4.0 Bankura Ssammilani Medical College Library

Bankura Ssammilani Medical College is situated at Bankura town in the district of Bankura. The year of establishment of this college is 1956. Intake capacity is 100 MBBS students. Now it is under the West Bengal University of Health Sciences.

**Building:** There is no separate building for library. The library is located at the ground floor of the main building of the college. The layout and floor area of the Library is 9000 sq.ft.

**Library Hours:** The BSMC library is open from 11.00 a.m. to 5.00 p.m., Monday to Friday; 11.00 a.m. to 2.00 p.m. on Saturday. The library remains closed on Sunday and Government holidays.

**Manpower:** The Library is managed by one professional, two group-D staff.

**Budget:** The annual budget of the Library is Rs. 9, 00,000 for the purchase of books and journal other expenses of the library which is included in the college budget.

**Library Committee:** The Library advisory committee control to purchase the books and journals of the Library.

**Library Collection:** Number of books-

<table>
<thead>
<tr>
<th>Type</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>a) Textbooks</td>
<td>10,650</td>
</tr>
<tr>
<td>b) Reference Books</td>
<td>2,101</td>
</tr>
</tbody>
</table>
c) Journal subscribed annually:

   i) Indian - 34
   ii) Foreign - 23

d) Journal with back numbers:

   i) Indian - 7200
   ii) Foreign - 23,100

Some Indian journals receive frequently by way of gift / donation.

**Equipments:** Eight personal computer with internet connection, a xerox machine and a land phone is available inside the library.

**Preservation Process:** Only naphthalene bricks are use for book preservation of this library. No other process maintain in this library.

**Collection evaluation & weeding process:** Collection must be continuously maintained by evaluating what has been obtained, replacing lost or deteriorating materials, duplicating heavily used titles, discarding unneeded items, sending little used materials to storage & preserving the valuable items in the collection. But the BSMC Library does not maintain this process.

**Binding Process System:** There is no separate binding section in the library.

**Facilities & Services:**

a) **Circulation:** All faculty, staff and students may borrow library materials with a valid identification Library circulation counter checks the proper identification and entry the user name of the proper issue register then issue the book for home use or reading room use. Two books are issued both students and teacher for one month. It has open access.
• b) **Reference:** There is no separate reference section in this library. One side of the stack, some almirah are reserve for reference book.

c) **User education:** Library orientation and user education programmes are organized for new staffs and students at the beginning of the academic year.

d) **Photocopying & Printing:** BSMC Library provides photocopy service to all users. Fee for the service will be charge appropriately. All photocopy requests must comply with the copyright act. For printing of materials, networked printers including colour printer are available for faculty & PG students.

e) **Reading Facilities:** 1st Floor is meant for U.G. and P.G. and Para medical student’s, cabins (Ground floor) are doctors and teachers attach the stack of the library.

f) **Library Co-operation:** At present this service is not available in this library

g) **Internet Facility:** Eight computer with internet is available in the Library. Only teachers, doctors & PG student can be use this computer. MEDLINE search facility is not available here, but MEDLARS-CD(offline) is available in the library.

4.1 **Midnapore Medical College Library**

Midnapore Medical College is also a newborn institute, the newest medical college in West Bengal. After a lot of controversy regarding its recognition by the MCI, it has finally been permitted to conduct the MBBS course under section 10(A) for 2005-2006. This college is located in district of Midnapore
(West). Annual intake of this college is 100 MBBS students. The year of inception of this college is 2001.

**Building:** There is no separate Library building of this college. The Library is located at the 4th floor of the administrative building. The layout and floor area of the library is 9500 sq.ft.

**Library Hour:** The Library is open from 1100. am to 5 pm for Mon – Friday, 11.00 to 2 p.m for Saturday. It has open access.

**Staff:** The Library is being managed without any professional staff. There are 3 non professional staff one of then library clerk and two group- D staff in this library.

**Budget:** Its annual budget is over 6 lakhs for the assessment year 2008-09.

**Collection:** Number of books-

- i) Textbooks - 5000
- ii) Reference books - 1000

Journals subscribed annually:

- i) India - 50
- ii) Foreign - 20

Journal with back numbers:

- i) Indian - 210
- ii) Foreign - 100

**Library Committee:** There is a strong library committee. After the sanction of Library Committee, books and journals are order to purchase.

