APPENDIX B

Schedule - I

Instructions for Headmasters for filling the form:

1. A survey is being conducted for the research on the problem of 'Education and Employment of the tea-garden labourers of Assam with special reference to the district of Sibsagar. This work is strictly an educational research for the award of a doctorate degree.

2. All secrecy will be maintained for all information we receive. Your co-operation is required for giving information in respect of your school.

3. This form is to be filled in by the Headmaster of school.

4. The date of reference is 31.12.80. All information is to be given as on 31.12.80.

5. In some items, the possible answer choices are written against the item. You are to choose to correct answer choice applicable to your school and put a tick (✓) mark in bracket against your answer choice.

6. In item 22(d): Give the number of teachers working in the school on 31.12.80. This should include all the teachers actually working and also those who are on short leave.

7. In item 22(e): A trained teacher is a teacher who has successfully undergone a course of teacher training.

Name of the Research Scholar
Sri M.L. Dutta, M.A.,
Lecturer, Dept. of Education,
Aizawl College,
P.O. Aizawl, Mizoram
Schedule- I
(School Information form).

Source of date collection - School Headmaster.

All information will be kept secret.

1. Personal data - Teacher.

(a) Name

(b) Sex
   (i) Male ( )
   (ii) Female ( )

(c) Age

(d) Tribe/Caste

(e) Mother tongue

(f) Language you can speak, read and write.

| Language     | | | |
|--------------| | | |
| (i) Assamese | | | |
| (ii) Bengali | | | |
| (iii) English| | | |
| (iv) Hindi   | | | |
| (v) Any other| | | |
| (specify)    | | | |

(g) Qualifications:
   (1) General
   (1) Primary ( )
   (2) Middle ( )
   (3) Matriculation ( )
   (4) Above Matriculation ( )
(IV) -

(ii) Professional:
1. Nil ( )
2. Elementary Grade ( )
   Trained
3. Secondary Grade ( )
   Trained
4. Any other (specify) ________________

(h) For how many years have you been in the teaching profession? ____________________________

(i) Your salary particulars:
   (i) Scale of pay ____________________________

(ii) Total remuneration ____________________________

2. Identification data:
   (a) Name of the School:
   (b) Name of the tea garden:
   (c) Name of the nearest town:
   (d) What is the distance of the town from your school?
      (i) Below 1 K.M. ( )
      (ii) 2 K.M. to 3 K.M. ( )
      (iii) 4 K.M. to 5 K.M. ( )
      (iv) Above 5 K.M. ( )

(e) Name of the Sub-division to which your school belong: ____________________________

3. Management, type and location of the school:
   (a) The School is managed by
      (i) Government ( )
      (ii) Local body ( )
      (iii) Garden owner ( )
(iv) Garden aided ( )
(v) Private unaided ( )
(vi) Private aided ( )

(b) Classes taught in the School:
From Class __________ to Class _______

(c) Type of School:
(i) Boys' ( )
(ii) Girls' ( )
(iii) Co-educational ( )

(d) Is the School located in the hilly area or plain area?
(i) Hilly ( )
(ii) Plain ( )

(e) How far is your school from the office of the Deputy Inspector of Schools?
(i) Up to 4 Kms. ( )
(ii) 5 Kms. to 8 Kms. ( )
(iii) 9 Kms. to 12 Kms. ( )
(iv) More than 12 Kms. ( )

4. School Building:
(a) (Put a tick mark for the answer choice which is applicable to majority of the Classes (including Sections of the School).

Accommodation available for the School
(i) Open space ( )
(ii) Tents ( )
-(VI)-

(iii) Thatched House ( )

(iv) Partly pucca house ( )

(v) Pucca House ( )

(b) (Put a tick mark for the answer choice applicable to majority of the Classes including section of the School i.e., if the majority of the Classes sit on the portion of the building owned by the Garden, tick 'tea garden').

Is the School building owned by -

(i) Tea Garden ( )

(ii) Government ( )

(iii) Private Managing Board ( )

(iv) Any other (Specify) ____________

(c) Total approximate area of the School (in Sq. Ft.)

_____________ Sq.Ft.

(d) Total number of Class rooms including subject rooms like History room, Geography room, etc. ______

(e) (For this purpose additional rooms required shall be of the type already existing. In case of schools running in open space or tents total number of rooms required may be given)

How many additional rooms for instructional purposes are required at present? ______________

(f) Is additional space/land available for expansion of the building (i) Yes ( )

(ii) No ( )
5. **School hours and use of school building**:

(a) What is your school timing?

