr>
<tr>
<td>43.</td>
<td>Boundary wall</td>
<td>SLA</td>
<td>3 months</td>
<td>DLA/SA</td>
</tr>
<tr>
<td>44.</td>
<td>MDM Kitchen Shed</td>
<td>SLA</td>
<td>3 months</td>
<td>DLA/SA</td>
</tr>
<tr>
<td>45.</td>
<td>Merit and regularity of MDM</td>
<td>SLA</td>
<td>15 days</td>
<td>DLA</td>
</tr>
<tr>
<td>46.</td>
<td>Library</td>
<td>SLA</td>
<td>3 months</td>
<td>DLA/SA</td>
</tr>
<tr>
<td>47.</td>
<td>Playground</td>
<td>SLA</td>
<td>3 months</td>
<td>DLA/SA</td>
</tr>
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</table>

(6) Curriculum Related

<table>
<thead>
<tr>
<th>No.</th>
<th>Description</th>
<th>Responsible Party</th>
<th>Duration</th>
<th>Code</th>
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<tr>
<td>48.</td>
<td>Prescribed Curriculum</td>
<td>DIET</td>
<td>1 month</td>
<td>DLA</td>
</tr>
<tr>
<td>49.</td>
<td>Books according to Curriculum</td>
<td>DIET</td>
<td>1 month</td>
<td>DLA</td>
</tr>
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</table>

(7) SMC Related

<table>
<thead>
<tr>
<th>No.</th>
<th>Description</th>
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<th>Duration</th>
<th>Code</th>
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<tr>
<td>50.</td>
<td>Formation of SMCs</td>
<td>Head of the</td>
<td>1 month</td>
<td>DLA</td>
</tr>
<tr>
<td></td>
<td></td>
<td>institution</td>
<td></td>
<td></td>
</tr>
<tr>
<td>51.</td>
<td>Regular Meetings of SMCs</td>
<td>SLA</td>
<td>1 month</td>
<td>DLA</td>
</tr>
<tr>
<td>52.</td>
<td>Preparation of School Development Plan</td>
<td>SLA</td>
<td>3 months</td>
<td>DLA</td>
</tr>
<tr>
<td>53.</td>
<td>Maintain records of children up to the age of 14 years</td>
<td>PRIs/Urban local Bodies</td>
<td>3 months</td>
<td>DLA</td>
</tr>
<tr>
<td>54.</td>
<td>School monitoring by SMC</td>
<td>SLA</td>
<td>1 month</td>
<td>DLA</td>
</tr>
<tr>
<td>55.</td>
<td>Income and expenditure of SMC</td>
<td>Head of the</td>
<td>1 month</td>
<td>DLA</td>
</tr>
<tr>
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<td></td>
<td>Institution</td>
<td></td>
<td></td>
</tr>
<tr>
<td>56.</td>
<td>Financial and Accounts related matter presented to SMCs</td>
<td>Head of the</td>
<td>1 month</td>
<td>DLA</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Institution</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
परिलिप्त ‘क’

तुलना
संख्या: ई-300/एन-सी-एफ (१०) - 7/2010
हिमाचल प्रदेश सरकार प्रादेशिक शिक्षा विभाग
हिमाचल प्रदेश शिक्षा विभाग

प्रेमक
प्रधान सचिव (शिक्षा)
हिमाचल प्रदेश सरकार

प्रस्तुत
निदेशक प्रादेशिक शिक्षा
हिमाचल प्रदेश शिक्षा
हिमाचल प्रदेश शिक्षा -171 ००१

विषय: हिमाचल प्रदेश में शिक्षा विभाग के अन्तर्गत कार्यालय स्कूलों में ‘विद्यालयों के लिए स्वशुल्क एवं
अनिवार्य शिक्षा अधिनियम-2009’ के अन्तर्गत स्कूल प्रवाह समीक्षा के गठन हेतु प्रस्ताव।

माध्यम,
उपरोक्त विषय पर मुख्य अधिकारी पत संख्या एस-पौरुष-एस० (एस-पौरुष-2009) -एच-१०/2009 (सम्बन्धी
मोलांस्यानि) दिन/क्र-6-03-2010 के रंगभार में यह कहने का निर्देश है कि सरकार ने हिमाचल प्रदेश में शिक्षा
विभाग के अन्तर्गत कार्यालय स्कूलों में ‘विद्यालयों के लिए स्वशुल्क एवं अनिवार्य शिक्षा अधिनियम-2009’ के अन्तर्गत
स्कूल प्रवाह समीक्षा के गठन में अपनी सहमति प्रदान कर दी है। जिसका व्यापा परिलिप्त ‘क’ पर संलग्न है।

उपरोक्त मामले में आत्मक कार्यकारी को जाने तथा सुधा कार्यालय दिर का
अध्यक्ष सचिव (प्रौद्योगिकी)
हिमाचल प्रदेश सरकार

प्रतिलिपि:-
1. विशेष सचिव (सामान्य प्रशासन) डीए गृह सरकार ने संबंधित कार्यकारी को 25-2-2010
बो (फ़ंबा संख्या -7) के संदर्भ में सूचना प्रदत्त है।

अध्यक्ष सचिव (प्रौद्योगिकी)
हिमाचल प्रदेश सरकार।
हिमाचल प्रदेश में प्रारंभिक शिक्षा विभाग के अन्तर्गत कार्यरत स्कूलों में “वाणिज्य के लिए निःशुल्क एवं अनिवार्य शिक्षा अधिनियम -2009” (35/2009) के अन्तर्गत स्कूल प्रबन्धन समिति का गठन (देखें हिमाचल प्रदेश सरकार पत्र संख्या ई.डी.एच.सी.-मं-एफ-(10)-7/2010 दिनांक 6.3.2010, परिशिष्ट-“क’)।

1. स्कूल प्रबन्धन समिति

बच्चों के लिए निःशुल्क एवं अनिवार्य शिक्षा अधिनियम-2009(35/2009) के अनुसार 21 में विधेयक प्रबन्धन के दृष्टिगत हिमाचल प्रदेश के प्रारंभिक शिक्षा विभाग के अन्तर्गत कार्यरत सभी प्रारंभिक एवं माध्यमिक स्कूलों तथा प्रारंभिक शिक्षा स्तर पर हिमाचल प्रदेश स्कूल शिक्षा बोर्ड से संबंधित तथा सरकार से रहस्यवता प्राप्त निजी स्कूलों में स्कूल प्रबन्धन समितियाँ गठित की जायेंगी।

2. स्कूल प्रबन्धन समिति के गठन के उद्देश्य

० बच्चों के लिए निःशुल्क एवं अनिवार्य शिक्षा अधिनियम-2009 के लक्ष्यों को प्राप्ति सुनिश्चित करना।

० प्रारंभिक शिक्षा के सार्वभौमिकता हेतु राष्ट्रीय शिक्षा नीति द्वारा निर्धारित उपलब्धता नामांकन दहाराव एवं शैक्षिक उपलब्धि के लक्ष्यों की प्राप्ति सुनिश्चित करना।

० स्कूल प्रबन्धन में अभिभावकों एवं शिक्षाकर्ताओं की मान्यता को सुनिश्चित करना।

० सरकार तथा अन्य स्थानों से प्राप्त स्कूल अनुदानों, सुविधाओं के उपयोग के निर्धारण, कार्यनिष्ठ व अनुश्रवण हेतु अभिभावक-शिक्षक समुदाय को सस्त्रता करना।

० विषार्थियों के शैक्षणिक उपलब्धि स्तर में मुदार हेतु सामाजिक भागीदारी बढ़ाना।

० स्कूल विकास एवं प्रबन्धन हेतु सामाजिक सहभागिता सुनिश्चित करते हुए समृद्धि में स्कूलों के प्रति व्यावसाय।

3. स्कूल प्रबन्धन समिति

स्कूल प्रबन्धन समिति में स्कूल में पढ़े रहे सभी छात्रों के अभिभावक / संस्थापक और इन स्कूलों में कार्यरत अध्यापक समिति होंगे। पूर्ण शिक्षक, अभिभावक तथा संचालन / स्थानीय निकाय के प्रतिनिधि स्कूल प्रबन्धन समिति में शामिल होंगे, इसलिए प्रत्येक स्कूल के लिए आलोचना से ग्रामीण शिक्षा
समिति/मालु/ अभिभावक -अध्यापक संघ का गठन नहीं किया जायेगा तथा वार्तालाप में कार्यरत उपरोक्त संघ, नव गठित स्कूल प्रबन्धन समिति के गठन उपरान्त कार्य करना बदल कर देगे। स्कूल प्रबन्धन समिति के निर्माणित दो मुख्य अंग होंगे-स्कूल प्रबन्धन समिति की आम सभा तथा स्कूल प्रबन्धन समिति की कार्यकारी परिषद।

3.1 स्कूल प्रबन्धन समिति की आम सभा

स्कूल प्रबन्धन समिति की आम भवन में स्कूल में गढ़ रहे सभी छात्रों के अभिभावक और इन स्कूलों में कार्यरत अध्यापक शामिल होंगे। समन्वित ग्राम पंचायत/स्थानीय निकाय के स्थानीय व.ड. के निर्मित प्रतिनिधि सभा के पदन सदस्य होंगे। प्रत्येक वर्ष शैक्षणिक सत्र के समापन के उपरान्त उन अभिभावक सदस्यों को सदस्यता स्वीकार करने की आवश्यकता होगी। ऐसा समाप्त हो जायेगा जिसके पहले आवश्यक स्तर से शिक्षा पूर्ण करके स्कूल हो जाए तुके होंगे तथा स्कूल में नए दाखिल हुए बच्चों के अभिभावक स्वतंत्र हो जाएंगे।

3.1.1 स्कूल प्रबन्धन समिति की आम सभा शैक्षणिक सत्र आरम्भ होने के उपरान्त अपनी पहली बैठक में अभिभावक सदस्यों में से एक अभिभावक को स्कूल प्रबन्धन समिति के अध्यक्ष के तौर पर कार्य करने के लिए नियुक्त करने। इस प्रकार नियुक्तित अध्यक्ष का कार्यकाल एक वर्ष के लिए होगा। अध्यक्ष भी अभिभावक पदार्पण अध्यक्ष नियुक्तित किया जा सकता है तथा उसका पद स्कूल में शिक्षा प्राप्त कर रहे छात्र का अभिभावक होना आवश्यक होगा। अभिभावक सदस्यों में से सक्षम एवं अभिभावकों का आम सभा का अध्यक्ष उभी अध्यक्ष में हो सकेगा जबकि वह स्कूल में अध्यक्षता किसी छात्र का अभिभावक हो।