**Equipment:** Eight computers, one xerox machine and a land phone with intercom in the Library.

**Preservation Process:** Begon spray is used for book preservation.
Collection Evaluation & Weeding Process: This College Library is the newest college library in West Bengal. So, now this process is not applicable now.

Binding: There is no separate binding section in this library.

Facilities & Services:

a) **Circulation:** Students, staff and faculty must be produced the library card at the circulation desk before the book may be borrowed. Student lends out one book for 7 days and Teacher 2 book for 15 days. It has open access.

b) **Reference:** Reference collection is not adequate in this library.

c) **User education:** User education programmes are not organized of this library.

d) **Photocopying Service & Printing:** The photocopying service is available for all users of the library. The attention of users of copying machine is directed to the provision of the copyright act. Printing service is not available of this library.

e) **Reading Room facility:** There is large (120 seated) reading room attach the library opposite of the circulation desk. The faculty & doctors reading room is located inside of the main stack.

f) **Internet/MEDLINE search facility:** No internet facilities for students. Only teachers are use the internet but MEDLINE search facility is not available.

g) **Future Plan:** In future the Library would have the following sections with a view to improving its functioning.
4.2 Burdwan Medical College Library

The present location of Burdwan medical college which measures a total area of 6.67 acres is housed in a spacious campus situated in Baburbag under Bahir Sarba Mongalla Mouza. The year of inception of this college is 1969. Annual intake is 100 MBBS students, and 30 PG and other students of college.

**Building:** There is no separate Library building of the college. The central library is occupied the 1st floor of Administrative Building. The layout and floor area central Library is 9500 sq. ft. of this college. It is well lighted and ventilated.

**Library Hours:**

Burdwan Medical college kept open from 10.30 a.m. to 7.30 p.m. in summer and from 10.30 a.m. to 7.00 p.m. in winter, saturday from 10.30 a.m. to 1.30 p.m. sunday and Government holidays library are kept closed. Duty hour of the library staff is given below:

1st Shift – 10.00 A.M. to 5.00 P.M.

2nd Shift – 1.00 P.M. to 7.30 P.M.

**Staff:** At present the Library is being managed by four professional, one non professional, five group- D Staff.

**Budget:** The library has been provided 10.00 lakhs during 2008-09 for purchasing books and journals.

**Library Collection:**
a) Number of Books
   i) Textbooks – 13,000
   ii) Reference books – 5000

b) Number of Journal subscribed annually
   i) Indian - 32
   ii) Foreign- 31

c) Number of Journal with back numbers
   i) Indian - 2500
   ii) Foreign – 3000

d) Theses – 60

Library Committee: There is library advisory committee Principal, Account officer, Departmental Heads, Librarian, Repetition of the student union are the members of the Library committee.

Equipments:
   i) Xerox Machine - 1
   ii) Typewriter – 1
   iii) Microfilm Reader – 1
   iv) Computer – 10

Preservation Process: Begon spray and naphthalene bricks are used for book preservation system.

Collection evaluation and weeding out: Does not maintain these processes.

Facilities & Services:

a) Circulation: Two cards (Lending Card) are generally, issued to each students for use of Library books. The card must be produced to
circulation counter every time a book is borrowed. Two books are issued to the student for home use for one month. Overnight issue of Library books may be allowed to students and interns only provided that they must return the books on next day. Overnight book may be issued only after 5-30p.m. Only one book in issued for overnight. All teaching staff will get four books at a time for home study for three months.

b) **Reference:** Books such as textbooks, reference books, atlases and other books as determined by the principal, will kept only for use in the library and will not be available for home study. Reference collection is moderately adequate of this Library.

c) **Photocopying Service:** All teachers, students, interns, of the college get the facility of xerox as a matter right. A charge of 0.50 paisa per page for teachers, Medical officers & other staff and 0.40 paisa per page for students. Special permission from principal in required if the page exceed 30 numbers of any books and journal etc.

d) **Reading Room facility:** There is a well lighted & validated 100 seated reading room attach the circulation counter. A 25 seated separate reading room attach the reference section is available for teachers and P.G. students. A student may issue the book(s) for reading room as you like no bar for reading room issue.

e) **Library Co-operation:** This facility is not available of this Library.

f) **Internet Facility:** There is internet Laboratory of the college attach the Library. Ten computers are there. MEDLINE search facility is not
available in the internet laboratory. All teacher, student, doctor, scholar may use the computer. But student hour only 2.00 p.m. to 4.00 p.m.

