ANNEXURE
ANNEXURE

QUESTIONNAIRE

Please put a tick (✓) mark against appropriate answers

SECTION- A

1. Please mention your:
   
   (a) Age 
   (b) Qualifications:
      (i) Academic 
      (ii) Professional 

2. Please mention your length of working experience in
   
   (a) Research 
   (b) Managerial Position. 
   (c) Any other

3. Do you know any language(s) other than English? Yes / No
   (If yes, please mention)
   
   [✓] French   [✓] Spanish
   [✓] German   [✓] Indonesian
   [✓] Russian  [✓] Hindi
   [✓] Chinese  [✓] Any other

4. Please mention your areas of specialization.
   
   (a) 
   (b) 
   (c) 
   (d)

5. Please mention your present areas of work.
   
   (a) 
   (b) 
   (c) 
   (d)
6. Are you a member of any Professional organization / Society / Association? Yes / No
(If yes, please mention)

(a)
(b)
(c)
(d)

7. How diverse is your information requirements with respect to Work Pattern, Professional Objectives and Organizational Developments.

<table>
<thead>
<tr>
<th>Work Pattern</th>
<th>Professional Objectives</th>
<th>Organizational Development</th>
</tr>
</thead>
<tbody>
<tr>
<td>[ ] up to 50%</td>
<td>[ ] up to 50%</td>
<td>[ ] up to 50%</td>
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<tr>
<td>[ ] above 50%</td>
<td>[ ] above 50%</td>
<td>[ ] above 50%</td>
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<tr>
<td>[ ] irregular</td>
<td>[ ] irregular</td>
<td>[ ] irregular</td>
</tr>
</tbody>
</table>

8. Do you subscribe personally any journal in your field of specialization? Yes / No
(If yes, please mention)

(a)
(b)
(c)
(d)

9. Do you also get free / complementary copy of any journal related to your areas of work? Yes / No
(If yes, please mention the titles)

(a)
(b)
(c)
(d)

10. Do you attend conferences / workshops / meetings related to your field? Yes / No
(If yes, please answer the following)

[ ] Regularly
[ ] Often
[ ] As per chance

11. Have you published paper(s) while in ONGC? Yes / No

12. Have you got any publication(s) prior to ONGC? Yes / No
13. Have you got any award or recognition for your works? Yes / No
(If yes, please give a brief description about that)

SECTION – B

1. What are the main subject areas on which you need information?

[ ] Technical
[ ] Managerial
[ ] Research and Development
[ ] Legal
[ ] Any other (Please mention)

2. How often do you consult different document/literature for information gathering?

[ ] Daily
[ ] Weekly
[ ] Monthly
[ ] Irregular

3. What category of information you need?

[ ] Current
[ ] Retrospective
[ ] Both current and retrospective

4. Why do you need information?

☐ To keep abreast knowledge
☐ To keep abreast of new development
☐ To solve immediate practical problems related to job.
☐ To solve unforeseen difficulties
☐ To meet specific assignments from superiors.
☐ To write reports/paper
☐ To get additional information relating to jobs.
☐ To guide trainees and others.
5. What are the Formal sources of information you need?

- Encyclopedias
- Handbook / Data book
- Text books
- Periodicals / journals (current)
- Periodicals/journal (back volumes)
- Reports
- Conference proceedings
- Abstracts
- Indexes
- Standards and specifications
- Digest
- Technical maps / drawings
- Bibliographies
- Newspaper clippings
- Annual Reports
- Grey Literature

6. What are the information sources (in electronic format) that you need?

- Bibliographic Databases
- Full text Databases
- Factual Databases
- Directories in electronic formats
- Patents information available in electronic formats

7. What are the Informal sources of information you need for information gathering?

- Correspondence (letter)
- Meetings and Conferences
- Unpublished reports (i.e. classified reports)
- Telephone communications
8. Do you scan journals in languages other than English? Yes / No.