3.1.2 स्कूल प्रबन्धन समिति की आम सभा आवश्यकतानुसार अपनी बैठकों का आयोजित कर सकती है। प्रत्येक वर्ष में निर्माणित तीन बैठकें आयोजित करना आवश्यक होगा। स्कूल प्रबन्धन समिति की आम सभा को पहली बैठक स्कूलों में शिक्षा स्तर के आरम्भ होने के 15 दिनों के भीतर होंगी, दूसरी बैठक 5 सितंबर को शिक्षा स्तर के अवसर पर आयोजित होती है तथा तीसरी बैठक शैक्षणिक सत्र समाप्त होती है दिन आयोजित की जायेगी। स्कूल प्रबन्धन समिति की आम सभा किसी भी समय आवश्यकता अपनी बैठक बुलाने का निर्णय लेता है, जिसके लिए कम से कम दस सदस्यों द्वारा बैठक बुलाने के लिए सदस्य समिति को नोटिस देना आवश्यक होगा।
3.1.3 सामान्यतः: स्कूल के मुख्याध्यापक व उनकी अनुपस्थिति में स्कूल में कार्यकर्ता विद्यार्थियों का स्कूल प्रबन्धन समिति की आम सभा के पदने सदस्य सत्ताव होंगे। वह समिति की बैठकों से संबंधित रिकॉर्ड का रखरखाव करने और बैठक में लिए गए निर्णयों के कार्यपीयविभाग को स्कूल प्रबन्धन समिति की आम सभा द्वारा निर्धारित समय सारणी के अनुसार सुनिश्चित करेगा।

3.1.4 स्कूल प्रबन्धन समिति की आम सभा की बैठक में कम से कम बीस प्रतिष्ठात अभिभाषक / संयोजक उपस्थित होने चाहिए। स्कूल प्रबन्धन समिति की बैठकों का खर्च स्कूल अनुदान अथवा इस उद्देश्य के लिए सरकार द्वारा निर्धारित कोट/मद से वाहन किया जाएगा।

3.1.5 स्कूल प्रबन्धन समिति की आम सभा समिति का वार्षिक व्यास्त किया जाएगा तथा पिछले वर्ष में किए गए प्रत्येक अनुसंधान अनुमोदित करेगी। आम सभा अपने बैठकों में विचार विमर्श / निर्णयों के लिए किसी भी एजेंडा आइटम को ले सकती है, जो स्कूल की कार्यप्रणाली सुधारने, स्कूल की विकास योजना को बनाने, स्कूल द्वारा प्राप्त अनुदान के उपयोग, अनुवाद और पूर्ण रूप से बैठकों में लिए गए विभिन्न निर्णयों के कार्यान्वयन तथा प्रदेश सरकार द्वारा समय-समय पर निर्धारित किए जाने वाले कार्यों के कार्यान्वयन से संबंधित हो।

3.2 स्कूल प्रबन्धन समिति की कार्यकारी परिषद्

3.2.1 स्कूल से संबंधित कार्यों को सुचारु रूप से चलाने तथा आम सभा द्वारा लिए गए निर्णयों के कार्यान्वयन के लिए स्कूल प्रबन्धन समिति की आम सभा द्वारा एक कार्यकारी परिषद् का गठन किया जाएगा। कार्यकारी परिषद् आम सभा द्वारा पारित व्यास्त को खर्च करने के लिए पूर्णता अभिलक्ष होनी तथा यह अपने कार्य के लिए आम सभा के प्रति उत्तरदायी होगी।

प्राथमिक पाठशाला परिसर में चाहे उसमें प्राथमिक, भिडल, उच्च व वर्षिक माध्यमिक पाठशालाएँ, अलग-अलग अनुसार / स्तर हों सभी अभिभाष्यकों की एक ही आम सभा बनेंगी। प्राथमिक क्षेत्र एवं उसके बाद को कक्षाओं के सम्बन्ध में कार्यकारी परिषद् उठाएँ होगी। चूंकि अधिकांश उच्च व वर्षिक माध्यमिक पाठशालाओं में कक्षा 6 से 12 तक की कक्षाएँ एक ही प्रारंभ में रचित होती हैं, ऐसी स्थिति में सदस्य संख्या का कार्य सभी कक्षाओं के लिए समानान्तर प्राधान्याधीन मुख्याध्यापक द्वारा ही देखा जाएगा।

जरूरत पर निर्देश राष्ट्रीय माध्यमिक शिक्षा अभियान के अन्तर्गत स्कूल प्रबन्धन समितियों को स्थापित करने हेतु दिया गया पालने से जारी निर्देशों का स्थान रखेंगे।
3.2.2 स्कूल प्रबन्धन समिति की आम सभा के निर्देशित अभ्यास व पदन सदस्य सचिव कार्यकारी परिषद् के अध्यक्ष व सदस्य सचिव भी होंगे। सम्मिलित ग्राम पंचायत/स्थानीय निकाय के स्थानीय वार्ड के निर्देशित प्रतिनिधित्व भी कार्यकारी परिषद् के पदन सदस्य होंगे। माध्यमिक स्कूल (क्रम 6 से 8) की स्थिति में वार्ड प्रतिनिधि के स्थान पर संबंधित ग्राम पंचायत के प्रशासन अभ्यक्त प्राध्यापन कार्यकारी परिषद् के पदन सदस्य होंगे।

3.2.3 स्कूल प्रबन्धन समिति की आम सभा लैंडस्कार राज अध्यक्ष, इससे के 15 दिन के पीछे अपनी प्रथम बैठक में अभ्यास व पदन सदस्यों के अतिरिक्त, अध्यापक के सहायक में से कार्यकारी परिषद् के लिए नियुक्तिविशिष्ट सदस्यों का चुनाव करेगी।

60 अथवा दो माह ज्यादा वाले स्कूलों में - 4 नियुक्तिविशिष्ट अभ्यासकर्मी।

61 व उससे अधिक छात्रों वाले स्कूलों में - 6 नियुक्तिविशिष्ट अभ्यासकर्मी। यह भी पुनरंजिष्ट किया जाएगा कि अपने के सदस्यों में 50 प्रतिशत महिलाओं ही हों तथा विषय आयोजकों वाले विषयों/ अनुशासन जाति/ अनुसूचित जन जाति, अन्य संबंधक के बच्चों के अभिभावक यदि कार्यकारी सदस्यों में चुन कर नहीं आते तो ऐसी नियुक्ति में उन्हें नियुक्त तौर पर नामांकित किया जाएगा। स्कूल प्रबन्धन समिति किसी भी मान्यता के लिए विचार-विमर्श विषयों में नामांकित तौर पर किसी भी सदस्य को सहयोगिता कर सकती है। (उदाहरण के लिए, आपके के अभिभावकों के नाम, स्थानिक कार्यकर्ता, क्षेत्र की कोई भी विषयवस्तु शिक्षाविद्, क्षेत्र में कार्य कर रहा गैर सरकारी संगठन, युवक मंडल, महिला मंडल, स्कूल में कार्य कर रहा) शिक्षक अथवा संबंधित शिक्षक इत्यादि।) ये सदस्य स्कूल प्रबन्धन समिति में विचार विमर्श में भाग ले सकते हैं परंतु इसके मतदान का अधिकार नहीं होगा।

3.2.4 कार्यकारी परिषद् स्कूल प्रबन्धन समिति की आम सभा द्वारा सीधे गए, कार्य का कार्यकारी सुनिश्चित करेगी जिसके लिए निर्देशित मार्किंग बैठकों का आयोजन किया जाएगा। कार्यकारी परिषद् प्रवेश माह के प्रथम शिक्षाविद् (आवश्यक होते हैं पर राज्य गृह विभाग) को माध्यमिक भोजन के उपलब्ध केन्द्रों का आयोजन किया जाएगा। संबंधित राज्य गृह विभाग के माध्यम से जाना। इस प्रकार की प्रवेश बैठक का खर्च स्कूल राज-रियाज अनुष्ठान से व्यवस्था किया जाएगा। कार्यकारी कैरियर का राज-रियाज सदस्य सचिव द्वारा किया जाएगा और उनके के अधिकार के भर के स्कूल राज-रियाज करने जा सकता है।
3.2.5 कार्यकारी परिषद का सदस्य सार्वजनिक बैठक की कार्यवाही को रजिस्टर में सदस्यों के हस्ताक्षर के साथ, रिकार्ड रखेगा। निर्णयों के प्रमुख विषयों को स्कूल के नीतिस बोर्ड में प्रदर्शित किया जाएगा।

विद्यालय कार्यकारी परिषद का समिति के अध्यक्ष बैठक की कार्यवाही हेतु उपलब्ध न हों तो कार्यकारी समिति अपने सदस्यों में से किसी एक को बैठक की कार्यवाही करने हेतु अस्वीकारी तौर पर अध्यक्ष नामित कर सकती है। निर्णय अध्यक्ष के आने पर इस प्रकार की गई कार्यवाही निर्मित अध्यक्ष के अवलोकनार्थ/आदेशार्थ प्रस्तुत कर जाएगी।

4. स्कूल प्रबंधन समिति की साक्षरता और कार्य:

स्कूल प्रबंधन समिति अपनी कार्यकारी परिषद के माध्यम से नियमानुसार कार्य करने के लिए प्राधिकृत होगी:-

4.1 शिक्षा के सार्वभौमिकरण हेतु सभी बच्चों के नामांकन व ठहराव को सुनिश्चित करना तथा दूर आउट रोकने के लिए आवश्यक कदम उठाना।

4.2 विद्यार्थियों की शैक्षणिक उपलब्धि में गुणात्मक सुधार के लिए कार्य करना और छात्रों के उपलब्धि स्तर का निर्मित अनुश्रवण। संगठन मूल्यांकन प्रणाली के अनुसार विद्यार्थियों के मूल्यांकन का अनुश्रवण तथा उन प्रमाण प्राप्त कार्य की अभिभावकों सहित समीक्षा तथा निदानात्मक विश्लेषण हेतु पर उठाना।