4.3 Medical College Kolkata Library

Medical College, Kolkata (Also known as Calcutta medical College) was established 1835 as Medical college, Bengal in Kolkata, India the first college of European medicine in Asia. Each year 155 students graduate from the institution as MBBS. Besides there are MD, MS, MCH, DM students.

Building: Library is situated at the 1st floor of the Administrative Building.

The layout and floor area of the Library is 1139 sq. ft.

Library Hour: The Library is open from 8 A.M. to 8 P.M. on Monday to Friday, from 9 A.M. to 5 P.M. on Saturday throughout the year. The Library remain closed on Sunday and Government holidays.

Manpower: At present the Library is being managed by four professionals and eight group-D Staffs.

Budget: The annual budget of the Library for 2008-2009 is Rs. 1, 00, 000 for the purchase of books and journals.

Library Committee: The Library committee control to purchase the books and journals of the library.

Library Collection: Number of books-

a) Textbooks - 24,000

b) Reference Books - 16,000

c) Journal subscribed annually – Last two year no journal subscribed of the college Library.
c) Journal with back numbers:
   i) Indian - 10,000
   ii) Foreign - 5,000

**Equipment:** Ten computers, one typewriter and a land phone are available in the library.

**Preservation System:** Begon spray is used for book preservation.

**Collection evaluation & weeding process:** Does not maintain this process.

**Binding:** There is no separate section of this library

**Facilities & Service:**

a) **Circulation:** All staff and student may borrow library books with a valid identification. Two books are issued for student for 21 days and four books for teacher for 45 days. The library has close access.

b) **Reference:** Some racks are confined for reference collection near the reading room.

c) **User education:** This programme is not organized of this Library.

d) **Photocopying & Printing:** There is no xerox machine of this library premises. One printer is available in the internet laboratory for faculty & PG students.

e) **Reading room facilities:** The student reading room accommodated 100 students at a time. This reading room is well lighted but not well ventilated. A separate reading room is available for teachers.

f) **Library Co-operation:** This Library is not co-operated with other library.
g) **Internet facility:** There is an internet laboratory attached to the reading room of the library. Faculty & PG students can access the laboratory.

### 4.4 Calcutta National Medical College

Today’s Calcutta National Medical College had its origin in the founded national Medical Institute or “Jatiya Ayurbigyan Vidyalaya” on 1st of Baisakh in 1921. This institute is a product of the historical ‘Non-Co-operation movement’. This college is located at 32 Gorachand Road, Calcutta – 14. Total annual intake is 172 (MBBS – 150) students.

**Building:** This is located at the 2nd floor of the main building. The total layout and floor area of the library is 3000 sq. ft.

**Library Hour:** The Library is open at 9 a.m. – 4 p.m. for Mon – Friday & 10.30 to 2 p.m. for Saturday. It has close access.

**Manpower:** The Library is being managed by 1 (one) professional, 1 non-professional and 4 group D staffs.

**Budget:** The annual budget of Rs. 3, 00, 000 for the year 2008 – 2009.

**Collection:** Number of books-

- a) Textbooks - 12,000
- b) Reference books - 7,500

Journal subscribed annually

- a) Indian – Nil
- b) Foreign – Nil
Journal with back numbers –

a) Indian – 1200

b) Foreign – 767

Library Committee: The Library committee control to purchase the books & journal of the library.

Equipments: Twelve Computers, one xerox machine and a telephone in the library.

Preservation Process: Naphthalene bricks are used for book preservation.

Collection Evaluation & weeding out: Does not maintain this process.

