APPENDIX – II
QUESTIONNAIRE FOR OFFICERS

POINTS FOR DISCUSSION ON INTEGRATED RURAL
DEVELOPMENT PROGRAMME WITH DISTRICT
RURAL DEVELOPMENT AGENCY,
OFFICIALS AND OTHERS IN GUNTUR DISTRICT

1.1. When was the DRDA set up?

2. What is the composition of staff at DRDA/Block level for the implementation of IRDP?

3. Are the staff posted in DRDA and the Block taken on deputation? If so, how were they selected? What were the criteria employed in selection of the staff? What has been their tenure and turnover?

4. Have they been given any training/orientation to take up the new assignment? What are the arrangements for the training of functionaries at different levels?

5. Is the team provided at DRDA or Block level suitable to take up the assignment as expected of them? What do you say about their quality, capability, understanding, perception, motivation and general morale?

6. Is there any need for modification in the constitution of team provided to DRDA/Block? If so, in what manner?
7. What is the role of the district administration/development departments in assisting the DRDA in implementation of IRDP?

8. What are the improvements needed in the existing arrangements for streamlining the implementation of the programme at the district level and block level?

II. PREPARATORY WORK

1. Is the existing infrastructure such as financial institutions, input supplies, communication, power, health and other supporting services adequate to take up IRDP in the district/block on the prescribed scale?

2. If no, what were the steps taken to strengthen the infrastructure? Give details.

3. What are the difficulties in creating additional infrastructure needed for effective implementation of IRDP?

4. Are the scientific and technical research organisations available in or near the district associated with the formulation and implementation of the programme?

5. If yes, give details.

III. PLANNING PROCESS

1. Has a ‘Five Year Perspective’ plan has been prepared for the district/block or not?

2. What were the agencies involved with specific task in the formulation of Five Year Perspective plan? Give details.

3. Are the sectoral projects based on the ‘perspective plan’?
4. Please indicate the details of the projects, viz., location, size of the project (number of units set-up), credit needs, agencies for support in terms of input supply, technical supervision and guidance, marketing etc.

5. Have 'annual action' plans been formulated?

6. If you, whether the implementation of the IRDP is being done as per the details provided in the 'action plan'.

7. If not, what are the problems in implementation of the 'annual action plan'?

8. Was any household survey for identification of target group families conducted?

9. If yes, how many blocks and villages had been covered so far?

10. How many more Blocks/villages remain to be covered?

11. Were any family plans for providing economic benefits schemes prepared? If so, was priority given to adopted villages?

12. In how many Blocks and villages have the plans for developmental schemes been prepared? If no, please assign reasons thereof.

13. Were any problems faced in the preparation of family plans? If so, give details.

14. What are the improvements needed in the present procedure to streamline the planning process so as to make it more effective and realistic?
IV. Identification

1. Were the identification of families and their selection for provision of benefits based on the data collected through household surveys? What was the involvement of banks in the identification of beneficiaries?

2. If no, what were the criteria for selecting families for providing the benefits?

3. Was ‘village Assembly’ or ‘Gram Sabha’ taken into confidence for selecting the beneficiaries? If yes, give details.

4. If no, give reasons

5. What are the problems faced in identification of families?

6. Give suggestions for improvement and simplification of selection process of beneficiaries.

V. Provision of beneficiaries:

1. How were the benefit schemes devised for the beneficiaries? Were the traditional skills, aptitude, training or experience needs and aspirations of the beneficiaries taken into consideration?

2. Name the agencies involved in developing the benefit schemes, preparation of the applications, scrutiny and submission to the banks and briefly give the role of each of the agencies involved.

3. Did you observe any bunching of applications towards the close of the year? If so, what were the steps taken by the authorities to streamline the system?

4. How is coordination among different agencies being ensured? What are the shortcomings in the arrangements?
5. Give suggestions for improvements in simplification and streamlining the process.

VI. Finance

1. What are the financial implications of the programme as far as the district is concerned? How are these being met? Give the details of allocation, i.e., contribution of the Central and State Governments separately.

2. Has the programme been linked with other on-going programmes? If so, give the details.

3. How is the subsidy being adjusted through the financial institutions? Problems, if any, may be indicated give the average time taken in adjustment of subsidy.

VII. Financial Institutions

1. Were the 'lead bank' and other financial institutions involved at the stage of formulation of 'Five Year Perspective Plan' and Annual Plans?

