ANNEXURES
Annexure - I

GUIDE LINES FOR DATA CAPTURING
(A User Manual)

STANDARDS AND FORMATS

The standards and formats adopted in the INFLIBNET Programme are based on ISO-2709: 1981 format and the data elements are based on Common Communication Format, Edition 3, 1992. The information about, ISO-2709: 1981 format and Common Communication Format is given below:

a. ISO-2709: 1981 FORMAT:

This international standard ISO-2709 describes a generalized structure, a framework designed specially for communications between information processing systems. It specifies the requirements for a generalized exchange format, which will hold records describing all forms of material used for bibliographic description as well as related records such as authority records.

Use of International Standard ISO-2709: 1981, a physical data structure is recommended for data representation for the following reasons:

- The data fields are further subdivided into sub fields to provide related details.

- To provide for the variable length of data elements, a directory of pointers at the beginning of the record is used together with the tags and the length of the data elements convened.

- To control the variable number of occurrences of data elements, the pointer of the data elements in the directory is repeated as many times as the data element occurs in the record together with its tag, length and its starting character position in the record.
b. COMMON COMMUNICATION FORMAT (CCF):

It is also realized that standardization of record format of data (physical structure) alone does not ensure exchangeability or compatibility and does not enhance the simplification of the transformation procedure. The compatibility or exchangeability between two formats is possible provided the data elements forming the basic blocks of the formats are distinctly and uniquely identifiable in both the formats is possible provided the data elements forming the basic blocks of the formats are distinctly and uniquely identifiable in both the formats which is achieved by using the Common Communication Format [CCF].

c. REASONS FOR RECOMMENDING COMMON COMMUNICATION FORMAT FOR INFLIBNET:

The Common Communication Format is recommended for the INFLIBNET for the following reasons:

1. The CCP provides a standard format to permit:

   (a) The exchange of bibliographic records between groups of libraries and abstracting and indexing services, for example the university libraries, R&D centres and the Sectorial Information Centres;

   (b) A bibliographic centre to manipulate bibliographic records received from both the libraries and abstracting and indexing services with a single set of computer programmes; and

   (c) A university library or an R&D centre to create its own bibliographic database using the format as basis,

3. The Core record in the CCF consists of those data elements that are essential to bibliographic discussion of different library materials which are identified in a standard manner.

4. The CCF has been designed with the aim of returning the highest degree of flexibility for deriving a number of different types and arrangements of output.

**FORMAT FOR DATA CAPTURING**

**SCOPE:**

The INFLIBNET format specifies the tags, field names, subfield indicators to be assigned for bibliographic records in the machine-readable form for books, serials, theses and dissertations, etc.

**PURPOSE:**

1. The primary purpose of the INFLIBNET format is to prepare the bibliographical record of library materials in the machine-readable form and to develop a computerized database;

2. To convert the bibliographical records of different library materials available in the manual form into the machine-readable form;

3. To facilitate the exchange of bibliographical records in the machine-readable form between the participating libraries.

4. To prepare regional and national union catalogues of different library materials available in machine-readable form and make them accessible online to the participating libraries.

**USE:**

1. Each participating library will be responsible for the translation of bibliographical records from its manual form to machine-readable form.

327
2. It provides or extracts from the machine-readable records, the basic bibliographic details required for other library activities such as acquisition, cataloguing, circulation, inter-library loan, etc.

3. It will also encourage share cataloguing and online public access to catalogue.

GUIDELINES

a. GUIDELINES FOR DATA CAPTURING FORMAT:

The INFLIBNET Input format has been prepared based on the following agreed set of principles:

1. The format has been prepared to enter the bibliographical details of library materials in the machine readable form and to convert the manual bibliographical records into the machine readable form using the CCF field tags in a structured format which is based on the ISO 2709 format, the accepted international machine readable format.

2. In the format, a tag or a data field or a subfield identifier has been assigned to a data element as per the data elements defined by the Common Communication Format (CCF/B), Edition 3, 1992.

3. Additional fields (e.g. accession number, bill details, book number, holding details, etc.) have been included in order to meet the individual library requirements.


5. Additional codes (e.g. location codes, currency codes, etc.) have been included in order to enhance the data entry.

6. In addition to the CCF, Reference Manual for Machine Readable Bibliographical Description published by the UNESCO, has also been used for detailed explanation of the data elements.

328
7. For entering the data values in the data fields (e.g. author entry), the rules prescribed by Anglo American Cataloguing Rules II, 1988 are to be used.

8. For transliteration, the GIST card is to be used.

9. For subject descriptors, the use of Library of Congress Subject Heading List has been suggested.

b. GUIDELINES FOR FILLING-UP DATA ENTRY WORKSHEET:

The data entry worksheet provides a visual presentation of the fields. The input sheet should be filled-in completely. The guidelines for data entry are given below:

- Sub-fields in a field should be preceded by sub-field delimiters. No space should be entered before or after the sub-field delimiter.
  
  Example: ^aRanganathan^bS R

- The occurrences of a repeatable field are separated by a repeatable field separator. In the CDS/ISIS, the percentage sign is a repeatable field separator (default). No spaces should be entered before or after the percentage sign.
  
  Example: "^aInformation Science% ^aLibrary Science

- A repeatable sub field/cd field should be entered using both the repeatable field separator and subfield delimiters.
  
  Example: ^aRanganathan^bS R%^aNeelamegha^bA^feditor

- All data is to be filled in English language. Non-English materials should be transliterated into English so that these could be converted into the local Indian languages through the use of GIST card.

- Subject headings should be drawn from Library of Congress Subject Headings List.
GUIDELINES FOR BOOKS:

FIELD: 001

RECORD IDENTIFIER

DEFINITION : A unique identifier of the record entered into the database. This identifier would be assigned by the agency which prepares the record.

USE : Mandatory, Not Repeatable

ENTRY : Enter an eight digit numeric or alphanumeric code which identifies the record uniquely. This code may be generated by the computer system. In the CDS/ISIS the master file number (MFN) is assigned by the system services as record identifier.

EXAMPLES : 1. The record identifier assigned to a record is 879. The content of the field 001 is:

00000879

2. The record identifier assigned to a record is PHY-23879. The content of the field 001 is:

PHY-23879

FIELD: 015

BIBLIOGRAPHIC LEVEL

DEFINITION : The bibliographic level of the item described. See explanation below.

USE : Mandatory, Not Repeatable.

SUBFIELD A : Bibliographic level

ENTRY : Enter one-digit alphabetical code indicating the bibliographical level of the item. A list of bibliographical codes is given below.

330
The item is a single volume monograph. The content of the field 015 is: ^am

**BIBLIOGRAPHIC LEVEL CODE**

n - monograph  
a - serial  
a - analytical  
c - composite

**FIELD: 020**

**SOURCE OF RECORD**

**DEFINITION**: This field identifies the agency preparing the record.

**USE**: Mandatory. Not repeatable

**SUBFIELD A**: IDENTIFICATION OF THE AGENCY IN CODED FORM

**ENTRY**: Enter a 10 digit code indicating the agency which prepares the record. This code is in two parts separated by a hyphen. The first part of 4 digit alphabetic characters indicates the agency and the second part of 6 digit numerical characters indicates the pin code of the place where the agency is located.

**EXAMPLES**:
1. The source of the record is Jawaharlal Nehru University, New Delhi. The content of the field 020 is: ^aJNU-110067
2. The source of the record is Jawaharlal Nehru Technological University, Hyderabad. The content of the field 020 is: ^aJNTU-500028

**FIELD: 022**

**DATE ENTERED ON FILE**

**DEFINITION**: The date when the record was entered by the agency.

**USE**: Mandatory. Not repeatable

**SUBFIELD A**: DATE
ENTRY: Enter the date in the format “yyyy/mm/dd” which is in accordance with the ISO 2014 in this subfield A.

EXAMPLE: 1. The date of entry is September 24, 1993. The content of the field 022 is: 919930924

FIELD: 040

LANGUAGE AND SCRIPT OF ITEM

DEFINITION: Identification of the language and script of the item

USE: Mandatory. Repeatable

SUBFIELD A: In this subfield A, enter a three-digit code indicating the language in which the item is available.

SUBFIELD B: SCRIPT OF THE ITEM

ENTRY: Enter a three-digit code indicating the script if the script of the item is different from the language of the item.

SUBFIELD T: TRANSLATION

ENTRY: Enter a three-digit code indicating the language from which the item has been translated.

EXAMPLES: 1. The document is in Sanskrit. The content of the field 040 is: ^asan

2. The document which is in English, is translated from Sanskrit. The content of the field 040 is: ^aeng^isan

3. The document “Bhagavat Geeta” is in Sanskrit language and the script is in Devanagri. The content of the field 040 is: ^asanh^bja

332
FIELD: 050

PHYSICAL MEDIUM

DEFINITION : Identification of the physical medium in which the item is produced, e.g. paper, magnetic, film, optical, Braille, etc.

USE : Mandatory, Repeatable

SUBFIELD A : PHYSICAL MEDIUM CODE

EXAMPLES : 1. The document is printed on paper form. The content of the field 050 is: ^a010

2. The document is printed on paper form as well as on microfiche form. The content of the field 050 is: ^a010%^a020

FIELD: 060

TYPE OF MATERIAL

DEFINITION : Identification of the intellectual form or presentation of the intellectual content of the item; e.g. text, reports, conference proceedings, meeting document, patents, etc.

USE : Mandatory. Not repeatable

SUBFIELD A : TYPE OF MATERIAL CODE

ENTRY : Enter a three-digit code indicating the document type in this sub-field A.

EXAMPLES : 1. The document is a meeting document. The content of the field 060 is: ^a115

2. The document is a standard. The content of the field 060 is: ^a140

3. The document is a textual document. The content of the field 060 is: ^a100
FIELD: 100

INTERNATIONAL STANDARD BOOK NUMBER (ISBN)

DEFINITION: A number which identifies one title or edition from one publisher and is unique to that title or edition, allocated in accordance with the stipulations of the ISO 2108 and the ISBN User's Manual.

USE: Mandatory. Repeatable

SUBFIELD A: ISBN

ENTRY: Enter a 10 digit number divided into four parts separated by hyphens. This number should be taken from the document.

SUBFIELD C: QUALIFICATION

ENTRY: Enter a statement when an item bears more than one ISBN. The statement should appear after each ISBN indicating the binding, publisher's price, or other qualifier.

EXAMPLES:
1. The ISBN printed on the document is 0521 261147. The content of the field 100 is: ^a0521-261147
2. More than one ISBN number is given in the document which are as follows: ^a0-8031-1581-4(Paper back), ^a0-8031-1530-X(Hard bound)
   The content of the field 100 is: ^a0-8031-5181-4^bPaper back %^a0-8031-1530-X^bHard bound.