Facilities & services:

a) Circulation: All staff and students may borrow Library books from the circulation counter. Two books are issued student for 14 days, four books are issued Asstt. Professor for 14 days and two books are issued lecturer & demonstrator for 14 days. It has close access.

b) Reference: There is no separate reference section in the library. Some almirahs are separated for reference books.

c) User education: Does not follow this systems.

d) Photocopying & Printing: The library has one xerox machine and a printer to meet the demands at the readers / users against payment basis.

e) Reading Room facilities: The reading room facility is not adequate of this library. Only 40 seat for student reading room & 10 seat for teachers.
f) **Library Co-operation:** Library cooperation is not maintain of this library.

g) **Internet Facilities:** There are 12 computers in the internet laboratory. All teacher & student can be using these facilities. MEDLINE facility is not available in this laboratory.

### 4.5 R.G. Kar Medical College Library

One of the oldest medical college of India, the history of R.G. Kar dates back to move than a century, earlier known as Carmichael medical school, this college moved to its present location in the early 1930s. This college is located at 1 Khudiram Bose Sarani, Kolkata – 4 Total annual intake 199 Students out at the 150 students are M.B.B.S. students.

**Building:** There is no separate Library building of this college. The library is located at the 1st floor of a multistoried building of the college. The layout and floor area of the library is 3000 sq. fit.

**Library hour:** 9 am to 7 pm (Mon – Friday)

9 am to 2 pm (Saturday)

The Library has close access.

**Library Staff:** This Library is being managed 2 professional, 2 non professional, 6 class four staff and 2 other staffs.

**Budget:** During this year 2008-2009, Rs. 5 lakhs is allocated for purchase of books and 2.5 lakhs for journal periodicals.

**Collection:** Number of books-

<table>
<thead>
<tr>
<th>Type</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Textbooks</td>
<td>20,000</td>
</tr>
<tr>
<td>Reference books</td>
<td>11,000</td>
</tr>
</tbody>
</table>
Journal periodical subscribe annually

i) National - 27

ii) Foreign - 21

Journal with back numbers –

i) National - 9000

ii) Foreign - 6000

Library committee: There is a library committee, Principal, Account Officer, Librarian, Departmental Heads and Representative of the student union of this library.

Equipments: Computer -12

Xerox machine - 01

Telephone - 04

Preservation Process: This process is inadequate of this library.

Collection Evaluation of Weeding Process: This process is not maintain of this library.

Binding: There is no separate budget for binding, so this process is not maintained.

Facilities & Service:

a) Circulation: Two books are issued to the students for home use for 15 days, and 2 books and two journal are issued to the teacher for home use for one month.
b) **Reference**: There is no separate section for reference collection. Some book shelves are used for this purpose. Reference collection is moderately adequate in this library.

c) **Photocopying Service**: This service is available in the library premises. The attention of users of copying machine is directed to the provision of the copyright act.

d) **Reading Room facility**: There are two reading rooms in this library. One is 120 seated reading rooms for students and the other is 20 seated reading rooms for teachers. Books and journals are used to users from the stack for bringing them to reading tables in the reading room.

e) **Library Co-operation**: This process is not maintained in this college library.

f) **Internet facility**: There are 12 computers in this library. All teachers, scholars, and students can use this computer for searching their needs. MEDLINE connection is not available in this network laboratory.

### 4.6 Institute of Post Graduate Medical Education and Research Library

The IPGMER is located at 34 acre of lush greenery on 244, A.J.C. Bose road near Red Course ground of Kolkata. It was established in 1957. The undergraduate (MBBS) course has been started from 2002. Annual intake 130 students, out of them 100 students are MBBS students.

**Building**: The Library is located at 3rd floor of a hospital building. The layout and floor area of the library is 5000 sq. ft. The library is fully air conditioned.
**Library hour:** The IPGMER Library is open from 10 am to 8 pm, Mon to Friday, 10.30 am to 4 pm on Saturday. The Library remains closed on Sunday and Government holidays. The Library has open access.

**Manpower:** At present the Library is being managed by 3 professionals and five non-professional staffs.

**Budget:** At present no recurring grant Director’s purchase power Rs. 1 lakhs per year allocation of extra grant/fund for purchase of books of journals.