(i) 6 A.M. to 10 A.M. ( )

(ii) From 10 A.M. to 3 P.M. ( )

(iii) From 5 P.M. to 8 P.M. ( )

(iv) Any other (Specify) ______________

(b) (A school is supposed to be running in shifts if either some classes are working in the evening or when there are two parallel sets of classes working in two shifts. In case two schools with different names are using the same premises at different times, the schools are not considered to be running in shifts).

Is the school running in shifts?

(i) Yes ( )

(ii) No ( )

(c) Is the school premises generally used for other purposes?

(i) Not used for any other purposes ( )

(ii) For running another school ( )

(iii) For panchayat meetings ( )

(iv) For garden meetings ( )

(v) For religious purposes ( )

(vi) Part-time courses ( )

(vii) Any other (Specify) ______________
6. Facilities available:

(a) Does the school have playground facilities?
   (i) Yes ( )
   (ii) No ( )

(b) Does the school have games and sports materials?
   (i) Yes ( )
   (ii) No ( )

(c) Does the school have a library for the students?
   (i) Yes ( )
   (ii) No ( )

   (i) If yes, how many books are there in the library?
      (i) Upto 100 ( )
      (ii) 101 to 200 ( )
      (iii) 201 to 300 ( )
      (iv) 301 to 400 ( )
      (v) 401 to 500 ( )
      (vi) More than 500 ( )

   (2) If not, why?
      (i) Lack of fund ( )
      (ii) Lack of accommodation ( )
      (iii) Lack of interest ( )

(d) Do the tea garden labourers' children attending the school get books, etc. free of cost from the school authority?
(IX)

(i) Yes ( )
(ii) No ( )

(e) Does the School arrange for vaccination/innoculation of the students?

(i) Yes ( )
(ii) No ( )

(f) Do the children of the tea-garden labourers' attending the school get free medical treatment?

(i) Yes ( )
(ii) No ( )

(1) If yes, from where?

(i) Garden management ( )
(ii) Government ( )
(iii) School managing Board ( )
(iv) Any other (Specify) ____________

(2) If no; why?

(i) Garden authority refuses to provide with ( )
(ii) Govt.'s lack of interest ( )
(iii) Financial position of the managing board is not sound ( )
(iv) Any other (Specify) ____________

(g) Does the school have Urinals/latrines?

(i) Yes ( )
(ii) No ( )
(h) Does the school supply free tiffin/meal to the children of the tea-garden labourers attending school?

   (i) Yes ( )
   (ii) No ( )

(i) If yes, how frequently a week?

   (i) Sometimes ( )
   (ii) 1 time in a week ( )
   (iii) 2 times in a week ( )
   (iv) More than 2 times in a week ( )
   (v) Daily ( )

(j) What kind of tiffin/meal is usually provided?

   (i) Milk ( )
   (ii) Gram ( )
   (iii) Fruits ( )
   (iv) Any other (Specify) _________

(k) Is there any provision of awarding scholarships to the children of the tea-garden labourers attending school?

   (i) Yes ( )
   (ii) No ( )

   (l) If yes, from where?

   (i) Garden management ( )
   (ii) Government ( )
   (iii) Tea Board ( )
   (iv) School managing Board ( )
   (v) Any other (Specify) _________
(2) How many such scholarships have been given to the children of the tea-garden labourers belonging to your school in the following years?

(i) 1975 ______
(ii) 1976 ______
(iii) 1977 ______
(iv) 1978 ______
(v) 1979 ______
(vi) 1980 ______

(l) Does the school have adequate furniture for the students?

(i) Adequate ( )
(ii) Inadequate ( )

(m) Does the school have adequate furniture for the teachers?

(i) Adequate ( )
(ii) Inadequate ( )

(n) Does the school have

(i) Adequate number of black-boards?
   1. Yes ( )
   2. No ( )

(ii) Sufficient supply of chalk?
   1. Yes ( )
   2. No ( )
(XII)

(a) Is drinking water available to the students in the school premises?

(i) Yes ( )
(ii) No ( )

7. Wastage and stagnation : Causes:

(a) Do the children of the tea garden labourers' attending school drop out from the school before the completion of the course?