4.3 स्कूल विकास योजना को तैयार कर लागू करना तथा उसका अनुश्रवण करना।

4.4 वर्तमान अवधा अन्य आधारों से प्राप्त अनुदान व आय का निवासात्मक उपयोग सुनिश्चित करना।

4.5 निम्नलिखित पुस्तकें, लेखन शामिल, वर्तमान अवधा अनुदान व छात्रवृत्तियों को पात्र छात्रों को समय पर उपलब्ध करवाना।

4.6 मूल्यांकन योजना का कार्यान्वयन, व अनुश्रवण तथा भौतिक की गुणवत्ता को सुनिश्चित करना।

4.7 स्कूल के बच्चों के लिए रखेंगे उपलब्ध और समुचित शैक्षणिक सुविधाएं उपलब्ध करवाना तथा स्कूल परिक्षेत्र और शैक्षणिक की निर्मित सफाई व रख रखाव के लिए आवश्यक पर उठाना।

4.8 विद्यार्थियों की निर्मित स्वास्थ्य जांच का आयोजन करना तथा स्वास्थ्य विभाग के सहयोग से बच्चों के स्वास्थ्य कार्ड बनवाना।
4.9 निःशुल्क एवं अनिश्चित प्रारम्भिक शिक्षा का अधिकार अधिनियम, 2009 में लिए गए प्रावधानों को अनुपालना सुनिश्चित करना।

4.10 छात्रों एवं अध्यापकों की नियमित उपस्थिति सुनिश्चित करना। स्कूल प्रबन्धन समिति को अधिकार होगा कि वह अध्यापकों की अनुपस्थिति अथवा समयबद्धता न अपनाने के दृश्यों की केन्द्रीय मुख्य शिक्षक / खण्ड अधिकारी के ध्यान में लाकर आवश्यक कार्यबाही हेतु अनुरोध करें। केन्द्रीय मुख्य शिक्षक व खण्ड शिक्षा अधिकारी इस अनुरोध पर आवश्यक कार्यबाही करके संबंधित मुख्य उप-शिक्षा निदेशक को सूचित करेंगे। यदि आम सभा में बहुमत द्वारा या कार्यकारी परिषद में दो-तिहाई बहुमत से इस सदन्भ में कोई संस्तुति की जाती है तो विभागीय अधिकारी परिषद उस पर समयबद्ध कार्यबाही हेतु नामों होगें।

4.11 स्कूल प्रबन्धन समिति को आम सभा यदि किसी अध्यापक के स्कूल व छात्रों के विकास में विशेष योगदान की प्राप्ति कर शैक्षणिक सत्र की अनिवार्य बैठक में यह संस्तुति करती है कि उसका तबादला न किया जाए तथा आम सभा यह प्रतिवाद उप-निदेशक प्रारम्भिक को भेजती है तो उस अध्यापक का अगले एक सत्र तक तबादला उस स्कूल से नहीं किया जाएगा। इसी प्रकार स्कूल प्रबन्धन समिति को आम सभा यदि किसी अध्यापक के कार्य से समनुपत्त नहीं है तथा उस अध्यापक का तबादला किया जा सकता है। इस तरह के मामले परिषद परिषद अन्य के बाद होने वाली बैठक में ही लाइए जा सकते हैं, उसके अन्यान्य किसी बैठक में ऐसे निर्णय नहीं लिए जा सकेंगे।

4.12 स्कूल प्रबन्धन समिति अंशभागी एवं अनुसरण कर्मचारियों के कार्य का चारित्र विभागीय समीक्षा भी करेगी तथा अनुसरण का नया निरीक्षण समिति की सिफारिश पर किया जायेगा।

4.13 विशेष आवश्यकताओं वाले बच्चों को पहचान करवाकर उन्हें एकाकी शिक्षा के दायरे में लाना।

4.14 स्कूल में आयोजित सह-शैक्षिक कार्यक्रमों, बाल मेलों, बिजली प्रतियोगिताओं तथा खेलों में सहयोग देना एवं समय देना की भारीदारी बढाना।

4.15 बजट उपलब्धता के अनुसार स्कूल के लिए विभिन्न प्रकार की खरीद करना उम्मीदवार: शिक्षण अभियान समाप्ती (टी.एल.एम.), फार्मीज़, स्टेशनरी और स्कूल के लिए आवश्यक सामान, प्रयोगशाला उपकरण, पुस्तकालय के लिए पुस्तकें, सरकारी योजनाओं के अनुसार विभिन्न निदेशिकाओं के लिए लेखन सामग्री, विभिन्न प्रकार की किट, स्कूल की बच्चे, कम्प्यूटर और इससे सम्बंधित उपकरण इत्यादि।
4.16 स्कूल भवन व अन्य सुविधाओं का निर्माण अथवा मुनाफत कार्य करना अथवा बांटना, स्कूल प्रबन्ध समिति के कार्यक्षेत्र में होना कि वह विभाग के निर्देशानुसार निर्माण अथवा मुनाफत का काम स्वयम्भू में अथवा बांटने कर सकता है। इसके लिए एक उप समिति का गठन किया जा सकता है अथवा स्कूल प्रबन्ध समिति इसके लिए सोगे संस्था/पंचायत से भी अनुबंध कर सकती है।

4.17 वार्षिक स्कूल अनुदान तथा रख-रखाव अनुदान का निर्माणनुसार उपयोग भी स्कूल प्रबन्ध समिति के यान्त्रिक से किया जाएगा।

4.18 विभागों में पड़ने की प्रावृति विकसित करने के लिए स्कूल में पुष्कालव का समुचित उपयोग कराएगा।

4.19 यदि आवश्यक हो तो सरकार की नीति के अनुसार अंशानुसार/ प्रति व्यक्ति अधिकारकों का चयन निर्देशन करना परन्तु स्कूल प्रबन्धन समिति को प्रधानता अधिकारी के अनुमोदन के बिना किसी भी अंशानुसार/ प्रति व्यक्ति कर्मचारी को नियुक्त करने का अधिकार नहीं होगा।

4.20 स्कूल प्रबन्धन समिति का वार्षिक रिपोर्ट की आम हरभर में प्रस्तुत करना तथा उसकी एक प्रति प्राप्त संपादित तथा केंद्रीय मुख्त शिक्षक को उपलब्ध करवाना।

4.21 सरकार द्वारा समय-समय पर निदेश कार्य का करना।

5. स्कूल प्रबन्धन समिति के वित्तीय संसाधन

5.1 स्कूल प्रबन्धन समिति के वित्तीय संसाधन निम्न स्तरों से प्राप्त किए जा सकते हैं:

5.11 सरकार से प्राप्त अनुदान, स्कूल अनुदान, रख-रखाव अनुदान, सहायता अनुदान भवन निर्माण राशि अथवा सरकार द्वारा किए गए अन्य व्यवस्था आयात।

5.12 गैर सरकारी संगठन, राष्ट्रीय निगमों से प्राप्त अनुदान।

5.13 अभिव्यक्तिकरण या समुदाय संस्थाओं द्वारा शैक्षिक अनुदान।

5.14 मेलो अथवा अन्य सामुदायिक प्रयोगों के लिए स्कूल परिसर के उपयोग की पीस प्राप्त।

5.15 स्कूल प्रबन्धन समिति की निधि का बैंक खाता अध्यक्ष एवं सदस्य सचिव के समुक्ष हस्तांतरण रहेगा जाएगा और राष्ट्रीय होगा। अध्यक्ष वार्षिक बैंक के उपयोग अध्यक्ष के बदले जाने पर नए अध्यक्ष के हस्तांतर बैंक को सुनिश्चित किए जाएगे।
5.16 कार्यक में अम सभा द्वारा पालती होगा तथा कार्यकारी परिषद के बजत प्रबंधकों के अनुमान खर्च का पूरा आदेशक होगा। प्राच अनुदान का रिकार्ड नियमानुसार रखा जाएगा।
5.17 खर्च का दायिक तेलज्ञ काम सभा का बैठक के समय सदस्य संबंध द्वारा प्रस्तुत किया जाएगा। तथा सोशल ऑडिट के साथ सरकार द्वारा प्राधिकृत संबंध द्वारा ऑडिट के लिए उत्पत्ति होगा।

6. प्रशिक्षण

6.1 प्राधिकृत शिक्षा विभाग द्वारा सबक-समय पर स्कूल प्रबंधन समिति के सदस्यों के प्रशिक्षण का प्रबन्ध विभाग जाएगा ताकि उनकी शपथांत्वों का स्कूल के प्रबन्धन में अधिकारिक उपयोग किया जा सके।

7. प्रोत्साहन

7.1 प्राधिकृत शिक्षा के क्षेत्र में अच्छा कार्य करने वाली स्कूल प्रबंधन समितियां को प्रोत्साहित करने के लिए प्राधिकृत शिक्षा विभाग एक प्रोत्साहन योजना बनाएगा तथा इस समितियां को रूप हिन्दुस्तान तथा जिला में समावेश किया जाएगा।

8. संविधान

8.1 प्रदेश सरकार को अधिकार होगा कि वह समय-समय पर स्कूल प्रबंधन समिति के नियमों के आवश्यकतानुसार संशोधन कर सके।
8.2 स्कूल प्रबंधन समिति अधिकृत होने के उपरात्त प्राधिकृत शिक्षा विभाग के अनुमान चल रहे स्कूलों में कार्यवाही शिक्षा समितिया/ पाठ-अध्यापक संघ या अध्यापक अध्यापक संघ स्कूल प्रबंधन समिति के गठन के उपरात्त कार्य करना बना कर दें तथा इनके द्वारा किए जा रहे कार्य स्कूल प्रबंधन समिति द्वारा किए जाने।

xxxviii
ANNEXURE-X

To

The Director, Elementary Education,
Himachal Pradesh, Shimla 171002.

Dated Shimla-171002, the 06-02-2015

Subject:— Guidelines of H.P. Government under section 9 of the Right of Children to Free and Compulsory Education Act, 2009 regarding identification of local Authority as per Section 2(H) of RTE Act.

