APPENDIX III

TEST OF WRITING SKILLS IN ENGLISH
Developed by
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is a test of writing skills in English. Read instructions carefully and do as 
esticted.

te : Read the following texts and put a tick mark( ) against the letter of the statement 
which you think is correct.

The flowers are blooming. She has been knitting for six hours. They like large houses. I 
am sending you a gift parcel. It was winter there.

a) The above text is a paragraph.
b) The above text is an essay.
c) The above text is simply a number of sentences written together.
d) The above text is a report written for a newspaper.

He stood in the shadows. He was near the village hall. It was late last night. He was evil 
looking. We did not want him to see us. We hid in a doorway. We stayed until he went.

a) The sentences suffer from grammatical mistakes.
b) The sentences suffer from spelling mistakes.
c) The sentences should be longer.
d) The sentences should be joined together by linking words.

The Mona Lisa was painted by Leonardo da Vinci, an Italian painter, who lived during the 
Renaissance. The woman in the painting is smiling and there has been talk about the 
meaning of her smile for centuries. People have different ideas about it. Nevertheless, all 
agree that the Mona Lisa is a great painting.

a) The above text is a paragraph because it has a logical pattern.
b) The above text is not a paragraph because there is no logical pattern.
c) The above text is a paragraph because it has a logical pattern and the sentences 
have been combined together with the help of linking words.
d) The above text is not a paragraph because it has no linking words.

The primary purpose of writing a newspaper report is__________

a) to give information accurately.
b) to practice writing.
c) to pass an examination.

d) to impress the reader with good English.

5. The main consideration in writing a telegram is ____________
   a) the type of words used
   b) brevity and clarity.
   c) the address of the sender
   d) style of writing.

NOTE: The following sentences, when arranged logically, will form a paragraph. Place a tick mark ( ) against the sequence that you think is the best one out of the four given.

6. (i) The print gets on my clothes, my arm and some time my face.
   (ii) It takes a long time to get the paint mixed.
   (iii) Some people like to paint furniture, but I do not enjoy it.
   (iv) It is hard to apply the paint evenly. It always seems to streak.
   (a) (i), (iii), (iv), (ii)
   (b) (iii), (ii), (iv), (i)
   (c) (iv), (iii), (i), (ii)
   (d) (iii), (i), (iv), (ii)

7. (i) They often fail to notice other cars or pedestrians.
   (ii) Human error gives rise to many road accidents.
   (iii) Accidents often result from such error.
   (iv) For instance, drinking alcohol causes drivers to be less alert.
   (a) (iv), (iii), (i) (ii).
   (b) (ii), (i), (iii), (iv).
   (c) (i), (iii), (iv), (ii)
   (d) (ii), (iv), (i), (iii)

Note: You have to choose the most appropriate linking word out of the four given at the end of the end of every statement and place a tick mark ( ) against the letter.
8. I do not know this person. ____________ I have never spoken to him.
   a) But
   b) Yet
   c) Although
   d) Furthermore

9. All the figures have been checked ____________ the totals are still wrong.
   a) As a result
   b) Likewise
   c) But
   d) Also

10. India has been plagued by frequent floods and droughts, _______, the prices of essential
    commodities have been continuously rising.
    a) But
    b) As a result
    c) Similarly
    d) After this.

11. The children were doing their homework, ____________ their mother prepared dinner.
    a) Nevertheless
    b) Meanwhile
    c) As a consequence.
    d) Similarly

12. People hold different opinions regarding the education system of India, ____________, all agree that the future of the country depends on it.
    a) Nevertheless.
    b) Also
    c) So much so
    d) Likewise.

13. Insert so, that, as and such in the blank spaces
    The examination paper was _______ hard _______ neither Sita nor Gita could solve it. They swore they had never expected _______ a hard question paper _______ this.
14. Insert while or during in the blank spaces ______________ the second semester, Jagmohan continued to study hard ______________ his brother, Karan, had fun. ______________ a party one day, Karan fell and broke his wrist- bone ______________
Jagmohan never left his study-room.

Note: Read the following reports:

(i) Last night heavy rain flooded the town of Phagwara in Punjab. Streets and roads were full of foul smelling water. High winds damaged roofs and felled trees in the surrounding countryside.

(ii) Last night Phagwara looked like a ghost-town, deserted, dead. Throughout the afternoon and evening, a river of foul-smelling water rushed unchecked through the narrow streets.

(iii) Two children, Ramesh and Umesh Bhatnagar, were taken to General Hospital today after they had collapsed near a park. They had been playing on waste ground which is used for illegal dumping by several manufacturing companies. Exactly what caused the children's condition is not yet clear.

(iv) Tonight 8 year old twins, Ramesh and Umesh Bhatnagar, are lying in General Hospital fighting for their lives. Local girl, Archana Patil, spotted the young boys roaming about on a piece of waste ground next to a park, where they were supposed to be playing. "I told them not to play there;" said Miss Patil. I explained that people dumped dangerous chemicals there. The children went away, but after Miss patil had left, they apparently returned. They were discovered later, both unconscious. Their father is still unaware of the situation as he is on a long distance trip to Delhi.