(i) Yes ( )
(ii) No ( )

(I) If yes, tick out the reasons separately for boys and girls

<table>
<thead>
<tr>
<th>Reasons</th>
<th>Boys</th>
<th>Girls</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i) Class distinction</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(ii) Caste distinction</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(iii) Early marriage</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(iv) Co-education is not favoured by most parents</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(v) Economic backwardness</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(vi) Child labour</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(vii) Inefficient teacher</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(viii) Poor physical facilities of the school</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(ix) Unsuitable school schedule</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(x) Inadequate women teacher</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(xi) Defective curriculum</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(xii) Language difficulty</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(xiii) Parents' indifference to education</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
(xiv) Poor health of the child
(xv) Heterogeneity of age group
(xvi) Irregularity in attendance
(xvii) Punishment in the school
(xviii) Any other (Specify) __________

(b) Do the children of the tea garden labourers attending school fail in the same class very frequently ?

(i) Yes ( )
(ii) No ( )

(I) If yes; tickout the reasons separately for boys and girls

<table>
<thead>
<tr>
<th>Reasons</th>
<th>Boys</th>
<th>Girls</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i) Not having text books</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(ii) Inefficient teaching</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(iii) Lack of proper accommodation</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(iv) Defective curricula</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(v) Language difficulty</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(vi) Defective examination</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(vii) Poor health of the child</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(viii) Parental indifference to education</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(ix) Irregular admission</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(x) Over crowded class</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(xi) Because of single teacher school</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(xii) Lack of proper supervision by the Inspecting authority</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(xiii) Any other (Specify)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
8. **Home-school contact**:

(a) Do you keep a close contact with the guardians of the school going children of the tea garden labourers?

(i) Yes ( )

(ii) No. ( )

(I) If yes, how?

(i) Visiting students house ( )

(ii) Calling guardian's meeting ( )

(iii) Any other (Specify) ________________

(b) Do the parents of the tea garden labourers children attending the school come to school to discuss the problems of their children?

(i) Yes ( )

(ii) No ( )

(I) If yes; how frequently?

(i) Very often ( )

(ii) Now and then ( )

9. **Sources available & suitability of syllabus**:

(a) What subjects are taught in your school?

(i) Assamese ( )

(ii) Bengali ( )

(iii) English ( )

(iv) Hindi ( )

(v) Mathematics ( )

(vi) Social studies ( )

(vii) General Science ( )

(viii) Work experience ( )

(ix) Any other (Specify) __________
(b) What do you think about the proficiency of the school going children of the tea garden labourers of your school in the following subjects?

<table>
<thead>
<tr>
<th>Subjects</th>
<th>Good</th>
<th>Average</th>
<th>Bad</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i) Language</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(ii) Mathematics</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(iii) Social Studies</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(iv) General Science</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(v) Work experience</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(c) Is the course meant for your school suitable for the children of the tea garden labourers attending the school?

(i) Yes ( )
(ii) No ( )

(d) If no; why?

(i) Too theoretical ( )
(ii) Isolated from the practical life ( )
(iii) Too advance ( )
(iv) Any other (Specify) _______________________

10. Undesirable habits:

Do the children of the tea garden labourers attending the school have the following habits?

(i) Get drunk while coming to school Yes No
(ii) Steal things from the school
(iii) Come to school with dirty dress
(iv) Eat food in the class
(v) Quarrelsome
(vi) Unpunctual

11. Reward and punishment:

(a) Do you give rewards to the children of the tea garden labourers attending your school?

(1) Yes ( )
(2) No ( )

If yes, when?

(1) Good class performance ( )
(2) Good behaviour ( )
(3) Good examination performance ( )
(4) Good extra curricula activities ( )
(5) Any other (Specify) __________________

(b) What kind of rewards are given?

(1) Praising words ( )
(2) Text Books ( )
(3) Other Books ( )
(4) Cosmetics ( )
(5) Cash money ( )
(6) Any other (Specify) __________________

(b) Do you inflict punishment to the children of the tea garden labourers attending your school?

(1) Yes ( )
(2) No ( )
(1) If yes; why?

(i) Bad performance in the class (  )
(ii) Bad performance in the examination (  )
(iii) Bad conduct (  )
(iv) Any other (Specify) ________________________

(2) What type of punishment do you inflict?

(i) Corporal punishment (  )
(ii) Impose fine (  )
(iii) Expulsion (  )
(iv) Any other (Specify) ________________________

(3) If no; why?

