Appendix

Questionnaire

Status of RTE compliance in School of Maharashtra

(Questioner be discussed with Members of SMCs and information asked to member secretary of SMCs)

PART I

1. Name of School:
2. Type of schools (Government, Private Aided, Private):
3. Highest grade in school:
4. Name of member Secretary of SMC:
5. Address of School:
6. Enrolment, Attendance and Out of School Children data

<table>
<thead>
<tr>
<th></th>
<th>Primary (1-5 class)</th>
<th>Upper Primary (6-8)</th>
<th>Out of School children</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Boys</td>
<td>Girls</td>
<td>Total</td>
</tr>
<tr>
<td>Enrolment</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Attendance</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

7. How many out of school children were mainstreamed in the year 2012-2013?
8. What efforts have been made in the school to ensure all children between the ages 6-14 complete elementary education? ...........................................
9. How many children are long absent as a result of seasonal migration? ...........
10. Is the approach to the school hassle and danger free? ............Yes/No
11. If answer to question 10 is no, then please elaborate on the kind of hassle/danger present
   a. Weather related........................................Yes/No
   b. Location/geography related .........................Yes/No
   c. Ecosystem related ......................................Yes/No
PART II

A. Infrastructure and Teacher Metrics

TEACHER AND HEADMASTER

As per RTE, for class 1-5, 2 teachers required for 60 students, 3 teachers for 61-90 students, 4 teachers for 91-120 students, 5 teachers for 121-200 students, 5 teachers and 1 head master is required for more than 150 students and for more than 200 students, Pupil Teacher Ratio cannot exceed 40:1.

Teacher headcount (Class 1-5)

<table>
<thead>
<tr>
<th>Female</th>
<th>Male</th>
<th>Total</th>
<th>Pupil Teacher Ratio (PTR)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Teacher headcount (Class 6-8)

<table>
<thead>
<tr>
<th>Female</th>
<th>Male</th>
<th>Total</th>
<th>Pupil Teacher Ratio (PTR)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

1. Each class has a minimum of one teacher for the following
   a. Math and Science.................................................................Yes/No
   b. EVS.....................................................................................Yes/No
   c. Language..............................................................................Yes/No

2. Part Time Instructors available for the following
   a. Art..........................................................................................Yes/No
   b. Sports.....................................................................................Yes/No
   c. Computer teacher.................................................................Yes/No

3. Headmaster available.............................................................Yes/No
INFRASTRUCTURE

4. Room for Headmaster available…………………………………Yes/No
5. One class room for each teacher?…………………………………Yes/No
6. Total number of classrooms in the schools?………………………..Yes/No
7. Staff room available in school……………………………………..Yes/No
8. Ramp and railing available?………………………………………..Yes/No
9. Separate toilets for Girls and Boys?………………………………Yes/No
   a. Girls:
      1. Toilets are being used ……………………………………… Yes/No
      2. Toilets are in a condition of being used………………… Yes/No
   b. Boys:
      1. Toilets are being used… …………………………… Yes/No
      2. Toilets are in a condition of being used………………… Yes/No
10. Number of times toilets are cleaned?……………………………..Yes/No
11. Is clean, safe drinking water available? ………………………… Yes/No
12. Availability of a safe playground? …………………………….. Yes/No
13. Playground location Inside school/within 2 km…………………..Yes/No
14. Boundary wall present? …………………………………………..Yes/No
15. Library available and in use?……………………………………..Yes/No/Available/not in use
16. Non-teaching related work given to teachers in the previous year….Yes/No
   If yes then what kind of work
   a. Census b. Election work c. Other
17. Are teachers taking private tuitions? …………………………Yes/No
18. Students are not charged any fees of any kind\(^1\)………………Yes/No
19. No requirement of transfer certificate\(^2\)…………………………Yes/No
20. Students provided the following free of cost:–
   a. Uniform…………………………………………………..Yes/No
   b. Textbooks and notebooks…………………………………Yes/No
   c. Midday meal………………………………………………Yes/No

---
\(^1\) To be discussed with students and parents in the school
\(^2\) To be discussed with students and parents in the school
A Class room environment and instruction

1. Number of hours worked per week

<table>
<thead>
<tr>
<th>Name of teacher</th>
<th>Number of hours worked</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2. Teacher aids and workbooks for children available? -------

3. Which of the following teacher aids are used?

<table>
<thead>
<tr>
<th>Teaching aids</th>
<th>Available</th>
<th>In use</th>
</tr>
</thead>
<tbody>
<tr>
<td>Teacher guide</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Workbook</td>
<td></td>
<td></td>
</tr>
<tr>
<td>“Maanchitra”</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cards, chart</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

4. Do all teacher report to school on time?..........................Yes/No
5. Do all lessons finish on time?........................................Yes/No
6. Does every teacher have/follow a lesson plan?......................Yes/No
7. Teachers are knowledgeable about the progress being made by students in their class? Have an understanding of each student’s learning level?..............Yes/No
8. How many OoSC are receiving STP currently? ______________________
9. Since September 2011, how many children have received Special Training? __
10. Teachers hold regular parent teacher meetings? ....................Yes/No
   a. Date of previous meeting? ________________________________
   b. Notes from previous meeting available?..........................Yes/No
A. **Community Involvement**

1. Whether School Management Committee (SMC) has been constituted?  
   
   \[\text{Not Applicable}=0, \text{Yes}=1, \text{No}=2\]

   If yes,

2. Has it been constituted as per RTE norms? ..................Yes/No

<table>
<thead>
<tr>
<th>Sr. No</th>
<th>Details of Members/Representatives</th>
<th>Male</th>
<th>Female</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Total number of Members in SMC</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Representatives of Parents / Guardians / PTA</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Representatives / nominees from local authority / local government / urban local body</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

3. Number of meetings held by SMC during the previous academic year

4. What is the average level of attendance at SMC meetings?

5. Whether SMC Prepare the School Development Plan  
   
   \[\text{Not Applicable}=0, \text{Yes}=1, \text{No}=2\]

6. Whether record of children being maintained as per RTE  
   
   \[\text{Not Applicable}=0, \text{Yes}=1, \text{No}=2\]

7. Whether separate bank account for SMC is being maintained

   If yes, Bank name: ________________ Branch: ________________

   Account No: _______ Account Name: _________ IFSC Code _______
B. **Safe and Child Friendly Environment**

1. In the last two years, has there been any instance of corporal punishment or mental harassment of any child? .................................Yes/No

2. Admission has never been denied to any child because of lack of age proof

3. For Children with Special Needs, the following is available
   a. Hearing aid.................................................................Yes/No
   b. Tri-cycle.................................................................Yes/No
   c. Braille book...........................................................Yes/No
   d. Crutches .................................................................Yes/No
   e. Special types of shoes/spectacles etc.........................Yes/No

4. Do children help with tasks in the school such as cleaning of toilet or school premises, distribution of midday meal, etc?.............................Yes/No

Name of Member Secretary of SMCs_____________________

Date and Signature_____________________

Name of Volunteer_____________________

Date and Signature: ____________________