APPENDIX

Questionnaire Form

I General

1. Name of the estate -
2. Name of the Party -
3. (a) Date of taking occupation in the estate -
   (b) Date of starting production in the estate -
   (c) If there has been any delay in starting production after taking accommodation in the estate, reasons for that -
4. Reasons for taking accommodation in the estate -
5. Total area occupied by the party -
6. Had the party any previous experience in similar line of manufacture or other business experience or technical or any other qualification of the line before coming to the estate ? -
7. Was the accommodation required for (i) shifting an existing factory/ expansion of an existing factory/ starting a new unit ? -
8. If it was an existing concern, date of establishment -
9. Is the concern Individual/Partnership/Private Ltd., Public Ltd./Joint Stock Company/Co-operative Society ? -
II Finance

1. Capital outlay up to the latest financial or calendar year
   (a) Fixed investment -
      (i) Land and building -
      (ii) Machinery & equipments (Book value) -
      (iii) Other fixed assets (Book value) -
   (b) Working Capital -
   (c) Total -

III Employment

1. (a) Whether there has been any increase in the number of workers employed after shifting to the estate (in the case of old concerns only) -
   (b) If so, the extent of increase in number and in percentage -
   (c) Amount of latest wage bill (monthly or yearly) -

2. Is there any difficulty regarding the availability of labour?

3. Employment Statistics:

<table>
<thead>
<tr>
<th>Category</th>
<th>No. of workers during 1960</th>
<th>1961</th>
<th>1962</th>
<th>1963</th>
<th>1964</th>
<th>1965</th>
<th>Average wage per month or day</th>
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<tbody>
<tr>
<td>i) Supervisory</td>
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<td>ii) Skilled</td>
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<td>iii) Semi-skilled and unskilled</td>
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<td>iv) Others</td>
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<td>v) Total</td>
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### IV Production

1. Type of goods produced
2. No. of shifts
3. (a) Production Statistics:

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<tr>
<th>Present installed capacity (in value)</th>
<th>Actual Production (in value) during</th>
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(b)

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### V Marketing

1. Markets for finished goods
2. Any transport difficulty?

### VI Electricity

1. Present consumption
2. The rate of charges for electricity
VII Terms of Occupation

1. Whether accommodation is taken on hire-purchase/rent/lease/outright purchase basis.

2. If on rent basis:
   (i) The rate of rent charged.
   (ii) Whether the party thinks that the rent paid by it is relatively cheap?

3. (a) If the sheds are occupied on hire-purchase basis, what are the terms of agreement?
   (b) What has been the actual valuation of the sheds?

4. What amount did the party pay on account of factory buildings until now?

VIII Problems of expansion

1. (a) Is there any plan for expansion?
   (b) In that case, is there any requirement of
      (i) Borrowed capital,
      (ii) Power,
      (iii) Space etc.?

IX Miscellaneous

1. The rate of depreciation charge for machinery, equipments and other assets.

2. Whether the party feels any difficulty in obtaining raw materials?

3. Type of raw materials used.

4. General remarks and suggestions of the party.