(i) Found ineffective (  )
(ii) Parents complain (  )
(iii) Students leave school (  )
(iv) Any other (Specify) ________________________

12. Attitude of Garden Management:

What is the attitude of the tea garden management towards education of the children of the tea garden labourers.

(i) Encourages education (  )
(ii) Discourages education (  )
(iii) Indifferent (  )
(iv) Any other (Specify) ________________________

13. What do you think to be the most suitable medium of instruction for the children of tea garden labourers attending school and why? ____________________________
14. School discipline

(a) Is there provision for school uniform?
   (i) Yes ( )
   (ii) No ( )

(I) Do the children of the tea garden labourers wear it regularly?
   (i) Yes ( )
   (ii) No ( )

(b) Do the children of the tea garden labourers attending your school come late very often to the school?
   (i) Yes ( )
   (ii) No ( )

(c) Do the children of the tea garden labourers sometimes run away from the school?
   (i) Very often ( )
   (ii) Now and then ( )
   (iii) Never ( )

15. Problems faced by the teachers

What sort of problems created by the children of the tea garden labourers do you face in the school?

   (i) Language difficulty in students ( )
   (ii) Inattention of the students in the class ( )
   (iii) Students leave school at any time of the year ( )
   (iv) Students joining school at any time of the year ( )
   (v) Irregular attendance of the students ( )
(vi) Children of different age groups in the class ( )

(vii) Lack of text books and other reading materials with the students ( )

(viii) Students forget what they had already learnt after a long vacation ( )

(ix) If any other (Specify) ____________

16. **School Inspection**:

How many times in a year your school is inspected by the Government Inspectors of Schools?

__________________________

17. **Students fees**:

(a) Does the school charge tuition fees on the children of the tea garden labourers attending the school?

   (1) Yes ( )
   (ii) No ( )

(I) If yes, at what rate?

<table>
<thead>
<tr>
<th>Class</th>
<th>Up to Rs.2/-</th>
<th>Rs. 2/- to Rs. 4/-</th>
<th>Rs. 4/- to Rs. 6/-</th>
<th>Rs. 6/- to Rs. 8/-</th>
<th>Above Rs. 8/-</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>p.m.</td>
<td>p.m.</td>
<td>p.m.</td>
<td>p.m.</td>
<td>p.m.</td>
</tr>
<tr>
<td>1) Pre-primary</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2) Class I &amp; II</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3) Class III &amp; IV</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4) Class V to VII</td>
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<td></td>
<td></td>
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<tr>
<td>5) Class VIII to IX</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6) Class X to XII</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
(b) For what purpose the money is utilized?

(i) Building construction ( )
(ii) Payment of teachers and other staffs ( )
(iii) Purchase of library books ( )
(iv) Students welfare ( )
(v) Recurring expenditure of the school ( )
(vi) Any other (Specify) ____________________

18. School activities:

(a) How many periods are their in the daily school routine?

(1) Upto 3 periods ( )
(ii) 4 to 5 periods ( )
(iii) 5 to 7 periods ( )
(iv) More than 7 periods ( )

(b) Do the students have tutorial classes?

(i) Yes ( )
(ii) No ( )

(c) Do you teach the students physical exercise?

(i) Yes ( )
(ii) No ( )

(d) Is there any provision for the children of the tea garden labourers to learn music in your school?

(i) Yes ( )
(ii) No ( )
19. **Private coaching:**

(a) Do the garden labourers engage private tutors for their children?

(i) Yes ( )

(ii) No ( )

(i) If yes; who are such persons?

(i) Teacher of the same school ( )

(ii) Teacher of other school ( )

(iii) Educated persons from among the labourers ( )

(iv) Any other (Specify) ________________.

(2) Why do they engage private tutors?

(i) Teaching in the school is not satisfactory to them ( )

(ii) Lack of congenial atmosphere at home ( )

(iii) Teacher encourages to take private coaching ( )

(iv) Any other (Specify) ________________

(b) If the answer of 19(a) is no; what are the reasons?

(i) Teaching in the school is satisfactory to them ( )

(ii) Economic difficulty (though desire) ( )

(iii) Teachers do not encourage (though desire) ( )

(iv) They are not aware ( )

(v) Any other (Specify) ________________
20. **Examination procedure**

(a) How many examinations do you conduct for each class in one year?

(b) What of the following basis is/are considered essential for promoting students to the next higher class?

   (i) Performance in the annual examination

   (ii) Performance in the annual and other examinations

   (iii) Class attendance

   (iv) Any other (Specify) _________________

21. **Funds**

(a) Does the school have a contingency fund?

