ANNEXURES
QUESTIONNAIRE

1.0. Person identifying the data:

- 1.1 Name of the person Mr /Mrs
- 1.2 Position held
- 1.3 Number of years serving/ associated with the unit ---------Years

2.0. Establishment profile:

- 2.1 Name of the Establishment/ Company/ Manufacturing Unit

- 2.2 Factory Location Corporate office
- 2.3 Date and Year of Incorporation
- 2.4 Reg under
- 2.5 Nature of the unit Proprietorship/ Pvt Ltd / Pub Ltd / Others
- 2.6 Organisational structure (Please specify)

- 2.7 Size of the Unit Large/ Medium/ Small
- 2.8 Name and nature of the product
- 2.9 Production Capacity as per the project proposal
- 2.10 Year of first commercial production
- 2.11 Nature of plant Semi automatic/ automatic
3.0 Project Report:

3 1 Initial project report

Prepared by

Self 1

Obtained from the financing agency 2

From some other organisation 3

3 1 1 If yes, was it modified and resubmitted before the final approval of the project either by the reg authority/financial agency? Yes/ No

3 1 2 If yes, was it substantial/minor changes?

3 1 3 If substantial, (Please specify)

3 2 How long it took to approve the feasibility/project report by the competing authority?

3 3 Was the project proposal approved within the usual time limit? Yes/ No

3 3 1 If no, what are the possible reasons? (Please specify)

3.4 Present production capacity is as per the original project proposal Yes/ No

3 4 1 If no, What is the present production capacity

3 5 Was there any need for resubmitting a fresh project proposal with necessary changes caused due to change in the production capacity? Yes/ No

3 5 1 If yes, did you obtain the second approval? Yes/ No

3 6 What was the time limit set for the completion of the project and make the unit read for production? ------- Years

3 7 Was the project completed within the scheduled time frame work? Yes/ No
3 7 1 If no, specify period of delay and reasons for the delay.

3 8 What was the estimated project cost? ---------Lakh/Crore

3 9 Whether the project completed within the projected cost range? Yes/ No

3 9 1 If no, Increased/ Decreased (Please specify %)

3 9 2 If increased, Why? (Please specify)

3 10 Does the unit function as per the stipulations made in the project report? Yes/ No

3 10 1 If no, is it due to operational difficulties or the return on investment does not at par with the cash flow? Yes/ No

3 11 Have you ever tried to re-examine the project report with any other experts? Yes/ No

3 11 1 If yes, what was their opinion and what course of action have been taken so far? (Please specify)

4. Project financing:

4 1 Is the project financed from one source? Yes/ No

4 1 1 Means of finance (%) (a) Self (b) Loans % a / b

4 2 How long it took for sanctioning the loan? Yes/ No

4 3 Do you say that the time elapsed in sanctioning the loan was much more than expected? Yes/ No

4 3 1 If yes, what are the possible reasons? (Please specify)
4 3 2 Is it due to lacuna (a) in the project proposal/(b) delay in the process/(c) non fulfillment of loan requirements?

4 4 Did you face any problem in the disbursement of loan? (Please specify)

4 5 Did you receive any type of subsidy? Yes/ No

4 5 1 If yes, specify the source (State Government/Central Government/any other) and the type of subsidy received

5. Repayment of Loans:

• 5 1 Duration of time period for which loan has been sanctioned -------Years

5 2 Amount of loan taken from different sources (Please specify) Rs lakh/ crore

• 5 3 Rate of interest charged on borrowed funds: (i) Bank------% (ii) Financial Institutions------% (iii) Other Sources------% per month/ quarter/ half year/ year

• 5 4 Mode of repayment of loan (monthly/ quarterly/half yearly/ yearly)

• 5 5 Number of installments fixed for total recovery of loan -------nos

• 5 6 Amount of each installment fixed Rs ---------
(a) towards principal amount Rs ---------
(b) towards interest Rs ---------

• 5 7 Are you (Is he) regular in paying installments? Yes/ No

• 5 7 1 If no, total number of installments not paid till date -------nos
5.8 Please specify the reasons for non-payment of installment dues

5.9 How you plan to repay (recover) the overdue amount? (Please specify)

5.10 Steps if any taken by the funding agencies for recover of loan amount

5.10.1 If yes, type of steps taken (Please specify)

5.11 Have you tried for refixing the installment for easy repayment of loan? Yes/No

5.11.1 If yes, specify the outcome

5.12 Is there any provision of one time final settlement of outstanding loan amount? Yes/No

5.12.1 If yes, did you try for it? Yes/No

5.12.2 What according to you are the reasons of non-payment and how there can be avoided (Please specify)

These questions are to be answered by the financial institutions also.