APPENDIX
Questionnaire

( FOR THE HEAD MASTER )

1) Name of School

2) Managed by -- Government / Z. P. / Private Management / Any other

3) Are you satisfied with the performance of your English Teachers ? YES / NO
   If Yes, how do you assess them ?
      i] They are hard working.
      ii] They employ proper methods of Teaching English.
      iii] Their results are good.

4) Are you satisfied with the performance of pupils in English ? YES / NO
   If Yes, the reason [s] for satisfaction is / are
      i] They understand English when spoken
      ii] They speak in English.
      iii] They write correct English.
      iv] They read with Comprehension.
      v] Any other

5) Do you have teaching aids in your School ? YES / NO
   If yes, which of these Teaching aids do you have in your School.
      e] Record player  f] Tape recorder
      g] Radio  h] Others

6) Do English Teachers of your School use teaching aids ? YES / NO
   If yes, which of these do they often use ?
      e] Record player  f] Tape recorder
      g] Radio  h] Others

7) Do you have English Books in your Library ? YES / NO
   If yes, How many books in English do you have in the School Library ?

8) Does the School Subscribe for any English news Paper ? YES / NO
   If yes, which news papers does it receive ?

   1. __________________________  2. __________________________
   3. __________________________  4. __________________________

(237)
9) Do English Teachers correct homework? **YES / NO**
   If Yes, how often?
     i) Every day  ii) once a week iii) once a month

10) Do you depute your English Teachers for in-service training course[s]? **YES / NO**
    If yes, which course[s] have they attended in the last three years?

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Name of the Course</th>
<th>Conducted by</th>
<th>Duration of Course</th>
<th>No of Teachers deputed</th>
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</table>

11) Are the Teachers interested in going for refresher course[s]? **YES / NO**

12) What was the percentage of S. S. C. of your school in English in the last three years?


13) How do you rate teaching of English in your School?
   Excellent / Good / Satisfactory / Unsatisfactory / Poor

14) Should English be a Compulsory subject in Secondary School? **YES / NO**
--- Questionnaire ---

For Teachers Teaching English in Secondary Schools

NOTE:—

1) All your responses will be treated confidentially.
2) Please fill in this questionnaire freely and honestly.
3) Please put a tick [✓] mark to the response that concerns you. If you have to state some more information which is not provided at the end of the item, write it on the space provided for any other.
4) Mark the alternative [s] in such a way that you don’t go over to the other.

1) Name — 

2) Age — ____________________ years.

3) Sex — Male / Female.

4) A] Name of School ____________________

4) B] Name of Taluka ____________________

5) Academic Qualifications —

<table>
<thead>
<tr>
<th>Course</th>
<th>Year of Passing</th>
<th>Class Obtained</th>
<th>Board or University</th>
<th>Optional</th>
</tr>
</thead>
<tbody>
<tr>
<td>a) S. S. C.</td>
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<td>b) B. A./B. Sc./B. Com.</td>
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<td>c) M. A./M. Sc./M. Com.</td>
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<tr>
<td>d) Any Other</td>
<td>i]</td>
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<td>iii]</td>
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</tbody>
</table>

6) Professional Qualifications —

<table>
<thead>
<tr>
<th>Course</th>
<th>Year of Passing</th>
<th>Class Obtained</th>
<th>Board or University</th>
<th>Subjects</th>
</tr>
</thead>
<tbody>
<tr>
<td>a) S. T. C./T. D.</td>
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<tr>
<td>b) B. Ed.</td>
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<tr>
<td>c) M. Ed.</td>
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<tr>
<td>d) Any other</td>
<td>i]</td>
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<td>ii]</td>
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</tbody>
</table>
7) **Teaching Experience:**

Please put a tick mark [✓] wherever necessary.

<table>
<thead>
<tr>
<th>Classes taught</th>
<th>No. of years</th>
<th>Contents of Teaching</th>
</tr>
</thead>
<tbody>
<tr>
<td>V TO VII</td>
<td></td>
<td>Prose</td>
</tr>
<tr>
<td>VIII TO X</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

8) How many periods of English do you teach per week?

9) How many students do you normally have in each class?

   [a] 30  [b] 40  [c] 50  [d] 60

10) What are your reasons for choosing to teach English?

   i) Headmaster/mistress has asked me to do
   ii) It was one of the methods at the B. Ed.
   iii) I am interested in teaching English.
   iv) English Teachers are respected in Society.
   v) Any other

11) What of the following language aspect[s] do you prefer to teach?

    Please put a tick mark [✓] wherever necessary.

