Appendix III

Questionnaire Schedule

DATA SHEET-1

1. Sub-sample no:

2. Location of survey:

3. Type of finished product:

4. Type of ownership: Single/Partnership/Joint-Family:

5. Type of industrial activity: Manufacturing/Jobwork:

6. Age structure of the production unit:

7. Kind of raw materials:

8. Sources of raw material: Open market/Government quota/
   Supplied by the order-supplier of the product:

9. Mode of transport of raw materials:

10. Kinds of tools, equipment and machinery
    a. Total value at present price:
    b. Whether new or second hand:

11. Whether rented work premises or owned:
12. Types of buyers of the product: Transacting agent
   (first, second, third, fourth, fifth)/Final consumer:

13. Mode of transport for the distribution of the product:

14. Reasons for the under capacity of work:
   a. Lack of orders
   b. Lack of raw materials
   c. Lack of capital
   d. Old machine
   e. Lack of electricity
   f. Lack of labour cooperation

15. Sources of borrowing:
   a. Commercial Banks and other banks
   b. Friends
   c. Money lenders
   d. Relatives
   e. Own
   f. Dowry

16. Difficulties in producing loans from bank:
   a. Lack of security
   b. Lack of co-operation
   c. Red tapism
   d. Not tried
17. Trends of business during the last five years:
   a. Expanding
   b. Static
   c. Fluctuating
   d. Declining

18. a. Literacy level of the owner:
   b. Whether the owner is trained on the job or from previous employment

19. Environment pollution: Sound pollution/Water contamination/Over crowded:

20. a. Whether the production unit is associated with a trade association (S.S.I. or N.S.I.C.)
   b. If so, what advantage is derived from that association?

21. Whether there is any plan for expansion:
   a. If not, why?
   b. If yes, why?

22. Whether there is any attempt for product diversification:
   a. If not, why?
   b. If yes, why?
23. Labour Process:

<table>
<thead>
<tr>
<th>Skilled / Unskilled / Full-time / Part-time / Family / Hired</th>
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</thead>
<tbody>
<tr>
<td>i. No of labourer employed</td>
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<td>ii. Average monthly salary</td>
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<tr>
<td>iii. Average period of employment in a year</td>
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<tr>
<td>iv. Hours of work in a day</td>
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24. a. Shifts of work in a day
   b. Hours of work in a shift
   c. Types of division of labour
   d. Whether labourers are unionised or not

   If yes, which organisation? INTUC/AITUC/CITU/HMS/UTUC:

25. Amount of initial investment:

26. Amount of yearly turnover:

27. Cost of production per year:
   a. Cost of raw material
   b. Cost of electricity
   c. Cost of labour hired
   d. Cost of maintenance of machinery
   e. Rental cost of premises of work
   f. Cost of rejection
   g. Association fees