DIRECTORATE OF DISANCE EDUCATION
UNIVERSITY OF JAMMU, JAMMU

Dear students! We have taken a research project at hand to identify the needs of distance learners. In this regard, you are requested to feel free to express your views with respect to the following question. Your views will be kept secret and will only be used for research purpose. I hope you will co-operate to accomplish the project.

Name_________________________ Residential Address_________________________
Village_________________________
Tehsil_________________________
City_________________________

Ent. No. ________________ Sex: Male/female __________________________
Course__________________________ Category you belong_________________________

Are you employed? ___________________________ YES/NO

If employed:

a) Name of Job_________________________

b) Salary ___________________________

c) Total dependents in the family ___________________________

d) Total income of the family ___________________________

ADMISSION
Being a Distance Learner, please let us know your needs with respect to admission

1. Do you feel a need to have Guidance in the selection of course? ___________________________ YES/NO
2. Do you need to receive form and prospectus by post? ___________________________ YES/NO
3. Do you need information to make choice for admission? ___________________________ YES/NO
4. Do you need to get admission form and prospectus by post? ___________________________ YES/NO
5. Do you need to get information about the admission and tuition fees? ___________________________ YES/NO
6. Do you need to seek help in getting admission in D.E course? ___________________________ YES/NO
7. Do you find economic difficulty in making payment of fees in one page? YES/NO
8. Do you feel the fee structure of Distance Education Course is high? YES/NO
9. Do you feel that there is a need to pay fees in installments? YES/NO
10. Do you feel that distance learner needs fees concession? YES/NO
11. Do you feel that there is a need of scholarship to the meritorious Distant Learners? YES/NO
12. Being a distance learner, if you feel any problem which is not listed above, please mention:
   i) __________________________________________________________
   ii) _________________________________________________________
   iii) _________________________________________________________
   iv) _________________________________________________________

COURSE MATERIAL
For a Distant learner, the study material said to be a teacher in print. Please let us know the needs you have with respect to the course material.
1. Do you feel need of early receipt of course material YES/NO
2. Do you feel need to get the course material without carrying printing mistakes YES/NO
3. Do you feel need of changing the content of course material? YES/NO
4. Do you feel need additional books from the library for the preparation of examination and study notes? YES/NO
5. Do you feel need to remove the vague language in the study material? YES/NO
6. Do you feel need to change the dispatch procedure of the study material? YES/NO
7. Do you feel need to get the books mentioned in the study material? YES/NO
8. Do the distance learners need to return library books before examination? YES/NO

Personal Contact Programme/Counseling Sessions:
Please let us know your needs with respect to the PCP and Counseling:
1. Do the distance learners feel need of getting the hostel during PCP/Counseling? YES/NO
2. Do the distance learners feel need of transport facility to attend PCP/Counseling? YES/NO
3. Do the teacher need to use video cassettes while PCP/Counseling? YES/NO
4. Whether the teacher needs to keep in view the individual differences during PCP/Counseling? YES/NO
5. Do the distant learners need to take class tests with full preparations? YES/NO
6. Do all the students need to appear in Class tests? YES/NO
7. Do the distant learners feel need of result of these tests from examination point of view? YES/NO
8. Do you feel to enrichment of counseling session by enhancing students interaction? YES/NO

HOME ASSIGNMENTS
Being Distant Learners, please let us know the needs you have with respect to the home assignments:
1. Do you feel there is a need of some extra questions in the assignment from the examination point of view? YES/NO
2. Do you need extra learning sport to understand study material for solving assignment? YES/NO
3. Do you need extra library facility to prepare the assignment? YES/NO
4. Do you need more time for the submission of assignment YES/NO
5. Do you need extra help from teachers for preparing the assignment? YES/NO
6. Do you get your assignments checked properly? YES/NO
7. Are you satisfied with the process of evaluation of assignment? YES/NO
8. Are you satisfied with the awards received for assignment/Class tests from the evaluators? YES/NO

EXAMINATION RESULT
Being Distant learners, please let us know the needs you have with respect to the examination result:
1. Do you feel need to your date sheet well in time? YES/NO
2. Do you feel need of examination center approachable to you? YES/NO
3. Do you need improvement in card delivery procedure? YES/NO
4. Do you get proper help from staff to get hall ticket and solution of examination related your problems? YES/NO
5. Do you need any improvement in the examination procedure? YES/NO
6. Do you need to have continuity of exams and date of examination? YES/NO

