Dear Sir/Madam,

I, the undersigned, am Senior Research Fellow in the Department of Library and Information Science, Guru Nanak Dev University (GNDU), Amritsar. For my research work, I require some data. For collecting the data, an enclosed questionnaire has been designed which may kindly be filled up. This questionnaire covers a variety of topics pertaining to your information seeking behaviour. The goal of this questionnaire is to help the researcher to assess your information literacy skills in order to make some recommendations which will respond better to your needs. Please read the questions carefully and tick mark the relevant. Your kind cooperation in filling this questionnaire would be highly appreciated. I assure you that the data received from you will be used only for my research purpose and kept confidential.

Thanking you in anticipation for your kind cooperation.

_**Supervisor**_

Dr. Amritpal Kaur
Professor & Head,
Dept. of Lib. & Inf. Sc.
G N D University,
Amritsar

Sarman
(Senior Research Fellow)
INFORMATION LITERACY AMONG THE STUDENTS OF UNIVERSITIES IN PUNJAB AND CHANDIGARH IN THE ELECTRONIC ENVIRONMENT: A STUDY

Name : ..............................................
Name of the University : ..............................................
Name of the Department : ..............................................
Qualifications : ..............................................
Sex : Male ☐
Female ☐

1. How often do you visit the library?
   a) Daily ☐
   b) 2-3 times in a week ☐
   c) Once a week ☐
   d) Rarely ☐
   e) Seldom ☐

2. Which source of information do you consult generally for finding information?
   (If more than one, please state the preference by 1, 2, 3)
   a) Library catalogues ☐
   b) Internet ☐
   c) Teachers/professionals ☐
   h) Any other, please specify.................................

3. What are the factors that motivate you to find information?
   a) To update your knowledge ☐
   b) To support research ☐
   c) To prepare course material for classroom learning ☐
   d) To write paper for seminar/workshop ☐
   e) Any other (please specify).................................
4. In which format you prefer to accept the information?
   a) Print
   b) Electronic
   c) Both

THEME I. CONCEPT IDENTIFICATION

5. Using a search engine such as Google to search for documents on “The depletion of the ozone layer and the impact on health”, one can use the words:
   a) Impact, depletion, ozone layer, health
   b) Ozone layer, health
   c) Skin cancer, ozone layer
   d) Don’t Know
   e) Any other (please specify)………………………………

6. You want to make an oral presentation on the topic “Measures currently used across the country to decrease the damage to the natural environment”. Among the following choices, which one describes best the ideas contained in your subject?
   a) Measures currently used, country
   b) Damage, environment, measures currently used
   c) Damage to the natural environment, India
   d) Protective measures, environment, India
   e) Don’t know
   f) Any other (please specify)………………………………

THEME II: SEARCH STRATEGY

7. In a library catalogue, to find all the documents on “Nuclear Deal”, what is your search strategy?

Search:
   a) By title
   b) By publisher
   c) By subject
   d) By author
   e) Go to library staff for assistance
   f) Any other (please specify)………………………………
8. In order to find more documents, one could include synonyms in his/her search statement. To connect those synonyms, one could use:
   a) AND
   b) OR
   c) NOT
   d) Don’t know
   e) Any other (please specify)……………………

9. One can be able to retrieve results containing various forms of a single word by using which of the following?
   a) Boolean operators
   b) Meta searching
   c) Phrase searching
   d) Wildcard/Truncations
   e) Don’t know
   f) Any other (please specify)……………………………………

THEME III: DOCUMENT TYPES

10. In order to become familiar with a subject about which I know very little, first I consult:
    a) A journal
    b) An encyclopedia
    c) A database
    d) A book
    e) Don’t know
    f) Any other (please specify)……………………………………

11. To find the most recent information about “RTE ACT”, I consult:
    a) A book
    b) A journal
    c) An encyclopedia
    d) A dictionary
    e) Don’t know
    f) Any other (please specify)……………………………………
12. Do you consult the Internet for finding the needed information?
   a) Yes
   b) No