15. Out of the four reports given above, which ones can be termed as straight-forward reports, giving only essential facts

(a) (i) and (ii)
(b) (i) and (iii)
(c) (i) and (iv)
(d) (ii) and (iv)

16. Out of the four reports given above, which ones can be termed as reports in story form, with the human interest point of view.

(a) (i) and (iv)
(b) (iii) and (iv)
(c) (i) and (iii)
(d) (ii) and (iv)

17. Refer to report (i) and (ii) answer the comprehension question-
Why was there no traffic on the streets and roads of Phagwara?
18. Refer to report (iii) & (iv) and answer-the question given below-

Why do you think the two boys fell unconscious on the waste round where they were playing?

Note: Read the description of a flat and then write a similar description of another flat based on the information given below:

19. Rahul's flat, in which he lived for the last three years, is on the fourth floor of a tall building. It is quite near to a large park. It has five rooms, of which the biggest is the living room and the smallest is the study. The living room is well furnished with a velvet sofa set in teak, television set and beautiful curtains. Rahul is a writer and works at home.

Hema's flat ______ five years ______ second floor ______ huge building ______

market ______ three rooms ______ biggest ______

bed room ______ smallest ______ dining room ______ bedroom ______

well kept ______ neat curtains, new bed ______ secretary ______ office.

Note: Read the model sentences and arrange the words given in a similar format.

20) There are no clean glasses in the kitchen; we have used them all.

New books/library/read ----------------------------

21) The doctor gave me a prescription yesterday.

My brother/lend/ten rupees/last week. -------------------------------

22) While I was waiting for the bus, the rain stopped.

have/lunch/door-bell/ring ------------------------------------------

23) The bus had already left when I arrived.

manager/ left/telephoned -------------------------------------------

24) I expect he will take his examination either today or tomorrow.

think / she / buy / ticket / this week / next

------------------------------------------

25) I will do it if I have enough time.

She/buy/money -----------------------------

26) If she hadn't been playing tennis, she wouldn't have broken her leg.

dog/bark/ so loudly/ we/ discover / burglars -----------------------------

27) The lecturer told us that oxygen is a gas
28) You should find out how to solve this problem.
learn/ mend/ a puncture.

29) He would rather ride the bicycle than go on a camping holiday.
she/ play with doll/ go/ for a drive.

30) He introduced the guests to his wife.
explain/difficulty / creditors.

31) Convert the tense of the following passage into simple past.
I park the car and walk up the hill, feeling sure that I am being followed. Ahead of me, I see that the slope is covered by thick forest, and I hurry on. The moment I enter the safety of the trees, I glance back and see something shining. I know it is them.

Note: Read the following sentences and combine them into one sentence

32) There is a kitchen

The kitchen is at the back of the school.
The kitchen is on the left.
There are two toilets.
The toilets are to the right of the kitchen.

Begin Like this: There is a kitchen

33) There is a classroom.
The classroom is in the front of the school.
The class room is the infants classroom.
The infants classroom has very low chairs.
The infants’ classroom has many toys.

Begin like this: The infants’ classroom, which has

is in the
APPENDIX 3

TEST OF WRITING SKILLS IN ENGLISH
PART-B'

Max. Marks: 50

Q.1 Write a paragraph of about 150 words on any one of the following:

i) Waiting for an important letter/telephone call
ii) Class Cleanliness Competition in your school
iii) Memories of Childhood

Q.2 Write a newspaper report suggested by any one of the following:

i) Monkeys terrorize a town
ii) 20 shops gutted in Ludhiana fire
iii) Mystery illness reported in many cities

Q.3 Write a letter to the principal M.C.M. D.A.V. College, Chandigarh applying for the post of a Lecturer in English in the college. Minimum qualification required is M.A. (English) with 55% marks and fluency in English is a must.

OR

Write a letter to Messrs. Mac Mohan Ltd., 328, Sector 10, Chandigarh, applying for the post of a Secretary in the Company. Knowledge of Secretarial duties and typing speed of 40 w.p.m. is a must.

Q.4 A You have constructed a one-kanal house in a central locality, having drawing/dining, three bedrooms, kitchen, two toilets and a garage. You wish to give it on rent for 3 to 5 years, either to Government officers or Professionals, and not to advocates or businessman. Write a suitable advertisement for your house, quoting the rent acceptable to you.

B You are a young bank officer with two children looking for a two-room set on first or second floor, either in Chandigarh, Mohali or Panchkula. You have a car. You need the house only for 3 months. Write a suitable advertisement in the Indian Express, Chandigarh.

Q.5 Your mother has suddenly been taken ill and is in the hospital. Write a telegram to your brother, Mr. Arun Kumar Chaturvedi, who lives at House No. 648., Greater Kailash, New Delhi, informing him of her illness and asking him to reach Chandigarh immediately.

Q.6 Look at the sketch map below and instruct Driver 'A' as to how he could best reach house 'B' on Gandhi Road, using the shortest route.