EVALUATION
Being distant learner, please let us know the needs you have with respect to the evaluation procedure:
1. Do you need early delivery of study material for the preparations of next semester? YES/NO
2. Do you feel distant education programs for improving the working skills and increase of personal growth?    YES/NO
3. Do you feel that there is a need of distance education programs to meet the objectives?    YES/NO
4. Do you feel need any change in these programs so that these programs Reach to your expectation?    YES/NO
5. Do you feel need of any change in the distance education programs so that it will meet all the aims and objectives?    YES/NO
6. Do you feel need any change in the issuance procedure of books from the library?    YES/NO
7. Do you feel need of more books in the library?    YES/NO
8. Do you feel need of better quality of books in the library?    YES/NO
9. Do you feel that there is a need of change of attitude of the library staff?    YES/NO

**STUDENTS SUPPORT SERVICES**

Being Distance Learners, please let us know the needs you have with respect to the students support services.

1. Do you need some efforts by support services to have contact between distance learners and teachers?    YES/NO
2. Do you need to seek help from institution for telephone facility?    YES/NO
3. Do you need to get quick library and media facility?    YES/NO
4. Do you feel that there is a need to change the procedure for answering your personal letter and phones?    YES/NO
5. Are you satisfied with the support services provided by the institution?    YES/NO

**INTERACTIVITY**

1. Do you feel that the Distance Education Institutions needs to prepare interactive content based media programs for the Distance Learners?    YES/NO
2. Do you feel that the Distance Education Institutions needs to add Audio Visual Programs and conferencing to facilitate the Distance Learners for the Distance Education Courses?    YES/NO
3. What do you feel about the existing media programmes in the distance education are in interactive style?    YES/NO
4. Do you feel that the Distance Education Institution needs to start vocational/professional courses?    YES/NO
STIMULATION
1. Do you feel that there is a need of study material which may stimulate the Distance Learner? YES/NO
2. Do you feel need of Audio-Visual Internet assisted material to support PCP classes? YES/NO
3. Do you feel study material is stimulating? YES/NO
4. Are you satisfied with the method of studying in Distance Education Programs? YES/NO

MOTIVATION
Being a Distance Learner
1. Do you feel enjoyment in learning the course you are attending through Distance Mode? YES/NO
2. Do you feel need of extra help from the teacher? YES/NO
3. What should be done to make the study material motivating? 

4. List out the type of extra help you as a Distance Learner need from the Institution to make these programs motivating.

5. Are you satisfied with the pattern of course material, is it motivating? YES/NO
6. Are you satisfied with counseling procedure? YES/NO

RELEVANCE
You being a distance learner
1. Do you feel that course you are attending will provide you a job? YES/NO
2. Are you feeling the course material has relevance on the employment market? YES/NO
3. Do you get the topics of the syllabus in the study material? YES/NO
4. List out some of the courses you need to be started in the distance education programs.

5. Do you feel need of extra books for the preparation of the courses? YES/NO
6. Do you feel the course you need has the potential for the Job opportunity? YES/NO
LEARNING PLEASURE
You being a distance learner:
1. Do you feel enjoyment in studying during PCP classes? YES/NO
2. Do you get pleasure while learning the course material supplied by the D.E? YES/NO
3. Do you get co-operation form the teacher and student during PCP classes? YES/NO
4. Do you feel pleasure in reading the books? YES/NO

COMMUNICATION
Being a distance learner do you feel that: -
1. The study material substitutes face to face interaction or communication between teacher and student? YES/NO
2. The Distance Education courses communicates between student and student? YES/NO
3. You satisfied with the way of teaching the Distance Education program? YES/NO
4. You satisfied with the way of support services provided by the Distance Education Institution? YES/NO

CONSISTENCY
Being a distance learner do you feel that: -
1. There is a need of change of structure of D.E course? YES/NO
2. There is a need of extra courses in the D.E programs? YES/NO
3. In your opinion, what type of courses the D.E Institution should run.

4. You are satisfied with the courses run at D.E Institution? YES/NO

FLEXIBILITY
1. Do you feel that the course you are attending is flexible? YES/NO
2. Are you satisfied with the existing style of teaching/learning? YES/NO
3. Do you feel that there is a need to curtail PCP/Counseling, Exam as per the need of learner