   (i) Yes ( )

   (ii) No ( )

(b) What is the amount received for the year 1980?

22. **Staffing position**

(a) Give the number of teaching posts sanctioned in your school as on 31.12.80.

(b) Give the number of permanent teachers in your school
(c) Give the number of teachers who are not permanent (quasi permanent, temporary, ad-hoc)

(i) Quasi-permanent __________________________

(ii) Temporary __________________________

(iii) Ad-hoc __________________________

(d) Furnish the following information about the teachers in position in your school as on 31.12.80 (Excluding honorary teachers)

<table>
<thead>
<tr>
<th></th>
<th>Teachers</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Part-time</td>
</tr>
<tr>
<td>Total (All teachers)</td>
<td></td>
</tr>
<tr>
<td>Schedule Caste</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Tea labour</td>
</tr>
<tr>
<td>Non-tea labour</td>
<td></td>
</tr>
<tr>
<td>Schedule Tribe</td>
<td></td>
</tr>
<tr>
<td>Tea labour</td>
<td></td>
</tr>
<tr>
<td>Non-tea labour</td>
<td></td>
</tr>
<tr>
<td>General</td>
<td></td>
</tr>
<tr>
<td>Tea labour</td>
<td></td>
</tr>
<tr>
<td>Non-tea labour</td>
<td></td>
</tr>
</tbody>
</table>
(e) Give the number of teachers according to their qualifications, sex and the stage at which they are teaching on 31.12.1930.

<table>
<thead>
<tr>
<th>Qualifications</th>
<th>Number of teachers in position</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Primary stage</td>
</tr>
<tr>
<td></td>
<td>F</td>
</tr>
<tr>
<td>Total</td>
<td>1 2 3 5 6 7 8 9 10 11 12 13</td>
</tr>
</tbody>
</table>

- Below Middle pass -
  - Trained
  - Untrained

- Middle pass -
  - Trained
  - Untrained

- Matriculate -
  - Trained
  - Untrained

- Graduate -
  - Trained
  - Untrained

- Post-graduate -
  - Trained
  - Untrained

- * Language Teachers not covered above -
  - Trained
  - Untrained

- ** Others -
  - Trained
  - Untrained

- TOTAL -
  - Trained
  - Untrained

* Here all the teachers teaching different languages having qualifications for High court equivalence in terms of Inter, B.A., B.Sc., etc. are included.
23. Attendance:

(a) Furnish the attendance of the children of the tea garden labourers and non-labourers separately in the following table.

(i) Month from which academic year begins:

(ii) Academic year:

<table>
<thead>
<tr>
<th>Months</th>
<th>Labourer</th>
<th>Non-labourer</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>E X A</td>
<td>E X A</td>
<td>E X A</td>
</tr>
</tbody>
</table>

Instructions:

1. E : Enrolment on the last working day of the month.
   A : Average attendance for the month.

2. In the column for "Month", names of months of one academic year should be entered in vertical sequence.
(b) Furnish the annual attendance of your school since 1975:

1) Month from which Academic year begins:
2) Academic years:

<table>
<thead>
<tr>
<th>Years</th>
<th>I</th>
<th>II</th>
<th>III</th>
<th>IV</th>
<th>V</th>
<th>VI</th>
<th>VII</th>
<th>VIII</th>
<th>IX</th>
<th>X</th>
<th>XI</th>
<th>XII</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>A</td>
<td>A</td>
<td>A</td>
<td>A</td>
<td>E</td>
<td>E</td>
<td>A</td>
<td>E</td>
<td>A</td>
<td>A</td>
<td>E</td>
<td>A</td>
</tr>
</tbody>
</table>

Instructions: E: Enrolment on the last working day of the year.
A: Average attendance for the year.
24. Enrolment:

Furnish the total enrolment of your school as on 31.12.1980.

<table>
<thead>
<tr>
<th>Classes</th>
<th>4 to 5</th>
<th>5 to 6</th>
<th>6 to 7</th>
<th>7 to 8</th>
<th>8 to 9</th>
<th>9 to 10</th>
<th>10 to 11</th>
<th>Above 11 years</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>B</td>
<td>B</td>
<td>B</td>
<td>B</td>
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<td></td>
</tr>
</tbody>
</table>

* 'B' Stands for Boys
* 'G' Stands for Girls.

Signature of the headmaster.