Sir,

In exercise of the powers conferred under Section 35(2) of “The Right Of Children To Free And Compulsory Education Act, 2009”, the Governor, Himachal Pradesh is pleased to designate the following authorities as “Local Authorities”:

<table>
<thead>
<tr>
<th>Gram Panchayat Level</th>
<th>Block Level</th>
<th>District Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget committee at Gram Panchayat level notified as per section 23 of the Panchayati Raj Act, 1994, amended up to December, 2012.</td>
<td>Social Justice committee of Panchayat Samiti for the entire block limit notified as per Section 84 of Panchayati Act, 1994, amended up to December, 2012.</td>
<td>Zilla Parishad Standing Committee of Education and Health (For the entire District other than Municipal Corporation limit) notified as per Section 95 of the Panchayati Raj Act, 1994 amended up to December, 2012.</td>
</tr>
</tbody>
</table>

Constitution:—

The committee is headed by Pradhan or Up-Pradhan as may be decided by the Gram Panchayat by majority vote in its meeting.

Each committee consists of three members including the Pradhan and Up-Pradhan as the case may be.

Constitution :—

The Committee consists of such number of members not exceeding seven, including the chairman, as specified by the Panchayat Samiti, elected by the members of the Panchayat samiti from amongst the elected members.

In Case of Urban Areas having Municipal Corporation, Social Justice Committee of that urban Local body in the Corporation limit, notified as per Section 94 (5) of Himachal Pradesh Municipal Corporation Act, 1994.
Duties and functions of the said “Local Authorities” will be as follows:—

(a) Provide free and compulsory elementary education to every child;

Provided that where a child is admitted by his/her parents or guardian, as the case may be, in a school other than school established, owned, controlled or substantially financed by funds provided directly or indirectly by the appropriate Government or Local Authority, such child or his/her parents or guardian, as the case may be, shall not be entitled to make a claim for reimbursement or expenditure incurred on Elementary Education of the child in such other school;

(b) Ensure availability of neighborhood school as specified in section 6;

(c) Ensure that the child belonging to weaker Section and the child belonging to disadvantaged group are not discriminated against and prevented from pursuing and completing Elementary Education on any ground;

(d) Maintain records of children up to the age of fourteen years residing within its jurisdiction, in such manner as may be prescribed;

(e) Ensure and monitor admission, attendance and completion of Elementary Education by every child residing within its jurisdiction;

(f) Provide infrastructure including school building, teaching staff and learning material;

(g) Provide special training facility specified in section 4;

(h) Ensure good quality Elementary Education conforming to the standards and norms specified in the schedule;

(i) Ensure timely prescribing of curriculum and courses of study for elementary education;

(j) Provide training facility for teachers;

(k) Ensure admission of children of migrant families;

(l) Monitor functioning of schools within its jurisdiction; and

(m) Decide the academic calendar.

You are, therefore, requested to take further necessary action accordingly.

By order,

Sd/-

Addl. Chief Secretary(Education).
(Authoritative English Text of this Department Notification No. EDN-C-A (3)-3/2013, Dated As required under Clause (3) of Article 348 of the constitution of India).

Government of Himachal Pradesh
Elementary Education Department
NO. EDN-C-A(3)/2013-Volume-(Loose), Dated Shimla-171002 the 6.2.

Notification

In exercise of the powers conferred by section-32 of the Right of Children to Free and Compulsory Education Act, 2009, the Governor Himachal Pradesh is pleased to constitute the following Grievances Redressal Authorities at various levels for redressing the grievances of the children, parents/guardians and teachers:-

1. School Level Authority (SLA)
   Constitution:-
   The School Level Authority consists of following members:
   (1) Head of the Institution
   (2) President SMC
   Functions:-
   The School Level Authority shall be the first level of grievance redressal authority in relation to the following matters:
   (a) Various entitlements of the children like the textbooks, workbooks, stationary, uniform, scholarships, Mid-day meal, place for playground etc. as per the rules prescribed.
   (b) Safety of access to neighborhood school and the facility related to transportation where advisable.
   (c) Age appropriate admission and special training for such children and the children who have not acquired the class appropriate learning levels.
   (d) Any time admission and the admission without documents at the moment or without charging any application/form fee or entrance fee.
   (e) Fee or funds, if any.
   (f) Timely public display of various admission related information.
   (g) Corporal punishment, mental harassment or discrimination against the students.
   (h) Mandated working days and hours within the schools as per “The Schedule” contained in the RTE Act, 2009
   (i) Mandated instructional hours for teacher as per “The Schedule” contained in the RTE Act, 2009.
   (j) Infrastructural facilities like all weather buildings, proper classrooms, separate and functional toilets for boys and girls, adequate and safe drinking water, boundary wall, library with books, play ground with play equipment, etc.
   (k) Maintenance and proper use of the infrastructure of the schools.
   (l) Failure or detention or shock off the names of the enrolled students
(m) Adherence to and completion of the curriculum and appropriate teaching and evaluation methods.
(n) Transfer and completion of elementary education certificates.
(o) Any other grievances not described above and covered under the provisions of RTE Act, 2009.
(p) The SLA shall maintain a register in relation to the grievances dealt in the following format.

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Date of receipt of grievance</th>
<th>a/w brief substance of the grievance</th>
<th>Date of disposal of the decision</th>
</tr>
</thead>
</table>

(2) Block Level Authority (BLA):
Constitution:-
The Block Level Authority consists of following members:
(1) Block Elementary Education Officer (BEEO)
(2) Block Resource Center Coordinator (Primary) BRCC.

Functions:-
The Block Level Authority (BLA) shall be the second level of grievance redressal authority in the following manner:

(a) Appeals from the decision of the school level authority (in case of Primary Schools only) can be made before the Block Level Grievance Redressal Committee comprising of Block Elementary Education Officer (BEEO) and Block Resource Center Coordinator (BRCC Primary).
(b) In relation to the matters which are within the domain of the SMC, it will be mandatory for the complainant/agrieved or the representative to first take the matter to the school level authority before bringing the same to the block level grievance redressal committee.
(c) In relation to the matters which are within the original jurisdiction of the Block Level Authority (BLA), the complaint/grievance should be directly filed before the BLA.
(d) It will be mandatory for the BLA to give a hearing to the aggrieved and the other party before taking a decision in a stipulated time as per detail enclosed in Annexure-1.
(e) The committees shall maintain a register in relation to the grievances dealt with in the following format.

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Name and address of the aggrieved/person representing the aggrieved</th>
<th>Whether the grievance is an appeal or an original representation</th>
<th>Date of receipt of the grievance along with brief substance of the grievance</th>
<th>Date of disposal along with brief substance of the decision</th>
</tr>
</thead>
</table>

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(3) **District Level Authority (D.L.A):**

**Constitution:-**
The District Level Authority (D.L.A) consists of following members:
1. The Deputy Director Elementary Education
2. Principal Cum DPO (SSA) of the District Institute of Education and Training (DIET)

**Functions:-**
The District Level Authority (D.L.A) shall be the third level Authority in the following matters:

a. The DLA will hear appeals from the decision within the prescribed time as per the provision of RTE Act under section 32 (2) of the BLA & SLA (in case Middle /High Schools /Senior Secondary Schools) in relation to the matters which are within the appellate or the original jurisdiction of the BLA/SLA.

b. Where the decision is reiterated despite appeal, no second appeal shall be entertained.

c. Notwithstanding anything stated above, the DLA shall have power to call further for the record related to any case decided by the SLA (High/Senior Secondary Schools) or BLA, if it is satisfied that a grave injustice has been done to the aggrieved party and pass such direction as it may deem fit in the circumstances.

d. The format for maintenance of the register of grievances at the district level will also be the same as is applicable to the block level.

(4) **State Authority (SA):**

**Constitution:-**
The State Authority (SA) consists of following members:

1. The Director of Elementary Education

**Functions:-**

1. The Director of Elementary Education will hear appeals from the decisions of the district level authorities on a monthly basis.

2. State Authority shall maintain the register of grievances as the format applicable for districts.

5  **Apex Appellate Authority in the State (AAA):**

**Constitution:-**


**Functions:-**

2 The above provisions shall take effect without prejudice to the powers, functions of SCPCR, notwithstanding anything stated above, the jurisdiction of the SCPCR will be governed as decided by the notification vide no. SJF (S)-&/2006, dt. 27th April, 2013.

3 SCPCR will hear appeals from the decisions within the prescribed time as per the provision of RTE Act under section 32(2) of the SA in relation to the matters which are within the appellate or the original jurisdiction. Any person aggrieved against the decision of SA may submit an appeal in writing/by post/Fax/e-mail to the Member Secretary at the address given below.

Member Secretary (SCPCR), Himachal Pradesh
Directorate of Women and Child
Cedar House, Brentwood House, Bilaspur, Shimla-1
Fax: 2621957 Contact No. 2573940
E-mail: wed-hp@nic.in
Enclosure: Matrix for grievance Redressal

By Order,

Addl. Chief Secretary (Education) to the
Government of Himachal Pradesh

Endst. No. As above, Dated: Shimla-171002, the 26-02-2015
Copy for information and further necessary action is forwarded to:
1. The Secretary, Ministry of Human Resources, Government of India, Education and Literacy Department, New Delhi.
2. Director (EE-II), Govt. of India, Ministry of Human Resources, Government of India, Education and Literacy Department, New Delhi.
4. The Principal Secretary to the Hon'ble Chief Minister, H.P., Shimla-2
5. ALR—cum—Under Secretary, Law (O) to GOHP, HP sect., Shimla-2
6. Sr. Law Officer, Law Department, (Rajbhasha Khand), H.P. Secretariat, Shimla-2
7. Private Secretary, Chief Secretary to GOHP H.P. Sectt. Shimla-2.
8. All the Deputy Commissioners, H.P.
9. Member Secretary (SCPCR), Himachal Pradesh, Directorate of Women and Child Cedar House, Brentwood House, Bilaspur, Shimla-1.
10. Secretary HP Board of School Education, Dharmshala, Distt. Kangra, HP.
11. The Director Of Higher Education /Mission Director-cum-Director Elementary Education, H.P. Shimla.
12. The State Project Director (SSA), H.P., Lalpani, Shimla-1 for information and similar necessary action.
13. All the Deputy Directors of Elementary/ Hr. Education, H.P.
14. Principal, SCERT, Solan, H.P.
15. Principal, DIETS in Himachal Pradesh.
16. The Controller, Printing and Stationary, H.P. Shimla-5 with the request to publish in official gazette of Government of Himachal Pradesh.
17. Guard File.

