Annexure III

QUESTIONNAIRE FOR LIBRARY USERS

Topic of Research: The Role of Library Professionals for effective use of Library Resources in the Present Context: A Study with reference to the University Libraries of Assam

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(Please choose your options by putting (√) mark in the given boxes)

SECTION ONE : GENERAL INFORMATION

1. Name: ...............................................................................
2. Name of the University: ....................................................
3. Department: ....................................................................
4. The Category you belong to :
   i) Student √ ii) Research Scholar
   iii) Faculty √ iv) Others
5. Gender:
   i) Male √ ii) Female √ Age: ......................

SECTION TWO : LIBRARY USAGE

6. How frequently do you come to the Library?
   i) Almost Daily √ ii) Several Times a week
   iii) Once a Week √ iv) Once a Month
   v) Rarely √

7. Your Purpose of visiting Library :
   i) Studying Course Materials √ ii) Reference/Competitive Books
   iii) Popular Reading Materials √ iv) Consulting Research Materials
v) Borrowing Books  vi) Digital and Online Resources  

vii) Preparing Lectures/ Assignments  viii) Photocopying/ Printing  

ix) Private/ Group Study  x) Any other purpose  

8. How much time do you spent in the Library?  
   i) Less than One hour  ii) One hour  
   iii) Two to Three hours  iv) More than Three hours  

9. How you will rate the Working / Opening Hour of your Library?  
   i) Adequate  ii) Partially Adequate  iii) Not Adequate  

SECTION THREE: LIBRARY COLLECTION  

10. How do you find the collection of resources in your Library?  
    (A = Adequate;  B = Partially Adequate;  C = Not Adequate)  

   i) Collection of Books  
   ii) Availability of Course Books / Essential Texts  
   iii) Collection of Print Journals/ Periodicals  
   iv) Collection of Digital / Electronic Resources  
   v) Availability of E-Resources (Web Search)  
   vi) Special Collection on different fields  

SECTION FOUR: LIBRARY FACILITIES  

11. How do you find the following facilities in your Library?  
    (A = Adequate;  B = Partially Adequate;  C = Not Adequate)  

   i) Number of Documents issued to you  
   ii) Issue Period or Loan Period
iii) Library Catalogue (Manual)  A □ B □ C □
iv) Library Catalogue (Computerised) / OPAC  A □ B □ C □
v) Printing Facility  A □ B □ C □
vi) Photocopying Facility  A □ B □ C □

SECTION FIVE : LIBRARY SERVICES

12. How do you find the following services in your Library?
(A = Adequate ; B = Partially Adequate ; C = Not Adequate)

i) Reference services  A □ B □ C □
ii) Referral services for different sources of information  A □ B □ C □
iii) Instructional services to use the Library  A □ B □ C □
iv) List of selected documents in any format as per demand  A □ B □ C □
v) Awareness services for recent documents & information  A □ B □ C □

SECTION SIX : GENERAL COMMENTS

13. Please give your comments on the following statements:
(A = Yes ; B = Partially Yes ; C = No)

i) Environment of the Library is quite good & encourages for its access:  A □ B □ C □
ii) Users get required assistance from the library staff :  A □ B □ C □

i) Library staff treat users in a good manner  A □ B □ C □
iv) Library book collection is relevant and updated
   □ A □ B □ C □

v) Library journal collection is relevant and updated
   □ A □ B □ C □

vi) Rules and regulations of the Library are flexible
   □ A □ B □ C □

vii) Do you take part in the selection of books / journals
    □ A □ B □ C □

viii) Do you ever recommend a book/journal for Library
     □ A □ B □ C □

xi) Library materials could be a good substitute for your further study
    □ A □ B □ C □

x) Do you think that without having the Library Facilities one can
   complete a course successfully in the present system of examination.
   □ A □ B □ C □

x) Overall the Library provides a good level of service.
   □ A □ B □ C □

14. If the Library could introduce one new service or improvement in existing services to help the users more, what could it be?

__________________________________________________________________________________________________________

15. If you have any other comments or suggestions regarding the library please mention it below.

__________________________________________________________________________________________________________

Questionnaire completed by:

Name:

Designation:

Qualification:

N. B.:

I take the opportunity of thanking you for sparing your valuable time for filling up this questionnaire which will be an encouragement and inspiration to me for the proposed work. Information provided by you will be used only for academic purpose and also be kept confidential.