APPENDIX - A

The Questionnaire.

I. Type of Institution.

Name of the School: _________________________
Address: __________________________

1. When and how this institution was established?
   i) by public authorities (state, local body etc.)
   ii) by private initiative (philanthropic association, industrial establishment, individuals etc.)

2. What is the nature of activities carried on in this institution? Kindly state the different types of activities carried on during the year with different groups.

II. Financing.

3. (a) By whom the institution is financed?
   (b) by public authorities? If so in what manner?
      i) systematically subsidised,
      ii) subsidised under certain circumstances?

III. Supervision & Inspection.

4. (a) Is this institution supervised by public authorities? If so, by which method?

   (b) Is this institution subject to inspection by public authorities or any other recognised agency?

   (c) Is the inspection carried out by specialised personnel?
IV. **Official requisites.**

5. (a) What is the minimum age of admission to this institution?

(b) Does this institution offer education free of charge? If not, please state the fee charged per child annually under different heads such as admission, tuition, games and sports, medical, building, equipments, examination, refreshments etc.

(c) Please state the maximum number of children put under the charge of a teacher.

(d) Is this institution affiliated to a legally established educational authority/welfare organisation, registered under Registration Act.

V. **Educational activities and methods.**

6. (a) Are there official instructions concerning educational activity and methods to be followed by this institution? If so, please indicate their main points. If not, please summarise of typical programme.

(b) Is the teaching of the basic skills (reading, writing and arithmetic) compulsory, permitted or forbidden? If these are taught at what age this is begun.
(c) Do the school authorities prescribe or recommend definite time-tables, methods or equipments for pre-primary education? If so, of what kind are they?

(d) Are all the teachers employed in this institution qualified and trained? Please state the minimum educational qualification of a teacher of this institution and the number of trained teachers.

VI. Medium of Instruction.

7.(a) What is the language used for imparting instruction?

(b) Is there possibility of changing over to Regional/National Language?

(c) Is it conducive to introduce a foreign language or vice versa?

VII. Study and Research.

8.(a) Is there any provision in this institution to carry on research studies relating to pre-primary education?

VIII. Connection with the economic & Working Life of the community and Co-Operation with the families of the children in the institution.

9.(a) Is this institution organised and located in relation to
(i) the living and working habits of the population (factory school, seasonal school etc.)

(ii) Demands of family life.

(iii) the employments of women outside the home?

(b) In what way the institution achieves collaboration with the families (by home visit, parents, meeting, neighbourhood activities etc.)

IX. Medical and Health Supervision.

10.(a) In what way the institution safeguards the health of the children attending the institution?

(i) by medical supervision and aid

(ii) by supply of food

(iii) advising parents.

(b) Does this institution take care to develop in the children attending the institution proper habit of personal hygiene? If so, please summarise a typical programme of the institution towards this end.

X. External Conditions.

11.(a) Does the institution have any arrangement for transport of children to and from the institution. If so, please state the amount charged per head per month.
(b) Do all children avail the transport facilities provided by the institution?

(c) Is it the responsibility of the parents/guardian to take children to and from the institution? Is there any other facility in helping children in coming to and going from the school?

12. (a) Does the premises used for the pre-primary education belong to the institution? If it does please state if it has to follow any official regulation in its design and plan?

(b) Please state the different types of furniture used. Are they suited to the physical needs of the children?

(c) Is there enough space for outdoor activities of the children?

(d) Are there enough educational and play materials?

(e) Are the sanitary installations suited to the children?

XI. Training and further Training of the members of the teaching staff.

13. (a) Is there any teacher with special training pre-primary education? If so, please state:

(i) What type of establishment provides this training.
(ii) What are the entrance requirements?

(iii) How long is the course (duration of the training period)?

(iv) What facilities exist for further professional training?

(b) For each of the above points, please indicate differences that exist between this and training required for Primary teachers.

(c) Do some of the teachers of this establishment lack the normally required qualifications? If so, under what conditions such persons have been employed?

(d) How many helping hands other than the teachers are there in this institution?

XIII. Status of Pre-Primary teachers in comparison with that of Primary teachers.

14. (a) Is the status of the Pre-Primary teachers the same with that of the Primary teachers in regard to

(i) Salary
(ii) Working hours
(iii) Service Conditions

(b) Under what conditions may Primary teachers take-up Primary teaching and vice-versa?
XIII. Obstacles.

15. What, in your opinion, are the major obstacles on the way to the development of Pre-Primary education in the State of Assam?

16. Kindly mention such other pre-primary establishments in the state of Assam that you know of and are in contact with.

XIV. Miscellaneous.

17. Kindly give the number of students enrolled in these classes in last three years.

Please supply us with a copy of the Administration report of the school for the last three years.