**Library Committee:** There is a strong library committee. Principal, Account Officer, Departmental Heads, Librarian and Representative of student union are included in the library committee.

**Collection:** Number of books:

a) Textbooks - 12,000
b) Reference Books - 6,500
c) Theses - 1,650
d) Journal subscribed annually:
   1. National - 11
   2. Foreign - 29
f) Journal with back numbers
   1. National - 10,000
   2. Foreign - 16,500

**Equipments:**

- Computer - 10
- Xerox - 1
- Telephone - 1
- Col. TV. - 1
**Preservation Process:** Began spray is use for book presentation.

**Collection evaluation & weeding process:** IPGMER library does not maintain this process.

**Binding System:** This system does not follow this library.

**Facilities and Services:**

a) **Circulation:** Library Circulation counter check the proper identification of the new comer of the library, then issue the card. The student may borrow book to show the library card. One book is issued for student for 21 days and two books are issued for teacher for 30 day. The Library has open access.

b) **Reference:** There is no separate reference section in this Library. One side of the stack, some racks are confined for reference books.

c) **User education:** This programme is very important for open access system Library, but IPGMEP Library does not organized this programme.

d) **Photocopying & printing:** The library has a Xerox machine to meet the demands at the readers against payment basis. The computerized printout of demanded pages is available to the readers against payment basis.

e) **Reading room facilities:** There are two separate reading room of this library. One for the U.G. students 60 seated and other 50 seated reading room for P.G., post doctoral and teachers.

f) **Library Co-operation:** Does not follow this system.
g) **Internet facilities:** There are ten computers available. Teachers and students may use this computer MEDLINE connection is available here.

### 4.7 N.R.S. Medical College Library

Central Library N.R.S. Medical College was established in 1948. It is located opposite Sealdah Station within the heart of Calcutta and most landmarks of Calcutta are located around the college area. This is the first medical college of West Bengal to go online since 1997. Total annual intake 170 students of this college, out of them 150 students are MBBS students.

**Building:** Library is located at the 3rd floor of the academic building one of the best building in college. The layout and floor area is 12000 sq.ft. of this college.

**Library hour:** College library kept open from 9 a.m. to 7 p.m, Monday to Friday of 10 a.m. to 4 p.m. for Saturday, Sunday and Government holiday’s library are kept closed.

Duty hour of the library staff is given below –

1st shift - 9 a.m. to 4.30 p.m.

2nd shift - 1 p.m. to 7 p.m.

**Library Staff:** One professional and twelve class four staffs are managed the library.

**Budget:**

- Book – 4 lakhs (approx)
- Journal – 9 lakhs (approx)
- Others – Normal college budget.
**Collection:** Number of books-

- a) Textbooks - 18000
- b) Reference books - 8000
- c) Theses / Dissertation - 325
- d) Journal with back numbers -
  - i) Indian - 65
  - ii) Foreign - 43
- e) Journal with back numbers -
  - i) Indian - 2500
  - ii) Foreign - 1500

**Library Committee:**

There is a library committee. This committee controlled the purchase of books & journals.

**Equipments:**

- Computer - 12
- Xerox - 2
- Telephone - 2

**Preservation:** Begon spray and naphthalene bricks are used for maintain this system.

**Collection Evaluation & weeding out:** Lack of library staff this process is not maintained at this library.

**Facilities & Service:**

- a) **Circulation:** Two books are issued to the students for home use for one month & three books are issued to the Teacher for one month.
b) **Reference:** Books such as text books, reference books, atlases and other books as determined by the library committee, will kept only for use in the library and will not be available for home study. Reference collection is moderately adequate of this library.

c) **Photocopying Service:** The library has two machines to meet the demands of the library readers.

d) **Reading Room facility:** There is a well lighted 200 seated reading room attached the circulation counter. A 30 seated separate reading room for teachers.

e) **Library Co-operation:** Does not maintain this system.

f) **Internet Facility:** There are 12 computers in the library. MEDLINE search facility is made available to readers.

4.8 North Bengal Medical College Library

It was established in 1968 as the first medical college of North Bengal. Originally envisioned by Dr. B.C. Roy, the planning was executed by Ajit Panja, the then state health minister.