<table>
<thead>
<tr>
<th>Prose</th>
<th>Poetry</th>
<th>Grammar</th>
<th>Composition</th>
</tr>
</thead>
</table>

12) Why do you prefer to teach these aspect[s]?

   a) The other aspects are difficult to teach
   b) The other aspects should not be taught in L2 or L3 teaching.
   c) I like to teach these.
   d) Any other

13) What should be the objectives of teaching English at the Secondary level?

   l. for Std. V to VII

   i) Listening Comprehension
   ii) Speaking
   iii) Reading
   iv) Writing
   v) Translation
   vi) Any other
for Std. VIII to X

i) Listening Comprehension
ii) Speaking
iii) Reading
iv) Writing
v) Translation
vi) Any other

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TEACHING METHODS

Describe as precisely as you can, the procedure you follow in teaching Prose/Poetry/Grammar; Composition.

Please put a tick mark [✓] against the statement appropriate to the procedure of teaching you follow.

GENERAL :—

14) Please state which of the following objectives do you have in mind while teaching a text-book. Approximately what weightage do you give to each one?

Class V To VII

<table>
<thead>
<tr>
<th>Objective</th>
<th>Weightage in %</th>
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<tbody>
<tr>
<td>1) Listening</td>
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<td>2) Speaking</td>
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<tr>
<td>3) Reading</td>
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<td>4) Writing</td>
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<tr>
<td>5) Translation</td>
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<tr>
<td>6) Anyother</td>
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</tbody>
</table>

Classes VIII TO X

<table>
<thead>
<tr>
<th>Objectives</th>
<th>Weightage in %</th>
</tr>
</thead>
<tbody>
<tr>
<td>i) Listening</td>
<td></td>
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<tr>
<td>ii) Speaking</td>
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<tr>
<td>iii) Reading Comprehension</td>
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<td>iv) Writing</td>
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<tr>
<td>v) Translation</td>
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<tr>
<td>iv) Vocabulary</td>
<td></td>
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<tr>
<td>iv) Grammar</td>
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<td>iv) Composition</td>
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<tr>
<td>ix) Any other</td>
<td></td>
</tr>
</tbody>
</table>
15) Explain the words / phrases / idioms / proverbs / sentences in ?

<table>
<thead>
<tr>
<th>Words</th>
<th>Phrases</th>
<th>Idioms</th>
<th>Proverbs</th>
<th>Sentences</th>
<th>Imagery</th>
<th>Content</th>
</tr>
</thead>
<tbody>
<tr>
<td>English</td>
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<tr>
<td>Mother tongue</td>
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<tr>
<td>Partly in</td>
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<tr>
<td>Mother tongue</td>
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</tbody>
</table>

16) I explain the entire passage / poem in
    a] Simple English  b] Mother tongue  c] Partly in mother tongue

17) I employ
    i] Direct method
    ii] Grammer translation method
    iii] Structural approach
    iv] Bilingual method
    v] Situational approach
    vi] Aclectic method
    vii] Aural-oral approach

18) To test Comprehension I put question to the class in
    i] English  ii] Mother tongue  iii] Partly in English and partly in mother tongue

19) The students answer the questions in

20) Most of the time I speak in class in

21) Most of the time I spend on
    i] Translation
    ii] Question & Answers
    iii] Explanation in mother tongue
    iv] Explanation in English
    v] Discussion
    vi] Dictation of notes
    vii] Teaching from examination point of view

22) Do you give assignments to your students ?  YES / NO

    If yes how frequently you give ?
    Everyday / Every week / Every month
    If no, why do you not give ?

    i] Students are too poor and can not buy exercise books.
    ii] The work load is heavy and proper correction cannot be done
    iii] Parents and students are not conscious. Students do not do home work.
    iv] Students do not get time at home to do such work.
    v] Any other.
23) Do you correct the assignments? YES / NO
   If yes, how do you do it?
   i) I just sign the books.
   ii) I underline the mistake(s).
   iii) I correct the mistake(s).
   iv) I underline the mistake(s) and write symbols like sp. gr.
   v) Any other ____________________________

24) How do you rate your correction work?
   Good — Satisfactory — Unsatisfactory — Poor.
   If it is unsatisfactory or poor, what are the possible reasons for this?
   a) The strength in each class is too much and I cannot give proper justice.
   b) The work load is too much and I do not get time.
   c) The students are very poor in English, I cannot correct all the mistakes.
   d) Students do not take notice of corrections & therefore there is no point in corrections.
   e) Any other ____________________________

25) Do you use teaching aids? YES / NO
   If yes, which of these aids do you use?
   i) Pictures
   ii) Story charts
   iii) Flash cards
   iv) Record player
   v) Radio
   v) Any other ____________________________

   If no, why do you not use aids?
   i) Not available in school
   ii) Available in school but kept in locked cupboards
   iii) Not very helpful
   iv) Any other ____________________________