Addl. Secretary (Ele. Edu.) to the Government of Himachal Pradesh
## DELEGATION OF FINANCIAL POWERS

### EXTENT OF POWERS as amended in EC meeting held on

<table>
<thead>
<tr>
<th>Item of Expenditure</th>
<th>Explanation</th>
<th>Mission Director</th>
<th>State Project Director</th>
<th>District Project Coordinator</th>
<th>District Project Officer</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salary of New Teachers</td>
<td>Salary for 3 teachers in each of the new Upper Primary school made functional during the year is to be released from SSA (on the dates approved by the Project Approval Board G.O.I) and reimbursed to the State Govt through Secondary Education Department.</td>
<td>(Full powers subject to full powers subject to the approved provisions of Annual Work Plan &amp; Budgets)</td>
<td>(Full powers subject to full powers subject to the approved provisions of Annual Work Plan &amp; Budgets)</td>
<td>(Full powers subject to full powers subject to the approved provisions of Annual Work Plan &amp; Budgets)</td>
<td>(Consolidated amount can be released from SPO and charged to districts on the number of schools made functional)</td>
<td>(The amounts are to be released to VEC's who are to utilise the amount as per school requirements. Referable list of articles can be released by the DGET/SSP. If the purchases are made at the district level on the resolutions of concerned VEC's to effect economy then the approval of M.O.O will be required. The codal formalities are to be completed for the purchases.)</td>
</tr>
<tr>
<td>Teaching Learning Equipment for New and existing upper primary Schools</td>
<td>Provisions of annual work plan &amp; budgets.</td>
<td>(full powers subject to full powers subject to the approved provisions of Annual Work Plan &amp; Budgets)</td>
<td>(full powers subject to full powers subject to the approved provisions of Annual Work Plan &amp; Budgets)</td>
<td>(full powers subject to full powers subject to the approved provisions of Annual Work Plan &amp; Budgets)</td>
<td>(The amounts are to be released to VEC's who are to utilise the amount as per school requirements. Referable list of articles can be released by the DGET/SSP. If the purchases are made at the district level on the resolutions of concerned VEC's to effect economy then the approval of M.O.O will be required. The codal formalities are to be completed for the purchases.)</td>
<td></td>
</tr>
<tr>
<td>School Grant</td>
<td>Rs.2000/ per school are to be released every year to all the Primary &amp; Upper Primary Schools as well as the Govt. added/ approved schools under Operation Black Board or the approved provisions of the approved work plan &amp; budgets.</td>
<td>(full powers subject to full powers subject to the approved provisions of Annual Work Plan &amp; Budgets)</td>
<td>(full powers subject to full powers subject to the approved provisions of Annual Work Plan &amp; Budgets)</td>
<td>(full powers subject to full powers subject to the approved provisions of Annual Work Plan &amp; Budgets)</td>
<td>(The amounts are to be released to VEC's who are to utilise the amount as per school requirements. Referable list of articles can be released by the DGET/SSP. If the purchases are made at the district level on the resolutions of concerned VEC's to effect economy then the approval of M.O.O will be required. The codal formalities are to be completed for the purchases.)</td>
<td></td>
</tr>
<tr>
<td>Teacher Grant</td>
<td>Rs.500/ per teacher in both Primary &amp; Upper Primary Schools as well as the Govt. added/ approved schools under Operation Black Board or the approved provisions of the approved work plan &amp; budgets.</td>
<td>(full powers subject to full powers subject to the approved provisions of Annual Work Plan &amp; Budgets)</td>
<td>(full powers subject to full powers subject to the approved provisions of Annual Work Plan &amp; Budgets)</td>
<td>(full powers subject to full powers subject to the approved provisions of Annual Work Plan &amp; Budgets)</td>
<td>(The amounts are to be released to VEC's who are to utilise the amount as per school requirements. Referable list of articles can be released by the DGET/SSP. If the purchases are made at the district level on the resolutions of concerned VEC's to effect economy then the approval of M.O.O will be required. The codal formalities are to be completed for the purchases.)</td>
<td></td>
</tr>
<tr>
<td>Teacher training for days 50-30 days</td>
<td>20 days Inservice training to all the Primary &amp; Upper Primary School teachers and 30 days Induction training to all the newly appointed teachers is to be imparted under the restriction of Rs.75/- per teacher per day inclusive of every thing. The norm of Rs.75/- per day will be for total amount spent during the year divided by the number of man-days covered during the year and total individual training.</td>
<td>(full powers subject to full powers subject to the approved provisions of Annual Work Plan &amp; Budgets)</td>
<td>(full powers subject to full powers subject to the approved provisions of Annual Work Plan &amp; Budgets)</td>
<td>(full powers subject to full powers subject to the approved provisions of Annual Work Plan &amp; Budgets)</td>
<td>(Any deviation from the SSA Norm except for State Govt's TA/DA rules will require prior approval of the Mission Director. Different training expenditure norms may be formulated for cluster, block, district and state level trainings within the limit of Rs.75/- per day per person.)</td>
<td></td>
</tr>
<tr>
<td>Item of expenditure</td>
<td>Explanation</td>
<td>Mission Director</td>
<td>State Project Director</td>
<td>District Project Coordinator</td>
<td>District project Officer</td>
<td>Remarks</td>
</tr>
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</tr>
<tr>
<td><strong>CLUSTER RESOURCE CENTRES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Furniture Grant</td>
<td>@ Rs.1000/- per cluster one time</td>
<td>full powers subject to the approved Provisions of Annual Work Plan &amp; Budgets</td>
<td>full powers subject to the approved Provisions of Annual Work Plan &amp; Budgets</td>
<td>full powers subject to the approved Provisions of Annual Work Plan &amp; Budgets</td>
<td>full powers subject to the approved Provisions of Annual Work Plan &amp; Budgets</td>
<td>The CRCs will be eligible for this grant. The expenditure will be made by a three member Committee headed by the CRC, after completing all the codal formalities. In case the purchases are to be made at the District level, prior approval of the Mission Director will be required.</td>
</tr>
<tr>
<td>Contingency grant</td>
<td>@ Rs.250/- per cluster (recurring)</td>
<td>full powers</td>
<td>full powers</td>
<td>full powers</td>
<td>full powers</td>
<td>being a grant of CRC level it will be released to the CRC. The three member Cluster level committee will approve expenditures incurred under this head.</td>
</tr>
<tr>
<td>Meeting, TA at CRC</td>
<td>@ Rs200/- PM for traveling &amp; meetings at full powers</td>
<td>full powers</td>
<td>full powers</td>
<td>full powers</td>
<td>full powers</td>
<td>being a grant of CRC level it will be released to the CRC. The three member Cluster level committee will approve expenditures incurred under this head.</td>
</tr>
<tr>
<td>TLM grant at CRC</td>
<td>@ Rs.1000/- per CRC</td>
<td>full powers</td>
<td>full powers</td>
<td>full powers</td>
<td>full powers</td>
<td>being a grant of CRC level it will be released to the CRC. The three member Cluster level committee will approve expenditures incurred under this head.</td>
</tr>
<tr>
<td>Community Training days for 8 persons @Rs.80</td>
<td>@ 30/- per day per person for 2 days for maximum 6 persons in a village in a year.</td>
<td>full powers subject to the approved Provisions of Annual Work Plan &amp; Budgets</td>
<td>full powers subject to the approved Provisions of Annual Work Plan &amp; Budgets</td>
<td>full powers subject to the approved Provisions of Annual Work Plan &amp; Budgets</td>
<td>full powers subject to the approved Provisions of Annual Work Plan &amp; Budgets</td>
<td>Efforts will be made to arrange the trainings at the CRC or BRC level by the DPO.</td>
</tr>
<tr>
<td>Integrated Education for disabled</td>
<td>Upto Rs.1200/- per disabled child as per specific proposal</td>
<td>full powers subject to the approved Provisions of Annual Work Plan &amp; Budgets</td>
<td>full powers subject to the approved Provisions of Annual Work Plan &amp; Budgets</td>
<td>full powers subject to the approved Provisions of Annual Work Plan &amp; Budgets</td>
<td>full powers subject to the approved Provisions of Annual Work Plan &amp; Budgets</td>
<td>For this component the districts will submit sub-plans for each sub-component for the year with calendar of activities and get approved a sub-budget from SPO.</td>
</tr>
<tr>
<td>Innovation (for education of girls, SC, ST, EWS)</td>
<td>Upto Rs.15 lacs per innovative project and Rs.50 lacs per district per year</td>
<td>full powers subject to the approved Provisions of Annual Work Plan &amp; Budgets</td>
<td>full powers subject to the approved Provisions of Annual Work Plan &amp; Budgets</td>
<td>full powers subject to the approved Provisions of Annual Work Plan &amp; Budgets</td>
<td>full powers subject to the approved Provisions of Annual Work Plan &amp; Budgets</td>
<td>For this component the districts will submit separate innovative Project to SPO and get approved the budget from Mission Director. Projects can be prepared and implemented from the SPO level also as the case may be.</td>
</tr>
<tr>
<td>Item of expenditure</td>
<td>Explanation</td>
<td>Mission Director</td>
<td>State Project Director</td>
<td>District Project Coordinator</td>
<td>District project Officer</td>
<td>Remarks</td>
</tr>
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</tr>
<tr>
<td>Research &amp; Evaluation</td>
<td>There is a provision of Rs.1500/- per school out of which Rs.100 are being retained at the national level and Rs.1400/- are available at the State &amp; District levels.</td>
<td>Full powers subject to the approved provisions of Annual Work Plan &amp; Budgets</td>
<td>Full powers subject to the approved provisions of Annual Work Plan &amp; Budgets</td>
<td>Full powers up to Rs.60000/- for an individual research study approved in the subplan from SPO</td>
<td>Full powers up to Rs.5000/- for an individual research study approved in the subplan from SPO</td>
<td>To this component the districts will submit sub-plans of each sub-component for the year along with calendar of activities and get approved.</td>
</tr>
</tbody>
</table>