North Bengal Medical College Library is located in Siliguri, West Bengal, India. It is the largest health facility in the North Bengal region of West Bengal serving as a tertiary referral institute and teaching programs for graduation and post graduation. This College hospital caters to large population of 15 million in North Bengal and many more from surrounding states of North East India and neighboring countries of Nepal, Bhutan and Bangladesh.
Building: There is no separate building for library. The library of this college is located at the 1st floor of main building. The layout and floor area of the library is 9000 sq.ft.

Library Hour: This college library kept open from 10.30 a.m to 5.00 p.m. Sunday and government holydays, library are kept closed.

Staff: At present the library is being managed by two professional, six non-professional staff.

Budget: The annual budget of the library for 2008-2009 is 4 lakhs for purchase of books and journals.

Library Collection:

a) Number of books
   i) Textbooks : 8500
   ii) Reference books : 2500

b) Journal subscribed annually
   i) Indian : 65
   ii) Foreign : 20

c) Journal with back numbers
   i) Indian : 3500
   ii) Foreign : 2000

d) Theses : 35

Library committee: There is a library advisory committee, Principal, Account Officer, Departmental Heads, Librarian and representative of the student union are the member of the library committee.
 Equipments:

Xerox machine : 1
Type writer : 1
Microfilm reader : 1
Computer : 10

Preservation process: Only naphthalene bricks are used for book preservation.

Collection evaluation and weeding out: This college library does not maintain this process.

Binding: There is no separate binding section in this library.

Facilities and services:

a) Circulation: Students, staffs and faculties must be produced the library card at the circulation desk before the book may be borrowed. Student lends out two books for 15 days and faculty 5 books for one month. It has partly open access.

b) Reference service: There is no separate reference section of this library. Some almirahs are used for this purpose.

c) User education: Lack of library staff this programme is not organized of this library.

d) Photocopying and printing services: The library has one Xerox machine and one printer to the demands at the user against payment basis.

e) Reading room facility: There is a well lighted and ventilated reading room attach the circulation counter. User mat issue the book for reading room as you like. no bar for reading issue.

f) Library co-operation: Now this facility is not available in this library.
g) **Internet facility:** There is an internet laboratory of the college attached to the library. There are ten computers, all users of the college may use the computers.

### 4.9 K.P.C. Medical College Library

Kali Pada Choudhury Medical College (2008) a first state of the art private medical college in West Bengal with a capacity of admission 150 students in MBBS course. Spacious, state of art, central library located on the ground floor of the main building.

**Building:** There is no separate library building of this college. The library is located at the ground floor of the main building.

**Staffs:** This library is being managed by one professional and one non-professional staff.

**Budget:** During this year 2008-2009, Rs, 6 lakhs is allotted for purchase of books and journal periodicals.

**Collection:** Number of books

- i) Textbooks : 3000
- ii) Reference books : 1000

**Numbers of journals subscribed annually:**

- i) Indian: 20
- ii) Foreign: 10

**Library Committee:** Director, Principal, Account Officer, Departmental Heads and Librarian are the members of the library committee.
**Equipments:**

- Xerox Machine : 1
- Computers : 10

**Preservation Process:** Only Begon spray is used for book preservation.

**Collection Evaluation and Weeding-out:** This process is not needed for this library for this moment because it is newly established college (Estd.-2008).

**Facility and services:**

a). **Circulation:** The library card must be produced to circulation counter every time a book is borrowed. Two books are issued to the student for home use for one month. All teaching staff will get four books at a time for home study for two months.

b). **Reference:** Which books are reference books as determined by principal, will kept only for the use of the library and will not be available for home study. Reference collection is not adequate of this library.

c). **Photocopying Services:** All teachers and students of this college get the facility of Xerox as matter of right. Special permission from principal is required if the page exceed 30 numbers of any books and journals etc.

d). **Reading Room Facility:** There is a well-lighted and ventilated hundred seated reading room attached the circulation counter. Student may issue the book for reading room as you like.

e). **Library Cooperation:** Now this process is not available in this library.

f). **Internet Facility:** There are 10 computers in internet laboratory attached the library. All users may use these computers. MEDLARS search facility is not available here.