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### Appendix 1

#### List of Management institutions in Mumbai

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<th>Sr.No</th>
<th>Institute Name</th>
<th>Year of Establishment</th>
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## Appendix 2

### List of Management institutions considered for the study

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<td>VPM's Dr. V. N. Bedekar Institute of Management Studies</td>
<td>2005</td>
<td>2</td>
<td>180</td>
</tr>
</tbody>
</table>

Total: 11160
### Appendix 2.1

**Top 10 Management institutions in Mumbai**

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>College Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>S.P.Jain institute of Management &amp; Research (SPJIMR)</td>
</tr>
<tr>
<td>2</td>
<td>Narsee Monjee Institute of Management Studies (NMIMS)</td>
</tr>
<tr>
<td>3</td>
<td>Jamanlal Bajaj Institute of Management Studies (JBIMS)</td>
</tr>
<tr>
<td>4</td>
<td>National Institute of Industrial Engineering (NITIE)</td>
</tr>
<tr>
<td>5</td>
<td>Shailesh J Mehta School of Management (IIT Mumbai)</td>
</tr>
<tr>
<td>6</td>
<td>K.J.Somiya Institute of Management Studies &amp; Research</td>
</tr>
<tr>
<td>7</td>
<td>Prin Welingkar Institute of Management Development &amp; Research</td>
</tr>
<tr>
<td>8</td>
<td>Sydenham Institute of Management Studies, Research and Entrepreneurship Education (SIMSREE)</td>
</tr>
<tr>
<td>9</td>
<td>SIES College of Management Studies (SIESCOMS)</td>
</tr>
<tr>
<td>10</td>
<td>IES Management College &amp; Research Centre</td>
</tr>
</tbody>
</table>

Appendix 3
Questionnaire (Students)

Information Literacy of Management students in Mumbai metropolitan area.

Please fill the questionnaire required for research purpose

Questionnaire

Personal Information

Name: (Optional)

Gender:

Institution:

Class: 1st Year / 2nd Year (Please tick)

Library use & Purpose

G1) Are you visiting library
   Yes/No

G2) Purpose of visit to Library
   1. Study Purpose
   2. News Paper reading
   3. Issue/Return books
   4. Using databases

G3) How frequently you visit library
   1. Daily
   2. Weekly
   3. Monthly
   4. Never used
G4) which type of resources do you use

1. Books
2. Databases
3. Journals
4. AV materials
5. Projects

G5) Which form you like to use

1. Print
2. Digital
3. Both

G6) Do Librarian help locating resources?

Yes/No

**Study Information Literacy skills**

1) Are you aware of databases available at your institution?

Yes/No

2) How do you know availability of databases in library? (Please tick whichever is applicable)

1) Through Faculty
2) Through IL Program
3) Through Friend
4) Through Promotion

3) What types of databases you use most? (Please tick whichever is applicable)

1) E-Books
2) E-journals
3) Company databases
4) Research Databases

4) How frequently you use databases?
   1) Daily
   2) Weekly
   3) Monthly
   4) Never used

5) While searching information every time will you get exact information required for?
   1) Most of the time
   2) Rarely
   3) Never
   5) Every time

6) How do you rate library staff for getting assistance while searching information?
   1) Knowledgeable & Proactively assisting
   2) Lack of Technical knowledge
   3) Knowledgeable but not helpful
   4) No cooperation

**Availability of Information Communication Technology infrastructure in Libraries**

1) Whether your library is automated?
   Yes/No

2) Is OPAC facility are available in your Library?
   Yes/No

3) Has your library facilities to access e resources
   Yes/No
4) Is Wi-Fi facility available in Library? 
Yes/No

5) Which problem do face while accessing e - resources (Please tick whichever is applicable) 
1) Off campus access problem 
2) Connectivity issue 
3) Connection speed 
4) Access refused due to user limit

6) Which of the following infrastructure available in your library (Please tick whichever is applicable)

<table>
<thead>
<tr>
<th>Infrastructure</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Computer</td>
<td></td>
</tr>
<tr>
<td>RFID/Security gates</td>
<td></td>
</tr>
<tr>
<td>Bar Coding Technology</td>
<td></td>
</tr>
<tr>
<td>Broad Band Connection</td>
<td></td>
</tr>
<tr>
<td>CCTV</td>
<td></td>
</tr>
<tr>
<td>Xerox/Scan/Printer</td>
<td></td>
</tr>
<tr>
<td>E-book reader</td>
<td></td>
</tr>
</tbody>
</table>

Existing stage of Information Literacy program

7) Is your college library conduct Information programme/Library orientation 
Yes/No
If Yes. Please answer the following questions
8) Duration of Information awareness program
   1) Sufficient
   2) Not Sufficient
   3) Time Consuming
   4) No idea