- Hindi
- French
- German
- Russian
- Chinese
- Spanish
- Indonesian
- Any other (pl. specify)

SECTION - C

1. What are your **prime modes** of fetching information?

- KDMIPE Library
- IDT Library
- IMD Library
- IEOT Library
- IOGPT Library
- IRS Library
- INBIGS Library
- Departmental library / Project Library
- Published literature from the market
- Internally generated reports
- Personal collection
- Collections of superiors within
- Subordinates within
- Outsiders
- Peers
- Any other (pl. specify)
2. How frequently you visit your own Institutes / Projects Library?

☐ Daily
☐ 2 to 4 times of a week
☐ Once in a week
☐ Once in a fortnight
☐ Once in a month
☐ Occasional

3. Which is the most convenient time for you to use your Library?

☐ During working days
☐ Weekend
☐ During fortnight off days
☐ As and when required

4. Why do you visit your Library?

☐ To read journals
☐ To consult reference books
☐ To read text books
☐ To borrow books / journals etc.
☐ To get specific piece of information
☐ Any other purpose (pl. specify)

5. How do you collect information from your Library?

☐ Consult the library catalogue
☐ Self - search
☐ With assistance of library staff
☐ With assistance of colleagues visiting the library
☐ Enquiry over telephone / network
☐ Any other means (Please specify).
6. What are the most important ways to make you aware of new information pertaining to your work interest?

- [ ] Conference / Meetings / seminars
- [ ] Interpersonal discussion within the group
- [ ] Regular browsing of Abstracting / Indexing journals
- [ ] Visiting library
- [ ] While working on thrust areas

7. Do you avail the following services of your own Library?

- [ ] Fact finding services
- [ ] Referral services
- [ ] Latest arrive of books
- [ ] Reprographic services
- [ ] Inter library loan services
- [ ] Newspaper clipping services
- [ ] Current content services
- [ ] SDI services
- [ ] Translation services
- [ ] Any other (pl. specify)

8. Do you use the following Electronic information system available in your Library?

- [ ] On-line access (Dialog on-line, Orbit, STN, Datastar).
- [ ] Networking services (National / International network- NICNET, ERNET, Internet, Intranet)
- [ ] CD-ROM, Off-line Services
- [ ] E-mail based data transmission.
- [ ] Any other (pl. specify)
9. What are the most important Journals that you regularly consult:

Please also mention other titles which you refer to.

[ ] American Gas  
[ ] Oil and Gas Journal  
[ ] AAPG Bull.  
[ ] Geology  
[ ] Geophysics  
[ ] Foreign Scouting Service Reports  
[ ] Log analyst  
[ ] Chemical Engineering  
[ ] Corrosion & control  
[ ] Journal of petroleum Technology  
[ ] SPE journal  
[ ] Energy Management  
[ ] Fire Safety Engineering  
[ ] International Journal of Multiphase Flow  
[ ] Petromin  
[ ] World oil.

10. How adequate would you find the current Library holdings of Library to meet your Information need?

[ ] Research & Development  
[ ] Oil explorations  
[ ] Drilling and production  
[ ] Reservoir Engineering  
[ ] Management & Administration  
[ ] Computers and communication  
[ ] Common interest  
[ ] Any other (Pl. specify)

11. How do you feel on information made available from your library? It is

[ ] Adequate  
[ ] Satisfactory  
[ ] Partially relevant  
[ ] Contentful within reach  
[ ] Inadequate
12. Information received at your end from your Institute / Project / Regional Library, is

☐ Timely
☐ Too late

13. Have you ever experienced any budget cutback against Library resources & development? Yes / No
(If yes, please specify the reasons)

14. Would you be prepared to go in for personal subscription of particular journal(s), if the Library subscription is discontinued? Yes / No.

15. Do you feel that the knowledge base of the Library and information resources adds value to the resultant outputs of the organization? Yes / No
(If yes, please give brief comments)

16. Please give your suggestions and brief comments for improving Library and information services of your Institute / Projects/ work centres.

17. How can Information sources & services of Indian Petroleum Industry be strengthened? Pl. elicit your opinion briefly.

____________________________
(Researcher’s space) 249567

Date of recording:
Classification: