Schedule
I. General Profile:

1. Name of the Business Enterprise:

2. Address of the Unit:
   - Village/Town:
   - Mandal:
   - District:
   - State:

3. Is the Business unit Registered:
   - Yes ( )
   - No ( )
   - (Other than proprietary units)
   - (a) Registration No:
   - (b) Registered Office:

4. Year of Establishment of the Unit:

5. Year of Commencement of commercial Production:

6. Form of Organization:
   - a. Sole Proprietary ( )
   - b. Partnership Business ( )
   - c. Hindu Undivided Family (HUF) ( )
   - d. Private or Public Limited Company ( )

7. Amount of Capital Invested (Rs. in lakhs):

8. Type of the Enterprise:
   - Micro ( )
   - Small ( )
   - Medium ( )

9. Name of the CEO / MD (Entrepreneur):
10. Age Group of Entrepreneur (at the time of establishment)

<table>
<thead>
<tr>
<th>Below 30</th>
<th>31 – 40</th>
<th>41 – 50</th>
<th>50 Above</th>
</tr>
</thead>
</table>

11. Gender of the Entrepreneur

- Male ( )
- Female ( )

12. Educational Qualification of Entrepreneur

- Illiterate ( )
- School Education ( )
- Intermediate ( )
- Graduation ( )
- Post Graduation ( )
- Engineering Degree ( )
- Other Professional Studies ( )

13. Religion

- Hindu ( )
- Muslim ( )
- Christian ( )
- Others ( )

14. Social Status of the Entrepreneur

- OC ( )
- BC ( )
- SC ( )
- ST ( )

15. Native / Origin of the Entrepreneur

- a. Within the District ( )
- b. From other District of the State ( )
- c. Outside the State ( )

16. Have received any business training of CEO/MD

- Yes ( )
- No ( )

17. Earlier Occupation of the Entrepreneur

- Agriculture ( )
- Business ( )
- Industry ( )
- Profession ( )
- Service ( )
- Un-employed ( )
- Other (specify) ( )

18. Do you have Previous Experience in Business

- Yes ( )
- No ( )

19. If No, do you have experienced parents?

- Yes ( )
- No ( )

20. Type of Industry

- a. Food, Agro & Paper Based ( )
- b. Mineral Based ( )
- c. Plastic Based ( )
- d. Engineering/Steel ( )
- e. Hospital/Diagnostic Centre ( )
- f. Electrical, electronics & IT Based ( )
- g. Textiles & Jute Based ( )
- h. Chemical, Drug Pharmacy Based ( )
- i. Tourism based (hotels, restaurant) ( )
- j. Others (specify) ( )

21. Type of Activity

- a. Manufacturing ( )
- b. Servicing ( )

22. Nature of the Industry

- Continuous ( )
- Seasonal ( )
23. What are the Reasons for Starting the Industry (Tick the option)?
   a. To Earn Profit  
   b. Absence of Competition  
   c. To do an Independent Job  
   d. Educational Qualification / Skills  
   e. Prior Business Experience  
   f. Availability of Financial Credit  
   g. Motivation by Family  
   h. No opportunity for employment
24. What are the reasons for selecting the Product (Tick the option)?
   a. Demand of the product  
   b. Availability of Raw Material  
   c. Advice from DIC and others  
   d. Acquaintance with product  
   e. Absence of Competition  
   f. Others (specify)
25. Reasons for selecting the present location for the Industry (Tick the option):
   a. Home Town and Industrial are  
   b. Govt. Policy  
   c. Good Infrastructure Facility  
   d. Logistics  
   e. Availability of Raw material
26. Do you believe the present location is perfectly suitable for your Industry?
   Highly Satisfactory  
   Moderately Satisfactory  
   Satisfied  
   Unsatisfactory
27. Schemes of Assistance provided to the Unit by APSFC (Tick the option)
   Super Entrepreneur Scheme  
   Good Entrepreneur Scheme  
   Export Oriented Units  
   Hotels / Motels/ restaurants scheme  
   Senior Successful Entrepreneur Scheme  
   Scheme of assistance for Tourism  
   Equipment Refinance Scheme  
   Scheme for qualified Professionals  
   Modernization Scheme  
   Quality Control Facilities Scheme  
   Women Entrepreneur Scheme  
   Ass.t to set up private industrial estates  
   Mahila Udayam Nidhi Scheme  
   Scheme for Physically Handicapped  
   Bridge Loans  
   Manufacturing / Energy Saving System  
   Composite loan scheme  
   Special Capital Assistance  
   Rehabilitation Scheme  
   Single Window Scheme  
   General Loans  
   Ex-Servicemen Scheme  
   Transport loan scheme  
   National Equity Fund scheme  
   Self Employment Scheme to  
   Assistance to set up Hospitals / Nursing homes
II. Performance Evaluation of the Enterprise

1. Provide the details of your unit in the given below format: (Rs. in Lakhs)

<table>
<thead>
<tr>
<th>Year</th>
<th>Installed capacity</th>
<th>Capacity utilization</th>
<th>Sales Turnover</th>
<th>Total Cost of operation</th>
<th>Net Profit / Loss</th>
</tr>
</thead>
<tbody>
<tr>
<td>2001-02</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003-04</td>
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<td>2004-05</td>
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<tr>
<td>2005-06</td>
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<tr>
<td>2006-07</td>
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<td>2007-08</td>
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<td>2008-09</td>
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<tr>
<td>2009-10</td>
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</tr>
<tr>
<td>2010-11</td>
<td></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

2. Furnish the details of sources and applications of funds of unit (Rs. in Lakhs)

<table>
<thead>
<tr>
<th>Year</th>
<th>Sources</th>
<th>Applications</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>S.C</td>
<td>L.L</td>
</tr>
<tr>
<td>2001-02</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2002-03</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003-04</td>
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<tr>
<td>2004-05</td>
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<td>2005-06</td>
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<td>2006-07</td>
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<td>2007-08</td>
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<td>2008-09</td>
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<tr>
<td>2009-10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2010-11</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>


3. Details about of total workers and employees in the unit: (Rs. in lakha)

<table>
<thead>
<tr>
<th>Year</th>
<th>Production</th>
<th>Administration</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Male</td>
<td>Female</td>
</tr>
<tr>
<td></td>
<td>Skilled</td>
<td>Un Skilled</td>
</tr>
<tr>
<td>2001-02</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2002-03</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003-04</td>
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<td>2004-05</td>
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<td>2005-06</td>
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<td>2008-09</td>
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<tr>
<td>2009-10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2010-11</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### III. Pattern of the Investment

<table>
<thead>
<tr>
<th>1. Fixed Assets</th>
<th>Items</th>
<th>At the time of inception</th>
<th>Current year</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Land and</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Buildings</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Plant and Machinery</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Other Fixed Assets</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Preliminary Expenses</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Working Capital margin</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2. Working Capital</th>
<th>Items</th>
<th>At the time of inception</th>
<th>Current year</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Inventories (RM, WIP, FG)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Sundry Debtors</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Others (specify)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

3. Furnish the details of loans obtained from the financial institutes by your unit:

<table>
<thead>
<tr>
<th>Source</th>
<th>Years</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2k 01 02 03 04 05 06 07 08 09 10 11</td>
</tr>
<tr>
<td>a) secured Loans</td>
<td></td>
</tr>
<tr>
<td>SFC - T.L</td>
<td></td>
</tr>
<tr>
<td>Banks / F.I.'s - T.L</td>
<td></td>
</tr>
<tr>
<td>Banks - WC limits</td>
<td></td>
</tr>
<tr>
<td>b) unsecured loans</td>
<td></td>
</tr>
<tr>
<td>c) Others</td>
<td></td>
</tr>
</tbody>
</table>

T.L: Term Loan, WC: Working Capital

### IV. Knowledge about APSFC

1. How do you came to know about the activities of APSFC (Tick the option):
   a. Existing Clients          ( )
   b. Official campaigns        ( )
   c. Associates                ( )
   d. Publicity                 ( )
   e. Mass Media                ( )
   f. Others (Please Specify)   ( )

2. Did you get complete information about the activities of APSFC in the first instance?
   - Obtained ( )
   - Not Obtained ( )

If Not obtained, how did you get information?
3. Awareness on objectives of APSFC? 
   Aware ( ) Unaware ( )
   If aware, state the objectives you are aware:

4. Are you aware of the different schemes of Financial Assistance provided by Corporation
   Aware ( ) Unaware ( )

5. Are you aware of the various terms and conditions fulfilled to get Financial Assistance from the Corporation before approaching the Corporation: Aware ( ) Unaware ( )

V. Processing of application by SFC

1. Do you think the application form is simple and easy to be filled in?
   Simple ( ) Rigid ( )
   If rigid, Changes suggested

2. Did you take any body's help in filling up the Application Form?
   Seeking ( ) Not Seeking ( )
   If taken, whose help you have taken (Tick the option)?
   a. Employee of APSFC ( ) b. A fellow Industrialist ( )
   c. Other (Specify) ( )

3. State whether the loan application was entertained in the very first instance?
   Entertained ( ) Not Entertained ( )
   If not entertained, Reasons for keeping it?
   a. Financial Grounds ( ) b. Commercial Grounds ( )
   c. Technical Grounds ( )

4. Did the Corporation raise any objections on the application? 
   Yes ( ) No ( )
   If yes, specify the objections:

5. Did you satisfy the Corporation about the objections raised?
   Satisfied ( ) Not Satisfied ( )
   If not satisfy, what you have done to get your application processed further?
VI. Sanction and Distribution of Loan by APSFC

1. How many days, the Corporation took to sanction the loan after Submission / Registration of loan application?
   a. Less than One Month ( )
   b. One to six Months ( )
   c. More than six months ( )

2. Date of loan sanctioned:

3. Do you think time taken by the Corporation to sanction the loan is justified?
   Satisfied ( ) Not Satisfied ( )
   If not satisfied, what should have been the reasonable time?

