APPENDIX

QUESTIONNAIRE

A Survey on Training and Development

It is assured that the information will be used only for academic purpose and the identity will never be disclosed. Please Fill in and tick the relevant columns.

Name :

Designation :

Executive/
Non Executive :

QUESTIONNAIRE

1. Form which sources you have been informed of this recruitment?
   a. Advertisement       b. Employment Office
   c. Information from other sources

2. What are the specific reasons for joining this organisation?
   a. Good promotion possibilities       b. Job security
   c. Others

3. What do you consider the basic for success and growth of your organisation?
   a. Recruitment Policy
   b. Training and Development of the Organisation
   c. Both

4. What do you think about the Training system in general?
   a. Indispensable for continuous progress of the organisation
   b. Useful to the employees development
   c. A management device
   d. Not useful
5. Do you agree with the opinion that the Training is useful to improve the production of the organisation?
   a. Yes        b. No

6. What mode of Training you prefer?

7. What Place you prefer for Training?
   a. Place of Work    b. Within the city
c. Within the state   d. Out of the state
e. Foreign country

8. Duration of the Training you prefer?
   a. Less than a week   b. One week   c. One month
d. Three months   e. Six months   f. Others

9. Have your Training needs been identified?
   a. Yes        b. No

10. Are you satisfied towards deputation to Training programs?
    a. Fully Satisfied    b. Satisfied
c. Somewhat satisfied   d. Not satisfied

11. Are you aware of the Training programs of your Organisation
    a. Yes        b. No

12. Are you aware of In Service Training?
    a. Yes        b. No

13. What is the Necessity of In service Training?
    a. To improve the professional knowledge and skills
    b. To aquatint with latest technological developments
c. To introduce better / new services
d. All the above
14. Periodicity of the In service Training preferred?
   a. Whenever essential       b. At regular intervals
   c. Occasional

15. Necessity of In service Training in other than professional areas such as
    Human Behaviour, psychology etc.
   a. Yes                   b. No

16. What extend the Training programes are effective in terms of duration
    and method
   a. Great Extent          b. Some Extent
   c. Extent                d. Not useful

17. Trainings you undergone are useful to improve your job skill and
    knowledge
   a. Great Extent          b. Some Extent
   c. Extent                d. Not useful

18. Did you benefit from the Training programs you attend?
   a. Yes                   b. No

19. Are you given enough opportunity to apply what you have learnt in the
    Training course?
   a. Strongly agree        b. Agree  c. Disagree

20. Whether your organisation's Training Centers are well equipped with
    requisite infrastructure?
   a. Fully equipped        b. Some what equipped
   c. Not equipped

21. What type of Training in future is needed?
   a. Management Development b. Technical
   c. Functional
22. Whether the organisation's Training Centers are self content to meet the challenges of Technological upgradation, modernisation, computerisation etc.
   a. Yes       b. No

23. Whether modern techniques are evolved in your Training Centres like Audio visual Aids, Computer Labs, Modern Lecture rooms etc.
   a. Yes       b. No

24. Whether the modern techniques evolved in your Training Centres are effective in achieving the objectives of the Training programs?
   a. To great extent       b. Some extent
   c. Extent               d. Not at all

25. Whether you technical knowledge and skills are constantly enhanced through regular Training programs of your organisation?
   a. Yes       b. No

26. What is your opinion about present Training system?
   a. Excellent       b. Good
   c. Fair            d. Poor

27. Whether any other technological organization is equipped with such Training infrastructure in our country?
   a. Yes       b. No  c. Don't know