**8. BLOCK RESOURCE CENTRES**

| Furniture Grant | There is a provision of one time grant of Rs.1 (ac for BRC at CD Block level), (one time) | Full powers subject to the approved provisions of Annual Work Plan & Budgets | Full powers subject to the approved provisions of Annual Work Plan & Budgets | Full powers subject to the approved provisions of Annual Work Plan & Budgets | Full powers subject to the approved provisions of Annual Work Plan & Budgets | The SBC's are to be constructed at the CD Block level. The SBC's are to be constructed at the CD Block level. Purchases will be made by the Block level Committee consisting of both BRC's, BPEO and Principal of the Block headquarter after completing all the formalities. In case the purchases are to be made at the District level, prior approval of the Mission Director will be required. |

| Contingency grant | There is a provision of Rs.1250/- per year at BRC at CD Block level. | Full powers subject to the approved provisions of Annual Work Plan & Budgets | Full powers subject to the approved provisions of Annual Work Plan & Budgets | Full powers subject to the approved provisions of Annual Work Plan & Budgets | Full powers subject to the approved provisions of Annual Work Plan & Budgets | There is a provision of Rs.1250/- per year at BRC at CD Block level. |

| Salary BRC (Pry.- I) & Up Pry | There is a provision of Rs.250/- per month for Primary and Rs.900 for Up Pry | Full powers subject to the approved provisions of Annual Work Plan & Budgets | Full powers subject to the approved provisions of Annual Work Plan & Budgets | Full powers subject to the approved provisions of Annual Work Plan & Budgets | Full powers subject to the approved provisions of Annual Work Plan & Budgets | Consolidated amount can be released from SPO and charged to districts on the number of BRC's per district. |

| Meeting, TA at BRC | @ Rs.50/- per meeting at BRC (CD Blocks) | Full powers | Full powers | Full powers | Full powers | Being a grant of BRC level it will be released to the BRC, The Block level committee consisting of both BRC's, BPEO and Principal of the Block headquarter will approve expenditures incurred under this head. |

<p>| TLM grant at BRC | @ Rs.5000/- per BRC (CD Blocks) | Full powers | Full powers | Full powers | Full powers | Being a grant of BRC level it will be released to the BRC, The Block level committee consisting of both BRC's, BPEO and Principal of the Block headquarter will approve expenditures incurred under this head. |</p>
<table>
<thead>
<tr>
<th>Item of Expenditure</th>
<th>Explanation</th>
<th>Mission Director</th>
<th>State Project Director</th>
<th>District Project Coordinator</th>
<th>District Project Officer</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maintenance Grants</td>
<td>Upto 3 classrooms maximum uptake full powers subject to the approved provisions of Annual Work Plan &amp; Budgets maximum uptake Rs. 7500 per school per budget year within overall for district would be Rs. 5000 per school</td>
<td>full powers subject to the approved provisions of Annual Work Plan &amp; Budgets</td>
<td>full powers subject to the approved provisions of Annual Work Plan &amp; Budgets</td>
<td>full powers subject to the approved provisions of Annual Work Plan &amp; Budgets</td>
<td>full powers subject to the approved provisions of Annual Work Plan &amp; Budgets</td>
<td>the amounts are to be released to VEC's who are to utilize the amount as per school requirements.</td>
</tr>
<tr>
<td>Free text books for</td>
<td>Upto Rs.150/- per child for SC/ST/GIRL CHILDREN</td>
<td>full powers subject to the approved provisions of Annual Work Plan &amp; Budgets</td>
<td>full powers subject to the approved provisions of Annual Work Plan &amp; Budgets</td>
<td>full powers subject to the approved provisions of Annual Work Plan &amp; Budgets</td>
<td>full powers subject to the approved provisions of Annual Work Plan &amp; Budgets</td>
<td>SC &amp; ST Children are covered from State budget hence books are to be allowed only to the general category girls within a overall budget arrived at on the basis of Rs.150/- per eligible child.</td>
</tr>
<tr>
<td>Management Cost</td>
<td>to be restricted to 5%</td>
<td>DELEGATION OF POWERS UNDER THIS HEAD ARE GIVEN SEPERATELY IN THE ENCLOSED ANNEXURE-1</td>
<td>full powers</td>
<td>full powers</td>
<td>full powers</td>
<td></td>
</tr>
<tr>
<td>Civil Works</td>
<td>to be allowed as per the approved AWP &amp; B Provision only</td>
<td>full powers</td>
<td>full powers</td>
<td>full powers</td>
<td>full powers</td>
<td>The list of the schools where the additional rooms are to be provide will require approval of the State Project Director at the beginning of the year and shall be further approved by the Chairman (D.C.S) in the Districts</td>
</tr>
<tr>
<td>Additional Classrooms</td>
<td>to be allowed as per the approved AWP &amp; B Provision only</td>
<td>full powers</td>
<td>full powers</td>
<td>full powers</td>
<td>full powers</td>
<td>The Block Resource Centres are to be constructed in the CB Blocks only and shall be further approved by the Chairman (D.C.S) in the Districts</td>
</tr>
<tr>
<td>CRC Construction</td>
<td>to be allowed as per the approved AWP &amp; B Provision only</td>
<td>full powers</td>
<td>full powers</td>
<td>full powers</td>
<td>full powers</td>
<td>The Cluster Resource Centres are to be constructed in the Schools so that they can be used as additional class rooms as well. The Centres shall be approved by the Chairman (D.C.S) in the Districts</td>
</tr>
<tr>
<td>Boundary walls</td>
<td>to be allowed as per the approved AWP &amp; B Provision only</td>
<td>full powers</td>
<td>full powers</td>
<td>full powers</td>
<td>full powers</td>
<td>the list of the schools in which the boundary walls are to be provided may be got approved from MO/SPD at the beginning of the year and further from the Chairman (D.C.S) in the Districts</td>
</tr>
<tr>
<td>Toilets</td>
<td>to be allowed as per the approved AWP &amp; B Provision only</td>
<td>full powers</td>
<td>full powers</td>
<td>full powers</td>
<td>full powers</td>
<td>the list of the schools in which the toilets are to be provided may be got approved from MO/SPD at the beginning of the year and further from the Chairman (D.C.S) in the Districts</td>
</tr>
<tr>
<td>Item of expenditure</td>
<td>Explanation</td>
<td>Mission Director</td>
<td>State Project Director</td>
<td>District Project Coordinator</td>
<td>District project Officer</td>
<td>Remarks</td>
</tr>
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</tr>
<tr>
<td>Drinking Water</td>
<td>to be allowed as per the approved AWP &amp; B Provision only</td>
<td>full powers</td>
<td>full powers</td>
<td>full powers</td>
<td>full powers</td>
<td>the list of the schools in which the Drinking Water facilities are to be provided may be got approved from MD/SPD at the beginning of the year and further from the Chairman (D.C.s) in the Districts</td>
</tr>
<tr>
<td>Any other civil work component as allowed</td>
<td>to be allowed as per the approved AWP &amp; B Provision only</td>
<td>full powers</td>
<td>full powers</td>
<td>full powers</td>
<td>full powers</td>
<td>All the Civil Works as approved in AWP &amp; B will require further approval of the Chairman (Deputy Commissioner) in the district</td>
</tr>
</tbody>
</table>

Notes:
1. All the expenditures will be subject to availability of budget.
2. All the expenditures will be subject to provisions laid down in the Manuals of Society and the Guidelines of SSA. These will be further subject to the Manual on Financial Management and Procurement of Government of India.
3. All the recurring grants (i.e. TLM Grant, School Grant, Maintenance Grants etc) are to be released in the first quarter (April to June) of every financial year. In case there are no funds with the District then approval of the SPD may be obtained to extend the disbursal of the grants to the next quarter.
4. All the expenditures on the grants will be further to the guidelines issued by the State Project Office from time to time.
5. All the School level grants will be transferred directly to the Village Education Committees by the DPOs without holding any such money at the BRC or CRC level.
## ANNEXURE-1