FIELD: 120

DOCUMENT NUMBER

DEFINITION: This is a unique number usually given by the publisher to facilitate the identification of the document.

USE: Optional. Repeatable.
SUBFIELD A: DOCUMENT IDENTIFICATION NUMBER
ENTRY: Enter the document number identification as given in the document. Each part of the report number should be separated by a hyphen. All other punctuations, viz. full stop, comma, semi colon, etc. appearing in the document identification number should be replaced with the hyphen.

EXAMPLE: 1. The document identification number appearing on the document "CCF/9: the common communication format for bibliographic information" is PGI-92/WS/9. The content of the field 1'20 is: ^aPGI-92/WS/9

FIELD: 200
TITLE AND ASSOCIATED STATEMENT OF RESPONSIBILITY
DEFINITION: 1. Title including the subtitle of the document; and
2. The Statement of Responsibility includes name(s) or phrase(s) relating to the identification and/or function of any persons or corporate bodies responsible for or contributing to the creation of the intellectual or artistic content of a work contained in the item or its realization (including performance).

USE: Mandatory. Not repeatable.
SUBFIELD A: TITLE
ENTRY: Enter the title of the document as it appears on the title page of the document. Complete entry should be in lower case except the first letter of the title. If all the volumes of a multi volume book have a common title, enter the common title only. The individual volume title, should be entered in the
part statement field (Field: 490). See field 490 for details.

The subtitle should follow the title with a colon as separator.

**SUBFIELD B**

**ENTRY**

: **STATEMENT OF RESPONSIBILITY ASSOCIATED WITH TITLE**

: Enter name(s) or phrase(s) relating to the identification of any persons or corporate bodies responsible for creating the item in the form and sequence as shown in the document, exactly as to wording but not necessarily as to punctuation or capitalization. It may include the names of one or more than one person or corporate body. Fields 300, 310 and 320 are used to record names in a standardized form as distinct from the form appearing in a statement of responsibility.

**SUBFIELD L**

**ENTRY**

: **LANGUAGE OF TITLE**

: Enter a three-digit alphabetical code indicating the language of the title entered in subfield A.

**SUBFIELD S**

**ENTRY**

: **SCRIPT OF THE TITLE**

: Enter the script of the title as entered in the record.

**EXAMPLES**

: 1. The title of the document is Demand Management, edited by Michael Posner. The language of the document is English. The content of the field 200 is: "Demand management edited by Michael Posner".

: 2. The title of the document is "Scientific policy, research and development in Canada". The subtitle is "a bibliography." It was prepared by National Science Library. The content of the field 200 is: "a Scientific policy, research and development in Canada: a bibliography".

336
FIELD: 210

PARALLEL TITLE AND ASSOCIATED STATEMENT OF RESPONSIBILITY

DEFINITION

1. The title in another language and/or script presented as an equivalent of the title.

2. The Statement of Responsibility relating to the identification and/or function of any persons or corporate bodies responsible for or contributing to the creating of the intellectual or artistic content of a work contained in the item or its realization (including performance).

USE

Optional. Repeatable

SUBFIELD A

: PARALLEL TITLE

ENTRY

: Enter the parallel title or any other title (which provide access) as appearing in the document. The rules for the entry should be as described for the title field (field 200)

SUBFIELD B

: STATEMENT OF RESPONSIBILITY ASSOCIATED WITH PARALLEL TITLE

ENTRY

: Enter name(s) or phrase(s) in the language of the title and sequence as shown in the document, exactly as to wording but not necessarily as to punctuation or capitalization. It may include the names of one or more than one person or corporate body. Fields 300, 310 and 320 are used to record names in a standardized form as distinct from the form appearing in a statement of responsibility.

SUBFIELD L

: LANGUAGE OF PARALLEL TITLE
**ENTRY**

: Enter a three-digit alphabetical code indicating the language of the title entered in subfield A.

**SUBFIELD S**

: SCRIPT OF PARALLEL TITLE

**ENTRY**

: Enter the code of the script of the parallel title in this subfield

**EXAMPLES**

: 1. The parallel title of the document “Scientific Policy Research and Development in Canada” is “I am politique des sciences, la recherche et le développement au Canada: bibliographie”. The content of the field 210 is: “a la politique des sciences, la recherche et le développement au Canada: bibliographie”.

2. The parallel title of the document “British standard methods of analysis of fat and fatty oil” is “Untersuchungsverfahren für fette und fetttöle”. The parallel title is in German language. The content of the field 210 is: “Untersuchungsverfahren für fette und fetttöle”.

**FIELD: 230**

**OTHER TITLE**

**DEFINITION**

: Any title or part a title for which it is useful to provide access.

**USE:** Optional. Repeatable. The purpose of the field is to provide an access point. It may include spine titles, cover titles, added page titles, running titles, etc.

**SUBFIELD A**

: OTHER TITLE
ENTRY: Enter any title mentioned above which may provide access.

The rules for entering the others title should be as described for title field 200.

SUBFIELD L
ENTRY: LANGUAGE OF TITLE

ENTRY: Enter a three digit alphabetical code indicating the language of the title entered in subfield a.

EXAMPLE: 1. The other title information given in the spine of the documents “SSPS primer” is “Statistical Package for the Social Sciences Primer”. The content of the field 230 is:

FIELD: 260

EDITION STATEMENT AND ASSOCIATED STATEMENT(S) OF RESPONSIBILITY

DEFINITION: 1. A word or phrase or group of characters identifying an item as a member of an edition.


USE: Mandatory. Repeatable when the item has more than one edition statement or draft edition or preliminary edition or abridged edition etc. or statement for parallel editions.

SUBFIELD A: EDITION STATEMENT
ENTRY: In this subfield A, enter the edition statement as given in the example.

SUBFIELD B: STATEMENT OF RESPONSIBILITY ASSOCIATED WITH EDITION
ENTRY: In this sub-field B, enter the Statement of Responsibility associated with the edition.
SUBFIELD F : ROLE
ENTRY : Enter a word or phrase designating the function of the persons in relation to the item for which the individual is responsible, i.e., edition, compiler, translator etc.

EXAMPLES : The different forms of edition statement of documents and their form of entry is given below:

<table>
<thead>
<tr>
<th>Forms of edition statement</th>
<th>Data entry of edition statement</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Second edition</td>
<td>&quot;a2nd ed&quot;</td>
</tr>
<tr>
<td>2. Revised edition</td>
<td>&quot;arev.ed&quot;</td>
</tr>
<tr>
<td>3. New revised and enlarged edition</td>
<td>&quot;New ed., rev. and enl&quot;</td>
</tr>
<tr>
<td>4. First illustrated edition</td>
<td>&quot;a1st illustrated ed&quot;</td>
</tr>
<tr>
<td>5. First Indian edition</td>
<td>&quot;a1st Indian ed&quot;</td>
</tr>
<tr>
<td>6. Draft edition</td>
<td>&quot;aDraft&quot;</td>
</tr>
<tr>
<td>7. Fascimile edition</td>
<td>&quot;aFascim. Ed&quot;</td>
</tr>
</tbody>
</table>

FIELD: 300

NAME OF PERSON(S)

DEFINITION : The name identifying the person(s) responsible for the intellectual or artistic content of the work contained in the item.

USE : Mandatory. Repeatable

SUBFIELD A : ENTRY ELEMENT
ENTRY : Enter that part of the person's name by which it usually would be entered in an ordered list in accordance with AACR II.

SUBFIELD B : OTHER NAME ELEMENTS

340
ENTRY: Enter the other part of the same excluding entry element e.g. forename, prefixes, suffixes, etc. All the titles, decorations, designations and qualifications should be ignored.

SUBFIELD C: ADDITIONAL ELEMENTS TO NAME
ENTRY: Enter additional attributes to the name e.g. honorific titles, words indicating family relationships, the term ‘pseudonym’ or equivalent.

SUBFIELD F: ROLE
ENTRY: Enter a word or phrase designating the function of the person in relation to the item for which the individual is responsible, i.e., editor, compiler, translator, etc.

EXAMPLES:
1. The name of person responsible for the document "Integrated Services Digital Network" is "John Ronoyne". The content of the field 300 is: "aRonoyne"bJohn

2. The document "Jawaharlal Nehru Memorial Lectures" compiled by P.M.S. Blackett. The content of the field 300 is: "aBlackett"bP.M.S"fCompiler

3. The document "10 Novels Condensed" has the following persons responsible for the work:
   Authors: Christopher Morley
   Selma Keller
   William McFee
   Illustrator: Helen Whitman

The content of the field 300 is:
"aMorley"bChristopher"aKeller"bSelma"aMcFee"bWilliam
m%"aWhitman"bHelen"fIllustrator

341
FIELD: 310

NAME OF CORPORATE BODY

DEFINITION: The name identifying a corporate body responsible for the realization of item or contributing to the creation of the intellectual or artistic content of a work contained in the item. A corporate body is defined as any organization or group of persons identified by a particular name.

USE: Mandatory. Repeatable

SUBFIELD A: ENTRY ELEMENT
ENTRY: Enter that part of the name of the corporate body by which it would be entered in an ordered list in accordance with AACR II.

SUBFIELD B: OTHER PARTS OF NAME
ENTRY: Enter other parts of the name of the corporate body, e.g. subordinate or superior units, etc. when the corporate body is part of a hierarchical structure. Enter the name of the parent body or superior units when the corporate body is a part of a hierarchical structure.

SUBFIELD D: ADDRESS
ENTRY: Enter the address (street, city, state, etc.) of the corporate body where the corporate body is situated.

SUBFIELD E: COUNTRY
ENTRY: Enter a two-letter country code indicating the country where the corporate body is situated.

SUBFIELD G: ROLE (NON-CODED)
ENTRY

: Enter a word or phrase designating the function of the corporate body in relation to the item for which it is responsible.

EXAMPLES

: 1. The name of the corporate body is "Central Office of Information, London, United Kingdom. The content of the field 310 is: "Central office of information"dLondon"eGB

2. The name of the corporate body is "International Bank for Reconstruction and Development". The parent organization is World Bank situated in 1818 H Street, N.W. Washington D C. The content of the field 310 is:

"International bank for reconstruction and development World Bank"d1818 H Street, N.W. Washington D C"eUS.

FIELD: 320

NAME OF MEETING

DEFINITION

: The name identifying a meeting / conference responsible for or contributing to the creation of the intellectual or artistic content of a work contained in the item or its realization.

This field includes congresses, symposia, diplomatic conferences, festivals, fairs, exhibitions, expeditions, etc.

USE

: Mandatory. Repeatable

SUBFIELD A

: ENTRY ELEMENT

ENTRY

: Enter the name of the meeting in this subfield A.

SUBFIELD B

: OTHER PARTS OF THE NAME OF MEETING

ENTRY

: Enter the name of the sponsor or subordinate or superior units when the meeting is part of a hierarchical structure.

SUBFIELD E

: COUNTRY
ENTRY : Enter a two digit code indicating the country where the meeting was held.

SUBFIELD G : PLACE OF THE MEETING
ENTRY : Enter the name of the place where the meeting was held.

SUBFIELD I : DATE OF MEETING
ENTRY : Enter the date or inclusive dates (beginning and ending dates) of a meeting in yyyyMMdd or yyyyMMdd-yyyyMMdd format.

SUBFIELD J : NUMBER OF MEETING
ENTRY : Enter the number identifying an individual meeting within a series of numbered meetings of the same name. The number should be entered as 1st, 2nd, 3rd, or 4th as applicable.

EXAMPLE : 1. The name of the conference is "International Highway Engineering Conference" This is the fourth conference sponsored by French Highway Engineering Society. This was held at Paris on 3-13 March 1985. The content of the field 320 is:

^\International highway engineering conference%French Highway Engineering Society%Fr%Paris%il9850303-19850313^j4th

FIELD: 400

PLACE OF PUBLICATION AND PUBLISHER
DEFINITION : Name of the published and the place where the item is published.

USE : Mandatory. Repeatable
SUBFIELD A  : PLACE OF PUBLICATION
ENTRY       : Enter the name of the place of publication of the item or the first place if more than one place is given.

SUBFIELD B  : NAME OF THE PUBLISHER
ENTRY       : Enter the name of the person or corporate body responsible for publishing the item.

SUBFIELD C  : FULL ADDRESS OF THE PUBLISHER
ENTRY       : Enter the postal address of the publisher as given in the item.

SUBFIELD D  : COUNTRY OF PUBLISHER
ENTRY       : Enter two digit alphabetic code indicating the country where the item is published.

EXAMPLES    : 1. The name and place of the publisher of the document “Managing with Information Technology” is Kogan Page Limited, 120 Pentonville Road, London N19JN. The content of the field 400 is:
               ^aLondon^bKogan Page Limited^c120 Pentonville Road^dN19JN^dGB

               2. The publisher of “Computer Technology for Higher Education” is Concept Publishing Company, A/15-16, Commercial Block, Mohan Garden, New Delhi 110059. The content of the field 400 is:
               ^aNew Delhi^bConcept Publishing Company^cA/15-16, Commercial Block, Mohan Garden^dIN
FIELD: 420

PLACE AND NAME OF DISTRIBUTOR

DEFINITION: The place and the name of the distributor who supplied the item.

USE: Optional, Repeatable

SUBFIELD A: PLACE OF THE DISTRIBUTOR
ENTRY: Enter the name of the place or the first place if more than one place of the distributor is given.

SUBFIELD B: NAME OF DISTRIBUTOR
ENTRY: Enter the name of the agent or corporate body thorough which the item is purchased.

SUBFIELD C: FULL ADDRESS OF THE DISTRIBUTOR
ENTRY: Enter the full address of the distributor as given in the record.

SUBFIELD D: COUNTRY OF THE DISTRIBUTOR
ENTRY: Enter a two-digit alphabetic code indicating the country where the distributor is situated.

EXAMPLE: The place and name of the distributor is "Universal Book House C-118, Naranpura, Ahmedabad". The content of the field 420 is:

^aAhmedabad^bUniversal Book House^cC-118,Naranpura^dIn

FIELD: 440

DATE OF PUBLICATION

DEFINITION: The date of publication

USE: Mandatory, Not repeatable
SUBFIELD A : DATE
ENTRY : Enter the date appearing on the item, indicating the date of publication. Enter this date in yyyy-mm-dd format. When the month and date are not given, enter only the year.

EXAMPLES : The dates of publication appearing on the item are:
1. 1958 2. 8 April 1991

The content of the field 440 is:
1. "a1958 2. "a19910408

FIELD: 460

PHYSICAL DESCRIPTION

DEFINITION : Description of the physical attributes of the item.
USE : Optional, Not repeatable

SUBFIELD A : NUMBER OF PIECES AND DESIGNATION
ENTRY : Enter the number of pieces (pages, frames, etc) in an item, the preliminary pages in Roman numerals and the textual pages in Arabic numerals. Preliminary and textual pages should be separated by a comma ",". In case of items other than books and atlases, enter the number of parts of an item by giving the number of pieces in Arabic numerals. Names of the physical attributes of the items are given below:

1. Maps 8. Charts
3. Audio cassettes 10. Slides
4. Film reels 11. Photographs
5. Video cassettes 12. Drawings
347
7. Magnetic disks

14. CD-Rom

15. Micro Film

SUBFIELD B : OTHER DESCRIPTIVE DETAILS
ENTRY : Enter physical details about an item other than the number of pieces and their description, e.g. illustrations, facsimiles, forms, graphic representation, etc.

SUBFIELD C : DIMENSIONS
ENTRY : Enter the linear measurements height, width, depth of the item.

SUBFIELD D : ACCOMPANYING MATERIAL
ENTRY : Enter any material accompanying the item, issued simultaneously with the item.

EXAMPLES : 1. A document consists of 257 pages with illustrations. The document is 23 cm in height and 118 cm width and there is a set of 4 slides in a pocket. The content of the field 460 is:
^a257p^bill^eo23 x 18 cm^d4 slides

2. A document consists of 359 pages with 14 preliminary pages. It is 23 cm in height 12 cm in width and has 2 magnetic disks. The content of the field 460 is:
^exiv,359^bill^ec23 cm x 12 cm^d2 magnetic disks.

FIELD: 465

PRICE AND BINDING

DEFINITION : Information regarding the price and the kind of binding of the particular item.

USE : Optional. Not repeatable

SUBFIELD A : PRICEB
ENTRY : Enter the cost of the item in digits including the name of the currency as given on the item.

SUBFIELD B : BINDING

ENTRY : Enter a word or phrase describing the type of binding.

EXAMPLES : 1. The price given in the item is Rs.165. The year of publication is 1993 and the type of binding is paperback. The content of the field 465 is:

^aRs.165^bPbk

2. The price of edition of item is US dollar 300. The content of the field 465 is:

^aUSD 300^bHard Bound

FIELD: 466

BILL NUMBER AND DETAILS

DEFINITION : The acquisition details such as bill number, date, amount paid, the name of the vendor, city, etc.

USE : Optional. Not repeatable

SUBFILED A : NAME OF THE VENDOR

ENTRY : Enter the name of the vendor.

SUBFIELD B : CITY

ENTRY : Enter the name of the city where the vendor is situated.

SUBFIELD C : BILL NUMBER

ENTRY : Enter the bill number give by the distributor/vendor/agent from whom the item was purchased.

SUBFIELD D : DATE

349
ENTRY: Enter the date of the bill in the format "yyyy/mm/dd"

SUBFIELD E: AMOUNT PAID
ENTRY: Enter the amount actually paid.

SUBFIELD F: NAME OF BUDGETARY GRANT
ENTRY: Enter the name of budgetary head to which the expenditure is debited.

EXAMPLE: The document is purchased from Globe Book Agents, Ahmedabad. The bill no. is GB/786, dated 8/10/1993 for Rs.3909. The content of the field 466 is:
^aGlobe Book Agents ^bAhmedabad ^cGB/786^d19931008^eRs.3909.

FIELD: 480
SERIES STATEMENT AND ASSOCIATED STATEMENT OF RESPONSIBILITY

DEFINITION: This field comprises title, editor and series number of the document.

USE: Optional. Repeatable

SUBFIELD A: SERIES STATEMENT
ENTRY: The title of the series should be entered in this sub-field A as it appears on the item. For punctuation, the rules applicable to field 200 (title field) should be followed.

SUBFIELD B: STATEMENT OF RESPONSIBILITY
ENTRY: Enter the name of person(s) or corporate body(s) responsible for or contributing to the creation of the series. The entry of the name of the person or corporate body should be as it appears on the document.
SUBFIELD C: PART STATEMENT
ENTRY: Enter the number of the item (e.g. volume, part and number) within the series. Use abbreviation vol. Pt. And no. The number, should be converted into Arabic numerals.

SUBFIELD D: ISSN
ENTRY: Enter the ISSN number of the series as given in the series pages of document.

EXAMPLES:
1. The series information appearing on the document is “Essex Series of Telecommunication and Information Systems edited by Andy Downton and Edie Jones”. The content of the field 480 is:
   ^aEssex Series of Telecommunication and Information Systems
   ^aAndy Downton and Edie Jones, ed.

2. The name of the series is “Occasional papers” and edited by University of Sussex Centre for Continuing Education. The ISSN number is 0306-1108. The number of the series 8. The content of the field 480 is:
   ^aOccasional papers ^bUniversity of Sussex Centre for Continuing Education ^a8 ^d0306-1108

FIELD: 490
PART STATEMENT
DEFINITION: Data locating a part in relation to a whole item.
USE: Mandatory. Repeatable
SUBFILED A: VOLUME / PART NUMBER

351
ENTRY: Enter the number appearing on the item indicating the volume, issue, part, etc., of a more inclusive item to which the item belongs.

SUBFIELD B: PAGINATION DEFINING A PART
ENTRY: An enumeration of the pages of a component part within the host document should be entered in this sub-field B.

SUBFIELD C: OTHER IDENTIFYING DATA DEFINING A PART
ENTRY: Enter any data other than vol/part/issue which defines the part. For entry rules, prescribed in the field 200 (title field) should be followed.

EXAMPLE: 1. The document consists of two volumes with a common title "Studies in Indian Banking and Finance". Volume 2 has the title "Modernization of Banking Sector". The content of the field 490 is: ^aVol. 2^cModernisation of banking sector

FIELD: 500
NOTE
DEFINITION: Any information about the item which is not entered elsewhere in the record and useful to provide access

USB: Optional, Repeatable

SUBFIELD A: NOTE
ENTRY: Enter any kind of note which does not deal with bibliographic relationship (field 510)

EXAMPLES: 1. The document, "Economics" has a note "Collection of essays on economic subjects". The content of the field 500 is: ^aCollection of essays on economic subjects.
2. The document "Informatrics" is also published in Canada. The content of the field 500 is:

^aThe document is published simultaneously in Canada.

3. The document available in microfiche/film. The content of the field 500 is:

^aAvailable in microfiche/film

4. The document is published based on the thesis titled "Networking of Libraries: Indian Scenario". The content of the field 500 is:

^abased on the thesis titled "Networking of Libraries: Indian Scenario"

FIELD: 510

NOTE ON BIBLIOGRAPHICAL RELATIONSHIP

DEFINITION : A note describing a bibliographic relationship between one item and another item.

USB : Optional. Repeatable

SUBFIELD A : NOTE

ENTRY : Enter notes on the relationship between one item and another.

EXAMPLE : 1. Previous edition was published in 1970 as "Anatomy for Students and Teachers for Physical Education".

^aPrevious ed. published as 'Anatomy for students and teachers for physical education, 1970
FIELD: 610

CLASSIFICATION SCHEME NOTATION

DEFINITION: A notation assigned to an item according to the provisions of a classification scheme.

USE: Optional. Repeatable

SUBFIELD A: CLASS NUMBR
ENTRY: Enter the class number assigned to item

SUBFILED C: CLASSIFICATION SCHEME CODE
ENTRY: Enter the classification scheme used in sub-field A in coded form.

SUBFIELD D: BOOK NUMBER
ENTRY: Enter the book number as assigned in the library.

EXAMPLE: 1. The class number of the document "Classified catalogue code with additional rules for dictionary catalogue code" is 2:55N3. The book number is qN58. The classification scheme used is Colon classification edition seven. The content of the field 610 is:

^a2:55N3^cC^dqN58

FIELD: 620

SUBJECT DESCRIPTOR

DEFINITION: A word, term, name or phrase chosen to express a concept or a combination of concepts which describes the subject content of the item.

USE: Mandatory. Repeatable

SUBFIELD A: SUBJECT DESCRIPTOR
ENTRY: Enter the subject descriptors selected from Library of Congress Subject Headings List.

EXAMPLE: The LC Subject Headings assigned to a document "Library and information service" are 1. Libraries 2. Information Services 3. Libraries and Information Services. The content of the field 620 is:

\[ ^{a}\text{Libraries}^{a}\text{information services}^{a}\text{library}^{a}\text{and information services} \]

FIELD: 900

ACCESSION NUMBER

DEFINITION: A unique number assigned by the library to the item.

USE: Mandatory. Repeatable

SUBFIELD A: ACCESSION NUMBER

ENTRY: Enter the accession number given by the library in this subfield A. The accession number may be numeric or alpha numeric as used by the library. Enter more than one accession number if multiple copies of the same document are available.

EXAMPLES:

1. The accession number of the document is 897652. The content of the field 900 is: \[ ^{a}\text{897652} \]

2. The multiple copies of the same document have more than one accession number. The content of the field 900 is:

\[ ^{a}\text{aphy-7890}^{a}\text{aphy-8762} \]

For serial guidelines for serials contact the following person of the address given below. He provides full regarding the detail User Manual on "Guidelines for Data Capturing".

"The Director,

INFLIBNET Programme, Near Gujarat University Guest House, Post Box No. 4116, Navarangpura, Ahmedabad-380 009"
DATA INPUT SHEET FOR BOOKS

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>a....</td>
<td>(100)</td>
<td>a.......</td>
<td>a..........</td>
<td>a......</td>
<td>a...........</td>
<td>a...........</td>
<td>a...........</td>
<td>a.....</td>
<td>a.....</td>
<td>a...........</td>
<td>a...........</td>
<td>a....</td>
<td>a..........</td>
<td>a...........</td>
<td>a...........</td>
<td>a.......</td>
<td>a..........</td>
<td>a...........</td>
<td>a...........</td>
</tr>
</tbody>
</table>
2. Model datasheet for retro-conversion:

<table>
<thead>
<tr>
<th>Main Title (255)</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Stt. Of Resp. (255)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Parallel Title (255)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Stt. Of Resp (255)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Language (3) Script (20):</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Uniform Title (255)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Title (255)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tp of Title (255)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Author(s)</th>
<th>Entry element (Surname) (50)</th>
<th>Other parts of Name (Forename) (50)</th>
<th>Role (20)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Corporate Body Entry Element (255):

Other Name (255):

Address/Place (255):

Country (2) Role (20):

Meeting Name (255):

Sponsor (255):

Country (2) Place (50):

Date (20) Number (20):
<table>
<thead>
<tr>
<th>SL. No.</th>
<th>Publisher (100)</th>
<th>Place (50)</th>
<th>Country (2)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Accession Number and collection type**

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- **Type of Mat. (3):**
- **Edition Stt. (255):**
- **Biblio. Note:** (255)
- **Phy. Description:**
  - Pgs(50) ill.(50)
  - Size(50) A.Mat.(50)

<table>
<thead>
<tr>
<th>Location (20):</th>
<th>Date of Entry (8):</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- **Language (3):**
- **Script (20):**
- **Translated (20):**

- **Subject Headings:**
- **(50 each):**

- **Class No. (50):**
- **BK.No.(10):**
- **Phy. Med(3):**

- **Note:** (255)
- **Series Name:** (100)
- **Stt.of Resp. (50):**

<table>
<thead>
<tr>
<th>Part Statement (30):</th>
<th>ISSN (15):</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Vol./Part No. (50):</th>
<th>Pagination (50):</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Title of Volume: (200):</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Stt. Of Resp. (200):</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Biblio. Level (5):</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Tp of Binding (20):</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Doo. No. (30):</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

**Prepared by**
**Checked by**
**Entered by**
**Edited by**

358
### Annexure III

**List of affiliated colleges**

#### III.A. Sri Venkateswara University area.

**i. Colleges in Chittoor**

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Year of established</th>
<th>Place</th>
<th>Name of the college</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1907</td>
<td>Madanapalle</td>
<td>Basant Theosophical college (BTCM)</td>
</tr>
<tr>
<td>2</td>
<td>1943</td>
<td>Tirupati</td>
<td>S.V. Arts college (SVA)</td>
</tr>
<tr>
<td>3</td>
<td>1952</td>
<td>Tirupati</td>
<td>S.P.W. Degree College for Women (SPW)</td>
</tr>
<tr>
<td>4</td>
<td>1981</td>
<td>Chittoor</td>
<td>P.V.K.N. Govt. Degree college (PVKN)</td>
</tr>
<tr>
<td>5</td>
<td>1966</td>
<td>Sri Kalahasti</td>
<td>S.V.A. Govt. Degree college (SVAG)</td>
</tr>
<tr>
<td>6</td>
<td>1989</td>
<td>Tirupati</td>
<td>Sri Govindarajawar Arts college (SGA)</td>
</tr>
<tr>
<td>7</td>
<td>1978</td>
<td>Nagaral</td>
<td>Govt. Degree college (GDN)</td>
</tr>
<tr>
<td>8</td>
<td>1980</td>
<td>Piler</td>
<td>Govt. Degree college (GDCP)</td>
</tr>
<tr>
<td>9</td>
<td>1982-83</td>
<td>Chittoor</td>
<td>Smt. N.P.S. Govt. Degree college (NPS)</td>
</tr>
<tr>
<td>10</td>
<td>1983</td>
<td>Palamaneru</td>
<td>S.V.C.R. Govt. Degree college (SVCR)</td>
</tr>
<tr>
<td>11</td>
<td>1993</td>
<td>Puttur</td>
<td>Govt. Degree college (GDC)</td>
</tr>
<tr>
<td>12</td>
<td>1983</td>
<td>Punganur</td>
<td>Govt. Degree college (GDC)</td>
</tr>
<tr>
<td>13</td>
<td>1984</td>
<td>Madanapalle</td>
<td>Govt. Degree college for Women (GDCW)</td>
</tr>
<tr>
<td>14</td>
<td>1986</td>
<td>Sri Kalahasti</td>
<td>Govt. Degree college for Women (GDCW)</td>
</tr>
<tr>
<td>15</td>
<td>1988</td>
<td>Valipadu</td>
<td>Govt. Degree college (GDCD)</td>
</tr>
<tr>
<td>16</td>
<td>1991</td>
<td>Muthurevuva</td>
<td>S.V. Arts &amp; Science college (SVASC)</td>
</tr>
<tr>
<td>17</td>
<td>1991</td>
<td>Satyavedu</td>
<td>Sri C.Dass Arts &amp; Science college (SCDASC)</td>
</tr>
<tr>
<td>18</td>
<td>1992</td>
<td>Chittoor</td>
<td>Sri Shirdi Sai Degree college (SSSDC)</td>
</tr>
<tr>
<td>19</td>
<td>1993</td>
<td>Kuppam</td>
<td>Indira Raja Memorial Degree college (IRMD)</td>
</tr>
<tr>
<td>20</td>
<td>1993</td>
<td>Madanapalle</td>
<td>B.N. Degree college (BD)</td>
</tr>
<tr>
<td>21</td>
<td>1994</td>
<td>Tirupati</td>
<td>Rayalaseema Institute of Information and Management Sciences (RIIMS)</td>
</tr>
<tr>
<td>22</td>
<td>1994</td>
<td>Chittoor</td>
<td>Sri Venkateswara Arts and Science college (SVASC)</td>
</tr>
<tr>
<td>23</td>
<td>1995</td>
<td>Karvetinagar</td>
<td>Govt. Degree college (GDCK)</td>
</tr>
<tr>
<td>24</td>
<td>1996</td>
<td>Tirupati</td>
<td>Bramhakanta college of Arts and Science (BCAS)</td>
</tr>
<tr>
<td>25</td>
<td>1996</td>
<td>Tirupati</td>
<td>K.M.M. Degree college (KMM)</td>
</tr>
<tr>
<td>26</td>
<td>1996</td>
<td>Tirupati</td>
<td>J.B. Institute of Computer Technology (JBITC)</td>
</tr>
<tr>
<td>27</td>
<td>1996</td>
<td>Chandragiri</td>
<td>Sri Vidyaniketh Degree college (SVDC)</td>
</tr>
<tr>
<td>28</td>
<td>1996</td>
<td>Piler</td>
<td>K.L.N.R. Degree college (KLR)</td>
</tr>
<tr>
<td>29</td>
<td>1996</td>
<td>Piler</td>
<td>M.D. Shaik Degree college (MDS)</td>
</tr>
<tr>
<td>30</td>
<td>1996</td>
<td>Madanapalle</td>
<td>Sri Path Degree college (SPDC)</td>
</tr>
<tr>
<td>31</td>
<td>1997</td>
<td>Tirupati</td>
<td>Agarala Eswara Reddy college (AERC)</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Year of establishment</td>
<td>Place</td>
<td>Name of the college</td>
</tr>
<tr>
<td>--------</td>
<td>----------------------</td>
<td>----------------</td>
<td>-------------------------------------------------------------------</td>
</tr>
<tr>
<td>32</td>
<td>1997</td>
<td>Tirupati</td>
<td>SEICOM Degree college (SEICOM)</td>
</tr>
<tr>
<td>33</td>
<td>1997</td>
<td>Chittoor</td>
<td>Girvaní Degree college (GDC)</td>
</tr>
<tr>
<td>34</td>
<td>1997</td>
<td>Palluru</td>
<td>Sri Lakshmi Narasimha college of sciences (SLNCS)</td>
</tr>
<tr>
<td>35</td>
<td>1998</td>
<td>Tirupati</td>
<td>Sri Balaji Mahila Degree college (SBMDC)</td>
</tr>
<tr>
<td>36</td>
<td>1998</td>
<td>Puttur</td>
<td>Sri Seshachala Degree college (SSDC)</td>
</tr>
<tr>
<td>37</td>
<td>1998</td>
<td>Tirupati</td>
<td>Sri Sai Padmavathi Degree college (SSPDC)</td>
</tr>
<tr>
<td>38</td>
<td>1998</td>
<td>Tirupati</td>
<td>A.P.S.W.R. college of Computer Education (APSWR)</td>
</tr>
<tr>
<td>39</td>
<td>1998</td>
<td>Tirupati</td>
<td>Viswa Bharathi Degree college (VBDC)</td>
</tr>
<tr>
<td>40</td>
<td>1999</td>
<td>Puttur</td>
<td>Camford Degree college (CDC)</td>
</tr>
<tr>
<td>41</td>
<td>1999</td>
<td>Tirupati</td>
<td>Rayalasemma college of Graduation (RCG)</td>
</tr>
<tr>
<td>42</td>
<td>1999</td>
<td>Madanapalle</td>
<td>Shri Gnanambica Degree college (SGDC)</td>
</tr>
<tr>
<td>43</td>
<td>1999</td>
<td>Chittoor</td>
<td>Vignana Sutha Degree college (VSDC)</td>
</tr>
<tr>
<td>44</td>
<td>1999</td>
<td>Mittur</td>
<td>V.C.R. Degree college (VCRD)</td>
</tr>
<tr>
<td>45</td>
<td>1999</td>
<td>Pakala</td>
<td>Sri Sairam Degree college (SSDC)</td>
</tr>
<tr>
<td>46</td>
<td>1999</td>
<td>B.Kotha kota</td>
<td>Surku Kirshnagoutami Memorial Degree college (SKDC)</td>
</tr>
<tr>
<td>47</td>
<td>2000</td>
<td>Tirupati</td>
<td>Emeralds Degree college (EDC)</td>
</tr>
</tbody>
</table>

b. Law colleges in Chittoor

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Year of establishment</th>
<th>Place</th>
<th>Name of the college</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1991</td>
<td>Tirupati</td>
<td>S.V. College of Law (SVC)</td>
</tr>
<tr>
<td>2</td>
<td>1991</td>
<td>Tirupati</td>
<td>Dr. Ambedkar Law college (DALC)</td>
</tr>
<tr>
<td>3</td>
<td>1991</td>
<td>Chittoor</td>
<td>R.K.M. Law college (RKM)</td>
</tr>
</tbody>
</table>

ii. Colleges in Cuddapah

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Year of established</th>
<th>Place</th>
<th>Name of the college</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1948</td>
<td>Cuddapah</td>
<td>Govt. college for Men (GCM)</td>
</tr>
<tr>
<td>2</td>
<td>1972</td>
<td>Proddatur</td>
<td>S.C.N.R. Govt. Degree college (SCNRGD)</td>
</tr>
<tr>
<td>3</td>
<td>1972</td>
<td>Proddatur</td>
<td>D.A.W. Degree college (DAWD)</td>
</tr>
<tr>
<td>5</td>
<td>1973</td>
<td>Badvel</td>
<td>B.V.R. Degree college (BVR)</td>
</tr>
<tr>
<td>6</td>
<td>1976</td>
<td>Rayachot</td>
<td>Govt. Degree college (GDC)</td>
</tr>
<tr>
<td>7</td>
<td>1979</td>
<td>Pulivendula</td>
<td>Loyal Degree college (YSRR or LDC)</td>
</tr>
<tr>
<td>8</td>
<td>1980</td>
<td>Porumamilla</td>
<td>Govt. Degree college (GDC)</td>
</tr>
<tr>
<td>9</td>
<td>1980</td>
<td>Proddatur</td>
<td>S.K.S.C. Degree college (SKSC)</td>
</tr>
<tr>
<td>10</td>
<td>1980</td>
<td>Rejampet</td>
<td>Govt. Degree college (GDCR)</td>
</tr>
<tr>
<td>11</td>
<td>1980</td>
<td>Jammatamadugu</td>
<td>Govt. Degree college (GDCJ)</td>
</tr>
<tr>
<td>12</td>
<td>1980</td>
<td>Veerapunya yuni</td>
<td>V.R.S. Degree college (VRS)</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Year</td>
<td>Village</td>
<td>College Name</td>
</tr>
<tr>
<td>--------</td>
<td>------</td>
<td>----------</td>
<td>---------------------------------------------------</td>
</tr>
<tr>
<td>13</td>
<td>1981</td>
<td>Cuddapah</td>
<td>Sri. Y.S.R.M. Degree college (YSRM)</td>
</tr>
<tr>
<td>14</td>
<td>1981</td>
<td>Mydikur</td>
<td>S.B.S.Y.M. Degree college (SBSYM)</td>
</tr>
<tr>
<td>15</td>
<td>1982</td>
<td>Cuddapah</td>
<td>S.V. Degree college (SVD)</td>
</tr>
<tr>
<td>16</td>
<td>1982</td>
<td>Pullareddy Pet</td>
<td>S.L.S. Degree college (SLS)</td>
</tr>
<tr>
<td>17</td>
<td>1983</td>
<td>Kodur</td>
<td>Govt. Degree college (GDC)</td>
</tr>
<tr>
<td>18</td>
<td>1985</td>
<td>Lakshireddy Palli</td>
<td>Govt. Degree college (GDC)</td>
</tr>
<tr>
<td>19</td>
<td>1991</td>
<td>Cuddapah</td>
<td>Sri A Pattabi Ramalah Memorial Arts &amp; Science Degree college (SAPRMD)</td>
</tr>
<tr>
<td>20</td>
<td>1992</td>
<td>Siddhavatam</td>
<td>Sri R.S. Janardhan Degree college (SRSJD)</td>
</tr>
<tr>
<td>22</td>
<td>1993</td>
<td>Proddatur</td>
<td>Patan Famarakhan Degree college for Women (PFWD)</td>
</tr>
<tr>
<td>23</td>
<td>1993</td>
<td>Cuddapah</td>
<td>Nagarjuna Degree college for Women (NDW)</td>
</tr>
<tr>
<td>24</td>
<td>1994</td>
<td>Proddatur</td>
<td>Swati Degree college (SDC)</td>
</tr>
<tr>
<td>25</td>
<td>1994</td>
<td>Proddatur</td>
<td>Osmania Degree college (OD)</td>
</tr>
<tr>
<td>26</td>
<td>1994</td>
<td>Rayachoti</td>
<td>S.D.H.R. College (SDHR)</td>
</tr>
<tr>
<td>27</td>
<td>1994</td>
<td>Vempalli</td>
<td>Simga Reddy Nagi Reddy Degree college (SRRR)</td>
</tr>
<tr>
<td>28</td>
<td>1994</td>
<td>Edigapalli</td>
<td>Sri Y. Jayermi Reddy Memorial Degree college (SYJRMD)</td>
</tr>
<tr>
<td>29</td>
<td>1994</td>
<td>Chittivel</td>
<td>Siril Reddy Chandrashekar Reddy Memorial Degree college (SRCRM)</td>
</tr>
<tr>
<td>30</td>
<td>1994</td>
<td>Sambeapalle</td>
<td>K.P.R. Degree college (KPR)</td>
</tr>
<tr>
<td>31</td>
<td>1995</td>
<td>Proddatur</td>
<td>Rani Tirumala Devi Degree college (RTDD)</td>
</tr>
<tr>
<td>32</td>
<td>1995</td>
<td>Khalipet</td>
<td>Tirumala Degree college (TDC)</td>
</tr>
<tr>
<td>33</td>
<td>1995</td>
<td>Chinnamandem</td>
<td>Sri Saire Degree college (SSD)</td>
</tr>
<tr>
<td>34</td>
<td>1995</td>
<td>Pullampet</td>
<td>S.V.B.D. Sabha Degree college (SVBD)</td>
</tr>
<tr>
<td>35</td>
<td>1996</td>
<td>Cuddapah</td>
<td>Smt. S. Adinarayannamma Mahila Degree college for Women (SSAMDGW)</td>
</tr>
<tr>
<td>36</td>
<td>1996</td>
<td>Kondapuram</td>
<td>B.K.R. Memorial Degree college (BKR)</td>
</tr>
<tr>
<td>37</td>
<td>1996</td>
<td>Rajampet</td>
<td>Sri Anamachartha Arts &amp; Science Degree college (SAASD)</td>
</tr>
<tr>
<td>38</td>
<td>1996</td>
<td>Chennur</td>
<td>Sri Gogula Krishna Reddy Degree college (SGKRD)</td>
</tr>
<tr>
<td>39</td>
<td>1996</td>
<td>Muddanur</td>
<td>Parameswara Degree college (PDC)</td>
</tr>
<tr>
<td>40</td>
<td>1997</td>
<td>Kodur</td>
<td>Sri Sai Degree college (SSD)</td>
</tr>
<tr>
<td>41</td>
<td>1997</td>
<td>Proddatur</td>
<td>Vagdevi Degree college (VDC)</td>
</tr>
<tr>
<td>42</td>
<td>1997</td>
<td>Porumamilla</td>
<td>Krishna Sharada Degree college (KSDC)</td>
</tr>
<tr>
<td>43</td>
<td>1997</td>
<td>Rayschoti</td>
<td>H.M. Degree college (HMD)</td>
</tr>
<tr>
<td>44</td>
<td>1997</td>
<td>Badvel</td>
<td>Rachapudi Nagabushanam Degree college</td>
</tr>
</tbody>
</table>
b. Law colleges in Cuddapah