2. Had the 'Credit Plan' covered all the Blocks? If no, how many blocks are yet to be covered?

3. What is the extent of rejection of applications received by the financial institutions for sanctioning the benefit schemes?

4. What are the main reasons for rejection?

5. How can rejections be minimised?

6. Is there any procedure followed by the financial institutions to monitor the proper utilisation of the benefits provided to the beneficiaries? If yes state the extent of effectiveness.
7. How do you fix the quantum loan. Do you observe that the loans are sufficient to meet the obligatin of the beneficiaries?

8. What is the position of repayment of the loans? Does it need any improvement? If so, how can it be done?

9. Is the subsidy adjusted in time and the beneficiary not put to unnecessary hardship of paying interest on that amount?

10. How can the loaning system be streamlined?

11. Is the 'camp approach, where all the agencies come together at the door step of the beneficiaries successful?

VIII. Availability of Benefits

1. How are the benefits sanctioned made available to the beneficiaries?

2. Is any shorgate of the items of benefit scheme felt because of the increased demand? If yes, indicate the extent of shortage. How can the problems be overcome?

3. Is there any tendency to suddenly raise the prices of the items of benefit schemes (such as buffalos, goat, sheep, etc.) available in local market? If so, to what extent? How can the problems be solved?

4. Comment on the quality of the items usually provided to the beneficiaries?

5. Do you justify the rationale of the purchasing committee.

6. Is there any difference between the standard cost of the items and the cost usually paid by the beneficiaries? If yes, what is the extent of extra cost borne by them?
7. Are trips of the beneficiaries from their villages to blocks, bank and market centres financed?

IX. Follow-up

1. Are there arrangements to oversee the proper utilisation of the benefit schemes provided to the beneficiaries?

2. If yes, comment on the extent of utilisation of the assets.

3. What are the arrangements for providing technical know-how to the beneficiaries in the management of the benefit scheme provided to them?

4. Is there any arrangement for providing raw material/inputs to the beneficiaries after they get the benefit scheme? Is shortage of any input felt?

5. Are the servicing/repair facilities for proper maintenance of benefit assets provided? If so, are these arrangement adequate?

6. What are the arrangements for the disposal of the finished goods/produce? Are these available on regular basis?

7. Are the existing marketing facilities adequate?

X. Monitoring and progress reporting

1. What are the arrangements for progress reporting and monitoring of the progress of implementation of the programme? Are these adequate to ensure effective implementation of the programme?

2. Had the training of officers concerned with monitoring and progress reporting at the district and block levels been organised? If so, give details.
3. Is there any group or committee at the district level for overseeing the progress of the programme? If so, what is its composition and frequency of meetings?

4. How far this group/committee been effective in improving the implementation of the programme?

5. Is there any chance of corruption in IRDP schemes. If so, how best you are able to minimise it.

XI. Impact of IRD Programme

1. How do you rate the impact of IRDP schemes on the income and employment of the beneficiaries in the district.

XII. Points for discussion with MDOs and other officials at the Mandal level

1. What is the composition of staff for ‘implementing the IRDP? Who is the in-charge (among the EOs) of the programme at ‘ground’ level?

2. Are there any committee constituted to coordinate the implementation of the programme of different sectoral departments and rural development agencies, at the block level? If so, what is its composition?

3. What improvements do you need to the existing arrangements of administrative machinery for the implementation of special developmental schemes?

4. Have village-wise resource inventory and resource-analysis been carried out before the preparation of annual/perspective plans for the IRDP? If so, in how many villages is the household survey completed so far?
5. What are the general guidelines in the selection of cluster of villages in your block?

6. Whether the micro-level unit of planning had any choice of selecting the schemes suitable to the local areas?

7. What do you know about the objectives of IRDP in the light of the coverage of the 'poorest of the poor'?

8. What were the problems faced in identification of families?

9. Are the local financial institutions actively participating in identification of families, devising plans, and arranging credit to the targeted number of families under IRDP? What are the problems that you are facing in this aspect?

10. What is your opinion on the relative success or failure of the implementation of the programme in your block? State reasons for your answer.

11. Are there any arrangements for supervision of the sanctioned schemes, and marketing the produced by the beneficiaries?

12. Please furnish details of available infrastructure in different villages and hamlets of your block.