### DELEGATION OF FINANCIAL POWERS UNDER MANAGEMENT EXPENSES (Forming part of delegation of Powers, Appendix-1)

<table>
<thead>
<tr>
<th>Sr. No</th>
<th>Item of expenditure</th>
<th>Explanation</th>
<th>Mission Director</th>
<th>State Project Director</th>
<th>District Project Coordinator</th>
<th>District project Officer</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Office Expenses</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.1</td>
<td>i) Furniture</td>
<td>Full Powers</td>
<td>Upto 20000/-</td>
<td>Upto Rs. 75000/-</td>
<td>Upto Rs. 50000/-</td>
<td></td>
<td>This delegation is applicable for the furniture purchased from management expenses only. For the furniture grants the main delegation chart will be applicable.</td>
</tr>
<tr>
<td>1.2</td>
<td>ii) Postage</td>
<td>Full powers</td>
<td>Full powers</td>
<td>Full powers</td>
<td>Full powers</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.3</td>
<td>iii) Purchase of office machines and equipment (E.G. photocopiers, Fax machine, Duplicating machines, Typewriter, computers, Heaters, Locks, Clocks etc.</td>
<td>Full powers subject to the condition in case cost of an individual item exceeds Rs. 2 lacs prior approval of the Executive Committee will be necessary</td>
<td>Upto Rs. 10000/- on individual item subject to maximum of Rs.15,00 lacs per annum</td>
<td>Upto Rs. 50000/- on individual item subject to maximum of Rs.1,00 lacs per annum</td>
<td>Upto Rs. 10000/- on individual item subject to maximum of Rs.1,00 lacs per annum.</td>
<td>This delegation is applicable only for the equipments purchased from management expenses. For the equipments under other grants the main delegation chart will be applicable.</td>
<td></td>
</tr>
<tr>
<td>1.4</td>
<td>iv) Maintenance of office machine</td>
<td>Full powers</td>
<td>Full powers</td>
<td>Full powers subject to upto Rs. 20000/- per annum for any one item</td>
<td>Full power subject to Rs. 20000/- per annum for any one item</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.5</td>
<td>v) Hot and cold water charges</td>
<td>Full powers</td>
<td>Full powers</td>
<td>Upto Rs. 30000/- per annum for non tribal districts Rs.50000/- in case of Lahaul &amp; Spiti &amp; Kinnaur Districts</td>
<td>Upto Rs. 10000/- per annum for non tribal districts Rs.50000/- in case of Lahaul &amp; Spiti &amp; Kinnaur Districts</td>
<td></td>
<td>Subject to budget provision. The State Project Director may re-delegate the powers under this head to Joint/Deputy Controller at the State Project Office.</td>
</tr>
<tr>
<td>1.6</td>
<td>vi) Electricity &amp; water charges</td>
<td>Full powers</td>
<td>Full powers</td>
<td>Full power subject to a maximum of Rs. 50000/- per annum for non tribal districts and Rs.65000/- in case of Lahaul &amp; Spiti &amp; Kinnaur Districts</td>
<td>Full power subject to a maximum of Rs. 49000/- per annum for non tribal districts Rs.63000/- in case of Lahaul &amp; Spiti &amp; Kinnaur Districts</td>
<td></td>
<td>The State Project Director may re-delegate the powers under this head to Joint/Deputy Controller at the State Project Office.</td>
</tr>
<tr>
<td>1.7</td>
<td>vii) (a) Telephone / EPAXK recurring Expenses</td>
<td>Full powers</td>
<td>Full powers subject to approval of Mission Director</td>
<td>Full powers subject to approval of Mission Director</td>
<td>Full powers subject to approval of Mission Director</td>
<td></td>
<td>Subject to budget provision. The State Project Director may re-delegate the powers under this head to Joint/Deputy Controller at the State Project Office.</td>
</tr>
<tr>
<td>1.8</td>
<td>viii) New Telephone/EPAXK connection</td>
<td>Full powers</td>
<td>Approval of MD</td>
<td>Approval of MD</td>
<td>Approval of MD</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sr. No.</td>
<td>Item of Expenditure</td>
<td>Explanation</td>
<td>Mission Director</td>
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</tr>
<tr>
<td>1</td>
<td>Telephone bill</td>
<td>(b)</td>
<td>Full powers</td>
<td>Full power subject to Rs. 25000/- per month</td>
<td>Full power subject to Rs. 5000/- per month</td>
<td>Full power subject to Rs. 5000/- per month</td>
<td>(b) subject to limit of per calls on office phone installed at the residence as may be fixed by the E.C. The State Govt. Instructions will be applicable for reimbursement of Residential Telephone charges.</td>
</tr>
<tr>
<td>2</td>
<td>Stationary articles</td>
<td>(c)</td>
<td>Full powers</td>
<td>Full power</td>
<td>Upto Rs. 1500/- in each case subject to maximum of Rs. 75000/- per annum</td>
<td>Upto Rs. 10000/- in each case subject to maximum of Rs. 5000/- per annum</td>
<td>Subject to budget provision. The limit shall not be applicable for printing/binding work under taken under any of the main interventions.</td>
</tr>
<tr>
<td>3</td>
<td>Printing &amp; binding</td>
<td>(d)</td>
<td>Full powers</td>
<td>Full powers</td>
<td>Rs. 75000/- per annum</td>
<td>Rs. 50000/- per annum</td>
<td>Subject to budget provision. The limit shall be applicable for printing/binding work under taken under any of the main interventions.</td>
</tr>
<tr>
<td>4</td>
<td>Library books &amp;</td>
<td>(e)</td>
<td>Full powers</td>
<td>Full powers</td>
<td>Upto Rs. 50000/- per annum subject to the condition that the cost of each book should not exceed Rs. 1000/-</td>
<td>Upto Rs. 30000/- per annum subject to the condition that the cost of each book should not exceed Rs. 1000/-</td>
<td>At not more than two news paper shall be purchased for Distt. office &amp; for books costing above Rs. 20000 prior approval of the MPO shall be obtained.</td>
</tr>
<tr>
<td>5</td>
<td>Medical</td>
<td>(f)</td>
<td>Full powers</td>
<td>Full powers</td>
<td>Full powers</td>
<td>Full powers</td>
<td>Subject to budget &amp; State Government Norms. The State Project Director may re-delegiate the powers under this head to Joint/Deputy Controller at the State Project Office.</td>
</tr>
<tr>
<td>6</td>
<td>Reimbursement</td>
<td>(g)</td>
<td>Full powers</td>
<td>Full powers</td>
<td>Full powers</td>
<td>Full powers</td>
<td>Hiring offices on rent is not allowed under SSA however if all any accommodation is to be hired then the Prior approval of the Mission Director will be required.</td>
</tr>
<tr>
<td>7</td>
<td>Rent, Rate &amp; Taxes</td>
<td>(h)</td>
<td>Full powers</td>
<td>Full powers</td>
<td>Full powers</td>
<td>Full power</td>
<td>Prior approval of the Mission Director will be required for hiring advertisments in the National dailies.</td>
</tr>
<tr>
<td>8</td>
<td>Publication</td>
<td>(i)</td>
<td>Full powers</td>
<td>Upto Rs. 20000/- in each case subject to maximum of Rs. 10000/- per annum</td>
<td>Upto Rs. 10000/- in each case subject to a maximum of Rs. 5000/- per annum</td>
<td>Upto Rs. 5000/- in each case subject to Rs. 5000/- per annum</td>
<td>Subject to budget provision. Text of the publication will require prior approval of the State Project Director.</td>
</tr>
<tr>
<td>9</td>
<td>Advertising &amp;</td>
<td>(j)</td>
<td>Full powers</td>
<td>Upto Rs. 10000/- in each case subject to maximum Rs. 10000/- per annum</td>
<td>---</td>
<td>---</td>
<td>Prior approval of the Mission Director will be required for having advertisments in the National dailies.</td>
</tr>
<tr>
<td>10</td>
<td>Publicity</td>
<td>(k)</td>
<td>Full powers</td>
<td></td>
<td></td>
<td></td>
<td>Subject to budget provision. Text of the publication will require prior approval of the State Project Director.</td>
</tr>
<tr>
<td>Sr. No</td>
<td>Item of expenditure</td>
<td>Explanation</td>
<td>Mission Director</td>
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</tr>
<tr>
<td>1</td>
<td>Hospitality and entertainment</td>
<td>To host official functions/drinks and provide refreshments at meeting ETC</td>
<td>Full powers</td>
<td>Upto Rs. 10000/- on any one occasion subject to a maximum of Rs. 10000/- per annum</td>
<td>Upto Rs. 1500/- on any one occasion subject to a maximum of Rs. 20000/- per annum</td>
<td>Subject to budget provision</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Furnishings</td>
<td>Expenditure of furnishings of residential/non-residential building etc</td>
<td>Full powers</td>
<td>Upto Rs. 10000/- per annum</td>
<td>Upto Rs. 10000/- per annum</td>
<td>Subject to budget provision</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Professional and special services</td>
<td>Legal services consultation fee etc</td>
<td>Full powers</td>
<td>Full powers subject to Rs. 5000/- each case</td>
<td>Full powers</td>
<td>Upto Rs. 10000/- on each case subject to maximum of Rs. 30000/- per annum</td>
<td>Subject to budget provision</td>
</tr>
<tr>
<td>4</td>
<td>Maintenance of office buildings</td>
<td>It records expenditure on repair &amp; maintenance of all works including wages and material</td>
<td>Full powers</td>
<td>Full powers</td>
<td>Full powers</td>
<td>Upto Rs. 10000/- on each case subject to maximum of Rs. 30000/- per annum</td>
<td>Subject to budget provision</td>
</tr>
<tr>
<td>5</td>
<td>Motor vehicle</td>
<td>(a) Purchases of new vehicles including those by way of replacement</td>
<td>Full power subject to prior approval of E.C.</td>
<td>---</td>
<td>---</td>
<td>---</td>
<td>Subject to budget provision</td>
</tr>
<tr>
<td>6</td>
<td>Honorarium</td>
<td>Payment to consultants, subject to experts and delivering Lecturers at Training Institutions / workshop, preparation of case study etc</td>
<td>Full powers as per rates and pattern approved by the E.C.</td>
<td>Full powers as per rates and pattern approved by the E.C.</td>
<td>Full powers as per rates and pattern approved by the E.C.</td>
<td>Full powers as per rates and pattern approved by the E.C.</td>
<td>Subject of budget provision</td>
</tr>
<tr>
<td>7</td>
<td>Salaries/wages</td>
<td>Pay and allowances to all forms of officers including leave establishment etc</td>
<td>Full powers for payments of salaries and allowances of all staff in position both permanent and temporary or those on fixed salaries or on contractual basis. The Expenditure on leave travel concession will also be met / paid from salaries head. No new allowances shall be permitted without the prior approval of the Executive Committee.</td>
<td>Full powers for payments of salaries and allowances of all staff in position both permanent and temporary or those on fixed salaries or on contractual basis. The Expenditure on leave travel concession will also be met / paid from salaries head. No new allowances shall be permitted without the prior approval of the Executive Committee.</td>
<td>Full powers for payments of salaries and allowances of all staff in position both permanent and temporary or those on fixed salaries or on contractual basis. The Expenditure on leave travel concession will also be met / paid from salaries head. No new allowances shall be permitted without the prior approval of the Executive Committee.</td>
<td>Full powers for payments of salaries, wages and allowances of all staff working under the Project.</td>
<td>The State Project Director may re-delegate the powers under this head to Joint/Deputy Controller at the State Project Office.</td>
</tr>
<tr>
<td>Sr. No</td>
<td>Item of expenditure</td>
<td>Explanation</td>
<td>Mission Director</td>
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<td>-------------------------------------------------------------------------------------------</td>
<td>--------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>19</td>
<td>Travel expenses</td>
<td>Full powers</td>
<td>Full powers within the state for staff of which he / she is the controlling Officer</td>
<td>Full powers within the state for staff of which he / she is the controlling Officer</td>
<td>Full powers within the state for staff of which he / she is the controlling Officer</td>
<td>The State Project Director may re-delegate the powers under this head to Joint/Deputy Controller at the State Project Office.</td>
<td></td>
</tr>
<tr>
<td>22</td>
<td>Petty local purchases of stores</td>
<td>Full powers</td>
<td>Upto Rs. 20000/- in each case</td>
<td>Upto Rs. 20000/- in each case</td>
<td>Upto Rs. 20000/- in each case</td>
<td>The State Project Director may re-delegate the powers under this head to Joint/Deputy Controller at the State Project Office.</td>
<td></td>
</tr>
<tr>
<td>23</td>
<td>Insurance coverage of premium</td>
<td>Full powers</td>
<td>Full powers</td>
<td>Upto Rs. 10000/- for each item per annum</td>
<td>Disposal of spare parts and other articles / materials with the prior approval of the D.C., as per norms of H.P. Financial Rules</td>
<td>Disposal of spare parts and other articles / materials with the prior approval of the D.C., as per norms of H.P. Financial Rules</td>
<td></td>
</tr>
<tr>
<td>24</td>
<td>Disposal of vehicles spare parts and other补充处的工具/材料</td>
<td>Full powers</td>
<td>Full powers subject to Provision of H.P. Financial Rules</td>
<td>Full powers subject to Provision of H.P. Financial Rules</td>
<td>Disposal of spare parts and other articles / materials with the prior approval of the D.C., as per norms of H.P. Financial Rules</td>
<td>Disposal of spare parts and other articles / materials with the prior approval of the D.C., as per norms of H.P. Financial Rules</td>
<td></td>
</tr>
<tr>
<td>28</td>
<td>Investment in Short term deposits</td>
<td>Full Powers</td>
<td>Full Powers</td>
<td>Full Powers</td>
<td>Full Powers</td>
<td>The funds received should be utilized for the purpose they have been received in time bound scheduled however for the interim period the funds may be deposited in scheduled bank where the accounts of the Society are being maintained or in any other scheduled / nationalized bank as may be authorised by the EC. The State Project Director may re-delegate the powers under this head to Joint/Deputy Controller at the State Project Office.</td>
<td></td>
</tr>
<tr>
<td>30</td>
<td>To sanction writing off finally of the irrecoverable value of stores or Society's money lost by fraud or the negligence of individual or similar other cases.</td>
<td>Full powers but EC approval shall be obtained in each individual case provided the loss does not disclose a defect in system or serious negligence on the part of some individual employer(s) which possibly call for disciplinary action.</td>
<td>Full powers but EC approval shall be obtained in each individual case provided the loss does not disclose a defect in system or serious negligence on the part of some individual employer(s) which possibly call for disciplinary action.</td>
<td>Full powers but EC approval shall be obtained in each individual case provided the loss does not disclose a defect in system or serious negligence on the part of some individual employer(s) which possibly call for disciplinary action.</td>
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<td>The funds received should be utilized for the purpose they have been received in time bound scheduled however for the interim period the funds may be deposited in scheduled bank where the accounts of the Society are being maintained or in any other scheduled / nationalized bank as may be authorised by the EC. The State Project Director may re-delegate the powers under this head to Joint/Deputy Controller at the State Project Office.</td>
<td></td>
</tr>
<tr>
<td>31</td>
<td>To sanction expenditure on Seminars/Work-shops, Trainings etc.</td>
<td>Full Powers</td>
<td>Full Powers</td>
<td>Upto Rs. 15,000/- in each case</td>
<td>Upto Rs. 10,000/- in each case</td>
<td>Upto Rs. 10,000/- in each case</td>
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<tr>
<td>Sr. No</td>
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<td>Explanation</td>
<td>Mission Director</td>
<td>State Project Director</td>
<td>District Project Coordinator</td>
<td>District project Officer</td>
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<tr>
<td>35</td>
<td>Grant of awards to outstanding schools in kind of teaching materials etc. for promoting competition.</td>
<td>Full powers as per norms and rates laid down in the I.D.A./G.O.I.'s guidelines</td>
<td>Full powers</td>
<td>....</td>
<td>Full powers as per norms and rates laid down in the I.D.A./G.O.I.'s Guidelines</td>
<td>The policy for awards will be approved by EC.</td>
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<td>37</td>
<td>Advance in connection with Official Tours</td>
<td>Full-Powers</td>
<td>Full-Powers</td>
<td></td>
<td>Full-Powers</td>
<td></td>
<td>Subject to the procedure laid down for the grant of such advance and budget provision therefor of.</td>
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<td>38</td>
<td>Advance in connection with transfer etc.</td>
<td>Full-Powers</td>
<td>Full-Powers</td>
<td></td>
<td>Full-Powers</td>
<td></td>
<td>As per transfer T.A Rules of the State Government. The State Project Director may re-delegate the powers under this head to Joint/Deputy Controller at the State Project Office</td>
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<tr>
<td>39</td>
<td>Advances in lieu of leave salary</td>
<td>Full-Powers</td>
<td>Full-Powers</td>
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<td>Full-Powers</td>
<td></td>
<td>To be allowed as per State Govt. Rules. The State Project Director may re-delegate the powers under this head to Joint/Deputy Controller at the State Project Office</td>
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<tr>
<td>41</td>
<td>To incur Expenditure on hiring of taxis for the bonafide work of the Society</td>
<td>Full-Powers</td>
<td>Full-Powers</td>
<td></td>
<td>Full-Powers</td>
<td></td>
<td>As per Procedure laid down in TA Rules to Non-officers members etc contained in Financial Regulations of the Society</td>
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<td>42</td>
<td></td>
<td>Upto Rs. 25000/- in each case as per rates fixed by the State Transport Authority.</td>
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<td>Upto Rs. 100000/- P.A. as per rates fixed by the State Transport Authority in case of districts with out vehicle and Rs. 30000/- P.A. in case of districts having vehicle.</td>
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## ANNEXURE-XIII

