Standard Procedure for Setting up New NCLP

1. Survey by the Collectors with the help of labour and education department, regarding the number of children engaged in hazardous and non-hazardous occupations and processes in their district.
2. Details of child labours such as name, father's name, age, address and occupation/process from where the child is withdrawn, too compiled.
3. The number and locations of the proposed special schools to be opened under the NCLP may be finalized.
4. Justification for the setting up of NCLP is to be brought out clearly.
5. The Collectors had to finalize the composition of the project society.
6. Byelaws of the project society to be framed and finalized by the Collectors.
7. Registration the project society under the Registration of Societies Act, 1860 to be completed.
8. The Collector/Chairperson of the NCLP is to forward the project proposal to the concerned state government (Labour Secretary).
9. The state government must recommend this proposal to the Government of India.
10. Government of India should consider/accept this project proposal.
11. Government of India should sanction this proposal.
12. The Collector/Chairperson must recruit the Project Director and other staffs of the project society.
13. The Chairperson of the project society must finalize the names of NGOs for running the special schools.
14. NGOs should be allotted to run the special schools.
15. Training/orientation programme for the selected NGOs.
16. NGOs must select the staffs for special schools.
17. Children may admit into special schools.