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Year</th>
<th>Place</th>
<th>College Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1986</td>
<td>Cuddapah</td>
<td>Sri Basava Tarakam Memorial Law college (SBTML)</td>
</tr>
<tr>
<td>2</td>
<td>1988</td>
<td>Cuddapah</td>
<td>Sri. P. Basa Reddy Law college (SPBR)</td>
</tr>
</tbody>
</table>

c. Physical Education colleges in Cuddapah

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Year</th>
<th>Place</th>
<th>College Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1984</td>
<td>Proddatur</td>
<td>Rayalaseema college of Physical Education (RCPE)</td>
</tr>
<tr>
<td>2</td>
<td>1986</td>
<td>Cuddapah</td>
<td>Zion college of Physical Education (ZCPE)</td>
</tr>
</tbody>
</table>

d. Educational colleges in Cuddapah

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Year</th>
<th>Place</th>
<th>College Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1984</td>
<td>Badvel</td>
<td>B.V.R. college of Education (BVR)</td>
</tr>
<tr>
<td>2</td>
<td>1994</td>
<td>Mydukur</td>
<td>Sri Venkateswara college of Higher Education (SVHE)</td>
</tr>
<tr>
<td>3</td>
<td>1995</td>
<td>Proddatur</td>
<td>Smt &amp; Sri Patan Hussain Khan Memorial Education Society P.G. college (SSPHK)</td>
</tr>
</tbody>
</table>

III. Colleges in Nellore

a. Degree colleges in Nellore

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Year of established</th>
<th>Place</th>
<th>Name of the college</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1920</td>
<td>Nellore</td>
<td>V.R. College (VR)</td>
</tr>
<tr>
<td>2</td>
<td>1951</td>
<td>Kavali</td>
<td>Jawahar Bharathi Degree college (JBD)</td>
</tr>
<tr>
<td>3</td>
<td>1964</td>
<td>Nellore</td>
<td>D.K. Govt. college for Women (DKG)</td>
</tr>
<tr>
<td>4</td>
<td>1965</td>
<td>Gudur</td>
<td>S.K.R. Govt. college (SKRG)</td>
</tr>
<tr>
<td>5</td>
<td>1965</td>
<td>Vidyaganj</td>
<td>N.B.K. R. Science and Arts college (NBKR)</td>
</tr>
<tr>
<td>6</td>
<td>1965</td>
<td>Vidyaganj</td>
<td>P.R.R. &amp; V.S. Govt. college (PRR)</td>
</tr>
<tr>
<td>7</td>
<td>1968</td>
<td>Venkatagiri</td>
<td>Visvodaya Govt. college (VGC)</td>
</tr>
<tr>
<td>8</td>
<td>1972</td>
<td>Nellore</td>
<td>Sri Sarvodaya college (SSC)</td>
</tr>
<tr>
<td>9</td>
<td>1974</td>
<td>Gudur</td>
<td>D.R. W. college (DRW)</td>
</tr>
<tr>
<td>10</td>
<td>1981</td>
<td>Sullurpet</td>
<td>Govt. Degree college (GDCS)</td>
</tr>
<tr>
<td>11</td>
<td>1981</td>
<td>Nellore</td>
<td>Govt. Degree college (GDCN)</td>
</tr>
<tr>
<td>12</td>
<td>1983</td>
<td>Nellore</td>
<td>Sri Venugopalaswamy Arts &amp; Science college (SVASC)</td>
</tr>
<tr>
<td>13</td>
<td>1983</td>
<td>Udayanagar</td>
<td>Govt. Degree college (GDCU)</td>
</tr>
<tr>
<td>14</td>
<td>1983</td>
<td>Nellore</td>
<td>Govt. Degree college (GDCR)</td>
</tr>
<tr>
<td>15</td>
<td>1984</td>
<td>Atmakur</td>
<td>Dr. S.R. J. Degree college (SRJ)</td>
</tr>
<tr>
<td>16</td>
<td>1984</td>
<td>Kavali</td>
<td>Ballard Memorial ABM Degree college (BM)</td>
</tr>
<tr>
<td>17</td>
<td>1986</td>
<td>North Rajupalem</td>
<td>K.S.R.M. Arts &amp; Science college (KSRMA)</td>
</tr>
<tr>
<td>18</td>
<td>1991</td>
<td>Nellore</td>
<td>Priyadarshini Degree college (PDC)</td>
</tr>
</tbody>
</table>
19. Buchireddy Palam
20. 1991 Kavali
21. 1991 Vinjamur
22. 1993 Nellore
23. 1993 Nellore
24. 1995 Nellore
25. 1996 Nellore
26. 1996 Gudur
27. 1996 Gudur
28. 1997 Gudur
29. 1997 Nellore
30. 1997 Nellore
31. 1998 Kavali
32. 1998 Alluru
33. 1998 Nellore
34. 1999 Ananthasagaram
35. 1999 Nellore
36. 1999 Nellore
37. 1999 Periyavaram,
   Venkatagiri
38. 1999 Podalakur

<table>
<thead>
<tr>
<th>Year</th>
<th>Location</th>
<th>College Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1991</td>
<td>Kavali</td>
<td>M.S.R. Degree college for women (MSRDW)</td>
</tr>
<tr>
<td>1991</td>
<td>Vinjamur</td>
<td>M.S.R. Degree college (MSRD)</td>
</tr>
<tr>
<td>1993</td>
<td>Nellore</td>
<td>Shalini Women's Degree college (BWD)</td>
</tr>
<tr>
<td>1993</td>
<td>Nellore</td>
<td>Vivekananda Degree college (VDC)</td>
</tr>
<tr>
<td>1995</td>
<td>Nellore</td>
<td>Rao's Degree college (RDC)</td>
</tr>
<tr>
<td>1996</td>
<td>Nellore</td>
<td>Sri Srinivasa Degree college (SSDC)</td>
</tr>
<tr>
<td>1996</td>
<td>Gudur</td>
<td>Sri Karunamayi Institute of Higher Learning (SKIHL)</td>
</tr>
<tr>
<td>1997</td>
<td>Gudur</td>
<td>S.V. Arts &amp; Science college (SVAS)</td>
</tr>
<tr>
<td>1997</td>
<td>Nellore</td>
<td>Lendy Degree college (LDC)</td>
</tr>
<tr>
<td>1997</td>
<td>Nellore</td>
<td>Adithya Degree college (ADC)</td>
</tr>
<tr>
<td>1998</td>
<td>Kavali</td>
<td>Sri Padma Veththi Degree college (SPDV)</td>
</tr>
<tr>
<td>1998</td>
<td>Alluru</td>
<td>Ramakrishna Arts &amp; Science college (RAS)</td>
</tr>
<tr>
<td>1998</td>
<td>Nellore</td>
<td>Dr. Bejavada Gopala Reddy Women's Academy (BGRWA)</td>
</tr>
<tr>
<td>1999</td>
<td>Nellore</td>
<td>Sri Venkateswara Degree college (SVDC)</td>
</tr>
<tr>
<td>1999</td>
<td>Nellore</td>
<td>Balaji Lockers Degree college for Women (BLC)</td>
</tr>
<tr>
<td>1999</td>
<td>Nellore</td>
<td>Krishnakuttu Degree college (KDC)</td>
</tr>
<tr>
<td>1999</td>
<td>Periyavaram, Venkatagiri</td>
<td>F.S.S. Degree college (FSSD)</td>
</tr>
<tr>
<td>1999</td>
<td>Podalakur</td>
<td>S.P.B.V.D. Degree college (SPBD)</td>
</tr>
</tbody>
</table>

b. Law colleges in Nellore

<table>
<thead>
<tr>
<th>Year</th>
<th>Location</th>
<th>College Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1998</td>
<td>Nellore</td>
<td>V.R. Law college (VRL)</td>
</tr>
</tbody>
</table>

c. Educational colleges in Nellore

<table>
<thead>
<tr>
<th>Year</th>
<th>Location</th>
<th>College Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1998</td>
<td>Vidyavang</td>
<td>N.B.K.R. Education college (NBKRE)</td>
</tr>
<tr>
<td>1999</td>
<td>Kavali</td>
<td>Siddartha B.Ed college (SBE)</td>
</tr>
</tbody>
</table>
### III.B. Sri Krishnadevaraya University area,

#### iv. Colleges in Anantapur

**a. Degree colleges in Anantapur**

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Year of established</th>
<th>Place</th>
<th>Name of the college</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1916</td>
<td>Anantapur</td>
<td>Govt. Degree college for Men (GDCM)</td>
</tr>
<tr>
<td>2</td>
<td>1965</td>
<td>Anantapur</td>
<td>Govt. Degree college for Women (GDCW)</td>
</tr>
<tr>
<td>3</td>
<td>1968</td>
<td>Anantapur</td>
<td>S.S.B.N. Degree college (SSBN)</td>
</tr>
<tr>
<td>4</td>
<td>1975</td>
<td>Anantapur</td>
<td>C.V.L.N.R. Degree college (CVLNR)</td>
</tr>
<tr>
<td>5</td>
<td>1978-79</td>
<td>Hindupur</td>
<td>Sapthagiri Degree college (SDC)</td>
</tr>
<tr>
<td>6</td>
<td>1980</td>
<td>Anantapur</td>
<td>P.V. Krishna Kishore Degree college (PVKK)</td>
</tr>
<tr>
<td>7</td>
<td>1980</td>
<td>Anantapur</td>
<td>Intel Degree college (IDC)</td>
</tr>
<tr>
<td>8</td>
<td>1981</td>
<td>Anantapur</td>
<td>Little Flower Degree college (LFDC)</td>
</tr>
<tr>
<td>9</td>
<td>1981</td>
<td>Anantapur</td>
<td>Vani Degree college for Women (VDCW)</td>
</tr>
<tr>
<td>10</td>
<td>1982-83</td>
<td>Hindupur</td>
<td>Balayesu Degree college (BDC)</td>
</tr>
<tr>
<td>11</td>
<td>1984</td>
<td>Anantapur</td>
<td>Sri Venkateswara Degree college (SVDC)</td>
</tr>
<tr>
<td>12</td>
<td>1984</td>
<td>Anantapur</td>
<td>Sai Siddartha Degree college (SSDC)</td>
</tr>
<tr>
<td>13</td>
<td>1984</td>
<td>Anantapur</td>
<td>Sai Degree college (SDC)</td>
</tr>
<tr>
<td>14</td>
<td>1984</td>
<td>Anantapur</td>
<td>K.S.N. Degree college for Women (KSND)</td>
</tr>
<tr>
<td>15</td>
<td>1987</td>
<td>Dharmavaram</td>
<td>K.H. Govt. Degree college (KHGD)</td>
</tr>
<tr>
<td>16</td>
<td>1991</td>
<td>Kadiiri</td>
<td>S.T.S.N. Govt. Degree college (STSNG)</td>
</tr>
<tr>
<td>17</td>
<td>1991</td>
<td>Bhuoppatnam</td>
<td>Govt. Degree college (GDG)</td>
</tr>
<tr>
<td>18</td>
<td>1991-92</td>
<td>Hindupur</td>
<td>Balaji Vidyavihar Degree college (BVDC)</td>
</tr>
<tr>
<td>19</td>
<td>1992</td>
<td>Muddugaba</td>
<td>S.D.R.R. Degree college (SDRR)</td>
</tr>
<tr>
<td>20</td>
<td>1993</td>
<td>Hindupur</td>
<td>Govt. Degree college for Women (GDCW)</td>
</tr>
<tr>
<td>21</td>
<td>1993-94</td>
<td>Gorantla</td>
<td>S.P.V.M. Degree college (SPVMD)</td>
</tr>
<tr>
<td>22</td>
<td>1994-95</td>
<td>Guntakal</td>
<td>S.K.P. Govt. Degree college (SKPGD)</td>
</tr>
<tr>
<td>23</td>
<td>1995</td>
<td>Penukonda</td>
<td>Govt. Degree college (GDCP)</td>
</tr>
<tr>
<td>24</td>
<td>1996-97</td>
<td>Guntakal</td>
<td>S.S.G.S. Degree college (SSGSD)</td>
</tr>
<tr>
<td>25</td>
<td>1996-97</td>
<td>Gooty</td>
<td>M.S. Degree college (MSD)</td>
</tr>
<tr>
<td>26</td>
<td>1997</td>
<td>Madakasira</td>
<td>Govt. Degree college (GDC)</td>
</tr>
<tr>
<td>27</td>
<td>1997-98</td>
<td>Yadiki</td>
<td>S.V. Degree college (SVD)</td>
</tr>
<tr>
<td>28</td>
<td>1999</td>
<td>Hindupur</td>
<td>S.D.G.S. Degree college (SDGS)</td>
</tr>
<tr>
<td>29</td>
<td></td>
<td>Tadpatri</td>
<td>Govt. Degree college (GDC)</td>
</tr>
<tr>
<td>30</td>
<td></td>
<td>Tadpatri</td>
<td>J.C.N.R.M. Degree college (JNCRM)</td>
</tr>
<tr>
<td>31</td>
<td></td>
<td>Kalyanpur</td>
<td>Govt. Degree college (GDC)</td>
</tr>
<tr>
<td>32</td>
<td></td>
<td>Rayadurg</td>
<td>K.T.S. Govt. Degree college (KTSGD)</td>
</tr>
<tr>
<td>33</td>
<td></td>
<td>Urapakonda</td>
<td>Govt. Degree college (GDCU)</td>
</tr>
</tbody>
</table>