<table>
<thead>
<tr>
<th>Sr. No</th>
<th>Target for current year (including spill over)</th>
<th>Achievement during the month</th>
<th>progressive achievement for the financial year</th>
<th>Percentage of progressive achievement against target for the current year</th>
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<tr>
<td>1</td>
<td>Total GOI share received (Rs. in lakhs)</td>
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<td>Total State share received (Rs. in lakhs)</td>
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<td>3</td>
<td>Total amount passed on to districts, other implementing agencies (Rs. in lakhs)</td>
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<td>4</td>
<td>Total Expenditure (Rs. in lakhs)</td>
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<td>4.b)</td>
<td>Total expenditure on Civil works (Rs. in lakhs)</td>
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<td>Total no. of recurring grants maintenance, teacher, school passed on to VDCs</td>
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<td>5</td>
<td>Physical Progress</td>
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<tr>
<td>6</td>
<td>A. Other than Civil Works</td>
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<tr>
<td></td>
<td>B. School opened</td>
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<td></td>
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<td>(ii) Upper Primary through upgradation of psy. schools</td>
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<td>6</td>
<td>(ii) Total</td>
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<td>7</td>
<td>Total no. of out of school children</td>
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<td>8</td>
<td>Total No. of children admitted in EGS</td>
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<td>9</td>
<td>Total no. of children admitted in AIE</td>
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<td>10</td>
<td>Total no. of teachers appointed</td>
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<td>11</td>
<td>Percentage of female teachers out of no. indicated in col. 9 above.</td>
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<td>12</td>
<td>In-service training of teachers in mandays</td>
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<td>13</td>
<td>Total no. of children to whom free textbooks distributed</td>
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<td>13</td>
<td>B. Civil Works</td>
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<td>14</td>
<td>No. of school-building whose construction</td>
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<td>14</td>
<td>(i) Started but not completed</td>
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<td>14</td>
<td>(ii) Completed</td>
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<td>15</td>
<td>No of Toilets whose constructions</td>
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<td>15</td>
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<td>15</td>
<td>(ii) Completed</td>
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<td>16</td>
<td>Separate toilets for girls</td>
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<tr>
<td>16</td>
<td>(i) Started but not completed</td>
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<tr>
<td>16</td>
<td>(ii) Completed</td>
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<td>17</td>
<td>No of schools in which construction of drinking water facilities</td>
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<td>17</td>
<td>(i) Started but not completed</td>
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<tr>
<td>17</td>
<td>(ii) Completed</td>
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</table>

**State:** Himachal Pradesh

**Year:**

**Monthly Monitoring Report upto the month of**
State Level PMIS Report of SSA

Name of State: Himachal Pradesh  
Financial Year:  
Quarter: Ending  

Fund flow statement

<table>
<thead>
<tr>
<th>Fund flow /Outflow</th>
<th>During the quarter</th>
<th>Year till date</th>
<th>Since Inception of SSA</th>
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<tbody>
<tr>
<td></td>
<td>NPEGEL</td>
<td>SSA</td>
<td>Total</td>
</tr>
<tr>
<td>Funds received from GOI</td>
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<td></td>
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</tr>
<tr>
<td>Funds received from State Govt.</td>
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</tr>
<tr>
<td>Expenditure incurred</td>
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<td></td>
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<tr>
<td>Balance available (at the end of the quarter)</td>
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## State Level PMIS Report of SSA

<table>
<thead>
<tr>
<th>Name of State</th>
<th>Himachal Pradesh</th>
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<tbody>
<tr>
<td>No. of districts covered under SSA</td>
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<td>Report generated on</td>
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### Statement of Budget and Expenditure

<table>
<thead>
<tr>
<th>Name of district</th>
<th>PAB Approved Outlay of Perspective Plan</th>
<th>Expenditure till end of previous year</th>
<th>Approved AWP &amp;B of Current Year including spillover</th>
<th>Exp. in current quarter ending year</th>
<th>Till date expenditure</th>
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<tbody>
<tr>
<td>Bilaspur</td>
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<td>No. of districts covered under NPEGEL*</td>
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### District

<table>
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<tr>
<th>District</th>
<th>PAB Approval for 2005-06 Including Spillover</th>
<th>Expenditure till end of previous year</th>
<th>Approved AWP &amp;B of Current Year including spillover</th>
<th>Exp. in current quarter ending year</th>
<th>Till date expenditure</th>
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</thead>
<tbody>
<tr>
<td>Chamba</td>
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<td>Sirmour</td>
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<td>Item</td>
<td>Physical components (Figs. In numbers)</td>
<td>PAB Approval</td>
<td>Present status</td>
<td>PAB Approval (Financial)</td>
<td>Expenditure incurred</td>
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<td>Separate toilet for girls</td>
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<td>Action Taken to fill</td>
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<td>Of the available post</td>
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Efforts are afoot.