SOCIAL AND ECONOMIC NEEDS
1. Do you feel need of gaining qualification through mode for enhancing your status on the society? YES/NO
2. Do you feel that qualification acquired through distance education courses can help you to earn livelihood? YES/NO
3. Do you feel that distance education courses enable you to gain qualification while managing time? YES/NO
4. Do you feel need of distance education courses for the learners living in the rural and urban areas? YES/NO
5. Do you feel need of distance education courses suits to the learner facing transport problems? YES/NO
6. Do you feel need of distance education courses for the married women who can’t attend regular institutions for further education? YES/NO
7. Do you feel need for distance education courses for the different age working people? YES/NO
8. Do you feel need to distance education courses may suits to the people with lack of resources? YES/NO
9. Do you feel need of distance education courses for the healthy growth and development of the society? YES/NO
10. Do you feel need of distance education courses for under employment learners? YES/NO
11. Do you feel need of distance education courses to increase the income status of the distant learners? YES/NO
12. Do you feel need of distance education courses for reaching the YES/NO
13. Do you feel need of distance education courses for increasing the income status of the poor learners? YES/NO
14. Do you feel need of distance education courses suits to the seasonal employed persons? YES/NO
15. Do you feel the need of education through distance education courses can prove boon for socially backward class? YES/NO
16. Do you feel the need of education through distance education courses for the learners have communication accessibility? YES/NO
17. Do you feel the need of education through distance education courses can prove useful for the learners having lack of opportunities? YES/NO
Thank you for showing valuable expertise experience to assist for this present study. Please feel free to express views with regard to Open/Distance Education Programmes organized by the university. You are engaged your answers will to help the investigator to enrich distance education, distance educators. The response received from you will be kept confidential and will be used for research purpose to improve the quality of programmes of open/distance education courses. In this connection you are requested to give expert opinion towards the following statements.

1. Do you feel that there is a need to change the counseling procedure of distance education programmes?  
   Yes/No

2. Do you feel that the students of distance education courses are mostly engaged in jobs?  
   Yes/No

3. Do you feel that distance education programmes should be launched which have job market?  
   Yes/No

4. Do you feel that the study material provided by the institution is sufficient for detailed study to pass the exams?  
   Yes/No

5. Do you feel that there is need to enrich the study material provided by the distance education institutions to the distance learners?  
   Yes/No

6. Do you feel that the duration of PCP i.e. (20 days) is sufficient for distance education programmes in teacher education?  
   Yes/No

7. Do you feel that the time period for PCP should increase?  
   Yes/No

8. Do you feel that the study material contains/covers all the topics of the syllabus?  
   Yes/No

9. Do you feel that there is a need to further enrich the content of distance education courses?  
   Yes/No
10. Do you feel that distance educator should keep in mind the individual differences during his/her teaching to the distance learners? 
11. Do you feel that lecture method is suitable for teaching distance learners during PCP? 
12. Do you feel that strength of distance learners is high in the class? 
13. Do you feel satisfied with the number of study hours during PCP? 
14. Do you feel that the response of students in the class is good? 
15. Do you feel that the distance education programmes should introduced A.V. aids, computer etc.? 
16. Do you feel that the problems of distance learners should be solved on-line? 
17. Do you feel that there is a need to increase the number of questions in the assignment? 
18. Do you feel that questions asked in the assignment are important from examination point of view? 
19. Do you feel that library has sufficient books? 
20. Do you feel that the students are satisfied with the awards given by you in assignments? 
21. Do you feel that there is a need to enhance the infrastructure of distance education programmes?
Thank you for agreeing to take part in my study. Please feel free to express views regarding distance education programmes organized by the university. Thus, your answer to my simple questions should help me inform this debate for future educators based on your experiences. The response received from you will be kept confidential and will be used for research purpose only to further improve the quality of programmes of distance education courses. In this connection you are requested to express the appropriate response of the statement.

1. Do you feel that the number of administrative staff is sufficient? Yes/No
2. Do all the staff know well about the distance education programme practices? Yes/No
3. Do you have early information about the various activities of distance education programmes? Yes/No
4. Do the clerical staff have fixed time period in the office? Yes/No
5. Do you feel that you are transferred when you know about your work completely? Yes/No
6. Do you make satisfy your distance learners when they come to you? Yes/No
7. Do you feel that your are overloaded with work at office? Yes/No
8. Do you give answers to the questions asked by the distance learners on telephone? Yes/No
9. Do you send course material to all the distance learners carefully? Yes/No
10. Do you keep the enrollment number of the students carefully? Yes/No
11. Do you send roll number to the distance students well in time? Yes/No
12. Do you send date sheet to the students well in time? Yes/No
13. Do you behave politely and solve the problems of distance learners?  Yes/No
14. Do you know properly about PCP’s, course material, home assignments, and admission procedure programmes of distance education?  Yes/No
15. Do your office is provided with computers?  Yes/No
16. Do you keep your record in computer?  Yes/No
17. Do you send the detail marks cards well in time  Yes/No
18. Do you intimate your distance learners 20 days before the exams?  Yes/No
19. Are you satisfied with your office work?  Yes/No
20. Do you feel need of any change in your office work?  Yes/No