**b. Law colleges in Anantapur**

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Year of established</th>
<th>Place</th>
<th>Name of the college</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1990-91</td>
<td>Anantapur</td>
<td>Sri Vijayanagar Law College (SVLC)</td>
</tr>
<tr>
<td>2</td>
<td>1994-95</td>
<td>Anantapur</td>
<td>Anantapur Law college (ALC)</td>
</tr>
</tbody>
</table>

**c. Physical Education colleges in Anantapur**

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Year of established</th>
<th>Place</th>
<th>Name of the college</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1992</td>
<td>Anantapur</td>
<td>Sri Vijayanagar College of Physical Education (SVCE)</td>
</tr>
</tbody>
</table>
### a. Degree colleges in Kurnool

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Year of established</th>
<th>Place</th>
<th>Name of the college</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1947</td>
<td>Kurnool</td>
<td>K.V.R, Govt. Degree college for Women (KVRG)</td>
</tr>
<tr>
<td>2</td>
<td>1956</td>
<td>Kurnool</td>
<td>Govt. Degree college for Men (GDSM)</td>
</tr>
<tr>
<td>3</td>
<td>1962-63</td>
<td>Dronachalam</td>
<td>Govt. Degree college (GDCD)</td>
</tr>
<tr>
<td>4</td>
<td>1967-68</td>
<td>Adoni</td>
<td>Adoni Arts &amp; Science college (AAS)</td>
</tr>
<tr>
<td>5</td>
<td>1971</td>
<td>Kurnool</td>
<td>S.J. Govt. Degree college (SJD)</td>
</tr>
<tr>
<td>6</td>
<td>1971</td>
<td>Kurnool</td>
<td>Osmania college (OC)</td>
</tr>
<tr>
<td>7</td>
<td>1972</td>
<td>Kurnool</td>
<td>S.T.B.C. Degree college (STBCD)</td>
</tr>
<tr>
<td>8</td>
<td>1977</td>
<td>Kurnool</td>
<td>S.J.S. Degree college for Women (SJSD)</td>
</tr>
<tr>
<td>9</td>
<td>1979</td>
<td>Kurnool</td>
<td>S.B.S.Y.M. Degree college (SNSYM)</td>
</tr>
<tr>
<td>10</td>
<td>1981</td>
<td>Kurnool</td>
<td>Sri Vityadurga Degree college (SVDC)</td>
</tr>
<tr>
<td>11</td>
<td>1981</td>
<td>Kurnool</td>
<td>Sri Sankara's Degree college (SSDC)</td>
</tr>
<tr>
<td>12</td>
<td>1981</td>
<td>Kurnool</td>
<td>St. Theresa's Arts &amp; Science Degree college for Women (STASDCW)</td>
</tr>
<tr>
<td>13</td>
<td>1982</td>
<td>Kurnool</td>
<td>Kurnool Degree college (KDC)</td>
</tr>
<tr>
<td>14</td>
<td>1982</td>
<td>Sunkesula Road, Kurnool</td>
<td>St. Joseph's Degree college (SJDC)</td>
</tr>
<tr>
<td>15</td>
<td>1982-83</td>
<td>Allagadda</td>
<td>S.A.R.M. Degree college (SARM)</td>
</tr>
<tr>
<td>16</td>
<td>1983</td>
<td>Bypass Road, Kurnool</td>
<td>Sai Degree college (SDC)</td>
</tr>
<tr>
<td>17</td>
<td>1984</td>
<td>Kurnool</td>
<td>B.V.R. Degree college (BVR)</td>
</tr>
<tr>
<td>18</td>
<td>1987</td>
<td>Kurnool</td>
<td>Vasavi Mahila Kalasala (VMK)</td>
</tr>
<tr>
<td>19</td>
<td>1988</td>
<td>Kurnool</td>
<td>Rayalaseema Institute of Excellency (P.G. courses) (RUE)</td>
</tr>
<tr>
<td>20</td>
<td>1992-93</td>
<td>Velgade</td>
<td>S.N.S.R. Degree college (SNSR)</td>
</tr>
<tr>
<td>21</td>
<td>1993</td>
<td>Kollakunta</td>
<td>S.V.B. Govt. Degree college (SVB)</td>
</tr>
<tr>
<td>22</td>
<td>1993</td>
<td>Nandikotkur</td>
<td>Govt. Degree college (GDCN)</td>
</tr>
<tr>
<td>23</td>
<td>1993</td>
<td>Nandyal</td>
<td>P.S.C &amp; K.V.S.C. Govt. Degree college (PSC)</td>
</tr>
<tr>
<td>24</td>
<td>1994</td>
<td>Sri Sattam</td>
<td>Govt. Degree college (GDCS)</td>
</tr>
<tr>
<td>25</td>
<td>1994</td>
<td>Nandyal</td>
<td>S.P.K.P.G. college (SPKPG)</td>
</tr>
<tr>
<td>26</td>
<td>1994</td>
<td>Chagalamarti</td>
<td>S.V. Arts, Commerce &amp; Science college (SVACS)</td>
</tr>
<tr>
<td>27</td>
<td>1994</td>
<td>Nandyal</td>
<td>Sri Ramakrishna Degree college (SRDC)</td>
</tr>
<tr>
<td>28</td>
<td>1994</td>
<td>Nandyal</td>
<td>S.P.Y. Reddy Degree college for Women (SPYR)</td>
</tr>
<tr>
<td>29</td>
<td>1994</td>
<td>Nandyal</td>
<td>National Degree college (NDC)</td>
</tr>
<tr>
<td>No.</td>
<td>Year</td>
<td>Location</td>
<td>College Name</td>
</tr>
<tr>
<td>-----</td>
<td>---------</td>
<td>-----------------</td>
<td>----------------------------------------</td>
</tr>
<tr>
<td>30</td>
<td>1994</td>
<td>R.S. Road, Nandyal</td>
<td>P.M.R. Degree college (PMR)</td>
</tr>
<tr>
<td>31</td>
<td>1994-95</td>
<td>Allagadda</td>
<td>K.V. Subba Reddy Degree college (KVSVD)</td>
</tr>
<tr>
<td>32</td>
<td>1995</td>
<td>Atmakur</td>
<td>S.N.R. Degree college (SNR)</td>
</tr>
<tr>
<td>33</td>
<td>1998</td>
<td>Alur</td>
<td>Govt. Degree college (GDC)</td>
</tr>
<tr>
<td>34</td>
<td></td>
<td>Adoni</td>
<td>Dr. Jyothirmayee Degree college for Women (DJDCW)</td>
</tr>
<tr>
<td>35</td>
<td></td>
<td>Yemmiganur</td>
<td>Govt. Degree college (GDCY)</td>
</tr>
<tr>
<td>36</td>
<td></td>
<td>Pettikonda</td>
<td>Govt. Degree college (GDCP)</td>
</tr>
<tr>
<td>37</td>
<td></td>
<td>Banaganapalli</td>
<td>Govt. Degree college (GDCB)</td>
</tr>
</tbody>
</table>

b. Law colleges in Kurnool

<table>
<thead>
<tr>
<th>No.</th>
<th>Year</th>
<th>Location</th>
<th>College Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1987-88</td>
<td>Kurnool</td>
<td>Osmania Law college (OL)</td>
</tr>
<tr>
<td>2</td>
<td>1990-91</td>
<td>Kurnool</td>
<td>Sri Sanker’s Law college (SSL)</td>
</tr>
<tr>
<td>3</td>
<td></td>
<td>Kurnool</td>
<td>Sri Prasuna Law college (SPL)</td>
</tr>
</tbody>
</table>

c. Physical Education colleges in Kurnool

<table>
<thead>
<tr>
<th>No.</th>
<th>Year</th>
<th>Location</th>
<th>College Name</th>
</tr>
</thead>
</table>
| 1   | 1992 | Kurnool  | Sri Bhramaramba Mallikarjuna college of Physical Education (SBMCP)

d. Education colleges in Kurnool

<table>
<thead>
<tr>
<th>No.</th>
<th>Year</th>
<th>Location</th>
<th>College Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1952</td>
<td>Kurnool</td>
<td>Govt. college of Education (GCE)</td>
</tr>
<tr>
<td>2</td>
<td>1952</td>
<td>B.Camp, Kurnool</td>
<td>Institute of Advanced Study in Education (IASE)</td>
</tr>
<tr>
<td>3</td>
<td>1983</td>
<td>Nandyal</td>
<td>J.V.R.R. college of Education (JVRR)</td>
</tr>
<tr>
<td>4</td>
<td>1983-84</td>
<td>Kurnool</td>
<td>Sri Rayalaseema Christian college of Education (SRCCE)</td>
</tr>
<tr>
<td>5</td>
<td>1983-84</td>
<td>Kurnool</td>
<td>Sri Sanker’s college of Education (SSG)</td>
</tr>
<tr>
<td>6</td>
<td>1984</td>
<td>Nandyal</td>
<td>Viswamani college of Education (VCE)</td>
</tr>
<tr>
<td>7</td>
<td>1984</td>
<td>Allagadda</td>
<td>S.A.R.M. college of Education (SARME)</td>
</tr>
<tr>
<td>8</td>
<td>1993-94</td>
<td>Kurnool</td>
<td>Osmania college of Education (OCE)</td>
</tr>
<tr>
<td>9</td>
<td></td>
<td>Adoni</td>
<td>Balaji college of Education (BCE)</td>
</tr>
</tbody>
</table>
Annexure IV