9) Which methods of programs are used in your institute? (Please tick whichever is applicable)
   1) Mass orientations
   2) Class room Orientation
   3) Online tutorials
   4) E-learning

10) What kind of instruction material for information awareness program is given? (Please tick whichever is applicable)
    1) Brochure
    2) PPT
    3) Web page
    4) None

11) What is the Method of Information awareness program? (Please tick whichever is applicable)
    1) PPT
    2) Library tour
    3) With live database portals
    4) Library brochure
    5) Any Other (please specify)

12) Do you know what the main focus area of programs conducted is? (Please tick whichever is applicable)
    1) Library information
    2) Library Catalogue
    3) Databases search
4) Internet search
5) Any other (Pl specify)

13) What modes for delivering programs are used? (Please tick whichever is applicable)
   1) Audio Visual
   2) Verbal
   3) Power Point
   4) Others

Kindly give your feedback using 5 point scale

|-------------------|----------|-------------|-------------|-----------|

14) Internet plays a vital role in designing effective Information Literacy program?

| 5  | 4  | 3  | 2  | 1  |

15) Information awareness programs/sessions are easy to understand.

| 5  | 4  | 3  | 2  | 1  |

Impact of Information Literacy Program

16) After attending this IL program are you able to use library resources effectively?

| 5  | 4  | 3  | 2  | 1  |
17) You want to refer e journal database, which following database you use
   1) ProQuest Central
   2) CMIE-Prowess
   3) Ebrary
   4) Indiastat

18) You want to search a particular book in library online, which of the following source you use.
   1) Databases
   2) Internet
   3) OPAC

19) How do you find books authored by “Kotler”?
   1) By Title
   2) By Subject
   3) By Author
   4) By Publisher

20) If you do not find term “Globalization” in OPAC, then what do you mean?
   1) Library doesn’t have any documents on this topic
   2) All documents on this topic are already checked out
   3) Not used right words
   4) OPAC is down

21) To read document on “Marketing Strategy “authored by “Kotler”, how will you search for it?
   1) Author
   2) Title
   3) Author & Title
   4) Don’t know
22) If you want to know information on basics of subject which source do you consult:
   1) Book
   2) Database
   3) Encyclopedia
   4) Journal

23) What information covered in Library OPAC
   1) List of titles available in Library
   2) List of titles available in the market
   3) List of Journals published
   4) None

24) To find out most recent information on any topic following which source you consult
   1) Book
   2) Journal
   3) Encyclopedia
   4) Dictionary

25) Kindly give your feedback using 5 point scale

|------------------|------------------|----------|-------------|-------------|------------|

**Model of Information Literacy**

25) Are you agree e resources are need of the hour

<table>
<thead>
<tr>
<th></th>
<th>5</th>
<th>4</th>
<th>3</th>
<th>2</th>
<th>1</th>
</tr>
</thead>
</table>

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26) Information awareness program should be part of the syllabus

☐ ☐ ☐ ☐ ☐

5 4 3 2 1

If Agree or strongly agree, Pl answer the following questions

27) What is the frequency of the classes
   1) Monthly
   2) Weekly
   3) Fortnightly
   4) Six Monthly

28) By whom Information awareness Program should be conducted?
   1) Faculty
   2) Librarian
   3) Computer Dept.
   4) Any other (Pl specify)

29) In Information awareness programs which topic need to be concentrated.
   (Please tick whichever is applicable)
   1) Library rules/regulations
   2) E resources Live
   3) Other library collections (Books etc)
   4) Library Infrastructure

30) Any suggestions to improve Information awareness program at your institution
Appendix 4

Questionnaire (Librarians)

1) Is your library subscribes to e-resources?
   Yes/No

2) Is your users aware of subscribed e-resources?
   Yes/No

3) What measures you take to create awareness of subscribed e-resources among user community.
   1) Library Brochure
   2) Orientation
   3) Through mailers
   4) Database Flex

4) Do you conduct awareness or literacy programs for your users?
   Yes/No

5) If yes what is the frequency?
   1) Once in a Year
   2) Monthly
   3) Half Yearly
   4) Need based

6) Which method do you use to deliver awareness programs
   1) PPT of Library
   2) PPT along with live database portals
   3) Live database portals
   4) Library tour

7) What mode do you use to get feedback from users
1) Questionnaire
2) Interview
3) Any Other

8) Do you feel users survey is essential
   Yes/No

9) Are users satisfied with library infrastructure, activities, collection and services
   Yes/No

10) Are your library modernized (Pl tick whichever is applicable)
    1) Automation
    2) Implementation of RFID
    3) Digitization
    4) Any Other

11) Are you practicing Inter Library Loan/Document Delivery Services
    Yes/No

12) Is your staff information literate
    Yes/No

13) Feedback about Information Literacy