LESSON PLAN - 16
TOPIC - MUNICIPAL CORPORATION

Instructional Objectives
After the instructions are over, students will be able to:
1) Explain the organization of Municipal Corporation.
2) Discuss the functions of Municipal Corporation.
3) Enlist the sources of income.

Entry Behaviour
It is assumed that student know the meaning of Municipal Corporation.

Instructional Aids
(i) Transparency showing the organization and functions of Municipal Corporation.
(ii) Overhead Projector.
(iii) Blackboard, chalk, duster and pointer.

Content sequence
1. Composition of Municipal Corporation
   Municipal Corporations have the following constituents:
   1. The General Council
   2. The Mayor
   3. The Municipal Commissioner
   4. Standing Committee

2. Functions of Municipal Corporation
   There are two types of functions.
   (i) Obligatory functions
   (ii) Optional functions.

Graphic organizer

Instructional Program
Content sequence (O)
Teacher tells the students
"Today, we will learn composition and corporation."

Teacher asks students
"What do you mean by Municipal Corporation?"
"In which cities do we have Municipal Corporation?"
"What is the composition of Municipal Corporation?"

Students respond

Teacher explains
Municipal Corporations usually have the following constituents:
(1) General council of the corporation, (2) the Mayor, (3) the Municipal Commissioner and (4) Standing committees.
1. **The General Council**: The general council is formed by the members, known as councilors, who are elected by all the voters of the city. These members are elected by the people on the basis of adult franchise by the secret ballot. Any candidate who wants to stand for the councillor’s seat must possess the following qualifications:
   (i) He should possess the prescribed age which varies between 21 to 25 years.
   (ii) His name should appear in the voter’s list of the city.
   (iii) He should not be holding any office of profit under the government or the Local body. The term of the Municipal Corporation has been uniformly fixed at 5 years.

2. **The Mayor**: The total members of the Municipal Corporation both councilors and Aldermen elect from among themselves the Mayor and the Deputy Mayor, normally for a period of one year only.

3. **The Municipal Commissioner**: The Municipal Commissioner is the chief executive head of the corporation. The Municipal Commissioner is appointed by the State Governor, but if the city is a Union Territory like that of Delhi then he is appointed by the Central Government. It is main duty to run and supervise the administration of the corporation.

4. **Standing Committee**: The General Council generally performs its different functions through various standing committee. Such committees are elected or constituted by the General Council itself.

Teacher asks students
   “What is the Qualification for a Councillor’s seat?”
   “Who is the general council of Municipal Corporation?”
   “What is the function of Municipal Commissioner?”

Students respond
   Conformation/corrective feedback is provided on and when required.

**Content sequence (O, L)**

Teacher tells students
   “Next, we will learn about functions sources of Municipal Corporation.”
   “Who is looking after the education in your city?”
   “Who is responsible for looking after for the entertainment of people in big cities?”
   “What are the various functions of Municipal Corporation?”

Students respond

Teacher explains
   The main functions of a Municipal Corporation are generally divided into two main classes: (1) compulsory and (b) voluntary/optional.

(a) **Compulsory or Obligatory Functions**

**Public Health** – A healthy citizen is an asset to the nation. He works to produce more wealth. For the treatment of diseases, hospitals and dispensaries are
MUNICIPAL CORPORATION

SOURCES OF INCOME

- Octroi duty
- Taxes on the supply of water and electricity
- Income from shops and houses
- Grants by state and union government

FUNCTIONS OF MUNICIPAL CORPORATION

All that cities which have more than five lakh population have Municipal Corporations

OBLIGATORY FUNCTIONS

- Arrangement for public convenience
- Taking necessary steps for public health
- Opening schools
- Looking after public security

OPTIONAL FUNCTIONS

- Maintaining parks, hospitals, etc.
- Developing parks and gardens
- Providing cheap and efficient transport facilities
opened in different localities where qualified doctors are employed. Even costly medicines are given free to the poor patients.

**Public Conveniences** – For the convenience of the public, the following measures are undertaken by the local bodies in the urban areas:

(i) Construction and maintenance of good and wide roads and streets.
(ii) Plantation of trees along road-sides.
(iii) Supply of electricity to houses and factories.
(iv) Construction of public urinals and latrines at busy centers.

**Public Education** – Education prepares an individual as a good citizen. And educated person proves more useful both to himself and to the society. For this purpose, the local bodies open schools for the small children.

**Public Security** – To take different steps of public security is also an important function of a Municipality or a Corporation.

(b) **Voluntary or Optional Functions**

These functions are called voluntary or optional functions. The chief among them are narrated below:

1. A Municipality or a Corporation may develop parks and gardens to keep the citizens healthy and fit.
2. It may develop a zoo, a museum and some picnic resorts as well.
3. Local bodies with ample resources can construct and maintain children’s homes, orphanages, night-shelters, rest-houses, etc.
4. In bigger towns and cities, local bodies can provide their own cheap and efficient transport facilities.
5. Construction of toilets and bathrooms also comes under the voluntary functions of a Corporation or a Municipality.
6. Income from Municipal properties.
7. Financial grants from the State Government.
8. Loans from the State Government whenever a Municipality undertakes a special project which involves big expenditure.

**Sources of Income**

To discharge all these functions properly, the local bodies need money, which they get from the following resources:

(i) Octroi duty on goods brought into the city or taken out of the city.
(ii) Taxes on property, i.e., houses, shops and lands.
(iii) Taxes on vehicles.
(iv) Income from water and electricity supplied to houses and factories

Teacher asks students

“What are the basic functions of Municipal Corporation?”

“How Municipal Corporation is helpful for Public Education?”

“What are the sources of Income of Municipal Corporation?”

Students responds

Conformation/corrective feedback is provided on and when required.