Dr. Subhash P. Chavan
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Aurangabad – (Maharashtra)
Mo. No.09422711790
subhashchavan05@gmail.com

Date: -06/10/2014

To,
The Librarian
College Libraries Affiliated to Dr. BAMU,
Aurangabad

Sub: Request for filling up a questionnaire

Sir / Madam,

Mrs. Vishakha D. Chavan is working for her Ph.D. Degree on the topic "Professional Attitudes of Librarians towards ICT: A Survey of College Libraries affiliated to Dr. Babasaheb Ambedkar Marathwada University, Aurangabad". She needs information to be filled in the questionnaire of your library for her research work.

I am sure you will extend your full co-operation to him for her research work.

Thanking You.

Yours faithfully

(Dr. Subhash P. Chavan)
A. GENERAL INFORMATION
1. Name: ________________________________
2. Gender: Male ☐ Female ☐
3. Date of Birth: ___ / ___ / 19
4. Age: _____ Years
5. Basic Qualification: ________________________________
6. Contact Details: Mobile No. ____________________________
     Telephone No. ______________________________
     E-mail ID: ______________________________
7. Designation: Librarian ☐ Librarian In-charge ☐
     Other (Pl. Specify) ________________________________

B. PROFESSIONAL DEVELOPMENT
8. Professional Qualification: ________________________________
9. Professional experience: _____ Years
10. Computer Course Completed
    ❖ PGDLAN ☐ ❖ MS-CIT ☐
    ❖ PGDLIM ☐ ❖ Any Other (Pl. Specify) __________
11. ICT based training program / workshop attended
    ❖ 1 ☐ ❖ 6 – 10 ☐
    ❖ 2 – 5 ☐ ❖ More than 10 ☐
12. Membership of Professional Association
    ❖ ILA ☐ ❖ NMLIS ☐
    ❖ IASLIC ☐ ❖ IATLIS ☐
    ❖ MLOSC ☐ ❖ SALIS ☐
13. In your service period have you attended any Continuing Education Programmes (CEP)
    Orientation Courses ☐ ☐           Conferences / Seminars ☐ ☐
    Refresher Courses ☐ ☐                          Training Programmes ☐ ☐

C. DETAILS ABOUT LIBRARY
14. Name of the Parent Organization ____________________________
15. Library is Located in       Urban ☐ ☐   Rural ☐ ☐
16. Indicate the numbers of following points
   a. Library Members _______  e. Bound Volumes _______  
   b. Staff _______           f. E-Resources _______ 
   c. Books _______           g. N-LIST _______ _______  
   d. Journals / Periodicals ___ h. Databases _______  

D. ICT AWARENESS
17. Are you fluent in using computer?     Yes / No
   If yes, how often you use the computer.
    Daily ☐ ☐           Once in a month ☐ ☐ 
    Once in a Week ☐ ☐   Once in a while ☐ ☐  
18. What computer skills do you have?

<table>
<thead>
<tr>
<th>Computer Skills</th>
<th>Excellent</th>
<th>Very Good</th>
<th>Good</th>
<th>Fair</th>
<th>Poor</th>
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</thead>
<tbody>
<tr>
<td>Basic Computer Skills</td>
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<tr>
<td>MS-Office Package</td>
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<td>Programming Language</td>
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<tr>
<td>Web Page Designing</td>
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<tr>
<td>Any other (Pl. Specify)</td>
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</tr>
</tbody>
</table>
19. What is the frequency of Internet use?
- Daily
- 2 – 3 time in a Week
- Once in a week
- Occasionally

20. How much time do you spend on the Internet?
- Less than 1 hour a week
- 2-5 hours a week
- 6-9 hours a week
- More than 10 hours a week

21. Experience of Internet use?
- Under one year
- Over 1 – 3 Years
- Over 3 – 5 Years
- Over Five (5) years

22. Indicate the number of computers available in Library

23. Do you have a LAN in your library?

24. Do you think CD-ROM & DVD are important in Library Collection?

25. Do you feel ICT enhance the quality of Library services?

26. Do you think ICT helps in developing the professional career?

27. Does your library have its own Website?

28. Does your library have OPAC?

29. How often do you use the following web tools / services?
- Blog
- Discussion Group
- Listservs
- RSS feeds
- Wikis
- Social Networking Sites
- Content Management System
- Webcasting

30. Please tick mark the Digital Library Software’s you are familiar with:
- Greenstone
- DSPACE
- Any Other
E. Awareness about E-Resources

31. Do you have knowledge of E-Publishing  
   Yes / No
   If Yes, are you aware of
   - E-Books
   - E-Journals
   - E-Magazines
   - E-Databases
   - Institutional Repositories
   - Open Sources

32. Have you ever used the following?
   - E-Books
   - E-Journals
   - E-Magazines
   - E-Databases
   - Institutional Repositories
   - Open Sources

33. Do you think that E-Resources are more time saving in getting needed information?  
   Yes / No

34. Do you agree that more information is available through E-Resources?  
   Yes / No

F. LEVELS OF LIBRARY AUTOMATION

35. What is the status of library automation?
   Complete □ □ □ □ □  Partial □ □ □ □ □  Not Started □ □ □ □ □

36. Which sections are automated?
   - Acquisition □ □ □ □ □  Technical □ □ □ □ □
   - Circulation □ □ □ □ □  Reference □ □ □ □ □
   - Serial control □ □ □ □ □  Administration □ □ □ □ □

37. Do you prefer for complete automation of your library?  
   Yes / No

38. What is the Software package used in your Library at present?
   - Commercial □ □ □ □ □  Open Source □ □ □ □ □
   - Developed □ □ □ □ □  Any Other _____________

39. Please tick mark the Library Software packages known to you
   - LIBSYS □ □ □ □ □  KOHA □ □ □ □ □
   - SOUL □ □ □ □ □  NEWGENLIB □ □ □ □ □
   - LIBSOFT □ □ □ □ □  EVERGREEN □ □ □ □ □
   - Any Other _____________
G. PROBLEMS FACED BY LIBRARIANS IN APPLYING ICT

40. Please indicate the problems faced by you in applying ICT in your library:

- Insufficient Funds
- Lack of Infrastructure
- Supporting Staff are not interested in ICT adoption
- Lack of support from authorities
- Fear of ICT applications
- Lack of standard Library management software
- Other problems (Pl. Specify)

H. ATTITUDE TOWARDS ICT

41. Please indicate your opinion regarding the application of ICT in your library

- To facilitate quick access to current data
- To improve quality of library services
- To enhance knowledge & skills of librarians
- It increased job satisfaction of librarians
- To improve the status of library
- It makes integration within the library
- To reduce workload of librarians
- To improve communication
- It affects regular budgeting provision

42. What are your suggestions for updating the knowledge / skills of librarians?

- In-house training programmes for Staff development
- Undertaking individual research work / publication
- Searching Internet for relevant professional information
- Discussion of professional matters with colleagues
- Any other (Pl. Specify)

Date: - /     /2015

Signature & Seal