QUESTIONNAIRE

Date:

From

Senior Research Fellow
Dept. of Library and Information Science
S.V. University
TIRUPATI – 517 502

To

The Librarian,


Sir/Madam,


I am working for the degree of Ph.D. under the guidance of Dr. V. Pulla Reddy, Associate Professor, Department of Library and Information Science, S.V. University, Tirupati. The topic of my research is ‘A Feasibility Study on Automation and Networking of College Libraries Affiliated to Sri Venkateswara University and Sri Krishnadevaraya University, Andhra Pradesh, India.’ A questionnaire is designed for this purpose and enclosed for your valuable response. Please return the filled-in questionnaire in the enclosed self addressed envelope at the earliest possible.

The data provided by you will be kept strictly confidential and it will be utilized for research purposes only.

Thanking you,

Yours sincerely,

(P. ANURADHA)
A Feasibility Study on Automation and Networking of College Libraries Affiliated to Sri Venkateswara University and Sri Krishnadevaraya University, Andhra Pradesh, India.

Please Tick (✓) the right answer.

I. GENERAL

1. Name of the College : 

2. Year of Establishment : 

3. The College comes under : 
   a. Aided 
   b. Govt. 
   c. Unaided 

4. Year of Starting Library : 

5. Name of the Librarian : 
   a. Qualifications of the Librarian : 
   b. Are you trained in application of computers in libraries ? 
      i. DRTC 
      ii. INSODOC 
      iii. NISSAT 
      iv. INFLIBNET 
      vi. Any Other 
   d. If not, are you eager to undergo training in computer applications : Yes [ ] No [ ]

6. Courses offered in the college 
      2. Any other 
   b. U.G.: 1. B.A./B.Com./B.Sc./BBM
      2. BCA/B.Com. (Comp.), B.Sc. (Comp.)/B.A. (Comp.)
      3. Any other 

7. a. Phone No. of College : STD: 368
b. E-mail Address : 

8. Name of the Telecom District : 

9. College situated in 
   a. Town 
   b. Village 

10. Strength of the Staff 
    a. Teaching : 
    b. Non-Teaching : 

11. Strength of Students 
    a. P.G. : 
    b. U.G. : 

12. Which access system is followed in your library? 
    a. Open Access System 
    b. Closed Access System 

13. Library working hours 
    a. Working Days : 
    b. Holidays : 

II. LIBRARY PHYSICAL FACILITIES 
1. Does your library possess 
   a. An independent building 
   b. A Room in the college 
   c. A wing in the college 

2. If your library has an independent building or a wing in the college, does it have 
   a. General Reading Hall 
   b. Magazine Reading Room 

3. Which of the following sections does your library have? 
   a. Acquisition 
   b. Processing 
   c. Circulation 
   d. Periodicals 
   e. Reference 
   f. Binding 
   g. Others, if any, specify 

4. Number of reading tables : 

5. Number of reading room chairs : 

369
6. How satisfied are you with the ventilation and lighting of your library
   a. Satisfied
   b. Neither satisfied
   c. Dissatisfied

7. Phone facility to library: Yes [ ] No [ ]

8. Furniture: Number of
   i. Book Racks:
   ii. Almirahs:
   iii. Book cases (glasses):

III. STAFF

1. Number of Professionals:
   a. Librarian:
   b. Asst. Librarian:
   c. Library Assistant:
   d. Junior Library Asst.:
   e. Cataloguer:
   f. Book Bearer:
   g. Any Other (specify):

2. Number of Non-Professionals
   a. LDC/Jr. Asst.:
   b. UDC/Sr. Asst.:
   c. Record Asst.:
   d. Attenders:
   e. Sweepers:
   f. Any other (specify):

IV. COLLECTION SIZE (In terms of numbers)
   a. Books:
   b. Text Books:
   c. SC/ST Book Bank:
   d. Reference Collection:
   e. Back Volumes of Periodicals:
   f. Reading Room Magazines (Subscribed):
   g. Subject journals (Subscribed):
   h. Dailies (Subscribed):

370
i. Books added per year (in an average):

V. TECHNICAL PROCESSING

a. Are the books of your library classified? Yes □ No □

If yes, which of the following schemes are you using?

a. CC □ b. DDC □ c. Any other (Please Specify) □

b. Are the books of your library catalogued? Yes □ No □

If yes, which of the following catalogue codes are you using?

a. AACR-I □ b. AACR-II □ c. CCC □

t. Lending (Home lending) : Yes □ No □

b. Inter-library loan : Yes □ No □

c. Reference Services : Yes □ No □

d. Xerox facility : Yes □ No □

e. Latest Addition List : Yes □ No □

f. Documentation Services : Yes □ No □

g. CAS/SDI : Yes □ No □

h. Translation Service : Yes □ No □

i. Newspaper reading room : Yes □ No □

j. Magazines reading room : Yes □ No □

VII. TRANSACTIONS

a. No. of books consulted per day (average) : __________________________

b. No. of books issued per day (average) : __________________________

C. No. of back volumes of periodicals issued per day : __________________________

d. No. of loose issues of journals issued per day : __________________________

e. Is stock verification done every year? Yes □ No □

If so, number of books reported lost during the last year : __________________________

VIII. BUDGET

1. Amount sanctioned by State Government of the purchase of the following items for the year 1999-2000
i. Books : Rs.________________
ii. Periodicals : Rs.________________
iii. Newspapers & Magazines : Rs.________________
iv. Equipment : Rs.________________

2. Amount sanctioned by U.G.C. during the VIII and IX Plan periods for the following items

<table>
<thead>
<tr>
<th>Item</th>
<th>VIII</th>
<th>IX</th>
</tr>
</thead>
<tbody>
<tr>
<td>i. Books</td>
<td>Rs.</td>
<td></td>
</tr>
<tr>
<td>ii. Periodicals</td>
<td>Rs.</td>
<td></td>
</tr>
<tr>
<td>iii. Equipment</td>
<td>Rs.</td>
<td></td>
</tr>
</tbody>
</table>

3. Grants/Donations from any other agency (Please specify) : Rs.________________

IX. EQUIPMENT

Indicate the nature of equipment available in your library

a. Type Writers : Yes [□] No [□]
b. Duplicator : Yes [□] No [□]
c. Xerox Machine : Yes [□] No [□]

X. LIBRARY AUTOMATION STATUS

A. Is the Library automated ?

1. If yes, when was it automated ? : __________________

2. Which software package is being currently used and which version ? : __________________

   i. Are you happy with your existing software ?
      : Yes [□] No [□]

   ii. If not, are you willing to change it for another?
      : Yes [□] No [□]

3. Is your library fully automated

   : Yes [□] No [□]

   If your answer is no, mention the house-keeping operations which have been automated

   1. __________________
   2. __________________
   3. __________________
   4. __________________

4. Number of computers in the Library/Information Centre : __________________

B. If the library is not automated, when are you planning to go for automation ?

   a. Never : [□]
b. Within a six months : [ ]
c. Within an one year : [ ]

C. Which Package(s) is/are under your consideration ?
   a. LYBSIS : [ ]
   b. SOUL : [ ]
   c. CDS/ISIS : [ ]
   d. SLIM++ : [ ]
   e. Any other (please specify) : [ ]

D. I.T. INFRASTRUCTURE

Do you have a computer centre in your college ? : Yes [ ] No [ ]
   a. If yes,
      i. Is there Internet Access ? : Yes [ ] No [ ]
         If yes, is it through
            DOT : [ ]
            NIC : [ ]
            VSNL : [ ]
            Any other (Please specify) : [ ]
      ii. If no, are your readers eager to have Internet Access ? : Yes [ ] No [ ]

E. Need for I.T. in Colleges (Attitude of the staff) : An Opinion survey
   a. What are your reasons for accepting I.T. in college libraries ?
      i. To improve communication facility : [ ]
      ii. To obtain right information at the right time to the right reader : [ ]
      iii. To improve library services and raise Library status : [ ]
      iv. To develop resource sharing : [ ]
      v. To handle routine jobs very easily and efficiently : [ ]
      vi. To get information quickly and exhaustively : [ ]
      vii. All the above : [ ]
   b. What are your reasons for not accepting IT in college libraries ?
      i. There is an assumption that I.T. reduces job opportunities : [ ]
      ii. I.T. require additional training and learning of technical knowledge : [ ]
iii. All the above  

ix. PROBLEMS OF THE LIBRARY MANAGEMENT IN AUTOMATING THE LIBRARY

Assess the following statements based on the 5 point-scale, 5 to a very acutely, 4 for to a great extent, 3 for to some extent, 2 for to a little extent, and 1 for not at all (Encircle the most appropriate)

1. My observations on the following factors related to the Library Management are:

   a. Finance:  5 4 3 2 1
   b. Staff willingness:  5 4 3 2 1
   c. Training programmes of the staff:  5 4 3 2 1
   d. Physical facilities
      i. Space:  5 4 3 2 1
      ii. Furniture:  5 4 3 2 1
      iii. Equipment:  5 4 3 2 1
   e. Readers attitude towards automation:  5 4 3 2 1
   f. Attitude of Head of the institution:  5 4 3 2 1

xii. PROVIDE SUGGESTIONS WITH REGARD TO LIBRARY AUTOMATION AND NETWORKING

1. 
2. 
3. 
4. 
5.
BIBLIOGRAPHY