13. While consulting the Internet which sources do you check to find the information you are looking for? (If more than one, please state the preference by 1, 2, 3…)
   a) E-resources
   b) Websites
   c) Search engines
   d) Subject gateways/Portals
   e) Online bibliographic databases
   f) Blogs
   g) Wikipedia
   h) Any other (please specify)………………………………

THEME IV: SEARCH TOOLS

14. Using a metasearch engine such as Dogpile and MetaCrawler, it is possible to:
   a) Launch a search in many search engines simultaneously
   b) Execute a search in all the existing web sites
   c) Extend the search into foreign language web sites
   d) Execute the search in all the databases available in the library
   e) Don’t Know
   f) Any other (please specify)………………………………

THEME V: USE OF RESULTS

15. Which one of the following citations refers to a journal article?

e) Don’t know

16. You have found a book that is right on your topic, which section of the book will you consult to find other documents on the topic?

   a) Glossary  
   b) Index  
   c) Bibliography  
   d) Table of contents  
   e) Don’t Know  
   f) Any other (please specify)……………………………………

17. You have found the information on your topic, what would be your next step?

   a) Use the information as it is  
   b) Organize the information in required format  
   c) Evaluate the information and select the most relevant  
   d) Any other (please specify)……………………………………

18. What parameters do you follow to evaluate the information?

   a) Authenticity  
   b) Reliability  
   c) Timeliness  
   d) Coverage  
   e) Accessibility  
   f) Usability  
   g) Any other (please specify)……………………………………

19. You find journal articles presenting different views on a current issue. You want to use this information to write your paper. You will use the information:

   a) Word for word from an article without quoting author  
   b) Write in your own words quoting original author  
   c) Develop new concepts/ideas  
   d) Don’t know
20. While using the information, do you consider the legal aspect (e.g. Copyright, etc.) regarding use of information?
   a) Yes
   b) No

21. You find the information which is the intellectual property of someone, you will:
   a) Copy whole text without informing copyright holder
   b) Seek permission from copyright holder
   c) Fair use of information
   d) Don’t know
   e) Any other (please specify)……………………………………..

22. For using the information, do you pay any money?
   a) Yes
   b) No

22.1 If yes, do you feel that the information is giving return back to you?
   a) Yes
   b) No

Note: Questions from 23 to 25 are designed to assess your IT Skills.

23. Do you have knowledge of Computer?
   a) Yes
   b) No

23.1. If yes, do you have expertise in the following?

<table>
<thead>
<tr>
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<th>Yes</th>
<th>No</th>
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<tbody>
<tr>
<td>Microsoft Office</td>
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<td>Multimedia Applications</td>
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<td>Electronic Mail</td>
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<td>Desktop Publishing Tools (DTP)</td>
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<td>Web Designing</td>
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<tr>
<td>Programming Languages</td>
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</tbody>
</table>
24. Have you created your Blog?
   a) Yes  
   b) No  
24.1. If yes, how often do you update your Blog?
   a) Daily  
   b) 2-3 times in a week  
   c) Once a week  
   d) Rarely  
   e) Seldom
25. Have you created your own profile on a social networking site such as Orkut, etc…?
   a) Yes  
   b) No  
26. Has your University organized any workshop/seminar on “Information Literacy”?  
   a) Yes  
   b) No  
   c) Don’t Know
26.1 If yes, have you attended it?  
   a) Yes  
   b) No  
26.2 If yes, have you been benefitted from it to make effective use of information?  
   a) Yes  
   b) No  
27. Does your curriculum contain any instructional based course on effective use of information?  
   a) Yes  
   b) No  
27.1 If no, do you feel that it should be included in the curriculum?  
   a) Yes  
   b) No
Your comments are welcome: __________________________________________  
___________________________________________________________________

Signature of the Respondent

Thanks for your co-operation