4. Whether the total loan that you have applied for was sanctioned?
   Sanctioned ( ) Not Sanctioned ( )
   If not sanctioned, what were the reasons for scaling down the amount of loan?

5. Whether the loan amount sanctioned is sufficient?
   Highly Sufficient ( ) Sufficient ( ) Insufficient ( ) highly Insufficient ( )

6. Have the official(s) visited the project site before the disbursement of loan?
   Visited ( ) Not Visited ( )
   If yes, how many visits they have made?
   [ ] [ ] [ ] [ ] [ ]

7. How the sanctioned loan was disbursed?
   Lump sum:
   Installments:

8. How many days after the sanctioning of loan, the first installment was disbursed?
   a. Within One Month ( ) b. One to Two Months ( )
   c. Three to Four Months ( ) d. Five to Six Months ( )
   e. More than Six Months ( )

9. Do you think that the disbursement of loan was delayed? Delay ( ) Not Delay ( )
   If delay, who is the responsible for the delay? Corporation ( ) / Your self ( )
10. What are the reasons for the delay in disbursement of sanctioned loan?

a. Non Submission of Documents
b. Non-arrangement of Working Capital
c. Delay in Valuation of Assets
d. Non Co-operation of APSFC

VII. Supervising and Follow up action

1. Whether any officials have visited your enterprise after the disbursement of loan?
   Visited ( ) Not Visited ( )
   If visited, how many times they have visited so far
   
2. Rate of interest charged by the Corporation

3. Are you satisfied with the rate of interest charged by the Corporation?

<table>
<thead>
<tr>
<th>Highly Satisfied</th>
<th>Satisfied</th>
<th>Unsatisfied</th>
<th>Highly Unsatisfied</th>
</tr>
</thead>
</table>

If dissatisfied, specify the reasons:

4. Are your regular in repayment of loan dues
   Yes ( ) No ( )

4.a If yes, Year of start of repayment :
4.b amount of installment (monthly/ yearly) Rs. in lakh :
4.c No. of installments paid :
4.e No. of installments defaulted :

5. Whether the Corporation has taken any action against you for default in payment?
   Taken ( ) Not Taken ( )
   If so, what is the nature of action? (Please state briefly) :

7. Whether any penalties are levied for default in payment of loan and interest?
   Penalized ( ) Not Penalized ( )
   If not penalized, do you support the policy of imposing penalties of defaulting loans?

8. Do you think the recovery procedures of the corporation are appropriate and justified?
   Appropriate ( ) Not Appropriate ( )
   If not appropriate, what drawbacks have you noticed :

VIII
9. Did your production programme start as per schedule? Started ( ) Not Started ( )
   If no, what are the reasons for the delayed production?
   a. APSFC's non-cooperation ( )
   b. Lack of Working Capital ( )
   d. Labour problems ( )
   e. Non-availability of raw materials ( )
   f. Any others (please specify) ( )

10. Have you received any consultancy or assistance from the corporation after the
    Disbursement of loan amount? Received ( ) Not Received ( )

11. Do you think the consultancy or assistance provided by the corporation is beneficial
    (consultancy services)

<table>
<thead>
<tr>
<th>Highly useful</th>
<th>Useful to some extent</th>
<th>Not necessary</th>
</tr>
</thead>
</table>

12. What measures do you suggest to make the recovery procedures more appropriate
    and suitable to the entrepreneurs?

13. Do you face the following problems relating to your industry? Yes ( ) No ( )
   If yes, give details
   a. Financial Problems ( )
   b. Raw Material Problems ( )
   c. Marketing Problems ( )
   d. Labour Problems ( )
   e. Infrastructural Problems ( )
   f. Any other (please specify) ( )
      (Like electricity, pollution, tax)

14. What are the suggestions do you offer for the smooth functioning of the APSFC?
   To provide raw material loan at confessional rates ( )
   To provide additional working capital term loan amount ( )
   To reduced for decreasing entrepreneur ( )
   Sufficient Repayment Period ( )
   Any other specify ( )