26) Have you attended any inservice training course? YES / NO

<table>
<thead>
<tr>
<th>Name of the Course</th>
<th>Conducted by</th>
<th>Place</th>
<th>Duration of course</th>
<th>Subjects</th>
</tr>
</thead>
<tbody>
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<td>1)</td>
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If not, why have you not attended?
   i) Not deputed
   ii) Not interested
   iii) No such course was organised
   iv) Any other ____________________________

(243)
27) Do you feel any need for orientation course? YES / NO
   - If yes, in which area(s) should orientation programme be organised?
     
     i) Teaching of Prose and Poetry
     ii) Teaching of Grammar
     iii) Contents of Grammar
     iv) Teaching of Composition
     v) Phonetics
     vi) Evaluation Techniques
     vii) Any other ____________________________

28) Are the text-books for various classes suitable? YES / NO
   - If yes, what are their salient features?
     
     i) Teachable
     ii) Language is suitable
     iii) The exercises are useful
     iv) Linguistic material is properly graded
     v) Any other ____________________________
       - If No, Why Not?
         
         i) Not teachable
         ii) Too many difficult structures
         iii) Too many difficult words
         iv) Not properly graded
         v) Print is not suitable
         vi) Any Other ____________________________

29) Do you have teacher’s Hand Book? YES / NO
   - If yes, do you find it suitable and helpful? YES / NO
     - If NO, then do you feel the need for such a book?

30) Which is are the most difficult area(s) for you in which you need help?
     
     i) Prose Teaching
     ii) Poetry Teaching
     iii) Grammar Teaching
     iv) Composition Teaching
     v) Teaching of reading for Comprehension
     vi) Use of teaching aids
     vii) Preparation of tests
     viii) Any other ____________________________

**TEACHING PROSE**

31) What is your primary aim in teaching prose? 

   a] Comprehension
   b] Writing ability
   c] Reading ability
   d] Speaking ability
   e] Any other ____________________________

(306)  (6)
32) Do you use teaching aids while teaching prose? YES / NO
   - If Yes, state which:
     a) Pictures
     b) Record player
     c) Tape recorder
     d) Radio
     e) Any other____________________

33) What is your primary aim in teaching poetry?
    a) Comprehension
    b) Appreciation
    c) Enjoyment
    d) Any other______________
   ii] Do you follow the same procedure for teaching poetry as you do for teaching prose? YES / NO
       - If No state the procedure you follow:

34) a) ________________________________
    b) ________________________________
    c) ________________________________
    d) ________________________________

35) What method do you employ?
    a) Inductive
    b) Deductive
    c) Inductive—deductive method
    d) Non-formal or Functional approach
    e) Any other____________________

36) I explain the rules pertaining to grammatical items in—English—Mother tongue—partly in English—partly in mother tongue.

37) I present the items situationally that is by creating the relevant context.

38) Do you think teaching aids can be useful in teaching Grammar? YES / NO
   -- If Yes, which
     a) Match-stick figures
     b) Verbal illustrations
     c) Various objects
     d) Demonstration
     e) Any other____________________

39) Which of those teaching aids do you use while teaching grammar?
   i] ________________________________
   ii] ________________________________
   iii] ________________________________

(245)
TEACHING COMPOSITION

40) What objectives do you have in mind while teaching composition?
   a) Expansion of Vocabulary
   b) Good speech habits
   c) Listening habit
   d) Correct written expression
   e) Any other

41) What procedure do you follow while teaching composition?
   a) I give a topic and ask the class to write a passage on their own.
   b) I put them questions and elicit answers from them.
   c) I write the correct responses on the black-board.
   d) I help them to write an outline bearing on the topic.
   e) I give them structural frames on the black-board and ask them to make use of that in their composition.
   f) I then write the correct version on the black-board.
   g) I write the paragraph/essay on the black board and the class copies it out.
   h) I dictate the paragraph/essay.
   i) I display the picture (a) and ask the class to describe it (them).

42) What topics do you cover under composition teaching?
   a) Essay   b) Letter   c) Story   d) Preci’s   e) Translation   f) Expansion of idea

43) Do you read any English Newspaper?  YES / NO
   If YES, which one do you read?
   1] __________________________  2] __________________________  3] __________________________

44) Do you have English books in your library?  YES / NO
   If YES, how many books do you read?
   __________________________

45) Do you read English books other than text books?  YES / NO
   If YES, name any five books that you have read recently.
   1] __________________________  3] __________________________
   2] __________________________  4] __________________________
   5] __________________________

46) What are your suggestions for improving the teaching of English in Secondary Schools?
   i) Clear definitions of objectives of teaching English
   ii) More & effective teaching programmes.
   iii) Better text-books
   iv) Proper methods of teaching English suitable to the objectives
   v) Proper environment for Teaching/Learning English.
   vii) Any other comments that you would like to make for improving the Standard of English of your students.